



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD**

**NOTICE OF PUBLIC MEETING
MONDAY, NOVEMBER 28, 2022**

**NORTH HAMPTON TOWN HALL
REGULAR SESSION
231 ATLANTIC AVENUE
7:00 O'CLOCK P.M.**

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO JSUNUNU@NORTHHAMPTON-NH.GOV AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. Call to Order and Pledge of Allegiance

2. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

3. Consent Calendar

3.1 Payroll Manifest of November 17 2022, in the amount of \$76,637.44

3.2 Payroll Manifest of November 23, 2022, in the amount of \$93,389.37

3.3 Accounts Payable Manifest of November 23, 2022, in the amount of \$1,335,368.77

4. Correspondence

4.1 Correspondence from Comcast

5. Committee Update

5.1 Heritage Commission

5.2 Water Commission

5.3 Rails to Trails Committee

5.4 Budget Committee

6. **Report of the Town Administrator**

7. **Items Left on the Table**

8. **New Business**

- 8.1 Presentation of “524” Award
- 8.2 Town Office Building Update
- 8.3 Request to Use Town Green and to Waive Fee
- 8.4 Approval of Police Department Prosecutor Contract

9. **Minutes of Prior Meetings**

- 9.1 Approval of Regular Meeting Minutes of November 14, 2022
- 9.2 Approval of Non-Public Session Minutes of November 14, 2022

10. **Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town’s affairs, which circumstances may require.

11. **Second Public Comment Session**

See Item 2, above

12. **Adjournment**

TOWN ADMINISTRATOR
MICHAEL TULLY

MTULLY@NORTHHAMPTON-NH.GOV



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: MICHAEL TULLY, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 11/28/2022
DATE: 11/23/2022

The following actions are for the approval of the Select Board:

Consent Calendar

- 5.1 Payroll Manifest of November 17 2022, in the amount of \$76,637.44
- 5.2 Payroll Manifest of November 23, 2022, in the amount of \$93,389.37
- 5.3 Accounts Payable Manifest of November 23, 2022, in the amount of \$1,335,368.77

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CORRESPONDENCE



November 18, 2022

Board of Selectmen
Town of North Hampton
233 Atlantic Avenue
North Hampton, NH 03862

RE: Important Information—Price Changes

Dear Chairman and Members of the Board:

At Comcast, we are always committed to delivering the entertainment and services that matter most to our customers in your community, as well as exciting experiences they won't find anywhere else. We are also focused on making our network stronger in order to meet our customers' current needs and future demands. As we continue to invest in our network, products, and services, the cost of doing business rises. Rising programming costs, most notably for broadcast TV and sports, continue to be the biggest factors driving price increases. While we absorb some of these costs, these fee increases affect service pricing. As a result, starting December 20, 2022, prices for certain services and fees will be increasing, including the Broadcast TV Fee and the Regional Sports Network Fee.

Enclosed are the notices customers will receive within their bill starting November 20, 2022. We know you may have questions about these changes. If I can be of any further assistance, please don't hesitate to contact me via email at Thomas_Somers@comcast.com.

Sincerely,

Jay Somers

Jay Somers, Sr. Manager
Government & Regulatory Affairs

Enclosures: Customer Notices



Important information regarding your Xfinity services and pricing

Effective December 20, 2022

Xfinity TV	Current	New
Broadcast TV Fee		
All areas except South Hampton	\$24.95	\$27.25
South Hampton	\$23.10	\$27.25
Regional Sports Fee		
All areas except South Hampton	\$11.85	\$12.00
South Hampton	\$14.10	\$14.45
Franchise Costs		
Auburn	\$0.17	\$0.18
Bedford	\$0.36	\$0.39
Boscawen and Canterbury	\$0.00	\$0.02
Derry	\$0.28	\$0.33
East Kingston	\$0.22	\$0.00
Epping	\$0.17	\$0.19
Freemont	\$0.11	\$0.13
Choice TV Select	\$32.50	\$37.50
Choice TV Select - with TV Box	\$41.00	\$47.50
Service to Additional TV with TV Adapter	\$8.50	\$10.00
TV Box and Remote	\$8.50	\$10.00
HD TV Box and Remote Limited Basic	\$8.50	\$10.00

Xfinity Internet	Current	New
Modem Rental	\$14.00	\$15.00

Pay-Per-View and On Demand Subscription Services	Current	New
Acorn TV On Demand	\$5.99	\$6.99

Installation	Current	New
In-Home Service Visit - After Initial Installation of Service	\$70.00	\$100.00

Brentwood, Antrim, Auburn, Bedford, Belmont, Boscawen, Bow, Candia, Canterbury, Chichester, Deering, Derry, Dover, Durham, East Kingston, Epping, Epsom, Freemont, Gilford, Greenland, Hampton, Hampton Falls, Henniker, Hillsborough, Hooksett, Hopkinton, Kensington, Laconia, Lee, Loudon, Madbury, New Castle, Newfields, Newington, Newmarket, North Hampton, Northfield (service availability limited to certain areas), Nottingham, Portsmouth, Raymond, Rochester, Rollinsford, Rye, South Hampton, NH

87732000 (1100,1220,1230,1240,1250,1270,1280,1300,1310,1330,1340,1350,1360,1390,1400,1410,1420,1440,1450,1460,1470,1480,1490,1510,1520,1530,1540,1560,1570,1590,1640,1670,1680,1690,1700,1810,1830,1840,1850,1870,1880,1890,3200)

*Important Information – Price Changes
December 20, 2022
Additional Information*

In addition to the price changes listed in the attached general **Important Information Regarding Xfinity Services and Pricing**, customers subscribing to the services below will receive a bill message regarding the pricing change to their service.

Bill Message Text:

“In addition to the price changes listed on the general Important Information Regarding Xfinity Services and Pricing, on December 20, 2022, the price of [package or service name from below] will increase from \$XX.XX to \$XX.XX per month. Prices exclude taxes and fees.”

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS	Current	New	SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS Cont.	Current	New
Digital Preferred Tier	\$17.95	\$20.00	Standard+ Double Play	\$110.99	\$114.99
Choice Limited TV	\$30.00	\$35.00	Select+ Double Play	\$139.99	\$141.99
Digital Preferred Package	\$85.22	\$87.27	Signature+ Double Play	\$169.99	\$171.99
Digital Preferred Tier with Showtime	\$29.95	\$32.00	Super+ Double Play	\$189.99	\$191.99
Digital Preferred Tier with The Movie Channel	\$29.95	\$32.00	Preferred & Internet Pkg (MDU)	\$91.89	\$94.89
Digital Preferred Tier with Cinemax	\$29.95	\$32.00	Economy Double Play	\$99.99	\$102.99
Digital Preferred Tier With HBO Max	\$32.94	\$34.99	Select Double Play	\$119.99	\$122.99
Choice Triple Play	\$99.99	\$100.99	Signature Double Play	\$139.99	\$142.99
Standard+ More Triple Play	\$130.99	\$131.99	Super Double Play	\$169.99	\$172.99
Select+ More Triple Play	\$159.99	\$160.99	Blast! Plus Double Play with HBO Max	\$109.99	\$112.99
Signature+ More Triple Play	\$189.99	\$190.99	Internet Pro Plus Double Play with HBO Max	\$94.99	\$97.99
Super+ More Triple Play	\$199.99	\$201.99	Internet Pro Plus Double Play with Showtime	\$91.99	\$94.99
Preferred Triple Play (MDU)	\$117.99	\$120.99	Premier Double Play with Performance Pro Int	\$189.99	\$192.99
Preferred Extra Triple Play	\$129.99	\$132.99	Internet Plus Latino Double Play	\$87.99	\$90.99
Select Triple Play	\$149.99	\$151.99	Internet Plus Double Play with Showtime	\$81.99	\$84.99
Signature Triple Play	\$169.99	\$171.99	Blast! Extra Double Play	\$92.99	\$95.99
Super Triple Play	\$199.99	\$201.99	Blast! Plus Double Play	\$102.99	\$105.99
HD Extra Bundle	\$162.99	\$165.99	Preferred Double Play	\$151.99	\$154.99
HD Plus Triple Play	\$187.99	\$190.99	Multilatino Double Play	\$136.99	\$139.99
Value Plus Triple Play	\$142.99	\$145.99	Internet Plus Double Play with HBO	\$87.99	\$90.99
MultiLatino Ultra Triple Play	\$162.99	\$165.99	Preferred Latino Double Play	\$169.99	\$172.99
MultiLatino Ultra Bundle	\$162.99	\$165.99	Performance Internet	\$64.95	\$67.00
MultiLatino Ultra HD Triple Play	\$172.99	\$175.99	Gigabit Pro Internet	\$299.95	\$300.00
MultiLatino HD Ultra Plus	\$192.99	\$195.99	Gigabit x2 Internet	\$129.95	\$130.00
MultiLatino Ultra Plus	\$192.99	\$195.99	Performance Starter Internet	\$59.95	\$65.00
Extra XF Bundle	\$154.99	\$157.99	Desi Pack	\$29.99	\$32.99
Preferred XF Bundle	\$167.99	\$170.99	Modem Rental	\$14.00	\$15.00

Important Information - Price Changes
December 20, 2022
Additional Information Continued

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS	Current	New
PREMIER TIER W/SPORTS	\$ 59.95	\$ 62.00
DIGITAL PREMIER TIER WITH SPORTS	\$ 63.95	\$ 66.00
DIGITAL PREMIER TIER	\$ 64.95	\$ 67.00
TOTAL PREMIUM	\$ 64.95	\$ 67.00
PERFORMANCE INTERNET & VOICE	\$ 109.90	\$ 111.95
DIGITAL PREMIER WITH SPORTS AND 4 PREMIUM CHANNELS	\$ 127.22	\$ 129.27
DIGITAL PREMIER WITH SPORTS AND 5 PREMIUM CHANNELS	\$ 131.22	\$ 133.27
DIGITAL PREMIER PACKAGE WITH 5 PREMIUM CHANNELS	\$ 132.22	\$ 134.27
EXTRA XF DOUBLE PLAY	\$ 132.22	\$ 134.27

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

COMMITTEE UPDATES

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

Michael J. Tully
Town Administrator

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT
NOVEMBER 28, 2022 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from November 15, 2022 through November 25, 2022

Finance

Financially we are running at 61% of the budget remaining with 32 weeks remaining in the fiscal year.

Police

After some supply chain setbacks and delays the Police Department has finally taken possession of a 2022 police cruiser. The outfitting of the vehicle and full replacement of the outgoing vehicle will not be completed until January.

The Police Department encourages everyone to drive safely this holiday season. Through grant funding, we will have additional traffic enforcement patrols throughout December.

Fire

The Fire Department has taken delivery of its new Utility truck. It is currently being outfitted with radios, emergency lighting, and a plow. The vehicle will be in service in the coming weeks.

This truck was received from grant funding and should serve the town for the next 12 to 15 years.

Facilities

Town Hall. Nothing new to report. Insulation in the attic has been completed.

New Town Office/Fire/Police Buildings. There is an item on the agenda for a project update.

Stone Building. Nothing new to report. The chimney flashing has been completed, though we still have a small leak. I have reached out to the contractor to get that taken care of.

Town Office/Chevalier Building. We have been auctioning salable portions of the buildings before they are raised. These monies will be go directly to fund balance to offset future tax increases.

Recreation

The Recreation Department has many upcoming programs including Upcoming Programs

Parent's night out

Senior trip to the gingerbread houses at Portsmouth Historical Society

Trip to Christmas Carol at the Players Ring

Senior holiday luncheon and Yankee Swap

Hip hop classes

Open house pottery painting night at the REC

Holiday vacation camp

In addition our Santa breakfast is scheduled for Saturday December 10th at the REC. Please reach out to Joe Manzi for information or to reserve a spot.

Highway

Fall clean ups have begun at the Town Complex and Town Parks.

Ongoing maintenance has continued on Highway Dept. equipment with the start of winter preparation. Currently all trucks are in service.

Projects

Route 1 Culvert. Nothing new to report. We had further flooding issues after the rains this past weekend. I made contact with DOT who determined there was another sink hole which caused the culvert to restrict water flow. They will be filling the sink hole and working on clearing the culvert.

PFAS Investigation. The final grant agreement has been submitted to NHDES, we will start the water line project as soon as we have permission. Water samples were taken last week as part of the ongoing investigation.

Revaluation. Nothing new to report. The contract has been signed with MRI and the work will begin shortly.

Cell Tower. Work continues in the search for a suitable location for a cell tower. I have briefed the Board on developments.

Walkway Project. Nothing new to report. This project will be completed after the buildings have been constructed. This alleviates the chance of damage during construction.

Coakley Landfill Group. The group held a meeting on November 21st, 2022. Their next scheduled meeting is scheduled for January 5th. I plan to be in attendance.

Junkyard Closures and/or New Problems: Nothing new to report. We are seeing some improvement with vehicles pulling off of Route 1 for deliveries. The Police have visited dealerships in Town and have issued Summonses to violators.

Rails to Trails. Nothing new to report. NH-DOT held an informational meeting at the school. Attendance was high and the public had the opportunity to comment and discuss concerns.

Seacoast Private Well Initiative. The well testing educational workshop has been scheduled for January 11th at Exeter High School. Residents will be educated on possible well contaminants and given instructions of how to take samples. They will then be instructed when to drop the samples off at the Town Office. We are working on getting the word out to as many residents as possible.

Route 95 Exit 2 Bridge. Nothing new to report. NHDOT has begun mobilizing equipment on the exit 2 bridge which will include decking upgrades this fall. Please be cautious of workers in the roadway when traveling in that area.

Meeting Schedule: Our next regularly scheduled meeting is on December 12, 2022.

MICHAEL J. TULLY
TOWN ADMINISTRATOR

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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ITEMS LEFT ON THE TABLE

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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NEW BUSINESS

REGULATIONS GOVERNING TOWN FACILITIES USE

1. TOWN FACILITIES USES:

1.1. This policy shall include the following facilities:

1.1.1. Town Hall

1.1.2. Mary Herbert Room

1.1.3. Heritage Room

1.1.4. Bandstand

1.2. All Town facilities shall be used solely for the public business functions that they were intended.

1.3. Use of buildings for any other purpose requires prior approval by the Select Board. Application for public uses of Town buildings may be made at the Town Administrator's office on the applicable form.

1.4. Approval of applications for use will normally take place at a regularly scheduled Select Board meeting. The Select Board may authorize the Town Administrator to execute applications for use of Town facilities.

1.5. The use of Town facilities by any non-municipal group or organization for any activity or expression of any viewpoint does not constitute an endorsement of that activity or viewpoint by the Town.

1.6. The use of Town Facilities is limited to North Hampton residents, organizations, and Town employees. Under no circumstances will the facilities be rented to non-residents or out-of-town political/other organizations.

1.7. Any form of commercial/for profit activity is strictly prohibited.

1.8. The use of the facilities by the following for official business shall always take precedence over any other use:

1.8.1. Regularly Scheduled or Special Elections

1.8.2. Select Board

1.8.3. Other Town Boards, Committees, or Town sponsored organizations (including but not limited to the Planning Board, Zoning Board of Adjustment, Municipal Budget Committee, Conservation Commission, Bandstand concerts, Recreation Department activities)

1.9. All others are hereby advised that, in the event an immediate need for the space arises, non-governmental uses may be deferred with little or no notice. In general, such instances are most likely to occur during evening hours, Monday through Thursday, due to unanticipated numbers in attendance at regularly scheduled Board meetings.

1.10. Requests for use of the facilities during normal business hours shall be evaluated on a case by case basis to ensure that there is no disruption of or interference with Town services to the general public.

1.11. Under no circumstances will the facilities be booked for more than three (3) separate functions/activities on any given day. Nor will events be scheduled such that an overlap may occur. A minimum buffer of two hours shall be maintained between events for which set-up/clean-up will be necessary.

1.12. Under no circumstances will the Town's tables/chairs be rented or loaned for use outside the meeting Facilities for any purpose other than a Town sanctioned event.

1.13. Under no circumstances will non-grounded extension cords be permitted. Non-grounded extension cords are "two pronged" and are designed for residential use only and rated not exceed 5 amps.

1.14. All gatherings other than regularly scheduled meetings shall have the final approval of the Fire Chief or designee to assure the place assembly capacity is adhered to.

2. APPLICATION:

2.1. An "Application for Rental of Town Facilities" shall be completed and signed by the applicant, and the rental fee and security deposit (if applicable) paid before the Facilities may be used.

2.2. Signature on the application indicates acceptance of premises "as is," as well as responsibility for the condition of the premises after the activity is held.

2.3. Application for rental must be made at least two (2) weeks prior to use.

2.4. 24-hour notice is requested for any cancellations.

2.5. Rental fees received shall be refunded in full in the event of a cancellation.

3. PAYMENTS:

3.1. Fees for use shall be as follows:

3.1.1. Residents	\$75.00 + Security Deposit
3.1.2. Town Political/Private Organizations	\$75.00 + Security Deposit
3.1.3. Use of Bandstand	\$75.00 + Security Deposit

3.2. The Select Board may waive all or part of any fees for civic organizations.

3.3. A security deposit of \$100 will be paid to the Town.

3.4. The Security Deposit may be forfeited in full, or in part, for any of the following reasons:

3.4.1. Damage to Facilities, furnishings, and/or equipment.

3.4.2. Facilities and accessory areas not cleaned and vacated before 1:00 AM of the day following its use as required.

3.4.3. Monies for custodial services, calculated at the current hourly wage paid by the Town, shall be deducted from the applicant's security deposit for violations of this policy

3.5. Applicant is hereby notified that should the cost of damage(s) occurring to any part of the Town Facilities Facilities/area as a direct result of the applicant's negligence exceed the amount of the security deposit, the Town of North Hampton has an obligation to pursue any legal action available in order to collect said moneys from the applicant.

3.6. The Town will accept cash or two (2) personal checks made payable to the "Town of North Hampton" as payment for Rental Fees and Security Deposit at least one week prior to the events schedule.

3.7. The Town will not accept second party checks.

3.8. Payment is expected at the time of application, unless other arrangements are made in advance.

3.9. There is a \$25.00 fee on any returned check.

4. ENTRANCE/EXIT:

4.1. For evening, weekend, or holiday activities, the applicant must sign out a function key from the Town Administrator's Offices, between the hours of 8AM and 4PM, no earlier than the last regular business day immediately preceding the scheduled event.

4.2. Applicant is responsible for ensuring the return of the key no later than the first regular business day following the event.

4.3. Lost keys should be reported immediately, and are subject to a \$75 replacement fee.

4.4. It shall be the applicant's responsibility to ensure that, upon vacating the Facilities, the front and back doors are securely locked.

4.5. Applicant is responsible for ensuring that the facility, kitchen area, halls and bathroom are cleaned.

4.6. In addition, tables, counter and sink areas should be thoroughly wiped down, and all trash securely bagged and placed in the dumpster behind the fire station.

4.7. Applicant is responsible for ensuring that all tables are broken down, and that all chairs are folded and returned neatly to the racks.

5. GENERAL:

5.1. There shall be no decorations or other materials affixed to walls, woodwork, window/door frames, floors, or fixtures of any Town facilities.

5.2. Tables and chairs may be decorated, provided those decorations are attached only with tape or string and are removed entirely after the rental activity.

5.3. To avoid damage to the flooring, tables and chairs are not to be dragged across the floor when setting up or breaking down the room. Additionally, should the intended activity

involve any actions that could potentially damage the flooring, applicant shall take all reasonable steps to ensure said damage is avoided (i.e. requesting their attendees remove high-heeled footwear).

5.4. The following items/services are NOT provided:

5.4.1. Setup/breakdown of the Facilities

5.4.2. Linens, tableware, etc.

5.4.3. Coffee pot

5.4.4. Audio Visual Equipment or recording of events

5.5. During the course of any function, the Facilities shall remain open and available for inspection by Town officials to ensure compliance with the rental agreement rules and regulations.

5.6. Multiple date rental privileges may be revoked by the Town Administrator for any infractions of this policy, and/or the application agreement.

5.7. Any persons or organizations who have not complied with all these rules and regulations may be denied future use of the Facilities.

5.8. With the exception of cake candles and continually monitored sterno warmers, open flames are prohibited.

5.9. The use of alcohol at any function shall be prohibited.

6. BANDSTAND:

6.1. The Bandstand located at the intersection of Atlantic Ave. (State Route 111) and Post Rd. (State Route 151) shall not be used without the approval of the Bandstand Committee.

6.2. No signs, banners or other devices may be attached to the bandstand.

6.3. There shall be no vehicles parked on the common.

6.4. Individuals using the bandstand are responsible for coordinating parking with the Police Department prior to the event

6.5. Any materials, equipment, or waste that is brought to the bandstand must be removed when the event is over.

7. WAIVERS:

7.1. Waivers to any provisions of this regulation, including the fee to be charged for a specific use(s), may be granted by a majority vote of the Select Board.

