



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD**

**NOTICE OF PUBLIC MEETING
MONDAY, OCTOBER 3, 2022**

**NORTH HAMPTON TOWN OFFICES
NON-PUBLIC SESSION I
233 ATLANTIC AVENUE
6:00 PM**

**NORTH HAMPTON TOWN OFFICES
NON-PUBLIC SESSION II
233 ATLANTIC AVENUE
6:30 PM**

**NORTH HAMPTON TOWN HALL
REGULAR SESSION
231 ATLANTIC AVENUE
7:00 O'CLOCK P.M.**

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO JSUNUNU@NORTHHAMPTON-NH.GOV AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

- 1. Call to Order**
- 2. Non-Public Session I Pursuant to RSA 91-A:3 II (a)**
- 3. Non-Public Session II Pursuant to RSA 91-A:3 II (a)**
- 4. Return to Public Session and Pledge of Allegiance**
- 5. First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the

First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

6. Consent Calendar

- 6.1 Payroll Manifest of September 8, 2022, in the amount of \$234,669.12
- 6.2 Payroll Manifest of September 15, 2022, in the amount of \$82,704.40
- 6.3 Payroll Manifest of September 22, 2022, in the amount of \$87,522.46
- 6.4 Payroll Manifest of September 29, 2022, in the amount of \$85,020.59
- 6.5 Accounts Payable Manifest of September 15, 2022, in the amount of \$101,248.74
- 6.6 Accounts Payable Manifest of September 29, 2022, in the amount of \$1,306,553.77

7. Correspondence

8. Committee Update

- 8.1 Heritage Commission
- 8.2 Water Commission
- 8.3 Rails to Trails Committee
- 8.4 Budget Committee
- 8.5 Capital Improvements Committee

9. Report of the Town Administrator

10. Items Left on the Table

11. New Business

- 11.1 Discussion of School Resource Officer
- 11.2 Update on Building Project
- 11.3 Acceptance of Capital Improvements Plan for FY2024 – FY2029
- 11.4 Discussion of Coalition Communities 2.0
- 11.5 Consideration of Channel 22 Tricaster Replacement
- 11.6 Consideration of Police Department Grant Agreement
- 11.7 Consideration of Recreation Commission Member
- 11.8 Consideration of Nomination to the Transportation Advisory Commission (TAC)

12. Minutes of Prior Meetings

- 12.1 Approval of Regular Meeting Minutes of September 12, 2022

13. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

14. Second Public Comment Session

See Item 5, above

15. Adjournment

MICHAEL J. TULLY
TOWN ADMINISTRATOR

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CONSENT CALENDAR

TOWN ADMINISTRATOR
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: MICHAEL TULLY, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 10/03/2022
DATE: 09/30/2022

The following actions are for the approval of the Select Board:

Consent Calendar

- 6.1 Payroll Manifest of September 8, 2022, in the amount of \$234,669.12
- 6.2 Payroll Manifest of September 15, 2022, in the amount of \$82,704.40
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CORRESPONDENCE

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TOWN ADMINISTRATOR

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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COMMITTEE UPDATES

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

Michael J. Tully
Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT
OCTOBER 3, 2022 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from September 12, 2022 through September 30, 2022

Finance

Financially we are running at 78% of the budget remaining with 40 weeks remaining in the fiscal year. The Board needs to set 2 budget workshops for the second and third week of October. Budget committee has set the date of October 31st for budget books to be distributed.

Police

The Police Department is planning their transfer to Block 5 in October for their internet security. The Chief has been working to secure a new 2022 cruiser for the department. The price for the 2023 increased by \$9000.00 and the increase for a 2022 is \$1200.00

They have also been working to fill two open positions in the department.

Fire

The Fire Department has scheduled a week of auto extrication training for all its members. This will be done off-site and in conjunction with area departments (Rye and Greenland) as part of their regional training initiative at the beginning of October.

This will be provided at very little cost to the department as the vehicles are donated by National Wrecker Service in Portsmouth and the instructor will be providing free hours of instruction over

four days; departments will be splitting the cost for his lodging for a week as he will be traveling in.

Facilities

Town Hall. Insulation in the roof has preliminarily been scheduled for October, I am waiting on a definite date depending on the length of other jobs on their schedule.

New Town Office/Fire/Police Buildings. There is an item on the agenda for a project update.

Stone Building. Mr. Schnitzler has begun working on the window in the attic of the Town Clerk's building. This will be an ongoing project as time in his schedule allows.

Town Office/Chevalier Building. Nothing new to report.

Recreation

Senior luncheons have continued, most recently the Fire Department joined and presented proper use of AED's. A trip to the Deerfield Fair occurred on September 29th and the before and after school program has run smoothly.

Highway

Work is ongoing on Sylvan and Meadowfox. The roadway developed a small sink hole which Director Hubbard is repairing.

After the resignation of an employee we are seeking 2 people at Recycling. Saturdays 8 Hrs. at the Brush Facility and 16-24 Hrs. a week at the Recycling Center.

Projects

Route 1 Culvert. Nothing new to report. I spoke to Brian Schutt last week. NHDOT is begun work on the culvert in order to shore it before it is replaced.

PFAS Investigation. Nothing new to report. NHDES is still reviewing paperwork submitted for the grant. The project to install the water line will be scheduled for this fall.

Revaluation. MRI will be forwarding the contract for signatures.

Cell Tower. Work continues in the search for a suitable location for a cell tower. I will brief the Board when the issue requires action on their part.

Walkway Project. Nothing new to report. This project will be completed after the buildings have been constructed. This alleviates the chance of damage during construction.

Coakley Landfill Group. The group has their next scheduled meeting on October 11, 2022. I have given permission to a consultant for the group to take soil samples on a backlot owned by the

Town. The information collected will assist with determining the location of future monitoring wells. I will make the Board aware if any wells are proposed on Town property.

Junkyard Closures and/or New Problems: Nothing new to report. We are seeing some improvement with vehicles pulling off of Route 1 for deliveries. The Police have visited dealerships in Town and have issued Summonses to violators.

Rails to Trails. Nothing new to report. Two meetings regarding the rail trail have been scheduled for October and advertised on the calendar. Both meetings on October 13th and October 21st will be requesting public input on the project.

CIP. There is an item on the agenda to accept the CIP report.

Seacoast Private Well Initiative. Nothing new to report. North Hampton will be collaborating with Exeter for our area of the well testing. Currently we are looking at a date in the beginning of December. I will keep the Board updated on firm dates when they are chosen.

Route 95 Exit 2 Bridge. Nothing new to report. NHDOT has begun mobilizing equipment on the exit 2 bridge which will include decking upgrades this fall. Please be cautious of workers in the roadway when traveling in that area.

Meeting Schedule: Our next regularly scheduled meeting is on October 24, 2022.

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ITEMS LEFT ON THE TABLE

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NEW BUSINESS

School Resource Officer Agreement

AGREEMENT is updated this 1st day of October, 2022, by and between the NORTH HAMPTON SCHOOL DISTRICT and the NORTH HAMPTON POLICE DEPARTMENT as follows:

WITNESS

Whereas the North Hampton School District agrees to purchase from the North Hampton Police Department and the North Hampton Police Department agrees to provide for the North Hampton School District and to manage a School Resource Officer (SRO) Program in the North Hampton School District consisting of a Part-Time School Resource Officer, supplies and equipment and the North Hampton School District agrees to reimburse the North Hampton Police Department for its expense in providing the SRO, and

Whereas the North Hampton School District and the North Hampton Police Department desire to set forth in the SRO Agreement the specific terms and conditions of the services to be performed and provided by the said SRO at North Hampton School;

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. **Goals and Objectives-** It is understood and agreed that the North Hampton School District and the Hampton Police Department officials share the following goals and objectives with regard to the School Resource Officer (SRO) Program in the schools.
 - 1.1. To foster the educational programs and activities that will increase student's knowledge of and respect for the law and the function of law enforcement agencies;
 - 1.2. To have the SRO attend extracurricular activities held at schools;
 - 1.3. To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at school, such as: disorderly conduct by trespassers, the possession of and use of weapons on campus, the illegal sale and/or distribution of controlled substances and riots;
 - 1.4. To report serious crimes that occur on campus and to cooperate with the law enforcement officials in the investigation of crimes that occur at school;
2. **Employment and Assignment of School Resource Officers**
 - 2.1. North Hampton Police Department agrees to employ a School Resource Officer (SRO) during the term of this agreement. The SRO shall be an employee of the North Hampton Police Department and shall be subject to the administration, supervision and control of the North Hampton Police Department.
3. **School Resource Officer Agreement**
 - 3.1. The North Hampton Police Department agrees to provide and to pay the SRO's employment benefits in accordance with the applicable salary schedules and employment practices of the North Hampton Police Department. The SRO shall be subject to all other personnel policies and practices of the North Hampton Police Department.
 - 3.2. The North Hampton Police Department shall have the power and authority to hire, discharge and discipline the SRO.

- 3.3. The SRO shall be assigned by the North Hampton Police Department to the North Hampton School.
- 3.4. In the event an SRO is absent from work, the SRO shall notify both his/her supervisor in the North Hampton Police Department and the Principal of North Hampton School. The North Hampton Police Department agrees to assign a substitute part-time SRO to assume and perform the duties of the SRO who is absent from work, if possible. In such an event, the monthly compensation paid by the North Hampton School District or the hours shall be made up in a manner determined by mutual agreement of the parties.

4. Duty Hours

- 4.1. The SRO hours of work shall be set by mutual agreement between the North Hampton School District, at the direction of the Principal, and the North Hampton Police Department.
- 4.2. It is understood and agreed that time spent by the SRO attending court juvenile and/or criminal cases arising from and/or out of their employment as an SRO shall be considered as hours worked under the agreement.
- 4.3. In the event of an emergency, the SRO may be ordered by the North Hampton Police Department to leave the duty station during normal duty hours as described above and to perform other services for the North Hampton Police Department. The hours shall be made up in a manner determined by mutual agreement of the parties.

5. Duties of School Resource Officer (SRO)

- 5.1. To protect lives and property of the citizens and public-school students of North Hampton School;
- 5.2. To enforce Federal, State and Local criminal laws and ordinances, and to assist school officials with the enforcement of School Board Policies and Administrative Regulations regarding student conduct;
- 5.3. To investigate criminal activity committed on or adjacent to school property;
- 5.4. To counsel public school students in special situations, such as students suspected of engaging in criminal misconduct, when requested by the Principal or the Principal's designee or by the parents of a student; and
- 5.5. To answer questions that students may have about New Hampshire Criminal or Juvenile laws.

6. Chain of Command

- 6.1. As an employee of the North Hampton Police Department, the SRO shall follow the chain of command as set forth in the North Hampton Police Department Policies and Procedures manual.
- 6.2. The North Hampton School District also may provide training in School Board Policies, regulations and procedures.

7. **Dress Code-** The SRO shall dress according to North Hampton PD policy.

8. **Supplies and Equipment-** The North Hampton Police Department agrees to provide the SRO with the necessary equipment to perform SRO duties. The North Hampton School District agrees to provide the SRO with school supplies normal for classroom instruction.
9. **Transporting Students-** Generally, the SRO will be provided with a police vehicle, but will not normally transport students, except in an emergency. If a student needs police transportation, the SRO will make such arrangements with the North Hampton Police Dispatch Center. The SRO shall notify the school principal before removing a student from campus.
10. **Investigation, Interview, Search and Arrest Procedures**
 - 10.1. **Search Procedures-** If the school has reasonable grounds for suspecting that a search of a student or a student's possessions will uncover evidence that the student has violated or is violating either the law or the rules of the school, the school official may search the student and the student's pockets, purse, book bag, desk, locker, vehicle or any other similar location within the student's control. When requested by school officials, the SRO shall assist with the search in order to protect the safety of all persons involved in the search. Absent these safety reasons, the SRO shall not be involved in the search. If the search uncovers evidence of criminal misconduct, the evidence may be held for or turned over to the SRO.
 - 10.2. **Reporting of Crimes-** If the investigation uncovers evidence of an act of theft, destruction, or violence as defined in RSA 193D, the school official shall notify the SRO, the student's parent/guardian and the superintendent. Should DCYF be notified as part of this investigation, the SRO/ North Hampton Police Department will also be notified.
11. **Access to Educational Records-** School officials shall allow the SRO to inspect and copy any public records maintained by the school including student directory information such as yearbooks. However, law enforcement officials may not inspect and/or copy confidential student education records except as permitted by school administration.
 - 11.1. Wherever practicable, the school district authorizes access of video surveillance equipment inside and outside of the school to the police department. The access will allow the police department/SRO to monitor activity within the school for security and investigative purposes. The police department/SRO shall be allowed to make copies of any videos for security, investigative, and evidentiary purposes as allowed by law.
12. **Term of Agreement-** The term of this agreement is one year commencing on October 1, 2022 and ending on **January 1, 2023**. This agreement shall be renewed and extended annually for additional and successive one (1) year terms unless notice of non-renewal is given by either party, in writing, sixty (60) days prior to the end of the contract.
13. **Consideration**
 - 13.1. For and in consideration of the North Hampton Police Department providing the SRO Program as described herein, the North Hampton School District agrees to reimburse the North Hampton Police Department for the hours worked by the SRO at the overtime rate of the assigned officer.
 - 13.2. The said compensation shall be paid by the North Hampton School District to the North Hampton Police Department on quarterly installments on or about the first day of the month.

14. Insurance and Indemnification

14.1. The North Hampton Police Department shall purchase and maintain in full force and effect during the term of this agreement a general comprehensive liability insurance policy. A copy of the certificate of insurance shall be supplied to the North Hampton School District.

IN WITNESS WHEREOF, the parties hereto have caused the Operation's Agreement to be executed the day and year first written above.

North Hampton SCHOOL BOARD

BY: _____
Meredith Nadeau, Superintendent
School Administrative Unit #21

Date

BY: _____
Danielle Strater, Board Chair
North Hampton School District

Date

BY: _____
Kathryn Mone, Chief
Hampton Police Department

Date

CAPITAL IMPROVEMENTS PLAN (CIP)

for

FY 2024 – FY 2029

An annual report of the
Capital Improvements Plan (CIP) Committee

Nancy Monaghan, Chair, Planning Board Representative
Cynthia Swank, Vice Chair, Citizen Member/Planning Board Nominee
Frank Ferraro, Budget Committee Representative
Chuck Gallant, Citizen Member/Select Board Nominee
Clifton Jones, Citizen Member/Budget Committee Nominee
Kathleen Kilgore, Library Trustees Representative
Jonathan Pinette, Select Board Representative
Danielle Strater, School Board Representative

Michael J. Tully, Town Administrator and Staff Support

Assisted by

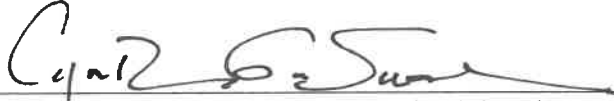
Municipal Department Heads and Staff
North Hampton School Board and Staff

This report was approved by the CIP committee on 9/16/2022

Signature Page



Nancy Monaghan, Planning Board Representative



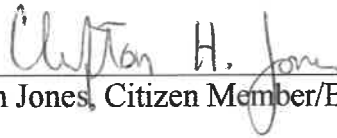
Cynthia Swank, Citizen Member/Planning Board Nominee



Frank Ferraro, Budget Committee Representative



Chuck Gallant, Citizen Member/Select Board Nominee



Clifton Jones, Citizen Member/Budget Committee Representative

Kathleen Kilgore, Library Trustees Representative

Jonathan Pinette, Select Board Representative



Danielle Strater, School Board Representative

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Section 4 Police Department

Table 4.1 Vehicle and Equipment Requests

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Section 5 Public Works/Highway Department

Table 5.1 Vehicle and Equipment Requests

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Section 8 Library

Schedule 9.1 FY2024 Capital Requests

Schedule 9.2 All Capital Improvement Requests for FY2025-2029

Exhibit 1. Road Vulnerability, Catch Basin Vulnerability

ATTACHMENTS

A, Coastal Hazards, Town roads and catch basins vulnerable to coastal flooding

B. History of the municipal buildings

Section 1 - Capital Improvements Plan FY2024-2029

Summary

The CIP Committee reviewed all Town capital proposals during meetings in July 2022 and prioritized nine projects for FY2024. The financial impact:

- **Total cost: \$875,000**
 (\$355,000 to be paid from capital reserve funds)
 (\$520,000 taxation on the 2023 warrant -
 \$465,000 Town; \$55,000 School)

The most expensive projects are the annual road maintenance for the Department of Public Works for \$285,000, and the refurbishment of Engine 1 in the Fire Department for \$250,000. (See Table 1 following this Summary section for the priority list of all nine projects.)

The following projects for FY2024 were presented to the Committee, and these are fully discussed under the individual department sections of this plan. Capital investments are necessary for the prudent management of all Town operations, for the preservation of public assets, protection of residents against spikes in spending when projects are delayed and stack up, and for the health and safety of Town residents and employees.

Fire & Rescue

- **\$250,000 to refurbish Engine 1**
- **\$ 75,000 to purchase new Command Car 2**

Police

- **\$55,000 for one new cruiser per the vehicle rotation plan**
- **\$18,000 for a digital speed trailer**

Department of Public Works

- **\$107,000 to purchase a new medium duty dump truck**
- **\$285,000 for the annual road maintenance plan**

Town

- **\$10,000 for potential capital equipment needed for the Rail Trail**

- **\$20,000 for Phase 2 of the Philbrick Pond marsh health project**

School

- **\$55,000 to repair/replace the rubber surface on the School playground**

Library

- **No projects requested.**

All Fire vehicles will be paid from the department's capital reserve fund with no taxation to residents. The annual police cruiser purchase is almost certain to require taxation as the Detail Fund that normally pays for cruisers is not likely to support the total cost. Many factors affect the balance in the Detail Fund, discussed in the Police section that follows.

