



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

**SELECT BOARD AGENDA  
NOTICE OF PUBLIC MEETING  
MONDAY, AUGUST 28, 2017  
6:00 PM**

**NON MEETING WITH COUNSEL: 5:00 O'CLOCK P.M.  
EXECUTIVE CONFERENCE ROOM  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE**

**NON PUBLIC SESSION I: 6:00 O'CLOCK P.M.  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE**

**NON PUBLIC SESSION II: 6:30 O'CLOCK P.M.  
TOWN ADMINISTRATIVE OFFICE  
233 ATLANTIC AVENUE**

1. 5:00 p.m. Non Meeting with Counsel Pursuant to RSA 91-A:2, I (b)
2. 6:00 p.m. Call to Order for Public Session
3. 6:01 p.m. Non Public Session I Pursuant to RSA 91-A:3 II (b) For Discussion Related To the hiring of a Public Employee
4. 6:30 p.m. Non Public Session II Pursuant to RSA 91-A:3 II (b) For Discussion Related To the hiring of a Public Employee
5. 6:55 p.m. Reconvene to Town Hall for Public Session
6. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance
7. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the

chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

**8. Consent Calendar**

- 8.1 Payroll Manifest of August 24, 2017 in the amount of \$63,313,51
- 8.2 Accounts Payable Manifest of August 24, 2017 in the amount of \$1,188,212,38
- 8.3 Approval of Abatement Recommendation
- 8.4 Approval of Timber Cut – Yield Tax
- 8.5 Approval of MS-1 Extension Request
- 8.6 Approval of Declaration of Protective Covenants at 20 Chapel Road, Map 5, Lot 32

**9. Correspondence**

*No items*

**10. Committee Updates**

- 10.1 Budget Committee
- 10.2 Economic Development Committee
- 10.3 Heritage Commission
- 10.4 Conservation Commission
- 10.5 Water Commission
- 10.6 Capital Improvement Committee
- 10.7 Bandstand Committee
- 10.8 275<sup>th</sup> Anniversary Committee

**11. Report of the Town Administrator**

- 11.1 General Report

**12. Public Hearing**

- 12.1 Acceptance of funds in the amount of \$123,665.00 from a grant from the Assistance to Firefighters Grant Program offered by the Department of Homeland Security

**13. Items Left on the Table**

- 13.1 Discussion of Economic Development Committee Charge Revisions

**14. New Business**

- 14.1 Presentation to Chief Michael Maddocks
- 14.2 Introduction of Interim Police Administrator Michael French
- 14.3 Discussion of Fire Department Hiring
- 14.4 Discussion of Town Hall Siding and Painting
- 14.5 Large Assembly Permit – 40 Ocean Boulevard
- 14.6 Heritage Commission Discussion of Town Hall

**15. Minutes of Prior Meetings**

15.1 Approval of August 14, 2017 2017 Meeting Minutes

**16. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

**17. Second Public Comment Session**

See Item 8, above.

**18. Adjournment**

TOWN ADMINISTRATOR  
PAUL APPLE

MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

PAPPLE@NORTHHAMPTON-NH.GOV



TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

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C O N S E N T   C A L E N D A R

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**TO:** SELECT BOARD  
**FROM:** PAUL APPLE, TOWN ADMINISTRATOR  
**SUBJECT:** CONSENT CALENDAR FOR SELECT BOARD MEETING 08/28/2017  
**DATE:** 08/24/2017

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The following actions are for the approval of the Select Board:

Consent Calendar

- 8.1 Payroll Manifest of August 24, 2017 in the amount of \$63,313,51
- 8.2 Accounts Payable Manifest of August 24, 2017 in the amount of \$1,188,212,38
- 8.3 Approval of Abatement Recommendation
- 8.4 Approval of Timber Cut – Yield Tax
- 8.5 Approval of MS-1 Extension Request
- 8.6 Approval of Declaration of Protective Covenants at 20 Chapel Road, Map 5, Lot 32



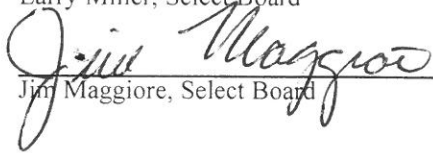
# TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 34412


Include Authorization Codes: Yes  
Batch: 17990  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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\_\_\_\_\_  
Larry Miller, Select Board

