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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
JOINT MUNICIPAL BUDGET COMMITTEE/  
SELECT BOARD MEETING**

**AUGUST 17, 2020 6:00 PM  
NORTH HAMPTON TOWN HALL**

***DRAFT MINUTES***

BUDGET COMMITTEE MEMBERS PRESENT: Chairman Jonathan Pinette, Vice-Chairman/ Little Boar’s Head Rep Brian Goode, George Chauncey, Margaret Delano, Rick Stanton, Select Board Rep Larry Miller, School Board Rep Tom von Jess  
VIA ZOOM: Frank Ferraro  
EXCUSED: Tamara Le

SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Selectman Larry Miller, Vice-Chair James Sununu (arrived late)

ALSO PRESENT: Interim Town Administrator Michael Tully

**AGENDA**

Chairman Jonathan Pinette welcomed everyone to the August 17, 2020 North Hampton Joint Municipal Budget Committee/Select Board Meeting and called the meeting to order at 6:03 pm, followed by the Pledge of Allegiance.

**OLD BUSINESS** – None

**NEW BUSINESS**

**Minutes of the Budget Committee Meeting of May 18, 2020**

**Motion:** To approve the Budget Committee Meeting Minutes of May 18, 2020 as presented.

**Motioned:** Mr. Stanton

**Seconded:** Mr. Chauncey

**Vote:** Motion approved by a vote of 8-0

34 **Motion:** To allow Mr. Ferraro to participate via Zoom.

35 **Motioned:** Chairman Pinette

36 **Seconded:** Vice-Chair Goode

37 **Vote:** Motion approved by a vote of 8-0

38

39 **Motion:** To waive Roll-Call Voting.

40 **Motioned:** George Chauncey

41 **Seconded:** Vice-Chair Brian Goode

42 **Vote:** Motion approved by a vote of 8-0

43

44 **Select Board:** Chairman Jim Maggiore called the Select Board Meeting to order at 6:05 pm; quorum present.

45

46 **Little Boar's Head Presentation**

47

48  
49 LBH Chairman Brian Goode presented the Little Boar's Head (LBH) Budget for FY2020/2021, and said  
50 they were not changing the Budget from last year. He said the LBH Operating Budget consists of:  
51 Sidewalks \$4,000, Parks & Commons \$8,200, Legal/Zoning \$10,000, Office Expenses/Insurance/Printing  
52 & Mail \$2,500, Miscellaneous \$200, and Zoning Compliance Officer Stipend \$100, for a Total Budget of  
53 \$25,000. Expenditures Year-to-Date are \$21,245.39 and their Fiscal Year ends August 31, 2020.

54

55 Vice-Chair Goode said they also have a Warrant Article for Sidewalk Repairs, and have a LBH  
56 Improvement Trust Fund asking for \$7,500 to be raised through taxation. He said there is a third  
57 Warrant for creation of a Zoning/Legal Expenditures Trust Fund and they are looking to transfer \$10,000  
58 from the LBH Fund Balance into that fund with no impact on taxation. Selectman Miller asked the  
59 amount in LBH Fund Balance, and Vice-Chair Goode said as of now approximately \$34,000 in the  
60 Operating Account and \$46,000 in the Sidewalk Repair Trust.

61

62 Vice-Chair Goode said the question has come up in the past regarding the LBH fiscal year, and said since  
63 they were incorporated in 1905 their Annual Meeting has not changed. He said the Fiscal Year of the  
64 District begins on the first day of September each year, with the Annual Meeting held on the first  
65 Tuesday of September.

66

67 **Motion:** To approve the Little Boar's Head District Budget FY2020/2021 as presented.

68 **Motioned:** Selectman Miller

69 **Seconded:** Mr. Chauncey

70 **Vote:** Motion approved by a vote of 8-0

71

72 **Motion:** To approve Warrant Article 5 in the amount of \$7,500 for the Little Boar's Head Improvement  
73 Trust Fund to be raised through taxation.

74 **Motioned:** Mr. Stanton

75 **Seconded:** Mr. Chauncey

76 **Vote:** Motion approved by a vote of 8-0

77

78 **Motion:** To approve Warrant Article 6 to establish the Zoning/Legal Expenditures Trust Fund in the  
79 amount of \$10,000 to be transferred from LBH Designated Fund Balance.

80 **Motioned:** Selectman Miller

81 **Seconded:** Mr. Stanton

82 **Vote:** Motion approved by a vote of 8-0

83

84 Budget Committee Select Board Rep James Sununu arrived at the meeting at 6:13 pm.

85

86 **FY2020-2021 Budget Committee Schedule**

87

88 Chairman Pinette reviewed the Budget Committee Schedule for FY2020/2021 and said all meetings will  
89 be held at 6:00 pm. It was determined that there were several conflicts with dates: Economic Review  
90 scheduled for Labor Day, September 7, 2020; First Review of School Proposed FY2021/2022 Budget,  
91 scheduled for November 2, 2020 with only one week before First School Budget Review; Public Hearing  
92 scheduled for January 18, 2021, Martin Luther King Day; School Deliberative Session scheduled for  
93 Tuesday, February 8, 2021 which should be February 9, 2021.

94

95 Chairman Pinette said he inadvertently scheduled a meeting for Labor Day and other dates were  
96 brought up as well. Mr. Stanton said February 18<sup>th</sup> is Martin Luther King Day and the second to last  
97 Tuesday is February 9<sup>th</sup> not February 8<sup>th</sup>. Chairman Pinette suggested they hold off on February 18<sup>th</sup> until  
98 they get something from DRA. Mr. Ferraro suggested they move the Economic Review to September 14,  
99 2021, and suggested moving the First School Budget Review from November 2<sup>nd</sup> to November 9, 2020 to  
100 allow more time for review after receipt of Books on October 26, 2020.

101

102 Interim Town Administrator Tully said there is a Select Board Meeting on September 14, 2020. He  
103 suggested they change September 7<sup>th</sup> to September 21<sup>st</sup> and have the Economic Review and School  
104 Default and Year-End Review on the same night. Mr. Ferraro suggested Thursday, November 12, 2020  
105 for the First Review of the School Budget as November 10<sup>th</sup> was already scheduled for the Conservation  
106 Commission.

107

108 Chairman Pinette said he got a message from Matt Ferreira regarding the Meeting Schedule for the  
109 School: Winnacunnet High School Deliberative Session on February 6, 2021 at 7:00 pm; North Hampton  
110 Public Hearing on January 21, 2021 at 6:30 pm; North Hampton Deliberative Session on Tuesday,  
111 February 4, 2021 at 7:00 pm.

112

113 Chairman Pinette reviewed the dates agreed upon: Economic Review moved from September 7<sup>th</sup> to  
114 September 21, 2020 to be held with School Year-End and Default; First Review of Proposed School  
115 Budget moved from November 2<sup>nd</sup> to Thursday, November 12, 2020; date for School Deliberative  
116 Session corrected to Tuesday, February 9, 2021. Chairman Pinette said he would check with Matt  
117 Ferreira on the November 12<sup>th</sup> date.

118

119 Mr. Ferraro said there are 3 programs, 1 in School and 2 in Town, that are routine expenditures with no  
120 Budgets provided for the Committee to look at: (1) Pre-K Budget at the School, (2) Recreation Revolving  
121 Fund for the Town, and (3) Cable Access TV Revolving Fund in the Town for which there should be  
122 anticipated FY Budgets. Select Board Chairman Jim Maggiore said the Town receives funding from the  
123 Franchise Fees from Comcast that go into the Revolving Fund for Cable Access. He said a Public Hearing  
124 is supposed to be held on ratifying a new contract at the next Select Board Meeting, so they will have  
125 some anticipated revenues.

126

127 School Board Rep Tom von Jess asked for a point of clarification and said the School Board Budget does  
128 have the entire enrollment by grade and has the entire Budget listed, just not broken out by grade level.  
129 Mr. Ferraro said if the Budget includes Pre-K, we do not see that in the descriptions or enrollment. Mr.

130 von Jess said he would get clarification. Mr. Ferraro said for Recreation Revolving and Comcast he is  
131 looking for expenditures not revenues, and Interim town Administrator Tully said he will discuss with the  
132 Select Board and get back to the Committee on that.

133

134 **ANY OTHER ITEM THAT MAY LEGALLY COME BEFORE THE COMMITTEE**

135

136 **PERIOD OF PUBLIC COMMENT**

137

138 **NEXT MEETING:** September, 2020

139

140 **ADJOURNMENT**

141 Mr. Stanton made a motion to adjourn the Budget Committee Meeting which was seconded by Mr.  
142 Chauncey. The motion to adjourn was approved by a vote of 8-0.

143 Chairman Maggiore adjourned the Select Board Meeting at 6:33 pm.

144 Respectfully submitted,

145 Patricia Denmark, Recording Secretary