



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD DRAFT MINUTES

REGULAR MEETING
MONDAY, MARCH 20, 2017 AT 7:00 O'CLOCK P.M.
TOWN HALL
231 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

1
2
3
4
5
6
7
8
9
10
11
12
13
14 **1. Call To Order by the Chair, *Pro Tempore***

15 Selectman Maggiore called the meeting to order at 7:05 PM. Those in attendance were
16 Selectman Miller, Selectwoman Kilgore and Town Administrator Apple.
17

18 **2. Pledge of Allegiance**

19 Selectman Maggiore led the Pledge of Allegiance.
20

21 **3. First Public Comment Session**

22
23 Public Comment is an opportunity for residents to ask questions, request information and make
24 comments on issues facing the Town. Individuals ordinarily will be given not more than three (3)
25 minutes to speak, and people who have already spoken will be asked to wait until everyone has
26 had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes.
27 Individuals who are not able to speak during the First Public Comment Session will be given first
28 opportunity to speak during the Second Public Comment Session at the end of the Meeting.
29

30 **4. Organizational Meeting**

31
32 4.1 Public Oath of Kathleen Kilgore as Select Board Member;
33 Town Administrator Apple administered the Oath of Office to Kathleen Kilgore.
34

35 Selectman Maggiore stated he would like to take a moment to thank the Public Works
36 Department, Fire and Police Departments and volunteers for keeping the roads clear and safe
37 during the blizzard on Election Day.
38
39
40

41 4.2 Election of Select Board Officers;
42 **Motion by Selectman Miller to nominate Jim Maggiore as Chair. Seconded by**
43 **Selectwoman Kilgore. Motion carries 3-0.**

44
45 **Motion by Selectwoman Kilgore to nominate Larry Miller as Vice Chair. Seconded by**
46 **Selectman Miller. Motion carries 3-0.**

47
48 4.3 Reading of the Preamble to the Code of Ethics
49 Chair Maggiore read the Preamble to the Code of Ethics into the record as follows:

50
51 *“Article II. Preamble*
52 *The Town of North Hampton values honesty, transparency, accountability, respect and*
53 *civility in the behavior of its Officials. All Town Officials whether elected, appointed or*
54 *hired, shall act in the best interests of the Town, shall maintain the highest standards of*
55 *personal integrity in discharging their public duties, and shall never abuse their positions or*
56 *powers for improper reasons or personal gain. Therefore, in order to promote and sustain*
57 *an ethical culture it shall be the duty of all Officials to read this Code of Ethics and to*
58 *familiarize themselves with its contents.”*

59
60 4.4 Discussion of Committee Assignments:
61 4.4.1 Budget Committee;
62 **Motion by Chair Maggiore to nominate Selectman Miller as the appointed**
63 **member to the Budget Committee. Seconded by Selectman Miller. Motion**
64 **carries 2-0.**

65
66 4.4.2 Planning Board;
67 **Motion by Chair Maggiore to nominate himself as the appointed member to the**
68 **Planning Board. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

69
70 4.4.3 Heritage Commission;
71 **Motion by Chair Maggiore to nominate himself as the appointed member to the**
72 **Heritage Commission. Seconded by Selectman Miller. Motion carries 3-0.**

73
74 4.4.4 Water Commission;
75 Selectman Miller stated that although it is the duty of the Chairman of the Select
76 Board to be the designee, he felt it important to have an alternate with all of the water
77 issues currently facing North Hampton.

78
79 The Select Board appointed Selectwoman Kilgore to serve as the alternate.

80 4.4.5 Capital Improvements Committee;
81
82 **Motion by Chair Maggiore to nominate Selectwoman Kilgore as appointed**
83 **member to the Capital Improvements Committee. Seconded by Selectman**
84 **Miller. Motion carries 3-0.**

85
86

87 4.4.6 Economic Development Committee;
88 **Motion by Selectman Miller to nominate Selectwoman Kilgore as the appointed**
89 **member to the Economic Development Committee. Seconded by Chair**
90 **Maggiore for discussion.**

91
92 **Selectwoman Kilgore stated her heart was to serve on the Budget Committee**
93 **because she had been on the Budget Committee last year and didn't feel there**
94 **was a lot of interaction back and forth. She further stated she would like to see**
95 **the Budget Committee and the Select Board getting together and have a goal**
96 **setting session before the budgets start to be produced by the departments.**
97 **Motion carries 3-0.**

98
99 4.4.7 Standing Ethics Committee;
100 **Motion by Chair Maggiore to nominate Selectwoman Kilgore as the appointed**
101 **member to the Standing Ethics Committee. Seconded by Selectman Miller.**
102 **Motion carries 3-0.**

103
104 **Motion by Selectman Miller to nominate Chair Maggiore as the appointed**
105 **alternate to the Standing Ethics Committee. Seconded by Selectwoman Kilgore.**
106 **Motion carries 3-0.**

107
108 4.4.8 Any other Committee which requires a Select Board Representative;
109 Chair Maggiore stated he would be willing to continue serving as the representative
110 to the 275th Anniversary Committee.

111
112 The Select Board unanimously agreed that Chair Maggiore would continue serving as
113 representative on the 275th Anniversary Committee.