8. AMENDMENTS:

8.1. This policy may, from time to time, be amended by a majority vote of the Board of Selectmen at a regularly scheduled Selectmen's meeting.

Adopted November 22, 2010

All fees shall be paid at least one week in advance. The Select Board reserve the right to modify the fee schedule at anytime without notice.

Accepted and agreed to:

Rev. Mike [Signature] UCC North Hampton

Date: 11/21/22 Address: 295 Atlantic Ave Tel # 603 964 8687
church office

We respectfully request that you town waive the fee for this community X'Mass Eve Service (12/24) Use from 3PM - 6PM

MICHAEL J. TULLY
TOWN ADMINISTRATOR

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

MINUTES OF PRIOR MEETINGS



1
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **NOVEMBER 14, 2022 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice-Chairman James Maggiore, Selectman
8 Jonathan Pinette (Remote)

9 ALSO PRESENT: Town Administrator Michael Tully, Fire Chief Jason Lajoie
10

11 Chairman James Sununu welcomed everyone to the Select Board Meeting of November 14, 2022 and
12 called the meeting to order at 7:03 pm followed by the Pledge of Allegiance; Jonathan Pinette will join the
13 meeting by Zoom.
14

15 **First Public Comment Session**

16 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*
17

18 No Public Comments.
19

20 **Consent Calendar**

- 21 5.1 Payroll Manifest of October 27, 2022 in the amount of \$71,671.58
22 5.2 Payroll Manifest of November 3, 2022 in the amount of \$231,905.93
23 5.3 Payroll Manifest of November 3, 2022 in the amount of \$71,962.03
24 5.4 Accounts Payable Manifest of October 27, 2022 in the amount of \$1,991,627.11
25 5.5 Accounts Payable Manifest of November 10, 2022 in the amount of \$547,681.79
26

27 **Motion:** To approve the Consent Calendar items as presented.

28 **Motioned:** Vice-Chair Maggiore

29 **Seconded:** Chairman Sununu

30 **Vote:** Motion approved 2-0
31
32
33

34 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***
35 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***
36

37 **A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a**
38 **DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North**
39 **Hampton, New Hampshire 0386.**

40
41 **Correspondence** - None

42

43 **Committee Updates**

44 Vice-Chair Maggiore said the *Heritage Commission* is reinvigorating efforts to encourage participation in
45 Discretionary Preservation Easements specific to structures; allows residents to apply for easements for
46 their barns which would allow a certain portion of their taxes to be abated as part of RSA 79-E.

47 *Water Commission*: No update.

48

49 **Motion:** Move under RSA 91-A:3(III) to allow Mr. Pinette to participate in the meeting electronically.

50 **Motioned:** Vice-Chair Maggiore

51 **Seconded:** Chairman Sununu

52 **Vote:** Motion approved 2-0

53

54 Chairman Sununu said *Rails to Trails Committee* is working on scheduling a meeting with quorum to
55 discuss recent public meetings with DOT and with National Park Service and RPC to come up with trail
56 designs. *Budget Committee* met 10/31/2022 to review defaults and year-end summaries for previous
57 fiscal years and will start reviewing next year's proposed budgets for Town and Library starting Thursday
58 November 17 at 6:30 pm.

59

60 Town Administrator Tully said Budget Books were released on October 31, 2022.

61

62 **Report of the Town Administrator**

63

64 **Period October 24 – November 11, 2022:** Finance at 65% of Budget remaining with 34 weeks left in fiscal
65 year; Police beard season to support Child Advocacy Center and CHAD in November; Officer Manlow
66 selected as officer for North Hampton School Partnership 12 hours/month; overnight winter parking ban
67 in effect soon; Fire Department completed extrication training with Greenland and Rye; Town Hall
68 insulation completed, will come back to secure trap door; work continues on Town Office Building with
69 move scheduled for week after Christmas; Stone Building flashing still leaking; Highway doing fall cleanup
70 and preparing for drainage project and culvert maintenance; all Highway equipment back in service;
71 working with Exeter on Seacoast Well Initiative.