  
\_\_\_\_\_  
Jim Maggior, Select Board

\_\_\_\_\_  
Kathleen Kilgore, Select Board

  
\_\_\_\_\_  
Paul Apple, Town Administrator

	08/24/2017	EFTPS	FEDERAL TAX PAYMENTS		9,643.42	9,643.42	0.00	0.00	
220496	08/24/2017	9743	JEFFREY B. LOUGHMAN	1	126.00	75.97	0.00	75.97	
220497	08/24/2017	9528	BRIAN CHEVALIER	1	770.00	611.19	0.00	611.19	
220498	08/24/2017	9527	KENDALL CHEVALIER	1	432.00	372.39	0.00	372.39	
220499	08/24/2017	9530	EDWARD DAVIS	1	384.00	332.85	0.00	332.85	
220500	08/24/2017	9640	ARTHUR A. NADEAU	1	336.00	308.91	0.00	308.91	
220501	08/24/2017	2008	PETER FRANCIS	1	1,884.12	1,197.64	308.37	889.27	
220502	08/24/2017	2008	PETER FRANCIS	2	312.00	273.57	0.00	273.57	
220503	08/24/2017	9722	FRANCIS P. CULLEN	1	49.56	45.77	0.00	45.77	
220504	08/24/2017	9488	RICHARD C. JANVRIN	1	238.67	213.18	0.00	213.18	
220505	08/24/2017	9742	LINDSEY J. ROSS	1	120.00	110.82	0.00	110.82	
220506	08/24/2017	9736	CASSANDRA R. MAGGIORE	1	305.00	251.52	0.00	251.52	
220507	08/24/2017	9663	KEVIN C. KELLEY	1	1,221.16	812.70	812.70	0.00	
220508	08/24/2017	9655	COLIN J. CHEVALIER	1	1,789.88	1,233.54	1,233.54	0.00	
220509	08/24/2017	9409	STEPHEN S. HENRY	1	2,378.15	1,694.05	1,694.05	0.00	
220510	08/24/2017	5855	JAMES M. JURTA	1	1,561.06	1,164.84	1,164.84	0.00	
220511	08/24/2017	2019	JASON M. LAJOIE	1	1,534.62	1,131.46	1,131.46	0.00	
220512	08/24/2017	9701	MICHAEL W. MORIN	1	1,272.28	891.90	891.90	0.00	
220513	08/24/2017	9481	JEREMY J. PARENT	1	1,143.60	708.23	708.23	0.00	
220514	08/24/2017	9738	THOMAS A. PIDGEON	1	787.50	599.04	599.04	0.00	
220515	08/24/2017	9621	ANGELO C. PUGLISI	1	1,575.18	957.76	957.76	0.00	
220516	08/24/2017	9557	LEE WILLIAM TABER	1	1,099.22	615.79	615.79	0.00	
220517	08/24/2017	9422	MARTIN B. TAVITIAN	1	2,299.10	1,509.66	1,509.66	0.00	
220518	08/24/2017	9083	MICHAEL J. TULLY	1	2,128.18	1,216.05	1,216.05	0.00	
220519	08/24/2017	9737	TROY C. WISE	1	831.32	586.91	586.91	0.00	
220520	08/24/2017	9687	RYAN A. CORNWELL	1	1,579.79	1,074.17	1,074.17	0.00	
220521	08/24/2017	9702	ANNE M. KENNY	1	275.08	250.94	250.94	0.00	
220522	08/24/2017	9283	JEFFREY P. BARNES	1	1,056.07	737.07	737.07	0.00	
220523	08/24/2017	9649	SCOTT BUCHANAN	1	760.00	537.71	537.71	0.00	
220524	08/24/2017	9401	JON E. HOXIE	1	902.03	616.26	616.26	0.00	
220525	08/24/2017	9554	JOHN HUBBARD	1	1,619.97	1,079.84	1,079.84	0.00	
220526	08/24/2017	9718	TIMON A. AIKAWA	1	1,166.58	807.86	807.86	0.00	
220527	08/24/2017	9634	ASA D. JOHNSON	1	1,336.95	930.88	930.88	0.00	
220528	08/24/2017	9263	MICHAEL E. MADDOCKS	1	1,738.93	1,192.54	1,192.54	0.00	
220529	08/24/2017	9699	JAMES D. MASCIOLI	1	1,049.74	781.08	781.08	0.00	
220530	08/24/2017	9314	JESSICA L. MIEHLE	1	904.81	644.78	644.78	0.00	

# TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 34412

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
220531	08/24/2017	9727	CHRISTOPHER R. POPPALARD	1	1,096.16	811.00	811.00	0.00		
220532	08/24/2017	9725	JOSHUA N. PRECOURT	1	1,292.63	890.12	890.12	0.00		
220533	08/24/2017	9332	JAMES M. RUSSELL	1	2,026.04	1,280.60	1,280.60	0.00		
220534	08/24/2017	9264	JOSHUA E. STOKEL	1	2,166.28	1,604.85	1,604.85	0.00		
220535	08/24/2017	9710	PAUL J. YANAKOPULOS	1	1,296.96	940.29	940.29	0.00		
220536	08/24/2017	9656	JAMES M. O'HARA	1	904.48	629.41	629.41	0.00		
220537	08/24/2017	9230	STEVEN BUCHANAN	1	411.50	333.90	333.90	0.00		
220538	08/24/2017	9728	PATRICIA M. BOOKER	1	158.22	146.12	146.12	0.00		
220539	08/24/2017	9129	SUSAN M. BUCHANAN	1	1,090.90	763.40	763.40	0.00		
220540	08/24/2017	9482	GEORGIA A. DOUGHERTY	1	260.00	226.32	226.32	0.00		
220541	08/24/2017	9480	PATRICIA LEE	1	307.61	284.08	284.08	0.00		
220542	08/24/2017	9735	BRIAN L. APPLE	1	215.00	198.55	198.55	0.00		
220543	08/24/2017	9668	PAUL L. APPLE	1	1,940.77	1,401.11	1,401.11	0.00		
220544	08/24/2017	9004	JANET L. FACELLA	1	1,110.00	773.38	773.38	0.00		
220545	08/24/2017	9719	RICHARD M. MILNER	1	1,028.85	777.48	777.48	0.00		
220546	08/24/2017	LGC	Healthtrust		90.38	90.38	0.00	90.38		
220547	08/24/2017	457B	MID ATLANTIC CAPITAL CORP		1,305.76	1,305.76	0.00	1,305.76		
					<b>63,313.51</b>	<b>47,669.04</b>	<b>33,144.04</b>	<b>4,881.58</b>		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	11	3,485.44
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	39	32,835.67
	ACH Employee Credits	40	33,144.04
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,396.14
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	9,643.42

# TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 34441

Check Batch: 17999  
 Check Header: (N/A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
				Larry Miller, Select Board		
				Jim Maggiore, Select Board		
				Kathleen Kilgore, Select Board		
				Paul Apple, Town Administrator		
17999	32955	08/24/2017	4631	Alan W. Perkins and Donna M. Perkins	0.00	24,356.06
	32956	08/24/2017	3968	BARVENIK, JOHN	0.00	105.00
	32957	08/24/2017	1239	BELLEMORE CATCH BASIN MAINTENAN	0.00	2,240.00
	32958	08/24/2017	4627	CACTUS GRAPHICS	0.00	366.00
	32959	08/24/2017	1319	CENTER FOR OCCUPATIONAL HEALTH	0.00	57.00
	32960	08/24/2017	4537	CMA ENGINEERS, INC.	0.00	9,395.47
	32961	08/24/2017	4629	COHEN, RICHARD	0.00	102.20
	32962	08/24/2017	1209	COMCAST	0.00	208.88
	32963	08/24/2017	2722	CROWN TROPHY	0.00	84.00
	32964	08/24/2017	4034	CRYSTAL ROCK	0.00	60.76
	32965	08/24/2017	4435	D & D TRUCK AND SMALL ENGINE REPAIR	0.00	608.55

# TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	32966	08/24/2017	4632	DERBY, DAN	0.00	30.98
	32967	08/24/2017	3062	DESCO OF SEABROOK	0.00	190.00
	32968	08/24/2017	299	DONAHUE, TUCKER & CIANDELLA	0.00	1,382.67
	32969	08/24/2017	4430	DRUMMONDWOODSUM	0.00	3,914.09
	32970	08/24/2017	3964	EG LAWN CARE	0.00	400.00
	32971	08/24/2017	807	ELIASBERG, MIKE	0.00	180.00
	32972	08/24/2017	2923	ELIMINATOR, INC	0.00	1,013.60
	32973	08/24/2017	4465	ENSOR, PERSIS	0.00	345.60
	32974	08/24/2017	33	EVERSOURCE	0.00	2,653.13
	32975	08/24/2017	2929	FIRST LIGHT	0.00	914.78
	32976	08/24/2017	970	FIRST STUDENT, INC.	0.00	2,665.00
	32977	08/24/2017	71	G & K SERVICES	0.00	259.87
	32978	08/24/2017	4550	GZA GEOENVIRONMENTAL, INC.	0.00	5,610.49
	32979	08/24/2017	102	HAMPTON FORD-HYUNDAI	0.00	38.89
	32980	08/24/2017	4630	James G. Baldini and Susan M. Baldini	0.00	14,235.16
	32981	08/24/2017	2930	JGM TRUCKING LLC	0.00	100.00
	32982	08/24/2017	2832	KEACH-NORDSTROM ASSOCIATES, INC.	0.00	1,254.92
	32983	08/24/2017	530	LAMPREY ENERGY, INC.	0.00	45.00
	32984	08/24/2017	4628	MASCIOLI, JAMES	0.00	217.64
	32985	08/24/2017	4340	MONARCH ELECTRICAL SERVICES	0.00	900.00
	32986	08/24/2017	2980	MOORE, BEVERLY	0.00	220.00
	32987	08/24/2017	1230	MUNICIPAL RESOURCES INC	0.00	4,973.75
	32988	08/24/2017	4078	NH MUNICIPAL ASSOCIATION, Inc.	0.00	360.00
	32989	08/24/2017	4334	NHCTCA	0.00	100.00
	32990	08/24/2017	12	NORTH HAMPTON PUBLIC LIBRARY	0.00	32,538.56
	32991	08/24/2017	14	NORTH HAMPTON SCHOOL DISTRICT	0.00	739,639.08
	32992	08/24/2017	4330	ORGANIC FIRST LLC	0.00	613.80
	32993	08/24/2017	3142	PERKINS LAWNMOWER AND SAW SERVICE	0.00	247.00
	32994	08/24/2017	1054	PHYSIO-CONTROL, LLC	0.00	296.76
	32995	08/24/2017	138	PIKE INDUSTRIES, INC	0.00	659.81
	32996	08/24/2017	119	ROCKINGHAM COUNTY	0.00	2.49
	32997	08/24/2017	1428	ROUTE 1 SELF STORAGE	0.00	218.50
	32998	08/24/2017	9	SEACOAST POWER EQUIPMENT	0.00	21.96
	32999	08/24/2017	564	SIRCHIE FINGER PRINT LABS, INC	0.00	163.86
	33000	08/24/2017	2875	SPORTS- PROMOTIONAL OUTPOST	0.00	118.00
	33001	08/24/2017	3118	TRANSPORTATION SAFETY APPAREL	0.00	285.54
	33002	08/24/2017	2059	TREASURER, STATE OF NEW HAMPSHIRE	0.00	75.00

# TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 34441

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	33003	08/24/2017	28	TRUSTEE OF THE TRUST FUNDS	0.00	75,000.00
	33004	08/24/2017	2886	UNITIL	0.00	67.45
	33005	08/24/2017	2330	UPTON & HATFIELD LLP	0.00	7,770.00
	33006	08/24/2017	4026	VERIZON WIRELESS	0.00	163.06
	33007	08/24/2017	1306	W.B. MASON	0.00	742.02
	33008	08/24/2017	93	WINNACUNNET COOP SCHOOL DISTRICT	0.00	250,000.00
<b>Totals:</b>					<u>0.00</u>	<u>\$1,188,212.38</u>

54 Checks Listed.

# Memorandum

To: Select Board  
Town of North Hampton

From: Michael Pelletier  
Municipal Resources, Inc.  
Contracted Assessing Agents

Date: August 15, 2017

RE: Timber Cut - Yield Tax  
Tax Map 12 Lot's 5, 15 AND 19

Attached is a document regarding the report of cut recently received on the above referenced parcel. Based on the report of cut and applicable values, the total tax due is \$\$1,228.85 and it is recommended that certification of yield taxes assessed and warrant be signed by the Select Board and then forwarded to Tax Collector.

If there are any questions, please let me know.



TOWN: NORTH HAMPTON  
 COUNTY: ROCKINGHAM  
 OWNER: DIANE KENSLE  
 OWNER: DIANE S-R KENSLE 2001 REV TRUST  
 ADDRESS: 130 WOODLAND RD  
 ADDRESS: NORTH HAMPTON NH 03862

INTENT FILED DURING TAX YEAR: 4/1/2016-9/30/2016  
 ACCOUNT & SERIAL #:  
 MAP & LOT #: 12 LOTS 5,15 AND 19  
 OPERATION #: 16-345-01-T  
 DATE OF BILLING: August 15, 2017

SPECIES	LOW MBF		HIGH MBF		RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS		
	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH						
WHITE PINE	\$110.00	\$160.00	\$50.00	\$157.50	0.95	\$	29.225			
HEMLOCK	\$35.00	\$50.00	\$15.00	\$49.25	0.95	\$	10.255			
RED PINE	\$40.00	\$50.00	\$10.00	\$49.50	0.95	\$	0.145			
SPRUCE & FIR	\$75.00	\$115.00	\$40.00	\$115.00	1.00	\$	0.000			
HARD MAPLE	\$160.00	\$300.00	\$140.00	\$293.00	0.95	\$	0.125			
WHITE BIRCH	\$50.00	\$80.00	\$30.00	\$78.50	0.95	\$	0.320			
YELLOW BIRCH	\$110.00	\$225.00	\$115.00	\$219.25	0.95	\$	0.905			
OAK	\$250.00	\$360.00	\$110.00	\$354.50	0.95	\$	8.615			
ASH	\$100.00	\$150.00	\$50.00	\$150.00	1.00	\$	0.000			
BEECH/SOFT MAPLE	\$40.00	\$100.00	\$60.00	\$97.00	0.95	\$	2.650			
PALLET/TIE LOGS	\$30.00	\$50.00	\$20.00	\$49.00	0.95	\$	28.715			
OTHERS:	\$40.00	\$100.00	\$60.00	\$97.00	0.95	\$	0.185			
OTHERS:	\$0.00	\$0.00	\$0.00	\$-	1.00	\$	0.000			
<b>TONS &amp; CORDS</b>	<b>TONS LOW</b>	<b>TONS HIGH</b>	<b>CORDS LOW</b>	<b>CORDS HIGH</b>	<b>RATING %</b>	<b>STUMPAGE VALUE TONS *</b>	<b>STUMPAGE VALUE CORDS *</b>	<b>#TONS</b>	<b>#CORDS</b>	
SPRUCE & FIR	\$1.00	\$2.00	\$2.20	\$4.50	1.00	\$	\$ 4.50	0.000	0.000	
HARDWOOD & ASPEN	\$2.50	\$5.00	\$6.50	\$13.00	0.95	\$	\$ 12.68	2.000	0.000	
PINE	\$1.00	\$2.00	\$2.00	\$4.00	0.95	\$	\$ 3.90	8.000	0.000	
HEMLOCK	\$2.00	\$3.50	\$4.80	\$8.40	1.00	\$	\$ 8.40	0.000	0.000	
WHOLE TREE CHIPS	\$1.00	\$2.00	\$0.00	\$0.00	0.95	\$	\$ -	955.620	0.000	
HIGH GRADE SPRUCE	\$20.00	\$30.00	\$0.00	\$0.00	1.00	\$	\$ -	0.000	0.000	
CORD WOOD/FUELWOOD	\$0.00	\$0.00	\$10.00	\$15.00	0.95	\$	\$ 14.75	0.000	19.540	

\* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

**CERTIFICATION OF YIELD TAXES ASSESSED  
INTENT FILED DURING TAX YEAR: 4/1/2016-9/30/2016**

**TOWN / CITY OF:** NORTH HAMPTON  
**COUNTY OF:** ROCKINGHAM  
**CERTIFICATION DATE:** August 15, 2017

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

**SEND SIGNED COPY TO:** DEPT. OF REVENUE ADMINISTRATION  
 PROPERTY APPRAISAL DIVISION  
 P.O. BOX 487  
 CONCORD, NH 03302-0487

# 1 <u>NAME OF OWNER</u>	# 4 <u>SPECIES</u>	# 5 <u>NUMBER OF BOARD FEET IN THOUSANDS</u>	# 6 <u>NUMBER OF TONS</u>	# 6 <u>NUMBER OF CORDS</u>	# 7 <u>STUMPAGE VALUE</u>	# 8 <u>TOTAL ASSESSED VAL.</u>	# 9 <u>TAX AT 10 %</u>	# 10
DIANE S-R KENSLE 2001 REV TRUST 130 WOODLAND RD NORTH HAMPTON NH 03862  <u>ACCOUNT OR SERIAL #:</u> 0  # 2 <u>BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT</u>  <u>MAP &amp; LOT NUMBER</u> 12 LOTS 5,15 AND 19	WHITE PINE	29.225			\$157.50	\$4,602.94	\$460.29	
	HEMLOCK	10.255			\$49.25	\$505.06	\$50.51	
	RED PINE	0.145			\$49.50	\$7.18	\$0.72	<b>TOTAL TAX</b>
	SPRUCE & FIR	0.000			\$115.00	\$0.00	\$0.00	<b>DUE ON THIS OPERATION</b>
	HARD MAPLE	0.125			\$293.00	\$36.63	\$3.66	<b>(TOTAL OF COL. # 9)</b>
	WHITE BIRCH	0.320			\$78.50	\$25.12	\$2.51	
	YELLOW BIRCH	0.905			\$219.25	\$198.42	\$19.84	
	OAK	8.615			\$354.50	\$3,054.02	\$305.40	
	ASH	0.000			\$150.00	\$0.00	\$0.00	
	BEECH & S. MAPLE	2.650			\$97.00	\$257.05	\$25.71	
# 3 <u>OPERATION NUMBER</u>  16-345-01-T	PALLET / TIE LOGS	28.715			\$49.00	\$1,407.04	\$140.70	
	OTHERS :	0.185			\$97.00	\$17.95	\$1.80	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	SPRUCE & FIR		0.00	0.00				<b>TONS</b>
	HARDWOOD & ASPEN		2.00	0.00	\$ 2.00	\$ 4.50	\$0.00	<b>CORDS</b>
	PINE		8.00	0.00	\$ 4.88	\$ 12.68	\$0.98	
	HEMLOCK		0.00	0.00	\$ 1.95	\$ 3.90	\$1.56	
	WHOLE TREE CHIPS		955.62	0.00	\$ 3.50	\$ 8.40	\$0.00	
	HIGH GRADE SPRUCE		0.00	0.00	\$ 1.95	\$ -	\$186.35	
	CORDWOOD		0.00	19.54	\$ 30.00	\$ -	\$0.00	
				\$ -	\$ 14.75	\$288.22	\$28.82	
						\$12,288.44	\$1,228.85	



**ORIGINAL WARRANT  
TIMBER TAX LEVY**  
August 15, 2017  
**THE STATE OF NEW HAMPSHIRE**

**ROCKINGHAM**

TO: Susan Buchanan, Collector of Taxes for Town of NORTH HAMPTON, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Timber Yield Taxes set against their name(s), amounting in all to the sum of : **\$1,228.85**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at NORTH HAMPTON

\_\_\_\_\_  
(Selectmen/assessor)

\_\_\_\_\_  
(Selectmen/assessor)

\_\_\_\_\_  
(Selectmen/assessor)

\_\_\_\_\_  
(Selectmen/assessor)

\_\_\_\_\_  
(Selectmen/assessor)