114
115 Town Administrator Apple stated there needed to be a Select Board representative to
116 review and approve of the release of payroll each Tuesday morning.

117
118 The Select Board unanimously agreed that Selectwoman Kilgore would be the
119 representative and Selectman Miller her back up.

120
121 Selectman Miller spoke of the importance of staying involved in the Coakley Landfill
122 Group and asked to continue his involvement and asked that other members become
123 involved as well.

124
125 Selectwoman Kilgore stated she would like to accompany Selectman Miller to future
126 meetings.

127
128 Town Administrator Apple stated there was talk at the last Coakley Landfill Group
129 meeting of them holding a public meeting at the North Hampton Town Hall.

130
131 4.5 Discussion of Election Results:

132 4.5.1 Discuss Resolution Recognizing Rick Stanton's Service to the Town;

133 Chair Maggiore read the recognition of Rick Stanton’s service to the Town into the
134 record and the Select Board signed.

135
136 Chair Maggiore stated there were over 900 voters that came out despite the blizzard.
137 He further stated many of the financial articles on the warrant where overwhelmingly
138 rejected by the town.

139
140 Selectwoman Kilgore stated the taxpayers gave a clear message that a 5% to 6%
141 increase year after year, and our asking the board to do their homework. She further
142 stated there would be some hard decisions coming.

143
144 Town Administrator Apple asked how the board would like to handle the 275th
145 Anniversary funding now that Warrant Article 24 failed.

146
147 Chair Maggiore read Warrant Article 24 as follows:

148
149 “To see if the Town will vote to establish a Town Anniversaries Expendable Trust
150 Fund pursuant to RSA 31:19-a, for the purpose of paying for the observation of major
151 anniversaries of the Town’s founding (e.g. 275th, 300th); and to raise and appropriate
152 through taxation the sum of One Dollar (\$1.00) for the said purpose; and, to authorize
153 the Town to accept privately donated gifts, legacies and devises for the same
154 purposes herein described; and to appoint the Select Board as agents to expend
155 money from said Trust.

156
157 Majority Ballot Vote Required.
158 Recommended by the Select Board, 3 votes in favor and no votes against.
159 Recommended by the Budget Committee, 8 votes in favor and no votes against.”

160
161 The Select Board agreed that no public funds are to be spent on the celebration.

162
163 Donna Etela explained that the committee was simply looking to create the fund in
164 order to have a place to deposit the donations received, and further to pay expenses
165 from. They were not asking the town to pay any money except for flags to place on
166 the phone/electric poles on Atlantic Avenue.

167
168 Chief Tully asked for the board’s guidance in how they would like his employees on
169 duty to participate during any of the 275th events in terms of set up, clean up and
170 utilities etc.

171
172 Town Administrator Apple stated all further building maintenance articles with the
173 exception of the septic system for the Town Clerk’s office and the library, are on
174 hold until the Select Board goal setting session.

175
176 4.5.2 Discussion of Approved Warrant Articles regarding Conservation Commission;
177 After a discussion on filing a Petition for Declaratory Judgment,

178 **Motion by Selectwoman Kilgore to authorize Town Administrator Apple to**
179 **direct Town Counsel to file a Petition for Declaratory Judgment on the citizen**
180 **petition warrant articles 33 and 35. Seconded by Selectman Miller. Motion**
181 **carries 3-0.**
182

183 4.6 Discuss Meeting Schedule and FY 2018 Goals Meeting.
184

185 Town Administrator Apple offered the following dates and agenda items:
186

187 April 10 – Policy renewals and Carl McMorran from Aquarion Water with a water restriction
188 update;

189 April 19 – Goal Setting at 12PM in the Executive Conference Room

190 April 24 – Discussion of Select Board goals and any other business
191

192 Town Administrator Apple will distribute last year’s goals to the board members for their review.
193

194 4.7 Appoint Members to Heritage Commission

195 **Motion by Selectwoman Kilgore to approve the appointments as specified in the letter**
196 **from the Heritage Commission chair dated March 16, 2017. Seconded by Selectman**
197 **Miller. Motion carries 3-0.**
198
199

200 **5. Consent Calendar**
201

202 5.1 Payroll Manifest of March 16, 2016 in the amount of \$64,285.05

203 **Motion by Selectman Miller to approve the Consent Calendar as presented. Seconded**
204 **by Chair Maggiore. Motion carries 3-0.**
205

206 **6. Communications to the Select Board**
207

208 No Items
209

210 **7. Committee Updates**
211

212 **8. Report of the Town Administrator**
213

214 A copy is attached to these minutes.
215

216 **9. Any Other Item that may legally come before the Board**
217

218 The Board reserves the right to take action on any item relative to the prudential administration of
219 the Town’s affairs which circumstances may require.
220

221 Chair Maggiore gave Selectwoman Kilgore an update on the Wiggan Way water situation.
222

223 Chair Maggiore stated the next Select Board meeting would be April 10, 2017 and the next
Coakley Group meeting would be on April 5, 2017.

224
225
226
227
228
229
230
231
232
233
234
235
236
237
238

10. Second Public Comment Session

See Item 3, above.

11. Adjournment

Meeting adjourned at 8:46 PM.

Respectfully,

Janet L. Facella

DRAFT