



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD

MINUTES
MONDAY, OCTOBER 22, 2018
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
6:00 O'CLOCK PM

NON-PUBLIC SESSION I: 6:01 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

1. 6:00 p.m. Call to Order by the Chair
2. 6:01 p.m. Non-Public Session Pursuant to RSA 91-A:3, II (d)
3. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
4. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

Chair Maggiore called the public session to order at 7:05PM. Those in attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Kaenrath.

Chair Maggiore led the Pledge of Allegiance.

Chair Maggiore stated the board had recessed from Non-Public session where a motion was made and passed by majority vote and the board has directed the Town Administrator to act upon the intent of that motion.

Motion by Selectwoman Kilgore to seal the minutes of the Non-Public session. Seconded by Selectman Miller. Motion carries 3-0.

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

5. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

There were no comments from the public.

6. **Consent Calendar**

6.1 Payroll Manifest of 10/11/2018 in the amount of \$189,934.37

6.2 Payroll Manifest of 10/18/2018 in the amount of \$68,629.60

6.3 Accounts Payable Manifest of 10/18/2018 in the amount of \$135,012.81

Motion by Selectman Miller to approve the Consent Calendar as proposed. Seconded by Selectwoman Kilgore. Motion carries 3-0.

7. **Correspondence**

There were no items to report.

8. **Committee Updates**

8.1 Economic Development Committee

8.2 Heritage Commission

8.3 Water Commission

8.4 Bandstand Committee

8.5 Budget Committee

8.6 Capital Improvements Committee

Written reports from Chair Maggiore and Selectman Miller will be attached to the minutes.

Selectwoman Kilgore reported that her committeeø have not met since the last Select Board meeting.

9. **Report of the Town Administrator**

9.1 General Report

The Select Board discussed volunteers for the November 6, 2018 election as Chair Maggiore was on the ballot and could not participate. Chair Maggiore further stated this issue would arise again in March when he is on the ballot again and suggested keeping a ðpoolö of volunteers to help at the elections.

The list of volunteers will be forwarded to the Town Moderator, Roberta Burns as well as a request to open the polls at 7AM and close at 7PM.

Town Administrator Kaenrath stated his next open office hours will be held on November 26, 2018 from 3:30PM to 5:00PM at the Town Clerkø office.

Selectwoman Kilgore asked about the sidewalk repairs that need to be done on the Atlantic Avenue bridge next to Joeø Meat Shoppe. It was noted that the state should be the one to repair however the town might end up fixing it; similar to the sidewalk repair issue at Little Boarø Head.

The next Select Board meeting will be held on Wednesday, November 7, 2018 at 7PM.

A copy of the Town Administratorø report will be attached.

Chair Maggiore complimented the Public Works Department for their work at Bulky Goods Day on October 20.

Chair Maggiore stated he had a request to move New Business item 11.4 up on the agenda. The board agreed.

10. Items Left on the Table

No items

11. New Business

11.1 Capital Improvement Plan Report ó Nancy Monaghan

Nancy Monaghan, Chair of the Capital Improvement Committee reviewed the highlights of the current Capital Improvement Plan.

Ms. Monaghan stated the CIP committee is charged with reviewing and prioritizing the capital projects for the town. A capital project is defined as any project or equipment that costs over \$10,000.

Ms. Monaghan stated the committee reviewed seven projects over the summer and the total cost of those projects was \$609,650 and of that total \$482,500 would have to go on the town warrant with the remaining proposed to come from the Capital Reserve funds.

Projects are listed by priority with the number one priority being a public safety, town administration and library building.

Motion by Selectwoman Kilgore to accept the Capital Improvement Plan for Fiscal Year 2020 – 2025. Seconded by Selectman Miller. Motion carries 3-0.

11.2 Proposed Draft Ordinances for Alden Avenue/Glendale Road/Kimberly Drive

Chief French presented the Select Board with proposed draft ordinances to change the speed limit to 25 on Alden Avenue, Glendale Road, Kimberly Drive and Hampshire Drive.

Chief French stated the police department has continued to conduct directed and random patrols of the neighborhood and have not witnessed any moving violations.

Chief French stated the next step in the process was to hold a public hearing regarding the lowering of the speed limit. He further stated this is only part of the process if this is to work, there must be community involvement and cooperation.

The Select Board agreed by consensus to hold a public hearing at their November 26, 2018 Select Board meeting.

11.3 Aquarion Water Company Quarterly Update

Carl McMorran, John Herlihy and Dan Lawrence from Aquarion presented the Select Board with their quarterly update. A copy will be attached to the minutes.