**DATE SIGNED: August 28, 2017**

NAME & ADDRESS	MAP & LOT	OPERATION #	TIMBER TAX DUE
DIANE KENSLER DIANE S-R KENSLER 2001 REV TRUST 130 WOODLAND RD NORTH HAMPTON NH 03862	12 LOTS 5,15 AND 19	16-345-01-T	\$1,228.85

**TAX DUE DATE:**

**TOTAL TAX: \$1,228.85**

**Town of North Hampton**

233 Atlantic Ave

North Hampton, NH 03862

603-964-8087

DIANE KENSLER  
DIANE S-R KENSLER 2001 REV TRUST  
130 WOODLAND RD  
NORTH HAMPTON NH 03862

**TIMBER YIELD TAX**

TAX ACCOUNT & SERIAL I.D. NUMBER: 0  
TAX MAP & LOT NUMBER: 12 LOTS 5,15 AND 19  
TIMBER OPERATION NUMBER: 16-345-01-T  
DATE OF YIELD TAX BILL: 8/15/2017  
AMOUNT COMMITTED TO ME  
FOR COLLECTION PER RSA 79: **\$1,228.85**

**\*\*\* 18% APR INTEREST WILL BE CHARGED AFTER 1/0/1900 ON UNPAID TAXES \*\*\***

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX OFFICE HOURS: MONDAY-THURSDAY 8AM-4PM, FRIDAY 8AM-12PM**

Sincerely,

SUSAN BUCHANAN  
Tax Collector

# MS-1 EXTENSION REQUEST FORM

NAME OF MUNICIPALITY: North Hampton

FAX #: 964-1514

DATE OF REQUEST: August 22, 2017

PHONE #: 964-8087

CONTACT PERSON: Paul Apple

EMAIL: papple@northhampton-nh.gov

The filing date for the MS-1, Summary Inventory of Valuation, is **September 1**. However, this date may be extended by the Commissioner of Revenue Administration for just cause per RSA 21-J:34, I. Complete and send in this form to request an extension.

**REASON (check all that apply):**

**EXTENSION UNTIL:** October 1, 2017

- Utility Values
- Revaluation in Process
- Update in Process
- Data Entry Incomplete
- Administrative (explain)
- Other (explain)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Assessor(s)

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

-----  
**FOR DRA USE ONLY**

Request for Extension:  Granted      Extension Expires: \_\_\_\_\_

Denied      Reason for Denial: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FOR DRA USE ONLY**

NH DEPARTMENT OF REVENUE ADMINISTRATION  
Municipal Services  
P.O. Box 487 Concord, NH 03302-0487  
Phone: (603) 230-5090  
Fax: (603) 230-5947

Return to: Paul Apple, Town Administrator  
Town of North Hampton  
233 Atlantic Avenue  
North Hampton, NH 03862

## DECLARATION OF PROTECTIVE COVENANTS

This Declaration, made this twenty-eighth day of August, in the Year 2017, by the **TOWN OF NORTH HAMPTON**, a New Hampshire municipal corporation, with a mailing address of 233 Atlantic Avenue, North Hampton, County of Rockingham, State of New Hampshire (hereinafter referred to as the "Declarant").

WITNESSETH:

Whereas, the Declarant is the owner of real property situated in the Town of North Hampton and identified as Tax Map 5, Lot 32 on the Assessor's Map of the Town of North Hampton, New Hampshire, and more particularly described as 20 Chapel Road in Little Boar's Head District of the Town of North Hampton, County of Rockingham, State of New Hampshire, containing of approximately 2.69 acres, more or less (Said property shall be hereinafter referred to as the Real Property or Property);

Whereas, the Declarant is desirous of subjecting said Real Property to the **restrictions, covenants, and conditions** set forth herein, each and all of which is and are for the benefit of said Property and for each owner thereof, and shall insure to the benefit of and pass with said Property in perpetuity and shall apply to and bind the successors in interest, and any owner thereof.

NOW THEREFORE, the Declarant hereby declares that the Real Property described in and referred to above is, and shall be, held, transferred, sold and conveyed subject to the following protective conditions, restrictions and covenants herein set forth for conservation purposes and to assure the following:

1. To assure that the Property will be retained forever in its undeveloped condition by preventing any use of the Property inconsistent with the Property's preservation in its natural, scenic, or open condition, or as in agricultural farming, open space, and/or forest use as may be determined and restricted under the terms of this declaration, thereby protecting the ecological environment;
2. To preserve the Property for non-commercial, non-mechanized, passive outdoor recreation by, and/or the education of, the general public;
3. For the preservation and conservation of open spaces, particularly the conservation of approximately 2.69 acres, more or less, of productive agricultural,

pasture land, and/or forest land of which the land consists of, and the wildlife habitat on the Property, and the scenic enjoyment of the general public.

**I. Covenants, Restrictions and Conditions:**

The Declarant hereby declares the following protective covenants to apply to the Property which shall impose the following restrictions and use limitations for conservation purposes:

A. No Commercial Development/Improvements:

The Property shall be maintained in perpetuity as open space, without there being conducted thereon any industrial or commercial activities. Educational and passive recreational activities are permitted uses of the Property. No structure or improvements, including, but not limited to, any portion of a residential septic system, billboard, tennis court, swimming pool, dock, aircraft landing strip, tower, wireless telecommunications facility, or mobile home shall be permanently or temporarily constructed, placed, or introduced onto, above or below ground on the Property. However, ancillary structures and improvements including, but not limited to, utilities, roads, dams, fences, gates, may be constructed, placed or introduced on the Property only as necessary for permitted activities approved herein.

B. No Removal of Soil:

There shall be no removal, filling or other disturbances of the soil surface, above or below the water table, nor any changes in topography, surface or subsurface water systems, wetlands, or natural habituate shall be allowed on the Property, except in conjunction with permitted on site activities and except for improving surface water flow as agreed by the Declarant and performed or approved by the New Hampshire Department of Environmental Services under prudent and appropriate conservation practices including post-disturbance remediation.

C. Waste Disposal:

There shall be no dumping, injection, burning, or burial of man-made materials or materials then known to be environmentally hazardous.

D. No Mining/Quarrying:

There shall be no mining, quarrying or excavation on, or removal of rocks, minerals, gravel, sand, topsoil, wildlife or other matter, natural or unnatural for the Property, except in conjunction with permitted on-site activities such as educational and passive recreational activities. In no case may minerals be removed from the Property.

E. No Storage of Materials:

There shall be no soil, loam, peat, gravel, sand, rocks, or other material, nor any refuse, trash, or other offensive materials (such as vehicle bodies, parts or lubricants), whether or not environmentally hazardous, stored, placed, or buried on the Property.

F. No Subdivision:

The Property shall not be subdivided or otherwise divided on the ground into separate ownerships.

G. No Outdoor Advertising Signs:

No outdoor advertising structures such as billboards shall be placed or displayed on the Property, except to advise that the Property is maintained for conservation purposes. It shall not be inconsistent with the provisions of this Declaration for the Property owner to maintain a sign that identifies the Property as conservation land.

H. Tree Management

There shall be no cutting or removal of any trees except fallen trees, branches, or dead wood on the Property. However, trees and brush may be cut for conservation purposes, such as clearing hiking trails or for forest management purposes.

I. Storage Tanks:

No underground or above ground tanks for the storage of gaseous or liquid petroleum products shall be installed, placed, or allowed to remain on the Property, except in conjunction with permitted on site activities identified herein.

J. Water Quality Degradation.

Surface water quality and groundwater quality shall be preserved and in no event shall be polluted or degraded by activities on the Property so that the surface or groundwater quality on the Property violates water quality standards set for public drinking water by the New Hampshire Department of Environmental Services, or such agency with the statutory authority to regulate public water supplies at the time.

K. Hunting

No discharge of firearms or shooting with a bow and arrow or trapping shall be permitted on the Property.

L. Motorized vehicles

There shall be no use of motorized vehicles on the Property, except for maintenance activities or emergency access by public safety personnel.

**II. Permitted Uses and Activities:**

The Property may be used for non-commercial passive outdoor recreational uses such as walking and hiking, bicycle riding, bird watching, horseback trail riding, snowshoeing and cross-country skiing. Moreover, the Property may be used for educational purposes and those uses not expressly prohibited herein and which are not inconsistent with the above noted restrictions, conditions, and covenants.

**III. Other Provisions**

- A. The Declarant hereby irrevocably vests in the Conservation Commission of the Town of North Hampshire the authority to manage and control the Property in accordance with New Hampshire RSA 36-A:4 and the provisions of this Declaration.
- B. Invalidation of any one of these covenants by judgment or court order shall in no way affect any of the other provisions which shall remain in full force and effect.
- C. It is the express intent of the Declarant that the terms, covenants, conditions and restrictions of this Declaration are to last in perpetuity and the terms hereof may not be cancelled, waived, modified, amended, or terminated unless such amendment or modification furthers or is not inconsistent with the purposes of this Declaration.
- D. The provisions, terms, covenants, conditions, restrictions and limitations contained herein shall be binding upon and inure to the benefit of the respective parties hereto, and their heirs, executors, successors, and assigns, and shall run with the title of the land burdened by this Declaration.
- E. The Declarant and all subsequent owners of the land burdened by this Declaration acquiring title to said land are hereby placed on notice of this Declaration and shall take title to the land burdened by this Declaration subject to the above terms, covenants, conditions, restrictions and limitations as contained herein. Further, said subsequent owner(s) of the land burdened by this Declaration, by recording their deed, acknowledge and accept the terms, covenants, conditions, and restrictions as contained herein.

Meaning and intending to burden the premises conveyed to the Town of North Hampton by Warranty Deed recorded in the Rockingham County Registry of Deeds at Book 5786, Page 1186 on December 27, 2016.

In witness whereof, the above named Declarant has hereunto set his hand and seal this twenty-eighth day of August, in the Year 2017

CONVEYED BY THE TOWN OF NORTH HAMPTON BY ITS SELECT BOARD

By: \_\_\_\_\_  
Jim Maggiore, Chair North Hampton Select Board

By: \_\_\_\_\_  
Larry Miller, North Hampton Select Board

By: \_\_\_\_\_  
Kathleen Kilgore, North Hampton Select Board

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM, ss

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me personally appeared Jim Maggiore, Larry Miller, and Kathleen Kilgore, each in their capacity as Selectmen for the Town of North Hampton, known to me, or satisfactorily proven, to be the person whose name is subscribed to the foregoing instrument, and acknowledged that they executed the same as his/her free act and deed for the purposes therein contained.

\_\_\_\_\_  
Name: \_\_\_\_\_

Notary Public/Justice of the Peace  
My Commission Expires: \_\_\_\_\_

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**ACCEPTANCE BY CONSERVATION COMMISSION:**

I, Lisa Wilson, being the duly authorized Chairperson of the North Hampton Conservation Commission, do hereby accept this Declaration of Protective



Covenants with respect to the rights and duties of the Commission to manage and control the Property in accordance with New Hampshire RSA 36-A:4 and the provisions of this Declaration.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Lisa Wilson, Chairperson  
Duly Authorized

***ACKNOWLEDGMENT***

STATE OF NEW HAMPSHIRE

COUNTY OF ROCKINGHAM

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, the undersigned, a Notary Public in and for said State personally appeared Lisa Wilson, known or proved to me to be the person(s) described in and who executed the foregoing instrument, and acknowledged that he executed the same as his free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal the day and year first above written.

\_\_\_\_\_  
Name:  
Notary Public for the State of New Hampshire  
My Commission Expires \_\_\_\_\_

Paul L. Apple  
Town Administrator

Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862  
papple@northhampton-nh.gov  
Tel: (603) 964-8087  
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE of the TOWN ADMINISTRATOR

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**TOWN ADMINISTRATOR'S REPORT  
AUGUST 28, 2017 SELECT BOARD MEETING**

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**REPORTING PERIOD**

The reporting period is from August 14, 2017 through August 28, 2017

**FINANCE**

The expenditure report is posted on the website. See: [http://www.northhampton-nh.gov/Public\\_Documents/NorthHamptonNH\\_FinDept/expense2016sept.pdf](http://www.northhampton-nh.gov/Public_Documents/NorthHamptonNH_FinDept/expense2016sept.pdf).

