



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
MUNICIPAL BUDGET COMMITTEE MEETING**

APRIL 8, 2019 6:00 PM

NORTH HAMPTON TOWN HALL

Approved Minutes

MEMBERS PRESENT: Chairman Jonathan Pinette, Vice-Chairman/School Board Rep James Sununu, Rick Stanton, Tamara Le, Laurel Pohl, George Chauncey, Frank Ferraro, Select Board Rep Larry Miller

EXCUSED: Little Boar's Head Rep Brian Goode

AGENDA

Jonathan Pinette welcomed everyone to the April 8, 2019 North Hampton Municipal Budget Committee Meeting and called the meeting to order at 7:04 pm, followed by the Pledge of Allegiance.

OLD BUSINESS – None

NEW BUSINESS

Appoint Budget Committee Chairman and Vice-Chairman

Nominations: *Jonathan Pinette, Frank Ferraro*

Jonathan Pinette received 5 votes for Chairman and Frank Ferraro received 3 votes, and *Jonathan Pinette* was elected *Chairman of the Budget Committee*.

Appoint Budget Committee Member to the Ethics Committee

Jonathan Pinette said as Chairman, he would be the *Budget Committee Member to the Ethics Committee*.

Appoint Budget Committee Member to the CIP Committee

Vice-Chair Sununu clarified that there was one Budget Committee Member to the CIP and one Citizen Member to the CIP. He nominated Rick Stanton as Budget Committee Member to the CIP Committee, which was seconded by Selectman Miller.

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Chairman Pinette polled the Committee and *Rick Stanton* was elected as *Budget Committee Member to the CIP Committee* by a vote of 7-0, with 1 abstention.

Citizen Member to the CIP Committee

Mr. Ferraro questioned the length of the term for the citizen member, and Ms. Monaghan indicated it was for a term of 3 years.

Mr. Stanton nominated Clifton Jones as the Citizen Member to the CIP Committee which was seconded by Mr. Chauncey.

Chairman Pinette polled the Committee and the nomination of *Clifton Jones* as *Citizen Member to the CIP Committee* was approved by a vote of 8-0.

Distribute 2019-2010 Budget Committee Schedule

Chairman Pinette said he distributed the 2019-2010 Budget Committee Schedule after meeting with Town Administrator Kaenrath and speaking with Department Heads to make sure the Budget Committee would be on time. He said he also changed the meeting time from 7:00 pm to 6:00 pm.

Ms. Pohl said she worked in Nashua and could not make a 6:00 pm meeting, and a time of 6:30 pm was proposed and agreed upon. Mr. Stanton said he had also made a schedule with a few changes from that of Chairman Pinette. He said it basically moved the delivery of the books a little to allow the Town and the School Board time to get them together and give the Budget Committee more time to review. He said he moved the Town and School defaults to October 14th allowing 2 weeks for the Budget Committee to talk about year-end and default budgets. A week after that would be the School Year-End Review, with Town and School books put out between November 11th and 15th. He said he also added a meeting for Thursday, November 14, 2019 for first review of the Town.

Vice-Chair Sununu said that would be moving the Select Board/Budget Committee Meeting from July to after Labor Day. Mr. Ferraro said he was concerned about having enough time to review the budgets, and said pushing them forward by a month was unworkable. He said the Chairman listed September 30th as the Town year-end review and default, and Mr. Stanton scheduled it for October 28th, and he said he could not accept that as it pushed their review into November.

Chairman Pinette asked Vice-Chair Sununu when they received the books last year, and Vice-Chair Sununu said they were received as scheduled. Town Administrator Kaenrath said the Town was on time last year and he believed the School was as well. Mr. Ferraro and Ms. Pohl both stated that the School was not on time. Chairman Pinette said he preferred to leave the schedule as it was, and they could reschedule the date the books were distributed if necessary.

Vice-Chair Sununu said he felt allowing more time for the Town and the School was better as a lot of information came in late. He said the last date for the Public Hearing was January 21st and not January 13th. He suggested holding their 2nd review of the hearings right after the New Year, which left plenty of time for the Public Hearing, and scheduling 1st reviews at the beginning of December. This gave them another month before the review in early January. Chairman Pinette said he came out with the calendar earlier this year to reserve the dates.

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Mr. Ferraro recommended having the books available October 28th with first review on November 14th, as he needed time to read the books and go through the numbers to be able to ask questions and get the answers from the respective boards. Ms. Pohl asked if it would be possible to distribute parts of the books sooner, and Chairman Pinette said he preferred to get them all in one piece. Vice-Chair Sununu said the School distributed the books as soon as they were done. Ms. Le pointed out that the School Board worked on 5 budgets and there were a lot of issues with collective bargaining.

Vice-Chair Sununu said the goal was to give the Town and SAU staff more time, as it put a lot of burden on them. He said the later in the process, the better the information they would have, and said it was asking a lot of their administrators to get this out early in the year. Mr. Ferraro agreed, but said if they tried to compress it more he would not have a lot of faith in the final product.

Chairman Pinette asked Town Administrator Kaenrath if they had a date from NHMA for when the Warrant Articles were going to be due, and said he was going to change that meeting date as last year they had to have an emergency meeting. He asked if there was a consensus about the calendar. Ms. Pohl asked if they had to decide tonight and Chairman Pinette said they did not but that he would leave things as they were as the dates were locked in. Ms. Le said she would like to see the Committee give both the School and the Town at least 2 extra weeks and add a meeting. Mr. Ferraro recommended moving the schedule 1 week and leaving the timing as it was.

Mr. Pohl asked if it was possible to allow more time for the Budget Committee to review the Little Boar's Head Budget before voting on approval, as it was usually done in the same meeting. Chairman Pinette agreed that more time was appropriate. He suggested they move his calendar ahead by one week, change the meeting time to 6:30 pm, and add the Town and School Deliberative Sessions. Selectman Miller said he needed to know if they wanted to approach the Little Boar's Head meeting sooner than August 19th, as he had to get the information for them to vote on. Chairman Pinette said he would contact Mr. Goode about that meeting.

PERIOD OF PUBLIC COMMENT – None

NEXT MEETING: Tentatively scheduled for August 19, 2019 at 6:30 pm.

ADJOURNMENT

Vice-Chair Sununu made a motion to adjourn the meeting which was seconded by Ms. Le.

The motion was approved by a vote of 8-0, and the Budget Committee Meeting was adjourned at 6:30 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary