



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

**CAPITAL IMPROVEMENT PLAN COMMITTEE
APPROVED MINUTES**

ORGANIZATIONAL MEETING–FRIDAY, JUNE 2, 2017– 8:30 AM
EXECUTIVE CONFERENCE ROOM

Cynthia Swank, the presiding officer pro tempore, calling the meeting to order at approximately 8:30 a.m. The following people were present:

Nancy Monaghan, Planning Board Representative;
Laurel Pohl, Budget Committee Representative;
Kathleen Kilgore, Select Board Representative;
Judy Day, Library Trustees Representative;
Vicki Jones, Citizen Representative;
Shep Kroner, Citizen Representative;
James Sununu, School Board Representative;
Paul Apple, Town Administrator;
Michael Tully, Fire Chief and Deputy Town Administrator.

Rick Stanton, a resident was also present.

Ms. Swank read the preamble of the ethics code as required by Town Ordinance.

The Committee proceeded to consider the election of the officers. Ms. Swank nominated Nancy Monaghan as presiding officer. Ms. Pohl seconded the nomination. There was no additional discussion. The vote was unanimous in favor of Ms. Monaghan's election.

The Committee expressed its appreciation to Ms. Swank for her service as presiding officer for the last three years.

Ms. Monaghan called for nominations for a deputy presiding officer. Ms. Swank suggested a citizen representative should serve in that role. Ms. Jones nominated Shep Kroner as vice chair. Ms. Pohl seconded the nomination. There was no additional discussion. The vote was unanimous in favor of Mr. Kroner's election.

The Committee discussed the schedule for the year and agreed, by consensus, they would begin with the Fire Department on July 14, with each department following thereafter on a weekly basis until finished.

The Committee asked Mr. Apple to extend an invitation to the Cemetery Trustees and the Recreation Department, and he agreed.

The Board also discussed the possibility of a final, review meeting at the end of the year after the report is approved and sent to the Select Board.

The meeting was adjourned by the presiding officer at 9:30 a.m.

Respectfully submitted,

Paul L. Apple