



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD

NOTICE OF PUBLIC MEETING
MONDAY, SEPTEMBER 13, 2021

NORTH HAMPTON TOWN OFFICES CONFERENCE ROOM
233 ATLANTIC AVENUE
5:45 O'CLOCK P.M.

NORTH HAMPTON TOWN HALL
REGULAR SESSION
231 ATLANTIC AVENUE
7:00 O'CLOCK P.M.

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO JMAGGIORE@NORTHHAMPTON-NH.GOV AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. 5:45 P.M. Call to Order

2. 5:46 P.M. Non-Public Session Pursuant to RSA 91-A:3 II (a)

3. Return to Public Session and Pledge of Allegiance

4. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

5. Consent Calendar

5.1 Payroll Manifest of September 2, 2021, in the amount of \$82,153.04

5.2 Payroll Manifest of September 9, 2021, in the amount of \$243,143.84

5.3 Accounts Payable Manifest of September 2, 2021, in the amount of \$228,528.92

5.4 Tax Abatement

5.5 Cemetery Deeds

6. **Correspondence**
7. **Committee Update**
 - 7.1 Heritage Commission
 - 7.2 Water Commission
 - 7.3 Rails to Trails Committee
 - 7.4 Budget Committee
 - 7.5 Capital Improvements Committee
8. **Report of the Town Administrator**
9. **Items Left on the Table**
10. **New Business**
 - 10.1 Proclamation by Senator Thomas Sherman
 - 10.2 North Road Bridge Project Update
 - 10.3 PFAS Update
 - 10.4 Acceptance of Grant for the Police Department from the New Hampshire Department of Highway Safety
11. **Minutes of Prior Meetings**
 - 11.1 Approval of Regular Meeting Minutes of August 23, 2021
12. **Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.
13. **Second Public Comment Session**

See Item 4, above
14. **Adjournment**

MICHAEL J. TULLY
TOWN ADMINISTRATOR
mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CONSENT CALENDAR

TOWN ADMINISTRATOR
MICHAEL TULLY

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: MICHAEL TULLY, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 09/13/2021
DATE: 09/10/2021

The following actions are for the approval of the Select Board:

Consent Calendar

Payroll Manifest of September 2, 2021, in the amount of \$82,153.04
Payroll Manifest of September 9, 2021, in the amount of \$243,143.84
Accounts Payable Manifest of September 2, 2021, in the amount of \$228,528.92
Tax Abatement
Cemetery Deeds

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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CORRESPONDENCE

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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COMMITTEE UPDATES

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

Michael J. Tully
Town Administrator

Municipal Offices
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North Hampton, NH 03862
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT
SEPTEMBER 13, 2021 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from August 24, 2021 through September 10, 2021

Finance

Financially we are in good shape with 82% of the budget remaining with 42 weeks remaining in the fiscal year.

Department budgets have been forwarded to the Finance Director and workshop dates will be scheduled with the Select Board in the beginning of October.

Police

After many delays, the fingerprint scanning machine has arrived. The administration looks forward to the efficiencies it will create. We would like to remind residents to call the police department to schedule an appointment if they need their fingerprints taken for any purpose.

Officers had firearms qualification this week. They spent the day on Tuesday at the Rockingham County range completing scenarios, drills and required qualifications.

Fire

The Fire Department is conducting extrication training in the back parking lot with two wrecked vehicles. You can expect to see the four duty shifts practicing their skills over the next

week. They'll also be trying out new battery-operated Jaws-of-Life tools from different manufacturers for consideration of future purchase with the new engine.

Facilities

Town Hall. A painter has been chosen and will be starting the painting on the front side of the Town Hall soon.

The Library. The Library project is almost complete, delays in shipping of furniture and shelving are causing the opening to be pushed to late September or October. Susan Grant notified us of a roof leak in the old Library building. Director Hubbard is having a contractor look at the issue as soon as possible.

Stone Building. A small leak around the flashing for the chimney has been discovered. I have notified Mr. Schnitzler and asked him to investigate when he has a chance.

Town Office/Chevalier Building. The Building Committee has met and requested to tour Rye and Stratham Fire and Police stations. Those tours have been set up for September 15th. They have seen preliminary numbers for renovation vs. building new and are prioritizing space needs from department heads.

Recreation

The irrigation project has been completed at Dearborn Park as well as other safety improvements at the Dearborn Park playground. The playground that used to occupy the site of the new library is scheduled to be installed at Dearborn Park this fall. Thank you to our Highway Department for helping to complete all of the playground improvements. The before and after school program is back running at North Hampton School. A PASA luncheon is planned for Tuesday September 21st as well as a PASA trip to Deerfield Fair for Thursday September 30th

Projects

Police Negotiations. The first negotiation session has been scheduled for September 20th. Future meetings will be scheduled as the process moves forward.

Consolidated Communications. Consolidated has been working in Town to install fiber lines as an alternative to Comcast. I have been successfully dealing with them and residents on issues of restoration of areas where the installation has taken place. Kate Miller has been in contact with me and is researching at what point a cable agreement with the Town may be required. I will update the Board when I receive information from her.

Route 151/111 Intersection. I have spoken to District 6, they are planning a start date for the last week of September or beginning of October. We have contacted Eversource to have the pole removed from the intersection for the construction. I will update the Board when I have firmer dates for the start of construction.

PFAS Investigation. StoneHill will present the findings of the PFAS investigation in new business.

Beach Stickers. Nothing new to report. Beach sticker sales have slowed though there are still stickers available for residents who choose to purchase one.

Education Funding. Nothing new to report. We received our invoice for North Hampton's share of the Coalition Communities. It has been paid.

Telephone System/Communications. We have received a final updated quote/invoice and will be finalizing the purchase soon. Installation will then be scheduled.

Cell Tower. Work continues in the search for a suitable location for a cell tower. I will brief the Board when the issue requires action on their part.

ARPA Funds. ARPA funds in the amount of \$234,818.88 have been applied for and received. There has been a public hearing advertised for the next meeting to accept the funds as unanticipated revenue.

Regionalization. Nothing new to report. Chief Lajoie and the Rye Fire Department have established new automatic response guidelines and are currently operating under those protocols. This involves the response of a Rye ladder truck to our community with an engine response to their community when required. These responses are handled through the mutual aid contract between the communities.

Coronavirus. Nothing new to report. Fire Department employees are discontinuing their efforts in the vaccine rollout phase. Vaccines will now be given by primary care providers for the remaining individuals that wish to receive them.

Walkway Project. After requesting several quotes I have only received one. The quote is less than the donated monies we have received and the contractor is willing to work with our Highway Department to save even more. I will be scheduling the project for completion in October.

Coakley Landfill Group. The next meeting has been scheduled for September 28th, I plan to attend.

CIP. The CIP presentation to the Select Board has been scheduled for the first meeting in October.

Junkyard Closures and/or New Problems. We are seeing some improvement with vehicles pulling off of Route 1 for deliveries. The Police Department is monitoring the issue and will continue to act when needed.

Bandstand: Nothing new to report. Seacoast Tree Care held a tree pruning training class for their employees at the Town Common on June 11th, that day of labor was a donation to the Town. The work was finished on Friday June 25th.

Rails to Trails. Nothing new to report. The Rails to Trails meeting was postponed due to a lack of a quorum. I will post a new agenda when a new date is determined.

Public Works. The Department is currently doing roadside clean-up & mowing. Also, the Recycling Center is still looking to fill a part time position. Hours are Saturday and possibly 4 hours on Tuesday & Thursday

Philbrick Pond. The bid informational meeting was held August 31st at 10 am. We have also scheduled the bid opening meeting for September 21st at 2 pm with a contractor being chosen shortly after. The wetlands permit has been approved by NHDES and required paperwork has been completed with TNC and our engineers. The cobble weir project is expected to occur this fall.

Document Management System. Nothing new to report. We were notified RPC is running a bit behind on the GIS mapping project due to a lack of personnel. We are now looking at an August or September finish date. We are currently looking into software upgrades that would enable us to offer online permitting as well as accept credit card payments. This type of system would be more efficient for residents as well as contractors.

Meeting Schedule: Our next regularly scheduled meeting is on September 27, 2021.

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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ITEMS LEFT ON THE TABLE

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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NEW BUSINESS



State of New Hampshire Department of Safety

Robert L. Quinn, Commissioner
Richard C. Bailey, Jr., Assistant Commissioner
Eddie Edwards, Assistant Commissioner

Office of Highway Safety

Captain Christopher W. Vetter, Commander
John A. Clegg, Program Manager



Greetings,

We are pleased to announce that your Office of Highway Safety Grant Agreement for FY2022 is attached in a PDF format. This Grant Agreement comes with fillable fields and allows for electronic signatures. We require electronic signatures to be date and time stamped, in order to be accepted. However, if your agency’s internal processes requires hand signatures, please print the contract out to facilitate that.

You will need to execute each action item indicated below. Please note that all incomplete contracts will be returned to you. More importantly, **DO NOT BEGIN YOUR PROJECTS** until you have received your signed contract and final approval back from the Office of Highway Safety.

Action items to be completed on your Office of Highway Safety Grant Agreement FY2022;

1. First page review information and subrecipient signatures needed. Two separate signatures are required in Section 1.11 and 1.12, such as the Police Chief and Town Official, whoever has legal authority to enter into a grant agreement.
2. Review the federal language. Then an authorized subrecipient is required to complete and sign on the bottom of page 17, after the paragraph about Special Provisions.
3. Review Exhibit B of the Grant Requirements and Information, on pages 19 and 20. Then an authorized subrecipient is required to complete and sign on the bottom of that section, on page 20.
4. Review each Scope of Work page, related to each of your awarded projects. Then an authorized subrecipient is required to initial and date the bottom of each page, where indicated.

Again, due to the ability to accept electronic signatures, we no longer require a hard copy to be mailed to our office. So once all the above-required action items are completed, please email your contract to HWYSAFETYMAIL@DOS.NH.GOV

If you have any questions regarding this or need assistance, please feel free to contact me directly.

Best Regards,
LuAnn



#GetHomeSafely

#CrashNotAccident

LuAnn Speikers

Field Representative
New Hampshire Department of Safety
33 Hazen Drive Room 208
Concord, NH 03305
Office: 603-271-2131
Direct: 603-271-2197
Email: LuAnn.Speikers@dos.nh.gov

Highway Safety Media Toolbox: <https://www.trafficsafetymarketing.gov/>

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MINUTES OF PRIOR MEETINGS



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD AND JOINT MEETING WITH THE BUDGET COMMITTEE

DRAFT MINUTES
MONDAY, AUGUST 23, 2021
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
6:00 O'CLOCK P.M.

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO JMAGGIORE@NORTHHAMPTON-NH.GOV AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. 6:00 P.M. Call to Order by the Chair and Pledge of Allegiance

Chair Maggiore opened the meeting at 6:00PM. Those in attendance were Selectman Sununu, Selectman Pinette and Town Administrator Tully.

2. 6:01 P.M. Joint Meeting with the Budget Committee

Mr. Stanton opened the Budget Committee meeting. Those in attendance were James Sununu (Select Board representative) Brian Goode (Little Boar's Head representative) Frank Ferraro, Chuck Gallant, Andrew Raucci, Sean Dionne and Tom von Jess (School Board representative). George Chauncey arrived to the meeting at 6:20PM.

Mr. Stanton led the Pledge of Allegiance.

Mr. Goode presented the Village District of Little Boar's Head budget for September 1, 2021 through August 31, 2022. He stated the district is looking for approval of \$22,500.

Motion by Mr. Stanton to approve the Village District of Little Boar's Head budget in the amount of \$22,500. Seconded by Mr. Gallant. Motion carries 8-0. (Mr. Chauncey was not in attendance to vote.)

Mr. Goode presented a warrant article for the repairs to sidewalks and lighting in the district.

Motion by Mr. Ferraro to see if the Village District of Little Boar's Head will raise and appropriate the sum of \$7,500 to be added to the Little Boar's Head Improvements and Expendable Trust Fund previously established. Seconded by Mr. Gallant. Motion carries 8-0. (Mr. Chauncey was not in attendance to vote.)

47 Mr. Goode presented a warrant article for the transfer of \$10,000 from the Little Boar's Head Fund Balance
48 to the Zoning Board Legal Expendable Trust Fund.
49

50 **Motion by Mr. Ferraro to see if the Village District of Little Boar's Head will vote to transfer the**
51 **amount of \$10,000 from the Little Boar's Head Fund Balance to the Zoning Board Legal Expendable**
52 **Trust Fund. Seconded by Mr. Dionne. Motion carries 8-0. (Mr. Chauncey was not in attendance to**
53 **vote.)**
54

55 **Motion by Mr. Rauci to approve the April 22, 2021 meeting minutes. Seconded by Mr. Dionne.**
56 **Motion carries 8-0. (Mr. Chauncey was not in attendance to vote.)**
57

58 Mr. Chauncey entered the meeting at 6:20 PM.
59

60 Mr. Stanton suggested that the town find a way to get more information to the residents regarding Elderly
61 Exemptions and any other information and options available to taxpayers that cannot afford their taxes.
62

63 Mr. Ferraro suggested a budget item to be looked at should be cable television and the necessity for all
64 departments to have it or to what level they need to have.
65

66 Mr. Ferraro asked that the budget committee be sent all budget documents in excel spreadsheets as they
67 have done in the past.
68

69 Mr. Stanton asked that Mr. Goode provide documents to be added to the minutes.
70

71 Selectman Pinette gave an overview of the budget process for the two new members of the committee.
72

73 **Motion by Mr. Ferraro to adjourn at 6:50 PM. Seconded by Mr. von Jess.**
74

75 Budget Committee adjourned and the Select Board call for a brief recess until 7:05 PM.
76

77 Chair Maggiore reconvened the meeting at 7:05 PM and led the Pledge of Allegiance.
78
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80 **3. First Public Comment Session**

81 Public Comment is an opportunity for residents to ask questions, request information and make comments
82 on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people
83 who have already spoken will be asked to wait until everyone has had the chance to speak once. The total
84 time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the
85 First Public Comment Session will be given first opportunity to speak during the Second Public Comment
86 Session at the end of the Meeting.
87

88 There were no public comments.
89

90 **4. Consent Calendar**

- 91 4.1 Payroll Manifest of August 12, 2021, in the amount of \$273,864.02
92 4.2 Payroll Manifest of August 21, 2021, in the amount of \$84,589.04
93 4.3 Accounts Payable Manifest of August 21, 2021, in the amount of \$1,282,929.05
94 4.4 Cemetery Deed
95

96 **Motion by Selectman Sununu to approve Consent Calendar items 4.1 through 4.4 as presented.**
97 **Seconded by Selectman Pinette. Motion carries 3-0.**
98

99 **5. Correspondence**

100 Chair Maggiore read a piece of correspondence the board had just received from CASA (Court Appointed
101 Special Advocates) thanking the Town for their donation.
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6. **Committee Updates**

- 6.1 Heritage Commission
- 6.2 Water Commission
- 6.3 Rails to Trails Committee
- 6.4 Budget Committee

Chair Maggiore updated the board on the Heritage Commission.

Selectman Sununu update the board on the Rails to Trails Committee.

7. **Public Hearing**

To consider the acceptance of unanticipated revenue in the amount of \$8,830 from the New Hampshire Department of Safety, Homeland Security and Emergency Management (HSEM) for the EOC Phone Upgrade project.

Deputy Fire Chief Cook updated the board on the status of the grant received and asked for their support.

Chair Maggiore opened the public hearing at 7:18 PM.

Chair Maggiore closed the public hearing at 7:20 PM.

Motion by Selectman Pinette to accept the unanticipated revenue in the amount of \$8,830 from the New Hampshire Department of Safety, Homeland Security and Emergency Management for the EOC Phone Upgrade project. Seconded by Selectman Sununu. Motion carries 3-0.

8. **Report of the Town Administrator**

(A copy of the Town Administrator's report will be attached to these minutes.)

Chair Maggiore asked the Town Administrator to contact the library trustees regarding the "puddling" problem where the new walkway will be located.

9. **Items Left on the Table**

No items

10. **New Business**

10.1 2020 Assistance to Firefighters Grant – Chief Lajoie

Deputy Fire Chief Cook stated the fire department had received a grant in the amount of \$49,632 from FEMA which will enable them to purchase a device to fill their own SCBA (Self Contained Breathing Apparatus) instead of having to travel to other communities to accomplish this and taking personnel and apparatus out of the area in order to do so.

11. **Minutes of Prior Meetings**

11.1 Approval of Meeting Minutes of August 9, 2021

Motion by Selectman Sununu to approve the meeting minutes of August 9, 2021 as presented. Seconded by Selectman Pinette. Motion carries 3-0.

12. **Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

13. **Second Public Comment Session**

See Item 3, above

There were no public comments.

14. **Adjournment**

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Meeting adjourned at 7:30 PM.

Respectfully submitted,

Janet Facella