**PRIORITIES**

**Scheduling**

**Personnel**

*The Police Department.* The Board has hired MRI to provide interim police administration after Chief Maddocks' retirement becomes effective later this week. Chief Michael French (retired) will meet with Chief Maddocks this week to ensure an orderly transition and will begin his work as interim administrator of the department on September 1, 2017. His normal work week will be approximately 24-30 hours.

After two and a half decades of service in law enforcement, the majority of which was devoted to the Town of North Hampton, Police Chief Michael Maddocks retires this week. All that can be said of Chief Maddocks has been said and all that is left is that those of us who work for the Town will miss him. We wish Mike good luck in his retirement with the hope that he will have time for the many milestones in his family's life that, to this point, has been given instead to the people of North Hampton.

*The Fire Department.* The Chief will present information on department hiring at tonight's meeting.

The Chief will also present information about a grant the department has secured.

*Administration.* I have nothing new to report.

### **Facilities**

*Town Hall.* Mr. Maggiore will present additional information about the Town Hall painting project.

*The Library.* The library will be closed for repairs from Weds. September 13th at 1 pm to Monday Sept 25<sup>th</sup>. The library will reopen Sept 26th at 9:30 a.m. During this time the library will operate on limited basis at the old Town Hall.

The following FAQs appeared in Friday Folders and address some common questions about this project:

Q. What library materials will be available to check out at Town Hall?

A. There will be access to new books, some DVD's, and museum passes only.

Q. What hours will we be able to check out books at Town Hall?

A. Thursday Sept 14<sup>th</sup> 9:30-4, Friday Sept 15<sup>th</sup> 9:30-12.

Monday - Thursday, Sept. 18-21 from 9:30-4, Friday Sept 22, 9:30-12, and Monday Sept. 25<sup>th</sup> from 9:30-4.

Q. Will I be able to reserve and pick up museum passes?

A. Yes, by emailing [nhpldirector@gmail.com](mailto:nhpldirector@gmail.com), [circdesk@nhplib.org](mailto:circdesk@nhplib.org), or calling the library at the Town Hall at 603.758.1447 during the hours listed above. Pick up of passes will only be available during the hours we will be open at Town Hall.

Q. Will I be able to contact the library during the closure?

A. Yes. By emailing either of the email addresses above or calling the number listed for Town Hall during hours we will be there.

Q. Will there be Story Time Tuesday morning Sept 19<sup>th</sup>?

A. Yes, Story Time will be at Town Hall at 10 a.m.

Q. What if I need other library materials during the closure?

A. Library card holders in good standing and with proper ID will be able to check out up to 5 items at a time from Wiggin Memorial Library in Stratham, at 10 Bunker Hill Avenue, during the closure. If you cannot find your library card you may use a valid ID showing residency in North Hampton.



Give yourself some extra time to register when you visit Wiggin Library, as they will have to create a special account for you to use. If you know ahead of time you will be using Wiggin Library during the closure, please email us at [circdesk@nhplib.org](mailto:circdesk@nhplib.org) or call us at 603.964.6326 and we will contact Wiggin Library for you to set up borrowing privileges.

Q. Will there be public computer internet access at Town Hall during the closure?

A. No, but you may go to Lane Memorial Library in Hampton, Rye Public Library, or Wiggin Memorial Library in Stratham to use their public computers. Try to avoid peak times (after 2:30 when kids get out of school).

Q. What is being done to the library that it will have to be closed for 10 days?

A. Warrant article #18 in March of this year was approved by vote to replace light fixtures and ceiling tiles and to remove and replace old insulation. Because all the ceiling tiles and insulation have to come down, it can be done more quickly and safely while the building is closed to the public.

*Campus.* I have nothing to report.

## Projects

*Telephone System/Communications.* I have nothing new to report.

*Cell Tower.* Nothing new to report.

*Regionalization.* Work continues on the operational implications of a joint ladder truck. A meeting of the whole committee will be rescheduled when that work is complete.

*Coakley Landfill Group.* CLG conducted its meeting here in North Hampton on August 17, 2017. A link to the video for this meeting is:  
[http://townhallstreams.com/stream.php?location\\_id=35&id=12737](http://townhallstreams.com/stream.php?location_id=35&id=12737)

*Meeting Schedule.* The next regular meeting for the Select Board is September 11, 2017.

*Communications.* I have nothing new to report.

*Finance Policies:* Our review of policies is on-going.

*FY 2019 Budget Preparation.* I have issued the following budget direction to department heads and committee chairs:

This year's budget schedule is as follows:

September 15, 2017: Budget Spreadsheets in Excel and Narratives in Word are due to Finance Department by email by 4 pm  
Please note: handwritten spreadsheets are not acceptable;

Narratives should include an explanation for each functional area, any applicable methods of computation and trends you believe those with oversight responsibility should know about;

- September 18-22, 2017: Staff Review;
- September 25, 2017: First Presentation of Operating Budget to Select Board (in general form) and Presentation and Approval of Default Budget;
- October \_\_, 2017: Select Board Workshop on Public Safety Budgets;
- October \_\_, 2017: Select Board Workshop on DPW and Administration Budgets;
- October 9, 2017: Public Safety Detail Presentation to Select Board at regular meeting;
- October 16, 2017: Town Year-End Review and Default Budget;
- October 23, 2017: Remaining Departments Detail Presentation to Select Board at regular meeting; Final Approval of Proposed Operating by Select Board;
- November 20, 2017: First Review of Proposed Operating by Budget Committee;
- December 18, 2017: Second Review of Proposed Operating by Budget Committee.

These are hard dates. Submissions not timely received will result in last year's numbers (default) being included in the proposed operating budget, or, where appropriate, elimination of the appropriation.

We have not yet received guidance from the Budget Committee. For this reason, I am issuing the following interim guidance: please present a proposed budget with a net increase of not more than 1.9%.

1.9% is the increase in the median wage in the Portsmouth statistical area. We are holding 1.9% as the figure for wage increases. "Without restriction" means only those increases that are necessary to the operation of your department. It does not mean "want" items.

Kindly note that the Select Board may elect to issue different guidance at any time during the budget process.

We do not yet know the increase in health insurance premiums. For this reason, we are holding 10% as an increase for your budget until we are advised of a GMR in October. At that point, your budgets will be adjusted administratively to reflect the actual GMR.

