

Present: Audrey Prior (Chair), Joan Ganotis (Vice Chair), Dieter Ebert, Rowan Perkins (alternate)

Absent: Hank Brandt, Phil Thayer, Pollyanna Ford (alternate), Cheryl Kasztejna (alternate)

1. Opened meeting at 7:01 p.m.

2. Approval of Minutes:

Motion: To approve the minutes from 10/16/2023 as amended.

1st: D. Ebert

2nd: J. Ganotis

Motion passed unanimously.

3. Old Business

3a. Brochure Update: A. Prior had 50 copies of the brochure printed. Commission members discussed putting them out at the town buildings (Town Clerk's office, Town Offices, Library, and the Town Hall), as well as possibly putting copies at local agricultural businesses that have a place to display them. Commission members will work on brainstorming possible places to put the brochure. A. Prior will also reach out to the town to request that the images of the brochure pages on the Agricultural Commission's page be switched out for the new brochure pages.

3b. Community Newsletter: The next issue of the Community Newsletter will be the Winter 2024 issue, usually due mid-January. P. Ford will work on an article and has said that it will be ready for review by the next meeting.

3c. Annual Report: J. Ganotis wrote a draft of the annual report and sent it to A. Prior who filled in the section on the Community Garden and sent out the draft to the members of the commission for review. The commission discussed the draft and made a few revisions. A. Prior will make the changes before submitting the report to the town upon request.

Motion: To approve the annual report as amended.

1st: D. Ebert

2nd: R. Perkins

Motion passed unanimously.

3d. Community Garden: Commission members discussed the draft job description and brainstormed a title for the new position. Commission members agreed that "Community Garden Steward" would be the title for the new volunteer position. The Community Garden Steward(s) will be responsible for introducing new gardeners to the Community Garden and explaining how things operate, keeping all of the gardeners informed by sending out relevant information, responding to questions and complaints and passing information along to the Agricultural Commission when necessary, organizing day to day operations such as mowing, and monitoring the garden plots for compliance with the rules. This position can be filled by one or several gardeners and is an expansion of the Community Garden Liaison position that Allyson Ryder has filled for the past several years. The commission discussed when the best time to send out this request for volunteers would be and determined that waiting until February, when A. Prior sends the first email to see who is returning to the garden for the new season, would be best.

3e. Meeting dates: The next meeting date is December 18th. The commission will plan to meet on this date to discuss the Community Newsletter article and any other business that needs to be addressed. The commission will make a final decision at the December meeting, but likely won't be meeting in January unless important business comes up that necessitates a meeting.

4. New Business

No new business was addressed.

5. Adjournment:

Motion: Adjourn at 7:38pm.

1st: J. Ganotis

2nd: D. Ebert

Motion passed unanimously.

Submitted by Audrey Prior. Next meeting: December 18, 2023 at 7:00 p.m. at the North Hampton Town Clerk's Office, 237 Atlantic Ave, North Hampton, NH 03862.