

Town of North Hampton NH

Economic Development Committee Minutes

Minutes from April 4, 2018 [Video of Meeting](#)

Jim Better, presiding officer, called the meeting to order at 5:00 PM

Members present were:

Kirsten Larsen Schultz

Rick Stanton

Nancy Monaghan

Kathy Kilgore

Gary Stevens

Anthony Pastelis

Joe Bernardo

Glenn Martin

Staff Present: Bryan Kaenrath, Town Administrator

Minutes:

- Item 1. Reading of the preamble to the Code of Ethics**
- Item 2. Welcome Glenn Martin as the newest member of the EDC**
- Item 3. Review of Les Stachow's response to Phil Wilsons comments on the Sewer Report tabled until a future meeting as neither were present at the meeting**
- Item 5. Survey Status: 303 responses of which 22 come from the business community. Some concern was raised that Town Hall is distributing surveys which might affect the validity of the data. UNH reports that the results of the survey will be available for the May 2nd meeting of the committee.**
- Item 6. UNH Business Engagement and Retention Program was presented to the committee by William Maddox of the UNH Extension Service. The intent of the program is to develop collaboration between the government and business communities to influence the economic development in North Hampton.**

The program calls for the development of a suitable number of volunteers from both communities to be trained in interview techniques targeted to specific businesses as to their status and experience in doing business in North Hampton. The program is run over a 9 to 12-month period. The normal charge by UNH for the program is \$2500. However, UNH will waive the fee for North Hampton.

The committee viewed the proposal as a good next step pending the results of the town wide survey currently underway. Details of the program can be found at [UNH Business Engagement and Retention Program](#)

- Item 7. Bryan Kaenrath, Town Administrator, provided the committee with the three levels of documentation used by the town with business petitioners for approval. Town employees work with petitioners to help guide them through the process. All the necessary applications are available on the town website.

Note: Nancy Monaghan created a one-page guide that summarizes the requirements attached.

Town employees make their best effort to provide good customer service. Their responsibilities require that rules enacted by the Planning Board, Zoning Board and Select Board are the guidelines by which applications are processed.

The EDC created a sub-committee to interview the last 10 or so applicants regarding their experience dealing with the rules and regulations as it pertains to their business. Joe Bernardo, Rich Stanton and Jim Better will serve on the sub-committee.

- Item 8. Bryan Kaenrath provided information regarding Tax Increment Financing (TIF) and suggested that the EDC would be well served by inviting an expert to provide its applicability to North Hampton. State level experts will be invited to a future meeting of the EDC.
- Item 9. The minutes of the March 7, 2018 were accepted with the addition of Rick Stanton as an attendee.

Meeting adjourned at 6:24 PM

Respectfully submitted

Jim Better, Chair of the EDC