The budget committee is arranging for tours of facilities. These tours will occur on September 14 and September 21 at 3 p.m.

Finally, the Budget Committee has enacted a numbering system for the budget presentation. Administration will number all pages once the budget books are assembled. The system is as follows:

Page numbers shall be preceded by letters as follows: School Board be "S-  
" and Town "T-"

To account for substitute pages (when they update numbers, etc) you should enter ".2" for the second version, ".3" for the third version, etc. (There is no ".1.")

The third version of the Town's page 67, then, would be T-67.3.

For electronic circulation, spreadsheets should add the "name-date" format.

A spreadsheet named Rolling 12 for today would be “T-78-Rolling-12-080317” for the original, and so forth.

The hard copy of same would retain its (for example) T-78 numbering, but the second version published the next day would be T-78.2-Rolling-12-080417.

*Junkyard Closures and/or New Problems:* Nothing new to report.

*Trolley Bridge/Philbrick Pond Grant.* Field work is on-going on this project. The following is a photo from the Great Mother’s Day Storm of 2006



CMA has concluded that the trolley bridge pipe, with a diameter of 30” is intact and functioning. It now appears that the culvert under Route 1A may be the culprit. The cause may be a number of things, including an obstruction, a compromise of the culvert, or other hydraulic causes. A camera inspection of that culvert will be conducted at low tide on August 31, 2017.

*Hampton Rod and Gun Club:* I responded to Mr. Diers’ letter indicating that if additional work is not required by DES that the Town should be informed.



*Storm-Water Regulations.* I have nothing new to report.

*Hazard Mitigation Plan.* The Committee is meeting August 31, 2017 to complete the Plan.

*Recreation Activities.* Nothing new to report.

*Conservation Easement Deeds.* The Commission has no objection and the deed is on the Consent Agenda.

*Mutual Aid.* I have nothing new to report.

*Economic Development.* The Committee will meet on September 11<sup>th</sup> to map out a vision statement and set of goals for the year.

*Facilities.* See, above.

*Document Management System.* The interns have completed a search application for documents in storage and have scanned a portion of the Town's records.

*IT Issues:* I have nothing new to report.

*Deed Waiver/Modular Home Tax Abatement Policy.*

I proposed a taxpayer agreement to the owners of 12 Sandpiper Path. I have not had a response yet. The parks in town are under new ownership and new rules come into effect on June 1. These rules will require owners to be current on taxes, regardless of any agreement they may reach with the Town. If these rules are enforced, the number of delinquent tax payers in the parks should decline dramatically in the next year.

You waived deeding on all the properties except the first and the last on the list. The owners of the last property paid, as is their custom. The Tax Deed for the first is in the box for signature.

There are a number of manufactured and modular homes that are in arrears. Tax deeding manufactured housing creates significant risks. First, the Town becomes the delinquent owner's landlord and will be required to expend resources to evict the owner once the tax deed has been recorded. This process, in addition to being expensive, also presents public perception issues. The forced removal of anyone from their home is not a matter to be undertaken in all but the most severe cases.

Additional risks presented in this category include liability for park rent and other charges associated with the location of the unit. The park owners have agreed to waive park rent for properties taken pursuant to Tax Deed. The cost of disposal is also a potential liability for homes that are in poor condition or have no value. Manufactured housing does not hold value in the same way as traditional, stick-built housing.

*Rails to Trails.* Nothing new to report.

PAUL L. APPLE  
TOWN ADMINISTRATOR  
PAPPLE@NORTHHAMPTON-NH.GOV



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**NOTICE OF PUBLIC HEARING**  
**North Hampton Select Board**

Notice is hereby given that in accordance with the requirements of RSA Chapter 31:95-b III (a) that a public hearing of the **Select Board** will be held on the **28th day of August, 2017 at 7pm** at the North Hampton Town Hall located at 231 Atlantic Avenue North Hampton, New Hampshire.

The purpose of the hearing is to consider acceptance of the following unanticipated revenues:

- Acceptance of funds in the amount of \$123,665.00 from a grant from the Assistance to Firefighters Grant Program offered by the Department of Homeland Security.



OBITUARIES

William H. Masterson

YORK, Maine — William H. Masterson, 86, of York and formerly of Malden, Mass., passed away on Tuesday, August 15, 2017. He was born November 16, 1930 in Malden, Mass., son of the late George and Gertrude (Curtis) Masterson.



16 grandchildren, two great-grandsons and several nieces and nephews. Bill led a full and active life and volunteered with several local charitable organizations. A lifelong sports fan, he also enjoyed reading, music, and spending time outdoors.

After serving in the Air Force in Korea, he graduated from Wentworth Institute in Boston and worked as an Architectural Draftsman for many years.

He leaves his beloved wife of 64 years, Claire E. (Pascarella) Masterson, and five children; William P. Masterson and his wife Kathy of North Andover, Mass., Lisa A. Durso and her husband Gerry of Londonderry, N.H., Lori J. Bowdoin and her husband Rick of Amesbury, Mass., George P. Masterson and his wife Nicole of York, Maine and Michael G. Masterson and his wife Erin of Groveland, Mass.; and a brother Matthew L. Masterson of Malden, Mass.;

Bill's passion for life was fueled by his faith and above all else, his family. His most precious time involved being with his 10 grandchildren who he adored. "Papa" left a lasting impression on everyone he met.

**SERVICES:** A funeral Mass will be celebrated at 11 a.m. on Friday, August 18, in St. Christopher Church, 4 Barrell Lane, York, Maine with a period of visitation for family and friends to be held from 9:30-11 a.m., in the Church. In lieu of flowers, memorial contributions may be made to the York Food Pantry, Lucas & Eaton Funeral Home, 91 Long Sands Rd., York, Maine is directing arrangements. Visit [www.lucaseatonfuneralhome.com](http://www.lucaseatonfuneralhome.com).

Sally Pridham Ritchie

PEACHTREE CITY, Ga. — Sally Pridham Ritchie, age 65, passed away on Wednesday, July 19, 2017 in Atlanta, Georgia surrounded by her husband, son, and close friends. She was born to Worth R. Pridham and M. Josephine (Bedell) Pridham on February 20, 1952, in Portsmouth, New Hampshire.

Sally was a graduate of Trapp Academy High School, