

Capital Improvements Plan Committee

Minutes – Friday, July 14, 2023

Mary Herbert Room, Town Offices

237a Atlantic Avenue

Committee Chair Nancy Monaghan called the meeting to order at 8:30 a.m. In attendance were Jacqui Brandt, Sean Dionne, Chuck Gallant, Jonathan Pinette, Cynthia Swank, Wendy Wallus and Michael Tully, Town Administrator.

Fire Chief Jason Lajoie first updated the Committee on the status of all approved FY2024 projects. He noted the new Engine is ordered but is at least a year behind the anticipated delivery date due to supply chain issues, so the Town is not likely to have it until later in 2024.

Lajoie then reviewed the Department's projects for FY2025-2029 for three vehicle purchases and two gear purchases. He said all these projects will be paid from the capital reserves, funded by ambulance fees, with no taxation to residents.

Lajoie noted the Department has no capital project for FY2030 and likely another year or two after that, which will allow the capital reserves fund to build a fairly hefty balance.

Lajoie said if the nationwide supply chain issues continue unabated, he will want to order the ambulance earlier than FY2027 to ensure it is ready for service when the useful life of the existing ambulance expires. If the issues persist, Lajoie said he will look at adjusting all his equipment projects to earlier dates.

Brandt left the meeting at 9:30. Director John Hubbard of the Department of Public Works presented his FY2025-2030 projects, which include the annual road maintenance for each of the six years, and the purchase of two pieces of equipment per the DPW's vehicle/equipment rotation schedule.

The 15-year road maintenance plan is nearing completion, and a new 15-year plan will be in place for FY 2029. Hubbard noted that given the amount of work that's been done on the Town's roads during this 15-year plan, he anticipates that by FY2030 the road maintenance will be less costly.

Pinette left the meeting at 10 a.m. Monaghan reported she had received the Police and School capital packets and would circulate them to all members this weekend. She said Town Administration will be forwarded as soon as it's received Monday, as will a work sheet for use by the Committee Friday July 21 to prioritize the FY2025 projects. The meeting was adjourned at 10:04.

Minutes prepared 7/15/2023 by Nancy Monaghan