In accordance with RSA 674:5, the CIP Committee is required to submit a six-year plan for capital improvements and has done so in this report. The capital projects for the subsequent five years beginning with FY2025 are shown in each department's narrative, in charts at the end of each department section and in the final table of this report. Because these projects are two to six years out and some will likely change for a variety of reasons, the Committee does not prioritize any projects beyond those in the upcoming fiscal year 2024.

All but one of the capital proposals on the March 2022 warrant for FY2023, which began July 1, 2022, were approved by voters and are in progress. Voters rejected the speed trailer for the Police Department by 40 votes, and it is again proposed for FY2024.

Town Facilities

The new \$4 million Library building approved by voters in March 2020 opened for business in October 2021. In March 2022 voters approved \$9.8 million for construction of a new Public Safety Building and \$1.6 million to renovate and add on to the former library building for Town Offices.

The Fire and Police Departments moved this summer to temporary quarters at 34 Lafayette Road (former Regal Limousine building) and will operate from that location until the new Public Safety Building is completed around the end of 2023.

Town Offices will move to the remodeled old library building by the end of 2022, and demolition of the existing Fire and Police stations will then begin.

See Appendix A for the full history of the Town Buildings. This history has been part of the Capital Improvements Plan report since 2013 and will be retired to the archives after this FY2024-2029 report is delivered to the Select Board.

Coastal Hazards/Climate Change

In June 2022, the North Hampton Planning Board and the Little Boar's Head Planning Board adopted a new chapter in the Master Plan - Coastal Hazards and Adaptation - after more than a year of research and work by a committee representing various boards and commissions, Town Officials and other entities. The CIP Committee is expected to (1) monitor the need for any capital projects in the coming years to deal with anticipated rising waters and (2) develop with the Town Administrator a list of Town infrastructure at risk – and costs to replace – in flooding conditions.

The Fire Department, Police Department and Department of Public Works do not anticipate any capital equipment needs relating to coast hazards/climate change over the six-year period covered by this report. The Fire Department acquired a boat - a crucial piece of equipment – and Mutual Aid agreements in place with neighboring towns will provide any other equipment needed.

DPW Director John Hubbard and Town Administrator Michael Tully have completed a first draft of infrastructure at risk, which includes roads and culverts most likely to be affected by storm flooding from the beach to Mill Road. That list was reviewed with the CIP Committee and will be further developed with cost estimates over the coming months and years. The draft list is attached as Exhibit 1. They have identified 17 vulnerable town roads (not including State roads Atlantic Avenue and Ocean Boulevard) and 56 vulnerable catch basins (including drop inlets). There are no buildings in the target area owned by the Town. They will continue to develop the list and define some costs at a later time. In a major disaster, FEMA funding would cover much of the cost. Vulnerable areas inland will also be charted.

An Ad Hoc Advisory Committee is being formed by the Rockingham Planning Commission to oversee the progress of Master Plan action steps. A member of the CIP Committee has volunteered to be part of that advisory group.

Table 1 FY 2024 Capital Improvements Prioritized List

KEY to Category columns:

U = Urgent to Protect Assets; **S = Public Health / Safety Need**; **P = Needed to Preserve** Assets

* DPW prioritizes entire 6 year period.

** Expect SAFE grant funding of \$20,000 for gym doors.

Function	Project	Dept priority*	CIP category	CIP priority	FY 2024 2023--2024	Funding source(s)
Fire	Replace Command Car 2	2	U	1	\$75,000	Cap. Reserve
Police	Cruiser	1	P	2	\$55,000	Warrant
Fire	Refurbish Engine 1	1	U	3	\$250,000	Cap. Reserve
School	School Maintenance: Exterior gym doors, playground rubber surface (partial)**			4	\$55,000	Warrant; L-T maintenance fund
DPW	Dump truck	1	P	5	\$107,000	Warrant; \$21,400 Year 1 Lease-purchase
Police	Speed trailer	2	U	6	\$18,000	Warrant; grant possibility
DPW	Road Maintenance	3	P	7	\$285,000	\$30,000 Cap. Reserve fund; warrant
Town Admin	Philbrick Pond marsh health			8	\$20,000	Warrant
Town Admin	Rail Trail	2		9	\$10,000	Warrant
Total					\$875,000	

Section 2 - Introduction to Capital Improvements Planning and Process

New Hampshire RSA 674:5-8, cited below, provides the legislative authorization and purpose for preparing a municipal Capital Improvements Plan (CIP). The prerequisites for a CIP are an approved Master Plan, which is the responsibility of the Planning Board, and a committee formed by the local legislative body authorization.

The primary statutes guiding the CIP process are:

RSA 674:5 Authorization. – In a municipality where the planning board has adopted a master plan, the local legislative body may authorize the planning board to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years. As an alternative, the legislative body may authorize the governing body of a municipality to appoint a capital improvement program committee, which shall include at least one member of the planning board and may include but not be limited to other members of the planning board, the budget committee, or the town or city governing body, to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years. The capital improvements program may encompass major projects being currently undertaken or future projects to be undertaken with federal, state, county and other public funds. The sole purpose and effect of the capital improvements program shall be to aid the mayor or selectmen and the budget committee in their consideration of the annual budget. Source. 1983, 447:1. 2002, 90:1, eff. July 2, 2002.

RSA 674:6 Purpose and Description. – The capital improvements program shall classify projects according to the urgency and need for realization and shall recommend a time sequence for their implementation. The program may also contain the estimated cost of each project and indicate probable operating and maintenance costs and probable revenues, if any, as well as existing sources of funds or the need for additional sources of funds for the implementation and operation of each project. The program shall be based on information submitted by the departments and agencies of the municipality and shall take into account public facility needs indicated by the prospective development shown in the master plan of the municipality or as permitted by other municipal land use controls. Source. 1983, 447:1, eff. Jan. 1, 1984.

RSA 674:7 Preparation. –

I. In preparing the capital improvements program, the planning board or the capital improvement program committee shall confer, in a manner deemed appropriate by the board or the committee, with the mayor or the board of selectmen, or the chief fiscal officer, the budget committee, other municipal officials and agencies, the school board or boards, and shall review the recommendations of the master plan in relation to the proposed capital improvements program.

II. Whenever the planning board or the capital improvement program committee is authorized and directed to prepare a capital improvements program, every municipal department, authority or agency, and every affected school district board, department or agency, shall, upon request of the planning board or the capital improvement program committee, transmit to the board or committee a statement of all capital projects it proposes to undertake during the term of the program. The planning board or the capital improvement program committee shall study each proposed capital project, and shall advise and make recommendations to the department, authority, agency, or school district board, department or agency, concerning the relation of its project to the capital improvements program being prepared. Source. 1983, 447:1. 1995, 43:1. 2002, 90:2, eff. July 2, 2002.

RSA 674:8 Consideration by Mayor and Budget Committee. –

Whenever the planning board or the capital improvement program committee has prepared a capital improvements program under RSA 674:7, it shall submit its recommendations for the current year to the mayor or selectmen and the budget committee, if one exists, for consideration as part of the annual budget. Source. 1983, 447:1. 2002, 90:3, eff. July 2, 2002.

North Hampton first adopted a Master Plan in 1967. The first CIP Committee was created as a subcommittee of the Planning Board by a vote of the legislative body in March 1988. Subsequently, at the Town Meeting of 2010 the legislative body voted to create a Capital Improvements Plan (CIP) Committee that was independent of the Planning Board, and composed of one appointed member each from the Select Board, Budget Committee, Planning Board and School Board, and one at-large citizen member each is appointed by the Select Board, Planning Board and Budget Committee. The Town Administrator is the committee's adjutant. A

warrant article approved in 2015 added one Library Trustee as a statutory member of the CIP Committee.

Municipal department heads, Library Trustees and the North Hampton School Board submit requests on a common form with department or organizational priorities. All requests from these entities are reviewed, questioned, and discussed with the responsible individual. Then they are evaluated, categorized and prioritized. Each request is assigned a category using the following criteria (from most important to least important): public health or safety need ('S'), urgent to protect assets ('U'), needed to preserve assets ('P'). In some cases the committee recommends a change in the timing of a specific request.

A capital asset as used in this CIP is one that is valued at an individual cost over \$10,000 with an estimated useful life in excess of two years. The time horizon for this plan is a minimum of six years; but in some places, if a requirement has been identified in a fiscal year beyond the scope of this plan, it has been so noted.

Each request is prioritized by the department heads within the fiscal year in which the request was made and for those fiscal years that it will require funding, such as a bond. Therefore, the number representing the priority of each project was considered in the context of the year of the funding request. This report covers the CIP discussions in the summer of 2022 for FY2024 through FY2029, with the priorities for FY2024 listed in Table 1, and the six-year projects shown in their entirety in Table 9.2.

Section 3 - Fire & Rescue Department Capital Requests

Summary

- Fire & Rescue has two capital projects for FY2024: Refurbishing Engine 1 for \$250,000 and replacing Command Car 2 for \$75,000. Both of these will be paid from the Department's Capital Reserve Fund, as will all equipment proposed in this six-year plan, with no taxation to residents.
- There are three other apparatus proposals in this six-year plan, totaling \$620,000.

One of the vehicles originally scheduled in FY2025 – a \$70,000 utility truck – has been removed from the Department's capital plan. The Department sought and received a grant to cover that equipment. In the past two years, Deputy Chief Cook has brought in \$250,000 in grant money that has paid for a variety of equipment with no cost to taxpayers.

Capital Reserve Funds balances as of 6/30/2022

Ambulance Equipment Fund	\$ 60,500
Vehicle/Apparatus Fund	\$ 1,067,596

All the revenue collected for ambulance fees goes into this capital reserve fund, with 15% allocated to the ambulance equipment fund (pays for medical equipment and supplies inside the ambulance and for fees charged for billing) and 85% to the vehicle/apparatus fund (pays for all new apparatus, vehicles and rescue supplies). The ambulance fees charged to each patient are in accord with those charged in surrounding communities, and each summer when the official cost-of-living increase for the Seacoast area is published, the ambulance fees are adjusted accordingly. Ambulance fees generates approximately \$190,000/year, and the reserve fund should be able to handle all equipment purchases from FY2024-FY2029. Annual revenue into the ambulance equipment fund is approximately \$30,000.

Six-year capital proposals

FY2024- Refurbish Engine 1 - \$250,000

The standard lifespan of fire engines is about 20 years. A new engine serves as the primary or first out engine for 10 years, then with some refurbishment can go for

another 10 years as the backup engine. One major concern to be dealt with during the refurbishment of Engine 1 is the pump, which has had some major issues recently. Engine 1 has served for 10 years in the primary position. Engine 2, serving a total 26 years, is being replaced per the March 2022 warrant approval, and this proposed refurbishment of Engine 1 will prepare it for secondary use for at least the next 10 years.

The new engine is on order and is expected to arrive in the fall of 2023. After outfitting, it should be in service within a month. At that time Engine 1 will go out for refurbishment, with Engine 2 remaining for that period (approximately two months) as the secondary engine. Once Engine 1 returns and becomes Engine 2, the retired Engine 2 will remain in the fleet to serve as a traffic blocking apparatus. The former ladder truck served that purpose but it was retired and sold after 36 years when it became clear that continuing costly repairs could not be justified. (The ladder was bought from the Boston Fire Department, which used it for 13 years, and it was in service in North Hampton for 23 years.)

FY2024 – Replace Command Car 2 - \$75,000

The existing 13-year-old Command Car was taken out of service in June 2020 because it was in such bad shape and was no longer prudent to spend money on repairs. The Police Department passed a retiring cruiser to the Fire Department to use temporarily. That car now has more than 120,000 miles, is not really suited to perform all the tasks a command car requires, and costly repairs are becoming frequent. Command Car 2 is used by the Deputy Chief as a command center for all types of incidents requiring Fire & Rescue presence. The department's two command vehicles are vital to the successful response of a chief officer to the scene of an incident and the efficient management of operations. The Chief and the Deputy Chief are required to be on call 24/7 to respond to one or multiple emergencies.

One of the difficulties affecting the lifespan of vehicles is the corrosion of the undercarriage caused by salt. The command car often has to navigate through floodwaters at the beach after storms, and is also subject to the annual winter road salt. If this command car is approved, Chief Jason Lajoie intends to have undercoating applied to help enhance the life expectancy of this vehicle.

FY2025 – Replace Forestry Truck and Pump - \$70,000

The department's forestry truck is a retrofitted vehicle passed down from the Department of Public Works in 2019. However, significant mechanical problems with this truck and the increasing need for water rescues are the reasons the Fire Department now proposes a new cab and chassis rather than continuing to use a

hand-me-down that doesn't quite fit the variety of rescue needs in our community. This vehicle is also used in Rye as part of our Mutual Aid agreement for their water rescues. The "skid" unit that carries much of the rescue gear can be transferred to the new vehicle. The vehicle carries 200 gallons of water and will also need a new pump.

FY2026 – Replace two-way portable radios, \$75,000

Radio communication is essential to the safety and reliability of the Fire Department. This proposal will replace all the older radios that are significantly outdated and unreliable, and for which parts and service will no longer be available.

FY2027 – Replace tanker truck, \$300,000

The tanker is vital for water supply at major fires, especially on the west side of town where there are no hydrants. It carries 3000 gallons of water and can connect to the engine immediately to ensure there's no shortage of water. This apparatus will be 24 years old in 2027, and replacement is recommended at 25 years. The equipment will be assessed for continuing use when the time draws nearer, and there is a chance it could be refurbished for about \$100,000 rather than replaced.

FY2028 – Replace Advanced Life Support Ambulance, \$250,000

The lifespan of an ambulance is eight to nine years, and our existing vehicle will be eight years old in FY2028. This vehicle receives significant use and it is imperative that it be reliable and carrying the most advanced life-saving equipment available. As we get closer to FY2028 a thorough assessment of the existing vehicle will be made to determine if it could serve another year to the upper limit of the vehicle's lifespan.

The Fire Department's Capital Reserve Account will have sufficient funds to purchase all the vehicles proposed in the next six years with no cost to residents.

See Table 3.1 for six year requests.

See Table 3.2 for vehicle mileage, hours and replacement schedule.

Table 3.1. Capital improvement projected requests

Project	Priority	Category	FY2024 2023-2024	FY 2025 2024-2025	FY 2026 2025-2026	FY 2027 2026-2027	FY 2028 2027-2028	FY 2029 2028-2029
Refurbish Engine 1 / Update Equipment	1	U	\$250,000					
Replace Command Vehicle (Car 2)	2	U	\$75,000					
Replace Forestry Truck & Pump	3	S		\$70,000				
Replace / Update Outdated Two-Way Radios	4	S			\$75,000			
Replace Tank 3	5	P				\$300,000		
Replace Ambulance 1	6	S					\$250,000	
TOTAL			\$325,000	\$70,000	\$75,000	\$300,000	\$250,000	\$0

Table 3.2. Vehicle and Apparatus Descriptions

Vehicle	Year	Make	Description	Miles	Pump Hours	Fuel	Est. cost/ Refurb cost	FY	Age When Replaced/ Refurbished
Forestry 1	2007	Ford	F550 w/ Skid	91,261	N/A	D	\$70,000	2025	18 Years
Car 2	2013	Ford	Explorer (ret.PD)	120,672	N/A	G	\$75,000	2024	11 Years
Car 1	2018	Chevy	Tahoe	21,577	N/A	G	\$75,000	2029	10 Years
Engine 2	1997	C States	Engine	38,561	5090	D	\$800,000	2023	26 Years
Ambulance 1	2021	Ford F350	Ambulance	11,845	N/A	G	\$250,000	2028	8 Years
Tanker 3	2002	International	Tanker	12,876	1340	D	\$300,000/ \$100,000	2027	25 Years
Utility	2011	Chevrolet	HD2500	43,375	N/A	D	\$65,000	2023	12 Years
Engine 1	2012	E-One	Engine	41,232	4086	D	\$250,000	2024	12 Years

Section 4 - Police Department Capital Requests

Summary

- The department has two capital proposals for FY2024: \$55,000 for a new cruiser, and \$18,000 for a new speed trailer.

Police Detail Capital Reserve Fund balance as of 6/30/2022

\$ 51,537

**-33,750 due to be paid for the new cruiser on order for this
year, approved in March 2022**

This capital reserve fund consists of revenue from police details, and it is used to buy police cruisers with no taxation to residents. Police details are requested and paid for by utility companies, contractors and businesses that need police to direct traffic at work sites and various events. It isn't likely that this fund will be sufficient to cover the cost of a new \$55,000 cruiser, so a warrant article for taxation in some amount will be required as it was for the FY2023 cruiser. The police officers are less interested in detail work than was once the case, and even though the detail fee was raised last year to \$90/hour, the overtime rate of \$50/hour under the union contract consumes more than half the revenue. In addition, our rate is higher than most neighboring towns. North Hampton is the only area town that has traditionally tried to cover the full cost of all new cruisers through the detail fund, which has had ups and downs over the years.

Capital proposals for FY2024-FY2029

FY2024 – Replace one cruiser, \$55,000.

The department's vehicle rotation schedule of one cruiser per year is designed to keep the newest, most reliable vehicles available for front-line patrol service, while the older cars are used by the Chief, Lieutenant and Detective for administrative needs and for detail work. In 2019 the department went to a five-year extended warranty for each new cruiser, which minimizes the risk of large repair costs as the cruisers age. The last cruiser without a five-year warranty will be rotated out of the fleet this year.

