



**TOWN OF NORTH HAMPTON
CAPITAL IMPROVEMENT PLAN COMMITTEE
MINUTES**

REGULAR MEETING: JUNE 2, 2017 – 8.30 A.M.
EXECUTIVE CONFERENCE ROOM
NORTH HAMPTON TOWN OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

Cynthia Swank, the presiding officer *pro tempore*, called the meeting to order at approximately 8.30 a.m. The following people were also present:

Nancy Monaghan, Planning Board Representative;
Laurel Pohl, Budget Committee Representative;
Kathleen Kilgore, Select Board Representative;
Judy Day, Library Trustees Representative;
Vickie Jones, Citizen Representative;
Shep Kroner, Citizen Representative;
Paul Apple, the Town Administrator;
and Michael Tully, the Fire Chief and Deputy Town Administrator.

Rick Stanton, a resident, was also present.

Ms. Swank read the preamble of the ethics code as required by Town Ordinance.

The Committee proceeded to consider the election of officers. Ms. Swank nominated Nancy Monaghan as presiding officer. Ms. Pohl seconded the nomination. There was no additional discussion. The vote was unanimous in favor of Ms. Monaghan's election.

The Committee expressed its appreciation to Ms. Swank for her service as presiding officer for the last two years.

Ms. Monaghan called for nominations for a deputy presiding officer. Ms. Swank suggested a citizen representative should serve in that role. Ms. Jones nominated Shep Kroner as vice chair. Ms. Pohl seconded the nomination. There was no additional discussion. The vote was unanimous in favor of Mr. Kroner's election.

The Committee then discussed the schedule for the year and agreed, by consensus, they would begin with the Fire Department on July 14, with each department following thereafter on a weekly basis until

finished. The Committee asked Mr. Apple to extend an invitation to submit to the Cemetery Trustees and the Recreation Department, and he agreed.

The Board also discussed the possibility of a final, review meeting at the end of the year after the report is approved and sent to the Select Board.

The meeting was adjourned by the presiding officer at 9:30 a.m.

Respectfully submitted,

Paul L. Apple

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