



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

**SELECT BOARD AGENDA
MONDAY APRIL 9, 2018
NOTICE OF PUBLIC MEETING
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
6:00 O'CLOCK PM**

**NON PUBLIC SESSION I: 6:01 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE**

**NON PUBLIC SESSION II: 6:30 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE**

1. **6:00 p.m.** **Call To Order by the Chair**
2. **6:01 p.m.** **Non-Public Session I Pursuant to RSA 91-A:3, II (a,c)**
3. **6:30 p.m.** **Non-Public Session II Pursuant to RSA 91-A:3, II (c)**
4. **6:55 p.m.** **Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue**
5. **7:00 p.m.** **Reconvening of Public Session at Town Hall and Pledge of Allegiance**

6. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

7. **Consent Calendar**

- 7.1 Payroll Manifest of 03/29/2018 in the amount of \$62,338.30
- 7.2 Payroll Manifest of 04/05/2018 in the amount of \$209,460.57
- 7.3 Accounts Payable Manifest of 04/05/2018 in the amount of \$310,082.49

- 7.4 Approval of Veteran's Tax Credit Application
- 7.5 Approval of Veteran's Tax Credit Application
- 7.6 Approval of Veteran's Tax Credit Application
- 7.7 Approval of Veteran's Tax Credit Application
- 7.8 Approval of Veteran's Tax Credit Application
- 7.9 Approval of Veteran's Tax Credit Application
- 7.10 Approval of Veteran's Tax Credit Application
- 7.11 Approval of Veteran's Tax Credit Application
- 7.12 Discussion of Property Settlement Involving 205 Lafayette Road
- 7.13 Approval of Policies and Procedures for Posting Meetings, Recording of Public Meetings and Recording of Minutes

8. Correspondence

- 8.1 Correspondence from Susan Buchanan, Town Clerk/Tax Collector
- 8.2 Correspondence from Xfinity, Jay Somers, Sr. Manager, Government Affairs

9. Committee Updates

- 9.1 Economic Development Committee
- 9.2 Heritage Commission
- 9.3 Water Commission
- 9.4 Bandstand Committee

10. Report of the Town Administrator

- 10.1 General Report

11. Items Left on the Table

- 11.1 Discussion of Document Management System
- 11.2 Discussion of Draft Select Board Rules and Procedures

12. New Business

- 12.1 Request for Fee Waiver on Town Hall Rental
- 12.2 Recognition of North Hampton Fire Fighters by Spaulding Hospital
- 12.3 Approval of Planning Board Representatives to Economic Development Committee
- 12.4 Discussion of Election Day Voter Turnout
- 12.5 Discussion of Process for the Police Chief Position
- 12.6 Ratify Financial Policies
 - 12.6.1 Purchasing Policy;
 - 12.6.2 Investment Policy;
 - 12.6.3 Fraud Policy;
 - 12.6.4 Credit Card Policy;
 - 12.6.5 Information Security Policy;
 - 12.6.6 Deposit Policy;
 - 12.6.7 Fund Balance Ordinance;
 - 12.6.8 Employee Email, Internet and Computer Use Policy;
 - 12.6.9 Internal Control Policy;
 - 12.6.10 Delegation of Duties of Treasurer to Finance Department;
 - 12.6.11 Regulations Governing Delegation
 - 12.6.12 Delegation of Deposit Authority by Treasurer;
- 12.7 Discussion of Boundary Line of Library Expansion
- 12.8 Discussion of Tennis Court Resurfacing
- 12.9 Recreation Van Update

13. Minutes of Prior Meetings

13.1 Approval of March 28, 2018 Meeting Minutes

13.2 Approval of Non Public Minutes of March 12, 2018

13.3 Approval of Non Public Minutes of February 13, 2018

13.4 Approval of Non Public Minutes of February 26, 2018

14. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

15. Second Public Comment Session

See Item 6, above.

16. Adjournment

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