11.4 Keno Discussion- New Hampshire Lottery Director Charlie McIntyre

Chair Maggiore stated last year the town chose not to put Keno on the March ballot as a warrant article on whether the town will allow Keno in North Hampton. Revenues from Keno goes toward funding Kindergarten in the state.

Charlie McIntyre made a request to the Select Board to consider placing Keno on the March ballot. Mr. McIntyre stated there are now 63 jurisdictions that have adopted Keno, and sales are brisk with each location making approximately \$3,000 per week in sales.

Mr. McIntyre stated \$1,100 per student is distributed to schools for Kindergarten.

Selectman Miller asked the process for a business that wants to sell Keno. Mr. McIntyre explained the application process which includes a criminal background check as well as a \$500 application fee.

Mr. McIntyre stated there are 13 potential locations in North Hampton that could sell Keno.

Selectwoman Kilgore asked if there had been an increase in not so good things happening.

Mr. McIntyre stated he has not had one phone call regarding a problem since Keno started in December 2017.

11.5 Philbrick Pond Study & Implementation of Culvert Fix

Selectman Miller stated he would like the town to pay for the culvert fix with the state doing the work and would like to see it on the next town warrant. He further stated he would like to have this as an agenda item on the November 7, 2018 meeting for further discussion on Craig Musselman's report and an answer to his question on whether the town can pay for the work to repair the culvert, but have the state fix it.

Town Administrator Kaenrath will contact the District 6 Department of Transportation to seek answers to Selectman Miller's inquiry.

11.6 Discussion of the Proposed Rehabilitation of the US Route 1 Bridge/North Road Intersection

Selectwoman Kilgore asked to have this item on the agenda as she is concerned about the road closures they state spoke about during its public hearing. She further asked if the state was going to provide the town with additional detail officers to help control the speeding issues with many commuters seeking alternate routes through town in order to avoid the traffic backups that will occur during the construction.

Chair Maggiore stated the Select Board could craft a letter to the state stating their concerns as it is within the 10 day window to reply after the public hearing.

John Hubbard, Public Works Director asked the Select Board's permission to send a letter to the state stating his concerns regarding the entrance to North Road from both sides. Mr. Hubbard further stated he had met with the property owner of the field off of North Road, Mary Hale in which they discussed having a road coming up on her property with traffic exiting out near Hampton Ford on route one.

Chair Maggiore suggested adding Mr. Hubbard's comments as well as the fire and police department's to the letter as well and forward to Town Administrator Kaenrath for the Select Board's review.

Cynthia Swank, Hobbs Road stated the Rail Trail is scheduled to be finished sometime between 2021 and 2022 and asked what the impact the construction would have on it.

12. Minutes of Prior Meetings

12.1 Approval of October 10, 2018 Regular Meeting Minutes

Motion by Selectwoman Kilgore to approve the regular meeting minutes of October 10, 2018 as presented in their packet. Seconded by Selectman Miller. Motion carries 3-0.

12.2 Approval of October 10, 2018 Non-Public Sessions I, II, III Minutes

Motion by Selectwoman Kilgore to approve Non-Public Session I, II and III of the October 10, 2018 meeting as presented. Seconded by Selectman Miller. Motion carries 3-0.

12.3 Approval of September 25, 2018 Non-Public Session Minutes

Selectwoman Kilgore stated she would like to change some of the content and asked to have these minutes included in the next Non-Public Select Board meeting.

12.4 Approval of December 21, 2017 Non-Public Minutes

Motion by Selectwoman Kilgore to accept the Non-Public minutes of the December 21, 2017 meeting. Seconded by Selectman Miller. Motion carries 3-0.

12.5 Approval of November 6, 2017 Non-Public Sessions I, II Minutes

Motion by Selectwoman Kilgore to accept the Non-Public minutes of Sessions I and II of the November 6, 2017 meeting. Seconded by Selectman Miller. Motion carries 3-0.

Motion by Selectwoman Kilgore to unseal the Non-Public meeting minutes of November 6, 2017. Seconded by Selectman Miller. Motion carries 3-0.

12.6 Approval of November 13, 2017 Non-Public Sessions, I, II, III Minutes

Motion by Selectwoman Kilgore to accept the Non-Public meeting minutes from Sessions I, II and III. Seconded by Selectman Miller. Motion carries 3-0.

13. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

14. Second Public Comment Session

See Item 5, above

No comments from the public.

15. Adjournment

Meeting adjourned at 8:58:42PM.

Respectfully,

Janet L. Facella