72

73 **Items Left on the Table** – None

74

75 **NEW BUSINESS**

76

77 **10.1 Review of FY2024 Budget**

78 Town Administrator Tully said FY2023 Budget is \$8,325,628, FY2024 Proposed Budget is \$8,939,600 with
79 difference of \$613,972 or 7.37%, of that approximately 3.5% due to approved Building Warrant Article for
80 last election. Chairman Sununu pointed out that it does not include the Library Budget which has not yet
81 been received.

82

83 Town Administrator Tully said realistically the Town is just under a 4% increase with proposed budget.
84 Preliminary Default Budget would be \$8,680,386, not including Library, for a difference of \$259,000 or
85 approximately 2.99% over proposed. Drivers this year: 16.3% increase to Health Insurance and salaries

86 with inflation; made significant changes to Health Insurance going with high-deductible plans; made a few
87 changes to electricity and will see increases next year. Proposed FY2024 Budget to be presented to Budget
88 Committee Thursday November 17, 2022.

89
90 Chairman Sununu thanked all Department Heads for finding savings in the budget and coming in below
91 inflation. Vice-Chair Maggiore said hydrant fees have gone down for the first time in years.

92
93 **10.2 Department of Revenue Administration (DRA) Sales Ratio Survey**

94 Town Administrator Tully said this annual survey looks at home values and what percentage they meet
95 when looking at actual market values when it comes to assessment.

96
97 Chairman Sununu said this is assessment vs actual sales prices over last year including review by Assessor
98 Scott Marsh looking at all data including amount property sold for, assessed value and sales value which
99 came in at 61.1% (last year 72.5%); means assessed value of typical house sold at only 61% of its actual
100 sale price; as markets go up those numbers get farther apart and we are seeing a pandemic-induced
101 housing market which shot up values more than normal. Town is right at the end of a revaluation cycle
102 going on next year.

103
104 Town Administrator Tully said the Revaluation Capital Reserve Account has a balance of about \$66,000.

105
106 **10.3 Acceptance of Resignation of Deputy Chief Mark Cook**

107 Town Administrator Tully said he worked with Mark Cook for many years, he is well-respected, brought
108 in over \$200,000 grants for the Fire Department in his time here, and will be missed.

109
110 Fire Chief Jason Lajoie said Mark Cook has been an exceptional management partner, has over 30 years
111 in public safety, and said he is very thankful for all he has done for the North Hampton Fire Department
112 in his short time here and wished him the very best in his retirement; Friday will be his last day.

113
114 **Motion:** Move to accept the resignation of Deputy Mark Cook effective November 18, 2022 at 1600 hours.

115 **Motioned:** Vice- Chair Maggiore

116 **Seconded:** Selectman Pinette

117 **Roll Call Vote:** James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

118

119 **MINUTES OF PRIOR MEETINGS**

120

121 **11.1 Approval of Regular Meeting Minutes of October 24, 2022**

122

123 **Motion:** To approve the Regular Meeting Minutes of October 24, 2022 as presented.

124 **Motioned:** Selectman Pinette

125 **Seconded:** Vice-Chair Maggiore

126 **Roll Call Vote:** James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

127

128 **11.2 Approval of Minutes of Non-Public Sessions I, II, III & IV of October 24, 2022**

129

130 **Motion:** To approve the Minutes of Non-Public Sessions I, II, III & IV of October 24, 2022.

131 **Motioned:** Selectman Pinette

132 **Seconded:** Vice-Chair Maggiore

133 **Roll Call Vote:** James Sununu-aye, James Maggiore-aye, Jonathan Pinette-aye; motion approved 3-0

134

135 **Any Other Item that may legally come before the Board**

136

137 **Second Public Comment Session**

138 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*

139

140 Chairman Sununu read an email from Bill Kibby asking that the Board explain the current status of the Cell
141 Tower proposed for North Hampton. He explained that the Board has looked at this, looked at various
142 properties (Town-owned), and looked at Zoning Ordinance Regulations stating the town has to be located
143 on public land. There are access issues, legal issues, and wetland issues around possible areas and
144 properties and the Town is working on identifying a potential location.

145

146 **Next Regular Meeting:** November 28, 2022

147

148 **Adjournment**

Chairman Sununu adjourned the meeting at 7:36 pm.

149

150 Respectfully submitted,

151 Patricia Denmark, Recording Secretary