



TOWN OF NORTH HAMPTON  
CAPITAL IMPROVEMENT PLAN COMMITTEE  
MINUTES

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REGULAR MEETING: JUNE 8, 2018 8 A.M.  
EXECUTIVE CONFERENCE ROOM  
NORTH HAMPTON TOWN OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NEW HAMPSHIRE

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Nancy Monaghan, the presiding officer, called the meeting to order at approximately 8 a.m. The following members were also present:

James Sununu  
Kathleen Kilgore  
Shep Kroner  
Judy Day  
Rick Stanton  
Cynthia Swank  
Vicki Jones  
Bryan Kaenrath, Town Administrator

Chairwoman Monaghan began by reading the North Hampton ethics preamble. Officer elections were held, Nancy Monaghan and Shep Kroner were appointed Chair and Vice Chair respectively by a unanimous vote of those present.

A discussion of the CIP schedule was held and it was decided to move the Town and Library date to August 3 when the School is also scheduled. There was also a discussion of meeting location with some expressing support for moving meetings to Town Hall to allow for the ease of airing meetings on Channel 22. A motion was made by Rick Stanton and seconded by James Sununu to adopt the proposed schedule. The vote was unanimous. Another motion was made to hold meetings in the Mary Herbert Room at the Town Office by Rick Stanton and seconded by Cynthia Swank. The vote was 6-1 with Mrs. Kilgore opposed. A final motion was made by Rick Stanton and seconded by Shep Kroner for CIP meetings to be televised on Channel 22. The vote was unanimous.

Lastly, a discussion was held regarding the Town's recent decision to install LED streetlights. The CIP Committee requested that a letter endorsing the project be presented to the Select Board.

The meeting was adjourned at approximately 9:10AM.

Respectfully submitted,

Bryan T. Kaenrath

Honorable Select Board  
Town of North Hampton  
233 Atlantic Avenue  
North Hampton, NH 03862

June 8, 2018

Dear Mr. Chairman,

On behalf of the Capital Improvements Plan (CIP) Committee I write to convey its comments and recommendation for the conversion of Town streetlights to being LED (Light Emitting Display) powered.

In 2017 Director Hubbard of the Department of Public Works was asked by the Select Board to look into possible energy savings from newer technology streetlights. In response to his inquiries he received an unsolicited proposal on February 15<sup>th</sup> from Affinity LED Lighting, LLC called the "LED Streetlight Conversion". Depending on the contract signing date (and before the end of the fiscal year according to Director Hubbard) the proposal is to convert 137 streetlights for a proposed total project cost of \$33,055.

Since this project cost exceeds \$10,000, and in accordance with Town policy after the CIP Committee was established by the legislative body, it should be reviewed by the CIP committee. Recognizing that timing is of the essence the CIP committee has reviewed the Affinity proposal at its meeting on June 8<sup>th</sup>, 2018. Based on the following facts the CIP Committee recommends, by unanimous vote, approval for this project using FY 2018 funds. As a discussion item it will also be included in the upcoming CIP report for FY 2020.

Project Cost: \$33,055

Estimated incentive: (\$13,700)<sup>1</sup>

Net Cost after incentive: **\$19,355**

Estimated Annual Cost Savings:... **\$9,022 for FY 2019**

Lifetime Cumulative Savings (20 years): \$180,446

Simple Return on Investment: 2.15 years

Annual Energy Savings: 29,698 KWH.... (57.4% of current 51,727 KWH consumed).

Since installation will take about a week the cost savings will begin to accrue immediately.

Yours truly,

Nancy Monaghan, Chair  
Capital Improvements Plan Committee

1 Attachment: Affinity LED Lighting proposal dated February 15th, 2018.

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<sup>1</sup> Incentive amount to be confirmed by Greg Rahe of Eversource (per Affinity LED).

## **CIP 2018 Schedule**

- June 8     -     Organizational Meeting**
- July 13    -    Fire**
- 20     -    Police**
- 27     -    DPW**
- Aug  3    -    School, Town, Library – Prioritize projects**
- 10     -    No meeting**
- 17     -    No meeting**
- 24     -    No meeting (unless a holdover is needed) – Report being compiled**
- 31     -    Review meeting**
- Sep  7    -    No meeting – Latest date for Draft Report to Committee**
- 14     -    Final meeting, live editing of final report**
- 21     -    Final day to sign**