

Meeting Minutes: 12/16/2019 **FINAL**

Present: Dieter Ebert (Chair), Audrey Prior (Vice Chair), Hank Brandt, Joan Ganotis, Cindy Jenkins, Lisa Cote (alternate), and Aimée Margolis (non-member) **Absent:** Walter Nordstrom (alternate), Bobbi Burns (non-member, secretary)

1. Opened meeting at 7:05 p.m.

2. Approval of Minutes:

Motion: To approve the minutes from 11/18/2019 as amended.

1st: L. Cote

2nd: A. Prior

Motion passed with 1 abstention

3. Old Business

3a. Annual Report – J. Ganotis provided a draft of the Annual Report. The draft was reviewed and revised during the meeting. One suggestion that the commission ultimately decided against including in this year's report was a discussion of finances. The commission would like to consider adding a balance sheet of revenues and expenses in next year's Annual Report. The commission will also consider looking at other Annual Reports and what type of information other commissions include in their reports.

Motion: To approve and submit the Annual Report as amended.

1st: H. Brandt

2nd: L. Cote

Motion passed unanimously.

3b. Barn Survey – J. Ganotis brought the barn survey to the printing company. It should be ready to pick up by the end of the week. The final cost will be \$20-40 higher than the original estimate due to an adjustment made to add page breaks between chapters. This adjustment will improve the readability of the final product. J. Ganotis also informed the commission that she will be attending the 1/6/2020 meeting of the North Hampton Historical Society to discuss the proposed barn tour.

3c. Town Newsletter – The next deadline for submission of newsletter articles is 1/24/2020. The commission discussed possible topics including the winter farmers market schedule, a list of resources relating to agriculture and gardening, and topics from the New Hampshire Farm and Forest Expo that will be held in February of 2020. J. Ganotis volunteered to put together the farmers market schedule. L. Cote will write a paragraph about the UNH Extension Master Gardener Helpline. Other commissioners will send any agricultural resources they come across to J. Ganotis to compile for the newsletter article.

3d. Community Garden and Rules - A. Prior attended the 11/20/2019 meeting of the Select Board to present the Community Garden Liability Waiver and Rules. The Select Board determined that the document should be sent for review by Town Counsel. After that it will return to the Select Board for further discussion. It will also need formatting to match other town documents. A. Prior will attend the meeting of the Select Board when the document is back from Town Counsel.

The commission also discussed input to the Garden Rules provided by North Hampton community member A. Margolis.

A. Prior is going to work with the Town Offices to create a payment collection method that works for both the commission and the Town.

4. New Business – None

Adjournment

Motion: Adjourn at 8:12 p.m.

1st: L. Cote

2nd: J. Ganotis

Motion passed unanimously.

Submitted by Audrey Prior. Next Meeting date & time: Jan. 20, 2020; 7:00 p.m.; Town Clerk's Office