



**North Hampton Public Library - Board of Trustees  
Meeting Agenda**

**Notice of Public Meeting  
At North Hampton Town Hall  
231 Atlantic Ave  
Wednesday, May 10, 2023  
6:30 PM**

Chair: Susan Leonardi  
Treasurer: Jacqueline Brandt  
Secretary: Kathleen Kilgore

Library Director: Susan Grant  
Assistant Director: Liz Herold

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1. Call to Order by the Chair
2. Facilities Update
  - 2.1. Bonnette, Page, & Stone
3. Administrative
  - 3.1. Approval of Meeting Minutes April 2023
  - 3.2. Library Reports
    - 3.2.1. Youth Services report
    - 3.2.2. Financials
4. Old Business
  - 4.1. Exhibits Policy
  - 4.2. Audio Visual Training and Maintenance
  - 4.3. Community Conversation Planning
5. New Business
  - 5.1. Landscape Committee report
  - 5.2. NHPL Friends update
  - 5.3. NHLTA conference
6. Any Other Item that may legally come before the Board

The Board reserves the right to act on any item relative to the prudential administration of the Library's affairs, which circumstances may require.

7. Next Meeting/Adjournment.

## Youth Services Report- MARCH 2022

March was an extremely busy month in the Youth Department.

We debuted our new Family Place Program, Play, Learn & Grow. Over the 5 weekly sessions, 84 children and 56 adults participated. We set up educational toys and other materials, purchased with the Family Place Grant, throughout the large program room. Each week, we had a local professional attend to answer questions on topics of importance to young families. The topics ranged from Nutrition to Speech Development. The program was very well received as noted by positive comments during the program as well as a post program survey. We will be offering another 5 week session in the fall as well as monthly “playdates” with the Family Place materials.

104 children and 85 adults attended Storytime this month. We had themes such as St. Patrick’s Day, Spring and Hibernation. Sensory bins are still extremely popular. This past week, the children got to unearth plastic bugs from containers of dirt. The tile floor in the Creation Station is very much appreciated as it makes it possible for us to offer these messy activities.

The second 6 week session of READ+ART=FUN concluded last week. Barbara read *Flora & Ulysses* to the students and they made art with the theme of superheroes. They created capes, cuffs, and power pendants. As comic illustrations were central to the text, the children also learned about comic book features, working to tell a story and illustrate it in comic strip format. The children created characters, worked on their character's facial expressions, and created onomatopoeia art. We are using the far bulletin board in the Creation Station to highlight the program. The next session of READ+ART is already fully booked and begins on April 13th. They will focus on a different artist each week.

Maker Mondays was attended by 20 children and 3 adults stayed to participate. Tinker Tuesdays only saw 8 attendees over the 4 weeks we offered it. We will not be continuing Tinker Tuesdays in our Spring Programming. The materials that I put out for Maker Mondays are left up for the week so that patrons who are unable to attend on Monday, can try the “Idea of the Week” at other times.

We tried a Dungeons & Dragons program for the teens but we only had two attendees over the 4 weeks. Nick continues to try different ideas each month in an effort to find something that they will be interested in.

11 students attended Opus Scopus over the 5 weeks in March. They spend 1 or 2 weeks discussing each Graphic Novel and do a variety of activities, everything from playing Wordle to making slime.

The Youth areas were busier than ever this month, especially once school gets out in the afternoon. Our youth patrons have been spilling over into other areas of the library as the Teen Room is ~~htsxxxyjsyx~~ full, with as many as 15 patrons in there at a time. We have implemented some new rules regarding food and drink in an effort to minimize the mess left behind. We hope that the reminders by staff and more frequent monitoring will encourage our young patrons to continue to enjoy our wonderful space, but treat it with respect.

#### Social Media statistics:

Facebook: 7 Youth posts- 1,235 reached, 68 engaged, 21 reactions, 9 shared, 1 comment

Instagram (youth and adult): 15 posts, 4 stories, 2 reels- 759 accounts reached, 113 engagements. We reached 126% more accounts in March vs. February.

#### Circulation statistics:

Children's: 1,489 items checked out or renewed

YA: 33 items checked out or renewed

Librarian's Report  
April 13, 2022  
Susan Grant, Director

## **Building**

There was another bad smell in the program room. An open drain is in the wall next to the drinking fountains. George poured some vegetable oil down it to keep it from smelling, same as the break room drain. He's going to see if there are any other drains in the building to potentially cause the same problem.

The door to the mechanical room was finally installed.  
The magazine shelving was installed in the café area.

The caps on the septic system were broken by Public Works and will be replaced by the town.

## **Operations**

TDBank Operating Account ending balance 3/31/2022 **\$67,633.50**  
TDBank Non-appropriated Account ending balance 3/31/2022 **\$53,719.42**  
People's Bank Account 8667 ending balance **\$14,259.10** March statement  
People's Bank Account 0790 ending balance **\$38,766.84** March statement

We are creating a Business section and a Travel section in the library for easy browsing.

Our electricity bill went down \$2147.72 in February to \$1548.22 in March, a decrease of almost \$600, which is good news.

We have had issues with food and drink in the Teen Room and have had to eliminate food and drink in the library except in designated areas such as the Reading Room for occasional meetings, and the Program Room during programs. The kids can eat their food before coming into the library and get drinks at the fountain in the entryway.

## **Staff**

We hired two part-time staff, Sherry Castle, and Lauren Collis. Nick Lewis has taken a job in Hooksett but will stay on with us 2 days a week. Sherry worked in a library in college and is planning a career change to library science from working as a quality assurance director for a pharmaceutical company with a degree in chemistry. Lauren is a UNH graduate also planning a career change to library science and has worked for the Dover Public Library in the past.

## **Statistics**

We are seeing more foot traffic in the library every week. The number of meetings being held is increasing as well as public computer use, and museum passes checked out.. We signed up 18 new patrons in March and continue to get an average of 3 new hoopla users per month. Digital audio and ebooks account for an average of 18% of our total circulation this year so far. Database and digital book usage accounts for an average of about 29% of our total circulation meaning that physical books checked out account for only 71% of our circulation. Meetings held in the library or on Zoom have doubled since December (26) to 64 in March.

## Programs

April 14	6:30 pm	Golden Age of Entertainment: Radio Turns 100	Mike Morin	In Library
April 21	7 :00 pm	Bigfoot in NH & ME	Michelle Souliere	Zoom
May 3	4:30-6:30	Mosaic flower pot - age 10 and up	Leslie Doherty	In Library
May 9	7:00 PM	Ku Klux Klan in New England in the 1920s	David Vermette	Zoom
May 18	1-2, 7-8	WorkReady NH - Great Bay College	Dawn Hamdi	In Library
May 24	7:00 PM	Finding Easy Walks Wherever You Are	Marjorie Turner Hollman	Zoom
June 7	7:00 PM	NH's Wildlife History - UNH Speaking for Wildlife	Jean Eno	In library
June 14	1:00 PM	Rye Garden Club - John Forti	Mary Flowers	In library
June 30	5:30 - 7:30	Paint party	Jody Mueller	in library
July 19	7:00 PM	Breeding Season of Backyard Birds	Steve Hale	in library