The cruisers have an expected life of about 100,000 miles before they are considered

not fit for emergency use. As cruisers rotate out of the department's fleet they are passed down to the Building Inspector and other town employees to use, and all are sold when they have reached the end of their useful lives. In the Fall of 2020, the Department gave a retiring SUV cruiser to the Fire Department after the unexpected loss of Fire & Rescue's Command Car 2 due to significant repairs needed that could not be justified on a 13-year-old vehicle.

(See Table 4.2 for mileage for each cruiser.)

FY2024 – New radar monitoring trailer, \$18,000



The department has one functioning speed monitoring trailer that is rotated around town as requested. A second speed trailer has been broken and out of service since the spring of 2022. This proposal is to purchase a new trailer with upgraded features that will allow the trailer to collect speed data and traffic count by time of day that can be used for deployment decisions, traffic analysis, and other road issues. This data is needed for a variety of reasons including any proposals to change speed limits or other traffic slowing measures.

While this speed trailer was rejected by voters in March 2022, Chief Kathryn Mone feels the trailers are an effective deterrent at a time when one of the most consistent complaints in North Hampton is about speeding. Given the slim margin of the loss for this equipment (40 votes) along with the age of the existing functioning trailer, Chief Mone said this equipment is vital to the department's ability to contend with speeding. The proposed trailer cannot collect personal data such as license plate numbers or photographs of drivers.

FY2025 - Replace one cruiser, \$55,000 (see cruiser explanation, above)

FY2026 – Replace one cruiser, 55,000 (see cruiser explanation, above)

FY2026 - Body-worn cameras, \$78,000.

Following a state directive in 2020 that all New Hampshire police departments should be equipped with body-worn cameras, larger communities have begun to purchase this equipment. However, for smaller towns, it is a hefty expenditure, and it is likely state funding will ultimately be available to communities such as North Hampton. In the meantime, Chief Mone will monitor what other departments are buying and the pros and cons they are finding. The new Public Safety Building will be outfitted with data ports sufficient to support downloading and storage needs of the images on these

cameras.

FY2027 – Replace one cruiser, \$55,000 (see cruiser explanation, above)

FY2028 – Replace one cruiser, \$55,000 (see cruiser explanation, above)

FY2029 – Replace one cruiser, \$55,000 (see cruiser explanation, above)

Table 4.1 shows capital requests from the Police Department for FY2024–FY2029. The bottom row shows the total cost of these requests by year.

See Table 4.2 for the cruiser mileage.

Table 4.1 Capital Requests

Project	Priority	Category	FY 2024 2023-2024	FY 2025 2024-2025	FY 2026 2026-2027	FY2027 2027-2028	FY2028 2028-2029	FY2029 2028-2029
Police Vehicle Replacement	1	U/S	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000
Replace Radar trailer	2	U/S	\$18,000					
Body Cameras	4	S		\$78,000				
TOTAL			\$73,000	\$55,000	\$133,000	\$55,000	\$55,000	\$55,000

Table 4.2 Cruiser Mileage

Actual Mileage July 2022							
Vehicle	Year	VIN	Description	Miles	Notes		
Cruiser #128	2017	6868	Patrol Supervisor Cruiser	56180	Become Unmarked car, new car becomes supervisor car		
Cruiser #2	2017	7463	Frontline Cruiser	39819	New Equipment purchases to make car functional as frontline		
Cruiser #3	2021	6417	Frontline Cruiser	37007	Remain frontline		
Cruiser #4	2021	6416	Frontline Cruiser	31860	remain frontline		
Unmarked SUV	2017	3088	Chief Cruiser	76000	Remain Chief's car		
Cruiser #1	2018	3921	Detail Cruiser	52649	Remain Detail Car		

Unmarked SUV	2014	8285	Unmarked SUV	92158	Remove from Fleet
Projected Mileage July 2023					
Vehicle	Year	VIN	Description	Miles	
Cruiser #5	2022	XX22	Patrol Supervisor Cruiser	7500	6 months at 15k/year
Car #2	2017	7463	Frontline Cruiser	57819	18,000 miles each frontline car
Unmarked	2017	6868	Unmarked	62007	12,000
Unmarked	2017	3088	Chief's Cruiser	88000	12,000
Cruiser #3	2021	6417	Frontline Cruiser	55007	18,000
Cruiser #1	2018	3921	Detail	62649	10,000 +significant idle hours
Cruiser #4	2021	6416	FrontLine Cruiser	49860	18,000
Projected July 2024					
Vehicle	Year	VIN	Description	Miles	
Cruiser #5	2022	XX22	Patrol Supervisor Cruiser	22500	15k/year for supervisor
Unmarked	2017	7463	Unmarked	75819	Becomes unmarked car
Unmarked	2017	6868	Chief Cruiser	74007	
Cruiser #2	2023	XX23	Frontline Cruiser	9000	new purchase 6 months at 18k/year
Cruiser #3	2021	6417	Frontline Cruiser	73007	
Cruiser #1	2018	3921	Detail	72649	

Cruiser #4	2021	6416	FrontLine Cruiser	67860
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Projected July 2025

Vehicle	Year	VIN	Description	Miles
Cruiser #5	2022	XX22	Patrol Supervisor	37500
Unmarked	2021	6417	Unmarked	85007
Unmarked	2017	6868	Chief Cruiser	86007
Cruiser #2	2023	XX23	Frontline Cruiser	27000
Cruiser#3	2024	XX24	Frontline Cruiser	9000
Cruiser #1	2018	3921	Detail	73649
Cruiser #4	2021	6416	FrontLine Cruiser	85860
				Next Replaced

Projected July 2026

Vehicle	Year	VIN	Description	Miles
Cruiser #5	2022	XX22	Patrol Supervisor	52500
Unmarked	2021	6417	Unmarked	97007
Unmarked	2017	6868	Chief Cruiser	98007
Cruiser #2	2023	XX23	Frontline Cruiser	45000
Cruiser#3	2024	XX24	Frontline Cruiser	27000
				Next Replaced

Cruiser #1	2018	3921	Detail	83649	
Cruiser #4	2025	XX25	FrontLine Cruiser	9000	New purchase 6 months at 18k/year

Projected July 2027

Vehicle	Year	VIN	Description	Miles	
Cruiser #5	2022	XX22	Patrol Supervisor	67500	
Unmarked	2021	6417	Unmarked	109007	next replaced
Cruiser #2	2026	XX26	Frontline Cruiser	9000	new purchase 6 months at 18k
Unmarked	2023	XX23	Chief Cruiser	57000	
Cruiser#3	2024	XX24	Frontline Cruiser	45000	
Cruiser #1	2018	3921	Detail	93649	
Cruiser #4	2025	XX25	FrontLine Cruiser	27000	

Projected July 2028

Vehicle	Year	VIN	Description	Miles	
Cruiser #5	2022	XX22	Patrol Supervisor	82500	
Unmarked	2018	3921	Unmarked	94649	detail car becomes unmarked (replaced next)
Cruiser #2	2026	XX26	Frontline Cruiser	27000	

Unmarked	2023	XX23	Chief Cruiser	69000	
Cruiser #3	2024	XX24	Detail	63000	Becomes Detail Car
Cruiser #1	2027	XX27	Frontline Cruiser	9000	
Cruiser #4	2025	XX25	FrontLine Cruiser	45000	

Projected July 2029						
Vehicle	Year	VIN	Description	Miles	Notes	
Cruiser #5	2028	XX28	Patrol Supervisor	9000		
Unmarked	2022	XX22	Unmarked	97500	supervisor car becomes unmarked	
Unmarked	2023	XX23	Chief Cruiser	81000		
Cruiser #2	2026	XX26	Frontline Cruiser	45000		
Cruiser#3	2024	XX24	Detail	73000		
Cruiser #1	2027	XX27	Frontline Cruiser	27000		
Cruiser #4	2021	6416	Frontline Cruiser	63000		

Section 5 – Public Works Department

Summary

- In this six-year plan there are six road repair projects, following the department's 15-year road maintenance plan. The first in FY2024 is for \$285,000. (Note: DPW Director John Hubbard has factored in rising costs of materials due to inflation, making the grand total for these road projects substantially higher than last year.)
- Also proposed for FY2024 is a medium duty dump truck for \$107,000. The only other vehicle in this proposal is another dump truck replacement in FY2027 for \$100,000.

Capital Reserve Fund

The Municipal Transportation Reserve Fund is used to offset some of the annual cost of road maintenance. A portion of all vehicle registration fees collected in North Hampton is allocated to this fund, and each year \$30,000 from the fund goes toward the road maintenance total, while the remaining cost is through warrant article taxation. In this six-year plan, \$180,000 of the total \$1.7 million cost of road maintenance will be paid from the capital reserves with no taxation to residents.

Director Hubbard instituted a 15-year road maintenance plan in 2012 in order to spread costs over each year. The road schedule is tentative based on any emergencies that might arise. The current plan will expire in 2027 at which time a new 15-year road maintenance plan will be completed.

Capital Proposals FY2024-2029

FY2024 - Annual Road Maintenance plan, \$285,000

This is for reclamation projects on Woodridge and Juniper, and overlays on North Road and Highlander. Anticipating the construction project to replace the bridge at North Road and Lafayette, Director Hubbard has held off on the North Road overlay but can no longer. He told the Committee he'll work with DOT when the bridge work is in progress, likely 2024, to have either DOT tie in to the new North Road paving or the Town to tie into Lafayette Road.

FY2024 – Replace the F650 Medium Duty Dump Truck, \$107,000

This is a heavy wear truck used daily by the Department for paving work and landscaping operations. In winter, this truck is a frontline vehicle used for plowing and road treatment. The existing truck will be eight years old when replaced in

2024.

This truck has required \$22,000 in repairs in the past three years, primarily on emissions. This 2012 model was the last before new emissions standards came into effect and upgrades have been required. Director Hubbard expects to replace this F650 model with a smaller, more efficient vehicle for the Town's purposes.

FY2025 – Annual Road Maintenance plan, \$270,000 to do a complete reclamation of South Road East, overlay South Road to I-95; reclamation of Garrett Road.

FY2026 – Annual Road Maintenance plan, \$255,00 for a reclamation project on North Road east of Route 1 and an overlay on Boutilier.

FY2027 – Replace F550 Medium Duty Dump Truck, \$100,000. This type of truck should be replaced every seven to 10 years, and this vehicle will be 14 years old when replaced in 2027. This equipment is used daily for DPW operations, for snowplowing and road treatment in winter and for all road operations in the summer. The proposed replacement vehicle, with stainless steel undercarriage, will be much more durable than the existing truck.

FY2027 - Annual Road Maintenance plan, \$285,000 to overlay Sea Road, Lovering, Appledore and Boulters Cove.

FY2028 – Annual Road Maintenance plan, \$260,000, for overlays on New Road, Pine Road, Shepards Lane and Squier Drive. This fiscal year begins a new 15-year road plan, and Director Hubbard says because so many of the roads have been reclamation projects over these past years, that new plan should contain more overlay work.

FY2029 – Annual Road Maintenance plan, \$300,000 for Runnymede, Rockrimmon and Woodland Road south.

The annual road maintenance plan is traditionally the most expensive capital project for the Department of Public Works. The specific projects planned in each fiscal year and listed above are tentative and can change to go earlier or later depending on conditions and pressing needs. The 15-year maintenance plan is designed to keep costs for roadwork fairly even year to year by keeping up with all road repairs rather than having to face costs in the many hundreds of thousands of dollars in any given year to replace several badly-worn roads. The DPW annual operating budget includes a line item for the annual state block grant revenue

provided to North Hampton from the state gasoline tax. That amount varies from \$70,000 to \$90,000 annually, and is used for road work in addition to the annual road maintenance warrant articles listed above. This additional work includes drainage and a variety of other road repairs not otherwise covered by the warrant article funding.

Table 5.1 shows all the department's capital requests over the period FY2024-FY2029. The annual total cost of these requests is shown in the last row of the chart.

Table 5.2 provides the department's vehicle replacement schedule. As with the fire and police vehicles, it is important that these vehicles and equipment assets are managed in a cost-effective and prudent manner to ensure they are safe, fully functional, and reliable in case of emergencies, including weather events for which the town must be prepared. Tracking age and maintenance costs of each vehicle or piece of equipment is an important aspect in understanding how reliable they are and when replacement may be appropriate. It is prudent to replace unreliable or aging equipment before it fails at a time of need or in a situation that could result in injury to the operator or others.

Schedule 5.1
Public Works/Highway Department Capital Improvement Requests
Ranked by Year and Department Priority

KEY to Category column: U = Urgent to Protect Assets; S = Public Health / Safety Need; P = Needed to Preserve Assets

Project	Dept Priority	Category	FY 2024 2023-2024	FY 2025 2024-2025	FY 2026 2025-2026	FY 2027 2026-2027	FY 2028 2027-2028	FY 2029 2028-2029
Replace F650 Medium Duty Dump Truck w/ F600	1	P	\$107,000					
Road Improvement (Plan year 13)	3	P	\$285,000					
Road Improvement (Year 14)	4	P		\$300,000				
Road Improvement (Year 15)	5	P			\$285,000			
Replace F550 dump truck	2	P				\$100,000		
Road Improvement (Year 16)	6	P				\$282,000		
Road Improvement (Year 17)	7	P					\$260,000	
Road Improvement (Year 18)	8	P						\$300,000
Total			\$392,000	\$300,000	\$285,000	\$382,000	\$260,000	\$300,000

Table 5-2. HIGHWAY DEPARTMENT EQUIPMENT - Replacement Schedule

Year	Make	Description	Mileage/ Hours	Fuel	Est. Replace Cost	Vin. #	Replace Due Date
One Ton/ Medium Duty Trucks							
Replace 10--12 Years							
2011	FORD	F350 4x4 Pickup #1	84,560 Mi	DS	\$90,000	1FT8X3BTXBEB90306	July 2021
2016	FORD	F350 4x4 Pickup	39050 Mi	DS	\$66,000	1FTRF3BT5GED28963	July 2037
2016	FORD	F550 Dump Truck	47,500 Mi	DS	\$103,000	1FDUF5HT6GED28964	July 2028
Medium/ Heavy Dump Truck							
Replace 15-20 Years							
2012	FORD	F650 Dump #2	45050 Mi	DS	\$125,000	3FRNF6FC1CV271009	July 2023
2018	International	7400 SFA	5786 Mi	DS	\$270,000	1HTSDAAR8XH649091	July 2038
2014	International	7400 SFA	24320 Mi	DS	\$260,000	1HTWDAZR6EH782418	July 2034
Backhoe							
2020	John Deere	410 L Back Hoe # 5	127 Hrs	DS	\$175,000	1T0410LXKLF387138	July 2040
Loaders							
2010	Case	621 E xt Loader #7	2450 Hrs	DS	\$263,000	N9F206778	July 2035
Tractors							
2004	John Deere	4610 Tractor & Attachments	2300 Hrs Stopped	DS	\$54,000	LV4610H360396	July 2022
Trailers							
2021	CAM Superline	Utility Trailer	-		\$8,000	4M8UZ10194D002284	July 2051
1988	Corey	Utility Trailer	-		\$3,000	1C92CL194JL308023	July 2018
Chipper							
2007	Bandit	Model 1590	590 Hrs	DS	\$75,000	001666	July 2037
Zero Turn Mowers							
2012	Husqvarna	23.5 Hp Mower Commercial	550 Hrs	Gas	\$12,400	120611B001058	July 2019

Section 6 - Town Administration Capital Requests

Summary

- Town Administration proposes two capital projects for FY2029: Continuation of the Philbrick Pond marsh health project and for capital equipment for the coming Rail Trail.

No capital projects are proposed for the new Public Safety Building or the renovation/new addition at the former library building for Town Offices. Furnishings and equipment were included in the cost estimates in the approved warrant articles.

Capital Reserve Funds balances as of 6/30/2022

Building Maintenance Fund	\$ 212,162
Town Buildings Fund	\$ 185,691
To be withdrawn for the renovation/addition at the new Town Offices building	\$ 150,000
Channel 22 Fund	\$ 163,573

Voter-approved warrant articles contribute annually to the Town’s building maintenance fund to ensure there are sufficient funds to cover general building maintenance and emergency repairs. On average, the Town spends about \$100,000 a year on various repair projects for all Town buildings. A separate Town Buildings capital reserve fund holds revenue raised through warrant articles for the express purpose of building and/or renovation of the Town facilities. The Channel 22 capital reserve is funded by franchise fees from Comcast, which is required to return to the Town 5% of its gross annual revenue from North Hampton residents. This refund is paid quarterly and currently averages about \$120,000 annually. These funds pay for Channel 22 employees (75%) and for new technology (25%).

Capital Proposals FY2024-2029

FY2024 – Phase 2 of the Philbrick Pond marsh restoration project, \$20,000

The first phase of this project, to replace the cobble weir was completed earlier this year. The total cost, \$99,000, was funded by grants, and included \$24,000 of grant money that had been earmarked for Phase 2, money that was used when the cost came in higher than expected. While grants are again being sought for Phase 2, this

proposal is put forth to ensure there is some funding if grant money falls short. The cost of the project is not yet known as studies are still under way. The replacement of the cobble weir was the first step in restoring health to this important marsh. The cobble weir will allow sea water to flow out of the marsh more quickly, limiting the time it remains and stagnates as has been the case for some years.

FY2024 – Capital equipment for the Rail Trail, \$10,000

Given there are several unknowns about the Rail Trail and what needs the Town might have for capital equipment, Town Administrator Michael Tully has included this proposal as a place holder so that money will be available when details become known. Potential projects might include bicycle racks or a need to do some building work on the DOT shed at the Town line if and when DOT approves the Town’s request to use that as the trailhead area.

FY2025 - Replace the Channel 22 Tricaster, \$15,000. The tricaster is a computer that allows Channel 22 to produce television shows by providing camera switching, audio input, computer graphics and other sources of PC/video input. The current tricaster was purchased in 2014, and the average lifespan of this equipment is six years. This equipment should be replaced on a reasonable timetable to ensure continued operations of the Town’s programming, and the Channel 22 manager believes the current tricaster should function for a few more years.

Table 6.1 for Projected Capital Requests for next 6 years

Project	Priority	Category	FY 2024 2024-2029	FY2025 2024-2029	FY 2026 – FY2029
<i>Rail Trail Project</i>	1	U	\$10,000		None anticipated
<i>Tricaster Replacement</i>	2	U		\$15,000	
<i>Philbrick Pond Marsh Health</i>	3	S	\$20,000		
			\$30,000	\$15,000	

Section 7 - North Hampton School Capital Requests

Summary

The North Hampton School has two capital projects for FY2024, both included in one Annual Long Term Maintenance Warrant Article for \$55,000. This is the cost to repair/replace the rubber surface of the outdoor playground. There is a second project in the maintenance article, to replace the deteriorated gym doors for \$20,000 but the School anticipates grant money to fund that project.

Building Maintenance Expendable Trust Fund balance as of 6/30/2021

\$92,079 (Includes an approved withdrawal that came after 7/1/2022)

The School maintains an expendable trust fund to be used for emergency facility repairs as needed. Planned repairs, such as all of those in this six-year plan, are covered by the annual long-term building maintenance fund warrant article, which began in 2012 to provide funding for repairs and upkeep that sometimes went unattended because allocated funds in the annual operating budget were squeezed out by other priorities.

The target balance in the expendable trust is \$150,000 to ensure school operations are not halted when emergency facility needs strike.

Capital proposals FY2024-2029

The School works on a five-year capital project schedule, and this plan includes the School's requests for FY2024-2028. A list of future capital projects anticipated beyond FY2028 is included in FY2029 below, as are details of all issues covered by the annual long-term maintenance projects. Beyond the yearly long-term maintenance proposals, there is just one capital project in this plan, replacement of the gym roof in FY2025.

FY2024 - Annual long-term maintenance warrant article \$55,000. This is to repair and/or replace sections of the rubber playground surface. This will not be a full replacement of the entire surface which would cost \$150,000. The worst areas will be replaced and others will be repaired for a total \$55,000. Please note: This long-term maintenance warrant article also includes \$20,000 to replace the deteriorated gym door.

FY2025 – Annual long-term maintenance warrant article \$40,000. This is to replace the fire alarm panel. Although the panel was repaired in 2014 after it was damaged by a lightning strike, it will require a complete replacement in this timeframe.

FY2025 – Replace gym roof, \$115,000. This is the roof over the gym lobby entrance, kitchen, cafeteria and the main office. It is the last section of the 1995 school roof to be replaced. Over the years, the roof was replaced in sections to keep ahead of the potential for large and expensive swaths of repairs. Since 2008, the School has replaced roof portions in 2008, 2010, 2012, 2015, 2018 and 2020. (See roof schematic following this section.)

FY2026 – Annual long-term maintenance warrant article \$60,000. This is for door automation upgrade with programming for various scheduling and remote access. There is no central control to lock and unlock all the building doors automatically, and this upgrade will allow more rapid door control and accessibility.

FY2027 – Annual long-term maintenance warrant article \$60,000. This is for the first year of a two-year phased project to replace all the lights in the building with LEDs. Individual lights are upgraded to LEDs when replacement is necessary, but this project will upgrade the entire building to LEDs. Mr. Ferreira notes that the excellent return on LED replacement has changed recently with the soaring cost of the lighting materials. The former three-year return on investment in LEDs is now about six years.

FY2028 – Annual long-term maintenance warrant article \$175,000. This is to replace the rooftop HVAC unit over the gym. The existing unit will be 32 years old in FY2028. The new unit will also include cooling.

FY2029 Future – Future projects include replacement of the leach field, replacement of the exterior trim and fascia; and the possible installation of rooftop solar panels. Mr. Ferreira said the school officials have discussed solar more than once but there is little to no financial benefit to the school since tax-exempt entities such as the school don't get tax credits that make the return on investment attractive. Solar is a long-term discussion and may ultimately be more an environmental issue than a financial one.

Table 7.1 presents the School's anticipated capital projects for FY2024-FY2029. Annual total costs of the projects are shown in the bottom row of the schedule.

Schedule 7.1
North Hampton School Capital Improvement Requests - Ranked by Year

KEY to Category column:

U = Urgent to Protect Assets; S = Public Health / Safety Need; P = Needed to Preserve Assets

All projects listed below except for the roof replacement will be in a given year's Long Term Maintenance Warrant Article.

Project	Category	FY 2024 2023-2024	FY 2025 2024-2025	FY 2026 2025-2026	FY 2027 2026-2027	FY 2028 2027-2028	FY2029 2028-2029
Recoat rubber playground surface*	S,P	\$55,000					
Replace gym exterior doors *	S, P	\$20,000					
Replace roof section	S, P		\$115,000				
Replace fire alarm panel	P		\$40,000				
Upgrade door automation system	P			\$60,000			
Interior LED lighting project (yr 1 to 2 year project)	P				\$60,000		
Interior LED lighting project (yr 2)	P					\$60,000	
Replace HVAC roof top unit for gym	P						\$175,000
TOTAL		\$75,000	\$155,000	\$60,000	\$60,000	\$60,000	\$175,000

* Expect SAFE grant to cover cost.

Section 8 – Library

Summary

The Library has no capital projects for the next six years, FY2024-2029. Last year the Library's submission included a FY2028 project to paint the exterior of the building for \$20,000.

Library Trustee Kathleen Kilgore reported the Trustees have determined the exterior will not need maintenance every seven or eight years as originally scheduled. The maintenance will be planned for every seven to ten years in the future.

Capital Reserve Fund balance as of 6/30/2022 \$8,012

This fund holds revenue from voter-approved warrant articles for the planning and construction of a new library or addition. It was established in 2006.

Section 9 - FY2024-FY2029 Schedule of All Capital Requests

Schedule 9.1 reflects this year's CIP Committee's prioritization of capital projects for FY2024 and likely funding sources.

Schedule 9.2 lists all capital requests received and assessed by the CIP Committee for subsequent FY2025-FY2029.

Schedule 9.1 Prioritized Capital Improvement Requests for FY2024 (2023-2024)

KEY to Category columns:

U = Urgent to Protect Assets; **S** = Public Health / Safety Need; **P** = Needed to Preserve Assets

Function	Project	Dept priority*	CIP category	CIP priority	FY 2024 2023--2024	Funding source(s)
Fire	Replace Command Car 2	2	U	1	\$75,000	Cap. Reserve
Police	Cruiser	1	P	2	\$55,000	Warrant
Fire	Refurbish Engine 1	1	U	3	\$250,000	Cap. Reserve
School	School Maintenance: Exterior gym doors, playground rubber surface (partial)**			4	\$55,000	Warrant; L-T maintenance fund
DPW	Dump truck	1	P	5	\$107,000	Warrant; \$21,400 Year 1 Lease-purchase
Police	Speed trailer	2	U	6	\$18,000	Warrant; grant possibility
DPW	Road Maintenance	3	P	7	\$285,000	\$30,000 Cap. Reserve fund; warrant
Town Admin	Philbrick Pond marsh health			8	\$20,000	Warrant
Town Admin	Rail Trail	2		9	\$10,000	Warrant
Total					\$875,000	

* DPW prioritizes entire 6 year period.

** Expect SAFE grant funding of \$20,000 for gym doors.

Schedule 9.2

Capital Improvement Requests for FY 2025 – FY 2029

KEY to Category column: U = Urgent to Protect Assets; S = Public Health / Safety Need; P = Needed to Preserve Assets

Function	Project	Dept priority	Dept Category	FY 2025 (2024-2025)	FY 2026 (2025-2026)	FY 2027 (2026-2027)	FY 2028 (2027-2028)	FY 2029 (2028-2029)
School	Replace roof section		S, P	\$115,000				
School	Replace fire alarm panel		P	\$40,000				
Town Admin	Tricaster Replacement	2	U	\$15,000				
Fire	Replace Forestry Truck & Pump	3	S	\$70,000				
Police	Police Vehicle Replacement	1	U/S	\$55,000				
DPW	Road Improvement (Year 14)	4	P	\$300,000				
School	Upgrade door automation system		P		\$60,000			
Fire	Replace / Update Outdated Two-Way Radios	4	S	\$75,000				
Police	Police Vehicle Replacement	1	U/S	\$55,000				
Police	Body Cameras	4	S	\$78,000				
DPW	Road Improvement (Year 15)	5	P	\$285,000				
School	Interior LED lighting project (yr 1 to 2 year project)	P				\$60,000		
Fire	Replace Tank 3	5	P			\$300,000		
Police	Police vehicle Replacement	1	U/S			\$55,000		
DPW	Road Improvement (Year 16)	6	P			\$282,000		
School	Interior LED lighting project (yr 2)		P				\$60,000	
Fire	Replace Ambulance 1	6	S				\$250,000	
Police	Police vehicle Replacement	1	U/S				\$55,000	
DPW	Road Improvement (Year 17)	7	P				\$260,000	
School	Replace HVAC roof top unit for gym		P					\$175,000
Police	Police vehicle Replacement	1	U/S					\$55,000
DPW	Road Improvement (Year 18)	8	P					\$300,000
TOTAL				\$595,000	\$553,000	\$697,000	\$625,000	\$530,000

Exhibit 1. Road Vulnerability

North Hampton Road Inventory

Town Maintained

Vulnerability List

Vulnerable roads in red on white, marked with asterix & larger font size

STREET	Length (ft)	Width (ft)	Area (sq yds)	Miles	Miles Vulnerable town roads
Alden Ave.	1056	30	3520	0.20	
*Appledore Ave.	2640	28	8213	0.50	0.50
Beaumonde Est.	2640	24	7040	0.50	
Birch Rd.	3168	20	7040	0.60	
*Bolters Cove	1056	30	3520	0.20	0.20
Boutilier	3168	20	7040	0.60	
*Bradley La.	3696	24	9856	0.70	0.70
Buckskin La.	3696	24	9856	0.70	
*Causeway Rd.	528	20	1173	0.10	0.10
Cedar Rd.	3168	22	7744	0.60	
*Chapel Rd.	4652	20	10338	0.88	0.88
Cherry Rd.	2112	20	4693	0.40	
*Cotton Farm Rd.	3168	24	8448	0.60	0.60
Dearborn Rd.	1056	16	1877	0.20	
Deer Run Rd.	3168	22	7744	0.60	
Elm Rd.	2112	18	4224	0.40	
Evergreen Dr.	2640	24	7040	0.50	
Fern Rd.	2640	20	5867	0.50	
Garrett Rd.	2640	20	5867	0.50	
Glendale Rd.	1056	30	3520	0.20	
Goss Rd.	5280	22	12907	1.00	
Grandview Terr.	1584	20	3520	0.30	
Hampshire	1056	30	3520	0.20	
Highlander	3696	22	9035	0.70	
Hillside	1056	30	3520	0.20	
Juniper Rd.	1584	30	5280	0.30	

Kimberly Dr.	1056	30	3520	0.20	
Lafayette Terr.	2112	20	4693	0.40	
Lovering Rd.	7920	22	19360	1.50	
*Maple Rd.	3168	20	7040	0.60	0.60
Meadowfox	1056	20	2347	0.20	
Mill Rd.	7920	22	19360	1.50	
New Rd.	2000	22	4889	0.38	
North Hill Rd.	420	24	1120	0.08	
North Rd. W.	6864	24	18304	1.30	
North Rd. E.	3696	24	9856	0.70	
*Old Locke Rd.	3168	20	7040	0.60	0.60
Park Cir.	1560	24	4160	0.30	
Pine Rd.	2655	22	6490	0.50	
*Pond Path	3696	22	9035	0.70	0.70
Red Fox Rd.	2112	22	5163	0.40	
*River Rd.	1584	20	3520	0.30	0.30
*Rockrimmon	3696	24	9856	0.70	0.70
*Runnymede	2640	20	5867	0.50	0.50
*Sea Rd.	1584	20	3520	0.30	0.30
Shepherds La.	2112	22	5163	0.40	
*Ship Rock	4224	22	10325	0.80	0.80
South Rd. W.	8448	24	22528	1.60	
South Rd. E.	1584	20	3520	0.30	
Spruce Meadow	2640	22	6453	0.50	
Squier Dr.	5280	24	14080	1.00	
Stevens Rd.	1584	30	5280	0.30	
Stevens Rd.	1056	30	3520	0.20	
Sylvan Rd.	1056	24	2816	0.20	
*Willow Ave.	3168	18	6336	0.60	0.60
Winterberry La.	3696	24	9856	0.70	
Woodknoll Dr.	2640	20	5867	0.50	
*Woodland Rd. N.	7392	22	18069	1.40	1.40
*Woodland Rd. S.	4224	22	10325	0.80	0.80
Woodridge Dr.	1056	30	3520	0.20	

Total Miles = 32.84 10.28

Exhibit 1. Catch Basin Vulnerability

TOWN OF NORTH HAMPTON

7/6/22

Townwide Catch Basin, Drop Inlet Inventory

Vulnerability List

Vulnerable catch basins in red on white, marked with asterisk & larger font size

Street Name	Catch Basin	Drop Inlet	Vulnerable	Leaching Catch Basin	Total Structures
Alden Ave.	0				
*Appledore Ave.	1		X		1
Beaumonde	0				
Birch Rd.	0				
*Bolters Cove	2		X		2
Boutilier	9				
*Bradley La.	6		X		6
Buckskin La.	37				
Causeway Rd.	0				
Cedar Rd.	0			2	
*Chapel Rd.	6		X		6
Cherry Rd.	0				
Cotton Farm Rd.	0				
Dearborn Rd.	0				
Deer Run Rd.	3				
Elm Rd.	4				
Evergreen Dr.	1				
Fern Rd.	0				
Garrett Rd.	10	1			
Glendale Rd.	6				
Goss Rd.	20				
Grandview Terr.	1			1	
Hampshire Rd.	1				
Highlander Dr.	6				
Hillside Rd.	3				
Juniper Rd.	2				
Kimberly Dr.	1	1			
Lafayette Terr.	5				
Lovering Rd.	0				
Maple Rd.	0				
Meadow Fox	2				
Mill Rd.	0				
New Rd.	0			5	
North Rd. W.	0				
North Rd. E.	1				
Old Locke Rd.	0				
Park Cir.	8				

Pine Rd.	0		1			
*Pond Path	6		1		X	7
Red Fox Rd.	0					
*River Rd.	1				X	1
Rockrimmon Rd.	0					
*Runnymede	4				X	4
*Sea Rd.	0		1		X	1
Shepherds La.	0					3
*Ship Rock Rd.	21				X	21
South Rd. W.	3		1			
South Rd. E.	1					
Spruce Meadows	1					
Squire Dr.	4					
Stevens Rd.	3					
Sylvan Rd.	4					
*Willow Ave.	2				X	4
Winterberry La.	0					
Woodknoll Dr.	3		1			3
*Woodland Rd. N.	1				X	1
Woodland Rd. S.	0					
Woodridge La.	0					
Fire Dept.	1					
Town Hall	1					
School	13					

Total

204

7

18

56

Attachment A - Municipal Facilities History

Summary: Three consecutive Select Board warrant articles – in 2014, 2015 and 2016 – and three citizens’ petitions in 2016 and 2017 failed to garner the required 60% yes vote for new municipal buildings. Each consecutive year since 2013 the Capital Improvements Plan Committee has made Town buildings the most important capital project. Here are the warrant articles that failed:

2014 - \$6.1 million – new Public Safety building on the Homestead property, new Library and Town Offices building on the site of the current fire and police stations.

2015- \$7.3 million – new Public Safety building on the Homestead property, new Library on the site of the old fire station, renovate police station for Town Offices.

2016– Three separate articles:

\$7.9 million – Citizens’ Petition: Public Safety Building on the Homestead property, new Library where the fire station is located, renovate the police station for Town Offices.

\$4.3 million – Town Warrant Article: Public Safety Building on the Homestead property, phase 1 only. Also a **Citizens’ Petition:** Deed the Homestead property to the Library.

2017- \$7.9 million – Citizens’ Petition: Public Safety Building on Lafayette Road.

In 2017 and again in 2018, the Select Board decided not to pursue any construction plan given residents’ lack of interest in the cost. During that time the Board continued to investigate potential building sites on Lafayette Road for a Public Safety Building to house both fire and police but found none suitable, primarily due to the cost of land.

In 2019 the Library Trustees put forth a plan to remodel and expand the existing Library building. The Select Board opted to pursue an alternate plan to build a new Library on Town land just west of the Library known as the Homestead property, then repurpose the existing Library building for Town offices. Competing warrant articles were headed for the ballot at the March 2020 Town Meeting but action at the Deliberative Session in February eliminated funding for the Town’s warrant article and amended the Library’s article to put a new building on the Homestead property. At the 2020 Town Meeting, voters approved building a new \$4 million Library. Construction began five months later, and the grand opening was in October 2021.

In 2021 the Select Board moved forward with a plan to remodel the former Library for Town Offices, build a two-story addition and construct Of a new Public Safety Building where the police and fire stations exist. At the Town Meeting in March 2022, voters approved \$9.3 million for the Public Safety Building with the \$1.6 million cost of the remodeling/addition at the former Library to be covered by funds from the Unassigned Fund Balance, the American Rescue Plan and the Town’s Buildings Capital Reserve Fund. Work began on the former Library in August, with construction on the Public Safety Building anticipated to begin late in the year and take approximately one year to complete.

History of Town Campus Planning

There have been several studies since the mid-1990s, and all are available on the town website and described in prior years' CIP reports. Since the March 2014 vote, three additional studies have been completed:

- Foley, Buhl, Roberts & Associates' Structural Report of the current fire station
- Bonnette Page & Stone & Associates' Estimate of Renovation Costs for the Public Safety buildings
- Foley, Buhl, Roberts & Associates' "Preliminary Structural Review and Assessment" of the Library

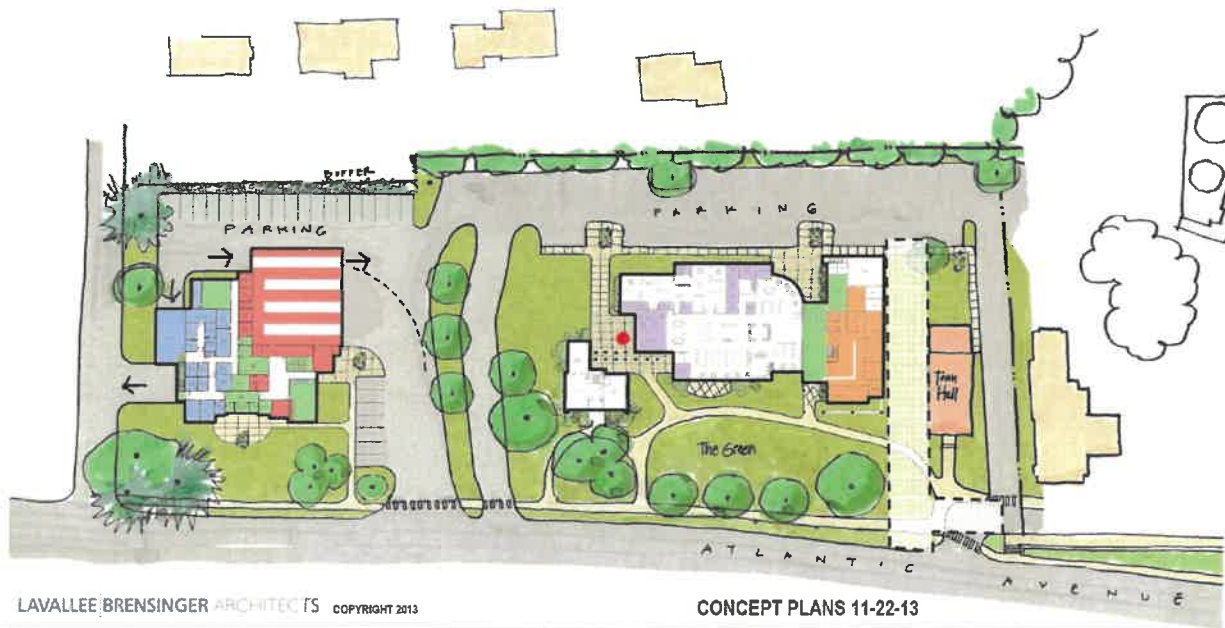
Here is a brief recap of the most recent studies regarding the municipal facilities.

- 2001: Architect Dennis Mires' analysis showed the stone building (Town Clerk's office) was overcrowded, Town Hall was in disrepair, the Library and Fire Department had aging, inadequate buildings, and the Highway Department buildings behind Fire and Police were especially deficient.
- 2001: Library Consultant Patience Jackson conducted a needs analysis for the library.
- 2002: Voters approved, by one vote, a temporary fix by renovating the second floor of the police station for town administration, and adding an elevator.
- 2003: Voters approved funds for construction of a highway department building, which was subsequently built on Airport Road.
- 2004: Voters approved buying the Homestead Property at the corner of Alden and Atlantic.
- 2004-05: Municipal Facilities Advisory Committee reviewed all buildings and proposed hiring architectural and engineering studies. Rejected by voters.
- 2006-13: A series of five (5) Warrant Articles appropriating \$50,000 each, four with matching funds from the Library Trustees (matching funds were not included in the article on the 2013 Warrant), and \$75,000 on the 2017 Warrant (also not requiring matching funds) for the planning and construction of a new Library or an addition. All the articles passed.
- 2008: Select Board commissioned a study of the Fire and Police departments' facilities and operations.
- 2008: Patience Jackson's library study was updated.
- 2011: Warrenstreet Architects hired to produce plans, two concepts presented, cost \$6.5 to \$7 million
- 2012: Consulting Engineer Victor Azzi reviewed all studies, recommended blending features from Warrenstreet's two concepts. *Note: The Select Board unanimously voted not to move the Town Hall as discussed in this analysis.*
- 2013: CIP Committee recommended undertaking a charrette, a technique used in planning that brings together municipal officials, residents and other stakeholders in any development process.

In 2013 the town engaged Plan NH, a non-profit organization composed of architects, engineers, landscape architects, historic preservation professionals, planners, and other real estate professionals who volunteer their services, to conduct a community design charrette encompassing the Town Campus area and extending eastward to the school. Their conceptual drawing became the basis for a proposed campus design.

The CIP Committee further recommended that the Select Board empower the Facilities Building Committee to develop a time-phased building and cost plan. The Facilities Building Committee would be separate from the library's Building Committee and comprised of members with a broad range of expertise and opinion within North Hampton. However, it would be advantageous to have both building committees share membership. It also was the CIP Committee's recommendation that implementation of the Municipal Facilities Master Plan be placed on the March 2014 warrant for approval by the legislative body and to begin work on the project as soon as possible.

The result of the committee's work in summer 2013 was a documented statement of space needs for Administration, Library, Police, and Fire & Rescue. The final design proposal was to place a 17,500sf Safety Complex on the Homestead property, raze the Fire Department building and build a 9,000sf Library attached to a renovated former police building (8,000sf) that would serve as town administration and include shared spaces with the Library. The existing Library would then be razed. Ricci Construction Company was hired as Construction Manager and provided a not-to-exceed cost guarantee of \$6.1 million.



This is the proposal placed before the voters on the Warrants for 2014 - 2016.

After the March 2014 vote, the Library Trustees created an online survey to get feedback from North Hampton residents in an attempt to understand why the warrant article failed. The Trustees, Select Board and Heritage Commission representatives at two public meetings discussed the results of the 247 survey responses, gave their individual interpretations, and made suggestions about how to address questions raised in the survey. The Select Board decided a structural analysis of the current fire station was necessary. The town hired Foley, Buhl, Roberts & Associates to complete that study, which was presented in May 2014. The study found significant structural compromise of the roof trusses and attachment points in the Fire Department. The Board also concluded that a determination whether the current public safety facilities could be renovated and at what cost should be undertaken. The Town hired BPS (Bonette, Page & Stone Corporation) to present a cost estimate for the

renovation of the existing public safety buildings. In June 2014, BPS estimated the cost of renovation at \$3.86 million, approximately \$200,000 more than it would cost to build a new, comparable Public Safety building as proposed on the 2014 Warrant.

The Select Board also pursued efforts to find a potential site on Route 1 near Atlantic Avenue on which to construct the public safety building. The Board looked at four potential sites, each of which would have added between \$400,000 and \$600,000 to the cost, just for land acquisition, as well as additional costs for site preparation. Moving the public safety complex to any of these sites would also mean taking valuable property off the tax rolls. After careful consideration of these extra cost factors, the Select Board decided to continue with the Plan NH town campus concept.

The 2015 warrant article for this project again did not pass by the required 60%, and the Select Board solicited volunteers from the public to serve on a new Municipal Facilities Committee. Names were pulled from a hat, and the Select Board appointed a committee that was charged with developing a plan for the campus that voters would approve. This committee recommended that the Library and not the Public Safety Building be built on the Homestead Property, that the old Library be renovated and used as town offices, and that the police and fire buildings be renovated. This plan is now known as the Chauncey Plan, as George Chauncey was chair of the committee that proposed it. Another Municipal Facilities Committee was then appointed by the Select Board, again made up of volunteers from the community and including two members from the Chauncey Committee, to review the Chauncey Plan and come up with cost estimates. Four of the six members of this committee were in the building design/construction business.

This Municipal Facilities Committee, known as the Fifth Municipal Facilities Committee, worked most of the summer and into the fall of 2015, and their work quickly showed two things: (1) the fire station is in such bad shape it would be more cost effective to build a new one than to renovate the old one, and (2) the cost of the Chauncey Plan as recommended would be prohibitive. The Committee then looked at all possible options for building placement, with one caveat being that the plan be less costly and the other being that the proposed new library remain on the Homestead Property as recommended by the Chauncey Committee. One of the most costly pieces of any plan is the temporary relocation of either the Fire Department or the Police Department during construction, so the committee developed a plan to eliminate that need.

The Fifth Municipal Facilities Committee proposed building a new fire apparatus bay to the west of the existing fire building, then tearing down the existing building while the fire personnel relocated temporarily to the new bay area. A new structure, to be shared by fire and police would be built and attached to the existing police building, which would be renovated to house parts of the police functions as well as the town offices on the second floor, all with a central reception area. Police personnel would relocate temporarily to the old (vacated) library while renovations proceeded on their building. That old library would then be torn down.

On September 28, 2015, this committee presented costs for the Chauncey Plan (\$7.3 million), and its own proposal (\$6 million), a two-year project that keeps the library on the Homestead property as the Chauncey Committee recommended, utilizes new construction as well as renovation, and does not require costly relocation of police or fire personnel to a rented building off the campus. The committee also presented new costs for the previous proposal, with inflation, of \$6.3 million.

On October 5, 2015, the Select Board voted 2-1 to put a warrant article before the voters in 2016 to construct a new Library on the Homestead property as phase 1 of the municipal facilities project. The Board chose to adopt the Chauncey Plan, suggesting there would be three consecutive warrant articles and three years of construction/renovation to complete the municipal campus.

At the October 21, 2015 meeting, Select Board Chair Jim Maggiore proposed reordering the construction phases so that the Fire Department would go second after the Library. Selectman Rick Stanton offered a new motion to put construction of the Library on the Homestead property on the March 2016 ballot, and to designate the Fire Station as phase 2 of the municipal campus project for 2017-2018. The full details of the plan and the remaining phasing for renovation of the Police Department building and the existing Library were to be left for future consideration by another Select Board.

Two days later, at its October 23 meeting, the CIP Committee voted to recommend that the previous plan, the one put to voters in 2014 and 2015, be adopted. Committee members believed this was the most cost-effective and best use of the space, and it had been supported by the entire Select Board, the Library Trustees and a majority of voters. This plan would build the new Public Safety Building on the Homestead property, with no need to relocate the Fire Department personnel and equipment as is required in the Chauncey Plan. The guaranteed maximum cost of the plan was estimated at \$6.3 million. The Library Trustees supported this plan, saying they did not want the Library to be put on the Homestead property ahead of the Public Safety Building.

In all, there were three warrant articles on the ballot in March 2016:

- The Select Board's warrant article to build the Public Safety Building on the Homestead property, with the remainder of the building project to be determined at a later date;
- A citizens' petition – also supported by the Select Board - mirroring the 2015 warrant article to build the entire municipal campus in two phases starting with the Public Safety Building on the Homestead property;
- A citizens' petition calling for the Town to deed the Homestead property to the Library.

All three articles failed.

The CIP Committee is responsible for reviewing and recommending to the Budget Committee and the Select Board the town's capital improvement projects for the following six years. Due to the timing of the Select Board's vote in 2015, the Committee had not voted until the Select Board's plan was known. The Committee voted to recommend the former municipal plan to the Budget Committee.

The cost of the Chauncey Plan's entire municipal facilities campus, built over three years, was estimated to be as much as \$8.4 million, significantly higher than the \$6.1 million warrant article voted on in March 2015. The difference was due to inflation, individual Library and Town Offices buildings with no shared spaces, as well as the phasing of the project, which would cost more than if the project were done all at once.

See the FY2017 CIP report, Attachment C, for Lavalley Brensinger drawings of the Chauncey and

Fifth Municipal Facilities Committee's plans dating from Summer 2015. The Library's size and shape were yet to be determined in that plan. The Fire Department's driveway is not shown in the Chauncey Plan. There are no drawings for the Select Board's version of the Chauncey Plan.

After voters rejected the campus for the third time in March 2016, the Select Board decided to approach the building plan in phases, starting with its top priority, the Public Safety Building. Toward that end, the Select Board worked concurrently on three tracks:

- (1) Once again searching for buildable land on Route 1,
- (2) Revisiting the idea of remodeling the Fire Department in place, and
- (3) Building the Public Safety Building on the town campus.



This version was the proposed public safety building on the 2016 Warrant.

Michael Castagna, who served on the Chauncey Committee and the Fifth Municipal Facilities Committee, then approached the Select Board with the idea of having a developer (JDL Castle Corporation, based in North Carolina) do the project from beginning to end on land to be found on Route 1. Because JDL has a strong track record of doing such projects for all types of municipal buildings, and because the firm indicated it could do the project at a lower cost than had been projected in 2016, the Select Board voted to let the firm pursue possible locations and present a plan.

The first proposed site on Route 1 south of Atlantic Avenue was abandoned because the land is in conservation and it would have been too difficult, if not impossible, to take all the steps to allow a building on the site. JDL then entered negotiations for a second site on Route 1 north of Atlantic Avenue.

The Select Board on August 29, 2016 approved a Memorandum of Understanding with JDL and then on September 26 approved the northwest portion of Tax lot 13-68 for siting of the building. Under this agreement, the Town would not have incurred any cost until the project was approved by voters and the Safety Complex built.

Near the deadline for preparation of the CIP report in 2016, Mr. Castagna appeared before the committee and estimated the entire cost of that building, including land acquisition, would be 30 to 35 cents per thousand of property tax dollars, or about \$5.3 million, and such a proposal could go on the ballot in March 2017, requiring 60% approval by voters. See below and next page for a schematic of the building and siting on the property.

However, when the project was finally presented to the Select Board, the actual cost was \$7.9 million, and the Select Board voted unanimously not to proceed with the Castagna/JDL plan due to that cost. The Budget Committee also voted unanimously against this plan. Mr. Castagna brought a Citizen's Petition to the Town Meeting in March 2017, and that warrant article failed.





In 2017 the Select Board opted not to put forth any plan for construction and/or remodeling of any buildings, and there was no warrant article on the ballot in 2018. While the Library did include in its capital requests a new \$3.5 million building for FY2019, the CIP Committee chose not to include the project in its recommendations because the Library did not have a location for a new building and there were no final building drawings. There was a warrant article on the 2019 ballot to buy land across Atlantic Avenue from the Fire Department to use for possible expansion for Town Offices or some other use, but it was not approved. Originally it was proposed as a possible site for a new Library but the Library Trustees opposed.

In October 2017 the Library Trustees voted to move forward with putting an addition on the existing library, expanding the space from 5,000 to 10,000 square feet, and remodeling the existing structure. The Trustees believed that would be the least costly option to meet their needs and that it would be the most expeditious. Preliminary architectural drawings were completed, public listening sessions were held to get input from citizens, a construction consultant was hired, and a preliminary estimate was delivered to the Trustees in August 2018. That preliminary estimate of \$2.7 million was substantially more than the Trustees had expected, so they went back to the drawing board to review all their options and get more detailed information about costs.

In 2018, on the recommendation of CIP Committee, the Select Board put forth a warrant article for \$100,000 to establish a building/remodeling capital reserve fund to start saving for all the Town's building projects. This warrant article was approved by voters, and the same amount was approved in 2019. Also in 2019, voters approved \$100,000 for the Library's building fund, and a citizens' petition for \$325,000 for the Library was also approved.

The Trustees decided to move forward with the building/remodeling plan. Throughout 2018 and 2019, work continued to finalize the floor plan, design and firm costs. The Library proposed a FY2021 project with a guaranteed not-to-exceed cost of \$3.4 million, with a warrant article to be presented to the voters in March 2020 for \$2.4 million, the amount needed above the cash on hand to

complete the project. Although the Library plans to raise private funds, the Trustees want voters to approve the full amount needed to finish the project so as not to risk interruptions in construction if money runs out before donations can be collected. It is the Trustees' intent to pay down the \$2.4 million debt as donations are received.

On July 8, 2019, at the Select Board's town facilities workshop, Select Board Member Larry Miller said he believes the best option for the entire municipal complex is to build a new library on the Homestead property – the only available open land the Town owns by the municipal buildings – and move Town Administration to the existing Library, then expand police quarters to the second floor of the Police/Town Offices Building, and build/remodel the Fire Department in place. A joint meeting of the Select Board and the Library Trustees was set for July 22, 2019, to discuss whether the Trustees would want to consider the prospect of a new building on the Homestead.

At that meeting, Select Board Member Kathleen Kilgore, who is also a Library Trustee, recused herself as she is an abutter to the Homestead property. Trustees Susan Leonardi and Jacquie Brandt both indicated they are very far along on with their existing plan but wanted to explore some sort of "guarantee" regarding allowing the Library to build on the Homestead. Both Select Board Chair Jim Maggiore and Select Board Member Larry Miller said no Select Board can "guarantee" or promise a course of action that would bind a future Select Board.

On July 25, 2019, the Library Trustees met to discuss the Homestead option. Mrs. Kilgore again recused herself, and the Trustees decided 2-0-1, with Mrs. Kilgore abstaining, to continue with the plan to remodel/add on to the existing library. They said to build on the Homestead would cost more, and they believe their current plans are sound with strong public support.

The Select Board discussed the town facilities proposals at both its meetings in August. Select Board Member Larry Miller presented a proposal for "building one building" – a Library on the Homestead property. Mr. Miller's proposal included:

- Building a new Library on the Homestead property.
- Renovating the existing Library to house Town Administration.
- Expanding the Police Department into the second floor of its building – now occupied by Town Administration - to relieve overcrowding.
- And then the Fire Department could be rebuilt/renovated in place.

The plan was presented as "the best, fastest and most economical way to address the Town's inadequate public buildings." The cost estimates were provided by Mr. Miller, which he said were based on the Trustees' guaranteed estimates, Ricci Construction's estimate for the ADA requirements, and the Library's most recent quote to replace the HVAC system. *Note: The Miller plan estimates were updated and presented to the CIP Committee August 29, 2019 and are in Section 8: Library of the FY2021-2026 CIP report. The Trustees' contractor's estimates are also included in Section 8.*

Again on August 14, 2019, the Library Trustees discussed the Miller proposal and decided to stay with their own plan. On August 26, Mr. Miller asked that the Trustees and the Select Board hold a joint meeting, which was tentatively scheduled for September 23.

On August 29, the CIP Committee met to review the Miller plan (it had reviewed the Trustees' plan July 19) and renewed its position that (1) replacement or renovation of Town Facilities is the top priority capital project for the Town and (2) the public safety buildings (Police and Fire) are the priority buildings. The Committee voted 6-1 with Library Trustee Representative Jacqueline Brandt voting no (member Cynthia Swank absent) - that the Miller plan is the most cost effective and fastest way to approach replacement of all town facilities. While Fire and Police are the priority projects, they cannot be dealt with until the Library issue is settled.

The Miller plan takes into consideration all the buildings, and the Trustees' plan deals only with the Library. The Trustees' plan doubles the space in the library but adds no new parking, relying on Town spots next door. The Miller plan adds 31-41 parking spaces on the Homestead, depending on the exact siting of the building on that lot. The Trustees' plan does not meet the Town Zoning Ordinance setback requirements (the Library is exempt from the ordinance) and builds up to the Homestead lot line on the west and to within seven feet of the handicap ramp of the Town Clerk's office at the southeast corner of the expansion. The Miller plan meets all Zoning Ordinance setback requirements. The Trustees' plan gives the library 886 square feet more than the Miller plan, and Mr. Miller said there is room in his plan to take the building up another 500 square feet to 11,000 square feet if desired, or 386 less than the Trustees' plan.

The Committee also agreed that if both plans – the Trustees' plan and the Miller plan – are on the March 2020 ballot, both will likely fail.

Due to the timing of the continuing discussions and the impending due date of the CIP Report for FY2021-2026, the Committee based all its recommendations on the facts before it as of August 29, 2019. On September 11 the Library Trustees decided not to meet with the Select Board on September 23 and reiterated their desire to continue forward with their own plan to add on to and remodel the existing Library building. The final CIP Report for FY2021-2026 was delivered to the Select Board October 1, 2019.

Discussions about the two Library plans continued on well into the fall of 2019, with the Select Board's plan proceeding to architectural drawings and bids. The final cost of this plan was \$2,723,907. This included \$100,000 in donations and \$348,908 from the Town's Undesignated Fund Balance, with a bond to be issued for \$2,275,000.

The Library's plan was a gross budget of \$3,354,000, which included \$750,000 in prior approved warrant articles and \$300,000 in donations, for a final bond cost of \$2,274,000. On January 13, 2020, the Select Board voted 2-0 (with Mrs. Kilgore recusing) to put the Select Board's plan on the Warrant in March. The Budget Committee also supported the Select Board's plan by a vote of 6-3. The Library Trustees' plan was put forth as a Citizens' Petition for the March ballot without Select Board or Budget Committee endorsement.

Some citizens spoke at Select Board meetings through the winter, asking that the Board and the Trustees find some road to compromise in order to eliminate having competing warrant articles on the ballot. Others said the Library had full authority over a new building and the Select Board should withdraw its plan. A few days before Deliberative Session, there were some background meetings to discuss such a compromise, but they were unsuccessful.

At the Deliberative Session February 1, 2020, a compromise was proposed from the floor. That compromise was to place the Library on the Homestead property, added \$500,000 to the cost and gave the Trustees the authority over the architect, the design and the builder. The compromise passed 108-10 and was approved at the March 10 Town Meeting by 63% of voters. (A super majority vote of 60% was required for passage.)

The increased cost of the library warrant article as amended at the Deliberative Session and approved at the Town Meeting pushed the Town's total warrant article appropriations above the statutory limit. That meant the total amount of all approved warrant articles would have to be reduced by \$305,226 to comply with RSA 32:18. And, the matter would be decided by the State Department of Revenue Administration. The Select Board recommend to DRA that the entire amount be taken from the Library and not from the remainder of the approved warrant articles. The DRA agreed but because of the way the warrant article was written and the legal basis of the capital reserve fund, the \$305,226 remains with the Library. The Library Trustees can use the money on the current building project or on any other project that falls within the legal definition of the building capital reserve fund.

In June the Library Trustees scheduled a courtesy session with the North Hampton Planning Board to review the final site plan for the Library on the Homestead. The Library as a public entity does not have to comply with the Town's zoning ordinance or any site plan regulations but with new municipal building projects, the Planning Board would normally hold a public hearing. At the meeting the Library plan showed the building facing east, not toward Atlantic Avenue, a parking lot for 19 vehicles on the north side of the building, and access to the building through the Town property now occupied by the existing Library and the Town Clerk/Tax Collector's Office.

With questions arising about that access, which in effect would take most of the west side of the existing library parking lot, and about what appeared to be the lack of adequate parking for the building, North Hampton architect Lauri Etela (who chaired the Fifth Municipal Building Committee reviewing options for the municipal complex) proposed that the Library be rotated to face Atlantic Avenue. He said that would allow parking in front of the building for 34 cars, closer parking for patrons especially handicapped visitors, and an access drive that would disturb just two or three parking spaces in the existing library lot.

The Library Trustees held a public hearing on June 25, at which several residents spoke in favor of the Etela plan. The Trustees said they would confer with their architect and the project professionals and consider all the information presented at that hearing. In July, the Trustees announced their professionals had reviewed both plans and determined the Library plan was a better, safer plan. The Fire Department, Police Department and the Department of Public Works had also reviewed and signed off on the Library's original plan and thus, the Trustees reported they would go forward with their original layout.

In August the Select Board voted 2-1 to grant the Library access to its new building from the Town's adjacent parking lot. Site work began shortly after that, the official groundbreaking ceremony was August 27, and construction was planned for completed in summer of 2021.

In late 2020, the Select Board put out a Request for Proposals bid notice for design and construction of the remainder of the Town Complex – the fire station, police station and old Library. Ricci Construction and TW Designs were selected in spring 2021 and tasked with evaluating how best to use the small amount of land available at the Town Complex to renovate or rebuild these buildings. The old Library, while structurally sound, is in need of all new mechanicals and would have to be somewhat reconfigured to be used as Town Offices. The building has undergone significant upgrades over the past few years including a new roof, new lighting and a new septic. (See Attachment B for various repairs and upgrades to these buildings.)

The fire station, built in 1968, is seriously compromised structurally with dangerously-bowed roof trusses and an exterior wall partially disconnected from the building. If renovated it would require all new mechanicals, although the HVAC was replaced in the past few years. The police station has serious HVAC, plumbing and septic issues and is not compliant with federal standards for prisoner custody (cells cannot be used) or for juvenile custody. Like the fire station, it is seriously overcrowded.

Some improvements were completed in the building: Insulation installed in the attic, exterior siding that was seriously damaged from years of ice buildup was replaced, and the locker room/rest room area was remodeled to give officers lockers and separate quarters for female officers.

In July, 2021, the Select Board held a meeting for the public to tour the police, fire and town offices spaces and to comment on the future of these two buildings. Approximately 40 people attended. (A list of the deficiencies presented by the Fire Chief and the Police chief are below.) No plan was presented because no design concept had been completed yet by the construction team. Previously, the construction team had inspected all three buildings to determine structural, mechanical and space issues, reviewed all past studies by various committees and consultants, and engaged in some space needs discussions with Town officials.

Later in the Fall at a public meeting the contractor and architect presented a draft design showing a two-story building in the same basic footprint as the existing stations, with Police on the west side and Fire on the east, with the fire bays moved to the east between the building and Town Hall. After many concerns were raised about the look of the fire bays with a flat roof, the architect presented a second design with a peaked roof and other more New England-type aspects.

By early January 2022, the official cost estimates were ready, and the Select Board opted to proceed with two warrant articles covering three buildings:

- A \$9.3 million Public Safety Building to be bonded, which would require a 60% vote at the March Town Meeting
- A \$1.6 million warrant article to remodel the former Library and construct a two-story addition primarily to be used for storage of Town records. This cost would be paid with money from the Unassigned Fund Balance, the American Rescue Act funds, and the Town's Buildings Capital Reserve Fund.

Both articles were approved by voters in March. The Town leased a building at 34 Lafayette Road to house the Fire and Police personnel and equipment during the approximately 18 months of demolition and construction. The Planning Board held a public hearing July 19, and work began on

the old Library and the new addition in August. When Town Offices move into that new space in November or December, demolition will begin.

The Public Safety Building is expected to be finished around the end of 2023.

Here is the list of deficiencies in the fire and police buildings as outlined by the Chiefs of each department at that July public meeting:

Fire Department:

- **Structural issues**

1. **Severe bowing of the roof trusses** has rendered the roof so compromised it cannot carry a snow load of more than 6” and must, by order of the Town’s insurance company, be shoveled at that depth.
2. **The front exterior wall has separated from the building.**
3. **Apparatus bay doors are so low** employees have had to remove even small amounts of snow to eliminate any ice buildup since the ladder truck has clearance of just three-quarters of an inch.

- **Equipment and function issues:**

1. **Storage for IT equipment and spare gear is in the attic where employees have to balance on rafters to retrieve equipment.** Recently, one employee lost his footing and nearly fell through the ceiling.
2. **No decontamination room and just one shower.**
3. **No sleeping area for extra staff called in for extended emergencies,** requiring firefighters to rest inside the ambulance and other apparatus.
4. **No gender separation for female employees** (no separate locker room, bunk space or toilet). **There is just one usable toilet for every employee on duty.**
5. **No adequate storage for EMS supplies.** They are stored in the kitchen.
6. **No proper storage for breathing apparatus, no tool room**
7. **No gear room,** with gear being stored in the bay subjected to sunlight and ambient light which cause premature degradation and increased spending to replace gear
8. **No room for an air filling station** for air bottles, limiting the amount of training the staff can do and requiring excess time to be spent getting bottles refilled after a call
9. **No room for training in the crowded apparatus room,** limiting the skills training that can be conducted to ensure safety.

- **Workspace issues:**

1. **Inadequate office space for the Chief and Deputy Chief,** located in the apparatus bay in tiny rooms once used for tools and a kitchen space
2. **No space to review plan documents, no adequate space to meet with members of the public, no conference room space, no training room, no fitness room, no space to store an ice machine recently donated to the department for its emergency medical needs.**

Police Department

- **Mechanical issues:** Severe problems and malfunctions of HVAC, plumbing and septic

- **Noncompliance with federal regulations**
 1. **Holding cells cannot be used due to size and construction**, requiring two officers to drive anyone taken into custody to the Rockingham County Jail
 2. **No separate holding space for juveniles** as required
 3. **Inadequate evidence storage space**
 4. **Inadequate booking room**

- **Workspace issues**
 1. **Inadequate file storage.** Filing cabinets can barely be opened in the cramped filing room and file cabinets are lined up in the hallways
 2. **Inadequate gun cleaning and storage space:** Officers eat meals, file their reports and clean firearms in the same room
 3. **Inadequate space for interviewing witnesses, victims and suspects**
 4. **No training room or fitness area**
 5. **Lack of sufficient office space and privacy** for administrative and investigative staff.

COALITION COMMUNITIES 2.0

www.coalitioncommunities.com

August 22, 2022

Coalition Communities 2.0 (“CC 2.0”) Update and Notice of Full Board and Joint Board CC 2.0 Meeting

Dear Members of Coalition Communities 2.0:

With the 2022 legislative session behind us and elections in November around the corner, followed shortly thereafter by the 2023 legislative session, we wanted to write to you today for three primary reasons.

- To provide a brief reminder as to why CC 2.0 came together in early 2021
- To provide a brief update on where things stand in Concord
- To provide notice of a meeting of the CC 2.0 full board and joint board on September 22nd at 2pm in Concord

The Return of Coalition Communities 2.0

As you will recall, for approximately ten (10) years prior to 2006, New Hampshire funded education through a formula that created what was commonly known of as “donor” and “receiver” towns. Under this formula, a community was characterized as a donor community if it raised more in Statewide Education Property Tax (“SWEPT”) than the state’s calculation of that community’s total cost of an adequate education for its students. This “excess” SWEPT was then distributed by the state to the communities – known as “receiver” communities - whose total cost of education exceeded the amount raised in SWEPT.

Many of us will recall working together at that time to challenge the donor/receiver education funding formula through the formation of a group known as our predecessor - the “Coalition Communities.” Through the advocacy and educational efforts of that organization, the legislature abolished the donor/receiver education funding formula and since 2006 through to the present day, communities now retain the “excess” SWEPT they raise.

CC 2.0 came together in 2021 pursuant to the enclosed Memorandum of Understanding executed by member communities, due to our shared concerns arising from the findings and recommendations issued by The Commission to Study School Funding in December 2020 (the “Commission”), and efforts by some to include those recommendations in New Hampshire’s 2022-2023 biennial budget.

In its report, the Commission proposed an education funding model that would again re-distribute excess SWEPT revenue to school districts based upon need as defined by statute. The Commission concluded that while there was sufficient total tax revenue being raised, the

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distribution of the funding was the issue. Implementing such a formula would re-introduce the concept of “donor” towns to New Hampshire. Under such a scenario, communities such as ours and others would become “donors” - required to remit excess SWEPT revenues to the State for re-distribution to other communities to subsidize the cost of an adequate public education. As many as seventy-two (72) New Hampshire municipalities could become “donor” communities under this proposal, costing our local taxpayers millions of dollars.

Our coalition opposes this failed approach to education funding because property taxes are already too high and would be increased further, property taxes are local taxes administered by municipalities without any assistance from the state, assessed property values do not reflect a taxpayers’ ability to pay taxes, and most importantly, this type of funding formula would pit one town against another.

Where Things Stand in Concord

One of the first steps we took as an organization was to engage advocates from Bernstein Shur to represent our interests in Concord. Since the Spring of 2021, they have been a regular presence for us at the State House, monitoring dozens of pieces of legislation that may have directly or indirectly impacted the interests of CC 2.0’s members, maintaining regular contact with legislative leadership and administration officials, and facilitating and updating the monthly meetings of our CC 2.0 Joint Board.

In 2021 and 2022, while some legislators sought to enact far reaching education funding changes, the consensus in Concord was to maintain the status quo for the time being, in part reflecting the understanding that now two education funding lawsuits are pending in Superior Court. Nonetheless, even legislators who chose to maintain the status quo will acknowledge that at some point, change is coming to our system of funding state education. We believe it is important to maintain a presence in Concord to ensure that our voices and perspectives are heard during those coming debates in the years ahead.

We are watching the fall elections closely to determine what positions the legislature eventually may take concerning state education funding. To that end, our advocates recently prepared and sent out an informational survey to all candidates for legislative office, seeking their insights and opinions on education in New Hampshire and our system of funding. In this way, we hope to better understand the perspectives of the community leaders who may be serving in Concord by December of this year.

2021 and 2022 may have been quieter than anticipated, but we fully expect 2023 and 2024 will see more action on this topic.

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Notice of In-Person CC 2.0 Full Board and Joint Board Meeting

As noted above, please accept this **Notice of an In-Person Meeting of the Full Board and Joint Board of the Coalition Communities 2.0 scheduled for Thursday, September 22 at 2pm at the Holiday Inn, 172 North Main Street in Concord, NH.**

The agenda for this meeting will be:

1. Greetings
2. Review and approval of August Joint Board minutes (Joint Board only)
3. Communications and Legislative Update
4. Discussion of CC 2.0 MOU
5. Re-Authorization of CC 2.0 MOU to December 31, 2024
6. Other Business
7. Adjournment

IMPORTANT NOTE: Concerning Agenda item #5, we ask that you seek authority from your community governing body to re-authorize the CC 2.0 MOU in advance of our September 22 meeting. This meeting will be a pivotal moment for the CC 2.0 members who will decide whether to continue our alliance and promote our mutual interests. Please bring the attached and executed form to confirm you governing body's vote to continue participation in our organization. The attached MOU is recommended by the Joint Board to be renewed for another 2 years.

To RSVP for the September 22 meeting, please email rdubuque@bernsteinshur.com

Conclusion

As CC 2.0, we share a common desire to ensure a quality education for our children. However, we know that redistributing excess SWEPT revenues is not the answer. As a new Legislature will be seated in December and education funding lawsuits work their way through our courts, we plan to maintain our vigilance and engage on behalf of our communities. We hope to see you next month.

Very truly yours,

/s/ Mark Decoteau

Mark Decoteau, Chairman
Coalition Communities 2.0
and Waterville Valley Town Manager

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www.coalitioncommunities.com

AUTHORIZATION AND SIGNATURE

The person executing this MEMORANDUM OF UNDERSTANDING, FOR PROFESSIONAL SERVICES BETWEEN THE COALITION COMMUNITIES 2.0 (Agreement) on behalf of the Town/City of _____ represents and warrants that they have all legal authority and authorization necessary to enter into this Agreement, and that such person has been duly authorized by its City/Town Council/Board of Selectmen to execute this Agreement on behalf of the undersigned City/Town. Further, the person executing this Agreement has been duly authorize to represent and/or designate a representative of the undersigned City/Town as a member with regard to any terms contained within the agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date written below.

DATE: _____

CITY/TOWN OF: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

TOWN REPRESENTATIVE: _____

REP.'S EMAIL ADDRESS: _____

REP.'S MAILING ADDRESS: _____

REP.'S BEST AVAILABLE TELEPHONE: _____

MEMORANDUM OF UNDERSTANDING
FOR PROFESSIONAL SERVICES
BETWEEN THE COALITION COMMUNITIES 2.0

This Memorandum of Understanding ("MOU" or "Agreement") is entered into by the City of Portsmouth and the Towns/Cities of _____ (hereinafter referred collectively as "Coalition Communities 2.0") and each understands and agrees to the commitments, terms, and conditions contained in this Agreement.

WHEREAS, For approximately ten years prior to 2006, the state funded education through a formula that created what was commonly known of as "donor" and "receiver" towns. Under this formula, a community was characterized as a donor community if it raised more in Statewide Education Property Tax ("SWEPT") than the state's calculation of that community's total cost of an adequate education for its students. This "excess" SWEPT was then distributed by the state to the community's whose total cost of education exceeded the amount raised in SWEPT (known as "receiver" communities).

WHEREAS, The former donor towns worked together to challenge the donor/receiver education funding formula through the formation of a group known as the "Coalition Communities". In part, due to the advocacy and lobbying efforts of the Coalition Communities, the legislature abolished the donor/receiver education funding formula and from 2006 through the present, communities now retain the "excess" SWEPT they raise.

WHEREAS, A Commission to Study School Funding ("Commission") was created by the NH Legislature in 2019 to "review the education funding formula and make recommendations to ensure a uniform and equitable design for financing the cost of an adequate education for all public-school students." RSA 193-E:2-e;

WHEREAS, The Commission's Report, issued on December 1, 2020, recommends, in part, the return of a donor/receiver education funding model by recommending that communities that generate excess SWEPT remit the "excess" SWEPT to the state for redistribution to towns whose cost of an adequate education is more than the SWEPT the town generates;

WHEREAS, The Commission's Report was comprehensive in its analysis of students' needs and in identifying the deficiencies in how the state fulfills its constitutional obligations to provide students with an adequate education but seriously deficient in its misplaced reliance on the broken and overburdened system of funding education through the property tax.

WHEREAS, Legislation will be introduced in 2021 that adopts in similar fashion the Commission's recommendation of a donor/receiver education funding formula, which will have a substantially negative effect on the taxpayers from newly created donor communities ("Coalition Communities 2.0");

WHEREAS, All Coalition Communities 2.0 are members of the New Hampshire Municipal Association ("NHMA"). NHMA provides advocacy and lobbying services to its members but it may not lobby on behalf of specific legislation supported or opposed by a municipality unless it is of interest to its members generally and supported by clear member-

adopted policy positions as legislative principles. NHMA's current legislative policy on education does not specifically oppose a donor/receiver education funding model. NHMA does not take a position on issues that pit one set of communities against another set of communities. Without majority membership support, NHMA's ability to lobby on behalf of the Coalition Communities 2.0 is severely limited and leaves its Coalition Community 2.0 members at a disadvantage in their ability to effectively advocate in opposition to legislation that would recreate a donor/receiver education funding formula;

WHEREAS, RSA 31:9 provides that "[t]owns may at any legal meeting authorize the employment by the selectmen of counsel in legislative matters in which the town is directly or indirectly interested, or may ratify the previous employment by the selectmen of such counsel and may grant and vote money therefor.";

WHEREAS, Education funding is a complex issue and it would be unduly burdensome and costly for each town to separately track, advocate and lobby in opposition to education funding legislation that supports a donor/receiver model, particularly during COVID-19;

WHEREAS, The Coalition Communities 2.0 seek to share the cost of professional services, including but not limited to lobbying, communication, legal, and other professional services if required to advocate and educate others regarding its opposition to public policies related to the use of the property tax to fund education

THEREFORE, the Coalition Communities 2.0 enter into this Agreement for the purposes set forth above, as follows:

I. DEFINITIONS

A. "Advocate" shall mean the individual hired to provide professional lobbying services, as further described in the Request for Proposal attached as Exhibit A.

B. "Agreement" shall mean this document, this Memorandum of Understanding for Professional Services Between the Coalition Communities 2.0.

C. "Biennium" shall mean the current two-year term of the legislature beginning January, 2021 and ending December, 2022.

D. "Coalition Communities" shall mean donor towns under prior education funding formulas.

E. "Coalition Communities 2.0" shall mean any potential donor towns under an education funding formula that adopts the Commission's recommendation or any portion thereof that returns to a donor/receiver education funding formula. See also Member.

F. "Commission" shall mean the Commission to Study School Funding created by RSA 193-E:2-e.

G. "Donor communities" shall mean a community that when SWEPT is assessed

on the municipality's total equalized assessed property value, SWEPT raises more funds than the state's calculated cost of an adequate education assessed for all students. This excess SWEPT is remitted to and distributed by the state to receiver communities.

G. "Excess SWEPT" shall mean when the SWEPT is applied to the equalized property value of a town, it raises more in SWEPT than the state's calculated cost of an adequate education for all students in its community.

H. "Joint Board" shall mean the Joint Board for the Coalition Communities 2.0's Joint Board, which will be the oversight board for the Coalition Communities 2.0. This Joint Board shall not be confused with the Board of Selectmen for the individual towns that are members of the Coalition Communities 2.0.

I. "Lobbying Services" are the professional lobbying services, as further described in the Request for Proposal attached as Exhibit A.

J. "Member" shall mean a town or city that is a potential new donor town and party to this Agreement. A Member has contributed its full Assessment and is a full voting member. The Joint Board may create Associate Membership or other types of memberships for those towns who have made a contribution but not in the full amount of the suggested Assessment.

K. "Receiver Communities" shall mean a community that when SWEPT is assessed on the municipality's total equalized assessed property value, SWEPT raises less than the state's calculated cost of an adequate education for all its students. The state distributes excess SWEPT raised by donor communities to receiver communities to meet its obligation to fund an adequate education.

L. "Report" shall mean the report of the Commission entitled *Our Schools, Our Kids; Achieving Greater Equity for New Hampshire Students and Taxpayers, A Report From The Commission to Study School Funding, Submitted to the New Hampshire General Court, December 1, 2020 Relative to RSA 193-E:2-e*.

M. "SWEPT" shall mean the Statewide Education Property Tax or any other form of property tax assessed by the State of New Hampshire.

II. PURPOSE OF THIS AGREEMENT

The purpose of this Agreement is to allow the Coalition Communities 2.0 to jointly hire an advocate for professional lobbying, communication and legal services or other professional services and to share the costs associated with these services as more fully set forth in the Scope of Services attached as Exhibit A or other future contracts or Requests.

III. DURATION OF AGREEMENT

The term of this Agreement runs concurrent with the current biennium of the legislature from January , 2021 through December 31, 2022. This Agreement may be renewed for an additional two-year term by vote of the majority of the Members after receipt of authorization

from its board of selectmen or city council at its annual meeting held in July.

IV. MEMBERSHIP

The undersigned hereby organize and constitute themselves as Members of the Coalition Communities 2.0. The Members are listed in Exhibit B, which is attached and incorporated hereto. Each Member is authorized to participate by vote of its Board of Selectmen or City Council and copies of these votes are attached and incorporated as Exhibit C. Each signatory is an authorized representative of its town or city.

Members shall be limited to fifty (50). There will be an organizational meeting of the Members within 15 days of the execution of this Agreement. At the organizational meeting the Members will elect the Joint Board members as more fully described in Section V. Each Member is afforded one vote in all matters upon which require action. A majority vote of those Members present and voting shall be needed to act upon any business associated with this Agreement. One third of the total Membership shall constitute a quorum.

V. JOINT BOARD

1. Purpose of Joint Board

A. The Joint Board has the authority to enter into contracts on behalf of the Members, including but not limited to professional services contracts for lobbying, communication, legal and other professional services approved by majority vote of the Members, to hire, supervise, advise and direct the activities of the professionals hired under the terms any contract, to negotiate with respect to all matters relating to this Agreement, to request, collect, hold, accept, invest, disperse and expend funds, to approve bills and circulate documents necessary in order to keep Members informed of activities pursuant to this Agreement and conduct such other activities as the Joint Board deems necessary and proper to carry out the purposes of this Agreement.

B. The Joint Board shall have the sole authority to approve an annual operating budget, which it shall transmit to the Members.

C. Officers: Beginning with its first meeting and then annually thereafter, the Joint Board shall elect a Chair, Vice Chair and a Clerk from the members of the Joint Board. The Chair shall serve as the official spokesperson for the Members.

2. Membership of Joint Board

A minimum of five regular members of the Joint Board shall be comprised of three town/city managers and two elected officials from its Members. All Joint Board members shall be nominated at the Members' organizational meeting and serve through the expiration of the term of this Agreement. If this Agreement is renewed by the Members for an additional term,

the Members will elect Joint Board members at its first meeting during the first 30 days of the second term. There are no term limits for Joint Board members. Joint Board members may be supported by appropriate staff from its community.

Joint Board members and its officers shall not be personally liable for any debt, liability or obligation of the Coalition Communities 2.0. All persons having any claim against the Coalition Communities 2.0 may look only to its funds for payment of any such contract or claim, or for the payment of any debt, damages, judgment or decrees, or of any money that may otherwise become due and payable to them from the Coalition Communities 2.0.

3. Meetings:

A. Annual meetings. The Joint Board shall schedule one annual meeting of the Members during the term of this Agreement after the close of the legislative session in July.

B. Regular meetings. The Joint Board shall meet regularly at quarterly meetings or more frequently at the call of the Chair at such times and places that are mutually convenient to discuss issues of mutual concern to the Members. The Joint Board shall meet once a month with the Members while the legislature is in session. These meetings shall be held on the first Monday of every month at 11:00am. Additional meetings with Members may be scheduled either by the call of the Chair or by written request of five or more Members. The Clerk shall post proper notice of all meetings and shall record minutes pursuant to RSA 91-A:2. Attendance for purposes of quorum and voting may be by telephone or video, subject to the provision of RSA 91-A.

4. Voting and Alternates.

A. Number of Joint Board members. The membership of the Joint Board is comprised of five regular members and two alternate members.

B. Quorum. Three of the five Joint Board members in attendance at a meeting are necessary to form a quorum.

C. Majority vote. All votes will pass by simple majority.

D. Role of Alternates.

Alternate member(s) shall sit with all other Joint Board members during the meetings and may participate but may only vote if regular member can't participate on said item. If an alternate has already been appointed to sit in for a regular member, then the second alternate shall be appointed by the Chair.

If a Joint Board member has unexcused absences for 2 consecutive or 3 total meetings during the term of this Agreement, they will be deemed to have vacated their position and the Joint Board will be free to appoint an alternate as a regular member to the vacant position upon majority vote of the Joint Board. If a Joint Board member resigns or is unable

to continue to serve, the Joint Board will appoint an alternate as a regular member by majority vote of the Joint Board.

If alternates become regular members of the Joint Board, new alternates will be appointed by the Joint Board from all applicants that have been nominated by five or more Members.

VI. FINANCIAL AGREEMENT

A. **Apportionment of Cost:** The Coalition Communities 2.0 agree that they will apportion costs as follows:

Apportionments shall be assessed annually to each Member by the 30th of January (or no later than 30 days after the execution of this Agreement by all parties) of each year of the Agreement. The Apportionment may be based on each Member's percentage of the group's total equalized property value as determined by the most recent and available data from the NH Department of Revenue Administration. Once adopted, this Apportionment formula may not be amended without a majority vote of the Members. This Apportionment will take into account the contributions transferred by Members from the Claremont Coalition Account.

B. **Special Associate Member.** Special Associate Member Assessment shall be assessed by the Joint Board to Associate Members who are not parties to this Agreement and may not vote but have requested information and/or support the Coalition Communities efforts.

C. **Fiscal Agent.** The Members agree that the City of Portsmouth ("City") will be the fiscal agent for the funds described in paragraph A above. The funds will be collected by the Joint Board and held by the City for purposes set forth in this Agreement and the Request for Proposals set forth in Exhibit A. However, the Members have delegated all decisions relative to the acceptance and expenditure of funds to the authority to the Joint Board, as described more fully in section IV above

D. **Accounting for Funds.** The Joint Board with assistance from the Fiscal Agent shall provide to the Members from time to time, but at least quarterly, a formal accounting of monies received, spent, and obligated, and a final accounting upon the termination of the Agreement.

E. **No funds will inure to the benefit of any member of the Joint Board, private individuals, or employee of municipalities subject to this Agreement except that reasonable compensation may be paid for services rendered to the Members, including but not limited to contracted services and administrative support.**

F. **Funds upon Termination.** Upon termination of this Agreement, no individual employee or member of the Joint Board shall be entitled to a share in the distribution of any funds upon dissolution. Upon termination, the funds shall be distributed to each Member at the time of distribution in proportion to the percentage of its contribution relative to the total contribution of the all Members made in the year of distribution.

VII. Termination

A. **Mutual Agreement.** This Agreement may be terminated at the end of the two-year term upon mutual agreement of the Members' Boards of Selectmen and City Council. The Boards of Selectmen and City Council shall make the decision to terminate in July of the second year of the term of this Agreement.

B. **Terminate Without Penalty.**

If this Agreement is renewed for a second term, a Member wishing to withdraw from the Agreement shall give notice three months before the expiration of the initial two-year term and shall be responsible for its share of the Apportionment until the expiration of the term. Notice shall be in writing from the Board of Selectmen of the withdrawing Member to the Joint Board. The Joint Board will notify the other Members of any Member's withdrawal through their authorized agents who have executed this Agreement. This Agreement shall terminate upon completion of its two-year term if not renewed.

C. **Termination With Penalty**

A Member wishing to withdraw from the Agreement before the end of the two-year term shall be responsible for its share of the Apportionment until the completion of the term. Notice shall be in writing from the Board of Selectmen of the withdrawing Member to the Joint Board. The Joint Board will notify the other Members of any Member's withdrawal through their authorized agents who have executed this Agreement.

VIII. Other

A. **Amendment:** This Agreement may be amended only by written Agreement signed by the majority of Members.

B. **City Council and Board of Selectman Approval:** All Members undersigned have received approval of this Agreement by its City Council or Board of Selectman and have been authorized to participate by votes taken on dates attached and incorporated as Exhibit C.

C. **Notices:** Notices for each party shall be in writing and mailed to the individuals listed in Exhibit B which is attached and incorporated hereto.

D. **Severability:** If any provision of this Agreement is deemed invalid or unenforceable, the remaining provisions shall remain in full force and effect.

E. **Governing Law:** This Agreement shall be governed by and interpreted in accordance with the provisions of the laws of the State of New Hampshire.

F. Separate Document: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

t/2021legislative//donortown/MOUandIM/mou2021

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Quoted to: **John Savastano**
 Phone: **North Hampton Town Hall**
 Customer: **North Hampton NH**
 Address: **Robert Halgh**
 City, State: **North Hampton NH**
 Date: **9/19/22**
 Quote #: **rbh91922NHTV22**

Quantity	Manufacturer	Model Number	Item Description	Your Price	Total Cost
1	NewTek	FG 002671-R001	TriCaster 410PLUS Chassis Only	\$ 9,875.00	\$ 9,875.00
1	NewTek	PTP 0000000003	ProTek Prime level 1yr full support	\$ 495.00	\$ 495.00
1	NewTek	TIC 0000000009	Tricaster 455 ^ TC 460 > 410+ TradeUp Credit	\$ (2,350.00)	\$ (2,350.00)
1	AAV	Hardware	Misc Hardware, adapters, converters, power strip, etc	\$ 85.00	\$ 85.00
1	AAV	Installation/Labor	Install, Commissioning, Configurations, one-Air Record Tests	\$ 860.00	\$ 860.00
1	AAV	Travel/Mileage	travel costs	\$ 195.00	\$ 195.00
1	Shipping	Estimate*	Shipping (estimated- actual charge will be billed on the final invoice)	\$ 180.00	\$ 180.00

confirm eligible 1st

TOTAL COST: \$ 9,340.00

Please note payment schedule
 Please Pay 30 days upon completion

TOTAL PAYMENTS \$ 9,340.00

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This price quote is valid until : October 19th, 2022
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Notes: RH to Deliver, Swap & Configure System



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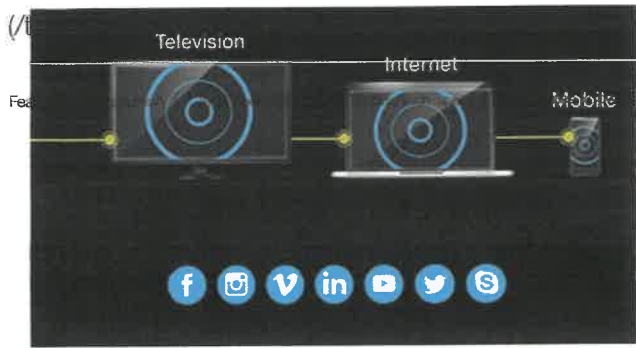
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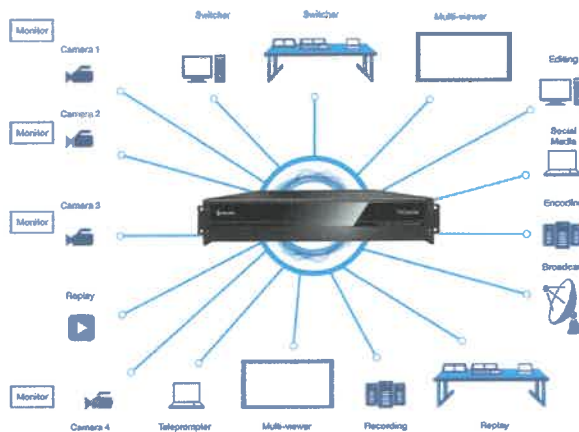
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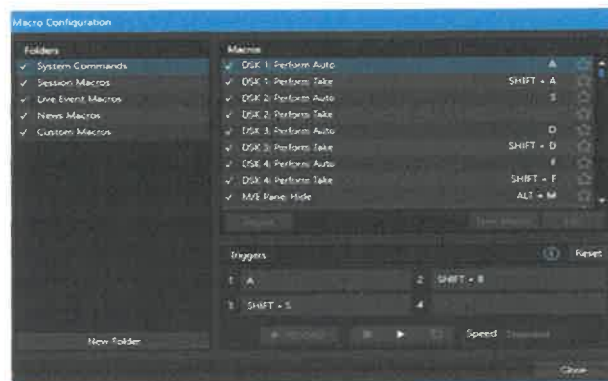
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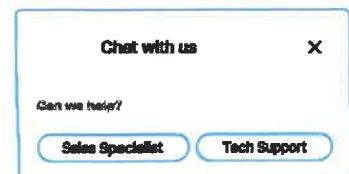


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Automate Tasks



Michael Tully
Town Administrator

Kathryn Mone
Chief of Police



Town of North Hampton Certificate of Authority

North Hampton Select Board

Motion made October 3, 2022 at the Select Board Meeting

Motion –

That the Town of North Hampton, NH, under the authority of NH RSA 21-P:43, accept funds from the Office of Highway Safety Grant funding in the amount of \$8,200. Further, the Select Board empowers

Michael Tully, Town Administrator

And

Kathryn Mone, Chief of Police

Motion Seconded

As designated signing authorities for the Town of North Hampton in pursuit of these funds.

Date: October 3, 2022

James Sununu

James Maggiore

Jonathan Pinette

Janet Facella

From: Joe Manzi
Sent: Friday, September 30, 2022 6:57 AM
Cc: Janet Facella
Subject: Kathy Lochiatto

Hi Jan

At the Recreation Commission meeting of September 21st Kathy Lochiatto was presented as an interested person to join the commission and fill the vacancy.

Kathy expressed her interest in joining and the Commission voted unanimously to recommend. Kathy has been a great volunteer at rec events in the past year.

Thank You

Joe Manzi, Director
North Hampton Parks and Recreation
233 Atlantic Avenue
North Hampton NH 03862-02352
Summer Camp and Before and After School phone line and Rec 570-8169
Office 603-964-3170
Fax 603-964-1514
Town Website northhampton-nh.gov
Program registrations at northhamptonnh.recdesk.com
Like North Hampton NH Recreation on Facebook

NORTH HAMPTON RECREATION COMMISSION DRAFT MEETING MINUTES SEPT 2022

In attendance: Joe Manzi, Willow Foley, Pete Brogowski, Dale Rocheford, Kathy Lochiatto, Danielle Strater, Jane Morse

Willow called the meeting to order at 6:41.

Dale made a motion the minutes from August be approved, this was seconded by Danielle and approved by all present.

There were no citizens comments.

Kathy Lochiatto was presented to the Commission as a new member. Kathy introduced herself presenting ideas she had for cooking classes at the Rec. All present were happy to have her join the Commission. Dale made the motion to accept Kathy, seconded by Jane and approved by all.

Joe is now at school pre and post school hours and the Rec is being utilized for seniors, dance and ceramics classes.

NHYA: Soccer has had a very successful fall season with over 50 kids pre-K through grade 5 participating. Mr LaCroix has been the coach. Basketball is now open for registration. Seacoast United donated 50+ balls and we are awaiting delivery. The lights at Knowles Field are being checked out and the potholes are going to be fixed. Rules for the field including parking are posted. The Turkey Bowl is scheduled for November 20. Next month the ice skating rink will be discussed.

Ski program: Gunstock required a commitment by 9/16. The mountain management has had unprofessional behavior at times and a challenge to deal with. Friday night was the preferred night but was rejected by Gunstock and it appears it will be Wednesday evening, but Thursday has been requested. The dates proposed are 2/8 through March 8 with a makeup date of 3/22. The lesson portion of the evening will be 6:30 to 8:00 with the kids being able to ski earlier upon arrival at the mountain.

Pete will continue to look at Pat's Peak as it is approximately the same drive time. The cost tiers are as follows and one must register the kids by 10/21 to secure this cost. 175.00 with season pass at 310.00 The Nordic cost is 89.00 with the season pass at 109.00. It appears busing will not be available. Pete will send out parent information.

PASA: Joe has several trips upcoming. A well attended lunch with Jason La Joie was held at the Rec and he provided AED information and training.

Joe is going to pursue a grant from the Land Water and Conservation Fund to help provide much needed updates at Dearborn Park. This grant from the LWCF would

provide 50-50 matching funds. Joe would need to present this to the Select Board for approval if the grant is received.

It was discussed to change the meeting time to 6:00.

Willow made a motion to adjourn at 7:39, seconded by Dale and approved by all.



Oath of Office

Town of North Hampton

I, **Kathy Lochiatto** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Kathy Lochiatto** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Recreation Commission Member**, for a term of **Three (3) years**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word "swear" and likewise the words, "So help me God," adding instead, "This I do under the pains and penalties of perjury.")

(Election Official/Appointee Signature)

(Date)

Sworn Before: Moderator, Town Clerk, Selectman or
Justice of the Peace – Signature RSA 42:2

Sworn Before: Print Name

All individuals appointed to fill vacant elected positions must run for the office at the following election to complete the established term.

Elected Appointed (If appointed: Need election official title and signature below.)
(Please circle one.)

Term Expires: 3 / / 2025

Date Appointed: 09/26/2022

Phone: () -

E-Mail: _____

Appointed by: _____
(Signature)

(Title)

Appointed by: _____
(Signature)

(Title)

Appointed by: _____
(Signature)

(Title)

Janet Facella

From: Michael Tully
Sent: Friday, September 16, 2022 5:05 PM
To: Janet Facella
Subject: Fwd: TAC

For the packet

Sent via the Samsung Galaxy S9, an AT&T 5G Evolution capable smartphone
Get [Outlook for Android](#)

From: Gmail <bpf1973@gmail.com>
Sent: Friday, September 16, 2022 11:15:12 AM
To: Michael Tully <mtully@northhampton-nh.gov>
Subject: TAC

Hello Michael,

I saw the ad looking for a volunteer to represent North Hampton for TAC. I would be willing to volunteer my time to helping the community with this. Please feel free to contact me on my cell phone.

617-633-8604

Thank you,

Brendan Fennell

Janet Facella

From: Michael Tully
Sent: Monday, September 26, 2022 4:38 PM
To: Janet Facella
Subject: FW: TAC Member RPC Seacoast MPO

Michael J. Tully
Town Administrator
Town of North Hampton, NH
(603) 964-8087

From: Kroner, Shep [mailto:SKroner@bluemarblebrands.com]
Sent: Monday, September 26, 2022 4:35 PM
To: Michael Tully <mtully@northhampton-nh.gov>
Subject: TAC Member RPC Seacoast MPO

Dear Mr. Tully and Select Board:

It was brought to my attention recently that no one currently represents North Hampton on the Transportation Advisory Commission of the RPC.

Given North Hampton sits across several critical transportation routes, and my long term engagement in planning circles, a former Seacoast MPO member, as well as an RPC commissioner, it seemed like a good fit for me to take on this role.

Over the next several years we will likely be adding the Seacoast Rail Trail, potentially addressing several dangerous high volume intersections, and ultimately better understanding potential impacts along our coast to insure resiliency if we experience predicted changes to sea surface levels and storms. While the TAC does not establish policy, it does advise staff on major transportation issues of which I think the entire board would agree impact North Hampton. I am full of curiosity and my background in business analytics is surprisingly well suited for assessing transportation related issues. As a TAC member, I would want to insure the Board of Selectman and Planning Boards bring transportation related issues to my attention so that we can insure our communities voices are heard loud and clear. As I was involved in the Route One study several years back, I retain past issues that have not yet been resolved. Those include the Hobbs Road/Lafayette road intersections, The North Road and South Road intersections, the South Road – Exeter Road intersection, safe pedestrian crossing of Atlantic Avenue across Lafayette road, the recently updated Exeter road and Post Road intersections as well as the Fern Road and Lafayette road intersection.

If I am nominated, I look forward to serving.

Sincerely,

Shep Kroner
Director Customer Insight
5 Cedar Road North Hampton
Planning Board Member

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

MINUTES OF PRIOR MEETINGS



1
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **SEPTEMBER 12, 2022 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 **SELECT BOARD MEMBERS PRESENT:** Chairman James Sununu, Vice-Chairman James Maggiore,
8 Selectman Jonathan Pinette

9 **ALSO PRESENT:** Town Administrator Michael Tully, Police Chief Kathryn Mone, Public Works Director John
10 Hubbard

11 **AGENDA**

12
13 Chairman James Sununu welcomed everyone to the Select Board Meeting of September 12, 2022 and
14 called the meeting to order followed by the Pledge of Allegiance.

15
16 **First Public Comment Session**

17 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*

18
19 No Public Comments.

20
21 **Consent Calendar**

- 22 3.1 Payroll Manifest of August 25, 2022
23 3.2 Payroll Manifest of September 1, 2022
24 3.3 Accounts Payable Manifest of September 1, 2022
25 3.4 Cemetery Deed
26 3.5 Yield Tax Invoices

27
28 **Motion:** To approve the Consent Calendar as presented.

29 **Motioned:** Selectman Pinette

30 **Seconded:** Vice-Chair Maggiore

31 **Vote:** Motion approved by a vote of 3-0

32
33 **Disclaimer –***These minutes are prepared by the Recording Secretary within five (5) business days as required by*
34 *NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*

35
36 **A recording of the meeting can be found at:** http://www.townhallstreams.com/towns/north_hampton_nh, and a
37 **DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North**
38 **Hampton, New Hampshire 0386.**

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4.1 Correspondence – From Little Boar’s Head District Commissioners

Chairman Sununu said the letter is to residents of Little Boar’s Head (LBH) regarding the Annual Meeting held September 6, 2022 at Union Chapel to approve their Budget, which the Budget Committee previously viewed and recommended. He said LBH has a slightly different fiscal year from the Town; Warrant Articles are posted in the packet online.

Committee Updates

Vice-Chair Maggiore said the *Heritage Commission* has been working for several years on the potential for a Certified Local Government (CLG), and at the last meeting the Commission decided to pause their efforts to create an Historic District that would have enabled their application for CLG; requests for CLG have grown substantially reducing the probability of funding; Commission will keep apprised of developments. No updates on the *Water Commission*.

Vice-Chair Maggiore said tomorrow, September 13 at 10:00 am at the Bandstand will be the unveiling of an historic Lafayette Trail Marker commemorating his visit to North Hampton and recognizing the efforts of one of our younger residents who went above and beyond to celebrate history and North Hampton.

Chairman Sununu said *Rails to Trails* had no update; *Budget Committee* met to review and recommend the Little Boar’s Head Budget for FY2023 unanimously; next Budget Committee meeting in October.

6.1 Public Hearing

To consider the acceptance of unanticipated revenue in the amount of \$87,327.51 awarded to the Town, pursuant to Senate Bill 401, as additional appropriation of Highway Block Grant Funds.

Chairman Sununu read the Notice of Public Hearing in full and opened the Public Hearing at 7:13 pm.

Public Works Director John Hubbard said these are additional Block Grant Funds to be divided between Road Programs and Bridge Programs and divided out to cities and towns. He said the funds are going towards our normal street program, with fuel and asphalt up he was considering putting off the project until next summer due to lack of funds. He said all our bridges are State owned and maintained.

Chairman Sununu closed the Public Hearing at 7:16 pm.

Report of the Town Administrator

Town Administrator Tully said the Finance Department heads are now preparing the Budgets for submission; Board should look at scheduling two Budget Workshops in early October to review. Police Department is seeing an increase in bicycle accidents on roadways and are currently seeking an entry-level Police Officer; Fire Department hired a new Firefighter; Catwalk in Town Hall mostly complete; MRI beginning work on revaluation this fall, with need for a Warrant Article to replenish the fund.

Chairman Sununu thanked both Chiefs for their extra efforts in making the transition to temporary quarters smooth. He said regarding the Cell Tower he wants people to understand the number of factors involved in being able to site a tower in North Hampton. He said the Town is constrained by their Zoning Ordinance which says the land must be town-owned; private property would need a waiver. He said a lot of effort has been put into looking at potential areas.

88 **Items Left on the Table** – None

89

90 **NEW BUSINESS**

91

92 **9.1 Update on Building Project**

93 Town Administrator Tully said construction fencing is up and demolition started on the new Town Office
94 Building today; looking at 2 weeks to start foundation and move AOS pumps, with completion in early
95 December, and demolition of old police and fire buildings in mid-December.

96

97 **9.2 Discussion of Coalition Communities 2.0**

98 Chairman Sununu said this relates to school funding which is always a controversial issue in New
99 Hampshire and said at one point in the past a group of communities came together, donor towns who
100 were paying more back to the State than they were receiving in State Funds, to advocate for changing
101 that system; North Hampton would have had to raise an amount in the millions to be made up locally. He
102 said the group formed *Coalition Communities 2.0* and hired representation for legislation on this topic in
103 the legislature last year.

104

105 Town Administrator Tully said this was a 2-year agreement for X amount of dollars to be divided by a
106 number of towns who joined weighted by population (first year \$2,114/second \$2,250) and they are
107 looking for North Hampton to re-up for another 2-year period. He said the idea was to bring this up
108 tonight, have the Board do some research, and put back on the agenda to make a decision.

109

110 Chairman Sununu said it is not a lot of money but wanted to look into it more closely and get a better idea
111 of what is coming up, and make sure this is still a focused and valuable effort towards the issue for which
112 this group was formed. Vice-Chair Maggiore said there are 2 different filing periods in the fall for
113 legislation and said he would be more than happy to watch both filing periods and report back.

114

115 **9.3 Discussion of Historical District and Certified Local Government**

116 Already covered under *Heritage Commission* update.

117

118 **9.4 Request from United Church of Christ to use Town Green**

119

120 **Motion:** To approve the request by United Church of Christ to use Town Green for a Church Picnic on
121 September 18, 2022 and waive the associated fee.

122 **Motioned:** Selectman Pinette

123 **Seconded:** Vice-Chair Maggiore

124 **Vote:** Motion approved by a vote of 3-0

125

126 **9.5 Rockingham Planning Commission – TAC Position**

127 Vice-Chair Maggiore said the Transportation Advisory Committee (TAC), part of Metropolitan Planning
128 Organization (MPO) of the Rockingham Planning Commission (RPC), has asked for a representative to TAC.
129 Bob Landman has been doing this for many years. He said TAC is a Standing Committee and they provide
130 technical guidance and recommendations to RPC concerning transportation issues, and the
131 representative would advocate for North Hampton. He suggested to post the position for volunteers and
132 put on agenda for next meeting.

133

134 **9.6 Discussion of School Resource Officer and Proposed Memorandum of Understanding**

135 Police Chief Kathryn Mone said School Safety conversations again came to the forefront May into June,
136 and the public, residents, and School Board demonstrated a renewed interest in a School Resource Officer.
137 She said this MOU is defining the roles when Police Officers are at the School for clarity and the
138 commitment of the School to pay our officers OT rates to be there approximately 12 hours/month
139 according to what the Department can support and based on the School's budget.

140

141 Chairman Sununu said he had questions for the School and wanted to make sure everyone has the same
142 understanding before approving, and what the expectations are in terms of time and responsibilities. He
143 said he would address his questions to Chief Mone and the School Superintendent and put the item on
144 the next Select Board Agenda.

145

146 Town Administrator Tully said the School Board had thoughts of increasing the time in the future and
147 talked about Warrant Articles. He said it may be a good idea to have a joint meeting for a conversation on
148 what the School envisions moving forward.

149

150 **MINUTES OF PRIOR MEETINGS**

151

152 **10.1 Approval of Regular Meeting Minutes of August 22, 2022**

153

154 **Motion:** To approve the Regular Meeting Minutes of August 22, 2022 as presented.

155 **Motioned:** Selectman Pinette

156 **Seconded:** Vice-Chair Maggiore

157 **Vote:** Motion approved by a vote of 3-0

158

159 **10.2 Approval of Non-Public Meeting Minutes of August 22, 2022**

160

161 **Motion:** To approve the Non-Public Meeting Minutes of August 22, 2022 as presented.

162 **Motioned:** Selectman Pinette

163 **Seconded:** Vice-Chair Maggiore

164 **Vote:** Motion approved by a vote of 3-0

165

166 **Any Other Item that may legally come before the Board**

167 Vice-Chair Maggiore said tomorrow is Primary Day and State law requires members of the Select Board
168 be at the polls, but he will not be there as he is on the Ballot. Town Administrator Tully said he already
169 arranged for a past Select Board member to be there and would also be there himself all day.

170

171 **Second Public Comment Session**

172 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*

173

174 No Public Comments

175

176 **Next Regular Meeting:** September 26, 2022

177

178 **Adjournment**

Chairman Sununu adjourned the meeting at 7:42 pm.

179

180 Respectfully submitted,

181 Patricia Denmark, Recording Secretary