1	Capital Improvements Plan Committee
2	Draft Minutes
3	Friday, September 16, 2022, 8:30 a.m.
4	Mary Herbert Room, Town Offices
5	233 Atlantic Avenue
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9 10	Call to Order
11	Called to order 8:30
12 13	Attending: Chuck Gallant, Clift ones, Nancy Monaghan, Danielle Strater, l, Cynthia Swank, Frank Ferraro
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15	Absent: Kathleen Kilgore, Jonathan Pinette
16	Review, edit draft CIP Report for FY2024-2029
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18 19 20 21 22 23 24	Committee Chair Nancy Monaghan noted a correction was made on the FY2024 Priority List during preparation of the CIP Report when a mistake was discovered. At the July 22 meeting when the Committee set priorities, Monaghan mistakenly reported the FY2024 projects for the Town were the Rail Trail and the Tricaster. In fact, the Tricaster was for FY2025 and Phase 2 of the Philbrick Pond project was for FY2024, which was plugged in as priority #8 instead of the Tricaster. She asked if anyone favored moving Philbrick Pond to another priority number, and the consensus was that it should remain as #8.
25	Approve final report
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27	The Committee reviewed the draft Report section by section and made a few changes. Chuck
28	Gallant moved to approve the report as revised, seconded by Danielle Strater. The vote was 6-0
29	in favor.
30	Approve minutes of the July 15, 2022, and July 22, 2022 meetings
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32 33	Ms. Monaghan presented the minutes of the July 15 meeting. Chuck Gallant moved to accept the minutes as presented, seconded by Frank Ferraro. Approved 6-0.
	minutes as presented, seconded by I failk I citato. Approved 0-0.
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35 36 37 38	Ms. Monaghan presented the minutes of the July 22 meeting. She noted that lines 58 and 59 referencing consideration of prior minutes should be removed as there were no minutes considered at that meeting. Chuck Gallant moved to approve the minutes as revised, seconded by Clift Jones. Approved 6-0.
39 40	Any other business to legally come before this Committee
41 42 43 44	Ms. Monaghan noted the final version of the report will be emailed to all members. Those absent will be asked to sign the report at Town Offices by Friday, September 23 at 12 noon. She said the signed report will be delivered to the Select Board ahead of the October 1 deadline, and that she will present the summary report at the first Select Board meeting of October.
45 46	Ms. Monaghan noted that dates for next year's meetings have already been set in hopes that we can avoid some of the quorum issues we've had this year. The dates are:
47 48 49	<ul> <li>Organizational meeting: June 23</li> <li>Work meetings: July 14 and July 21.</li> </ul>
50	She thanked the Committee for all the work, and the meeting was adjourned at 9 a.m.
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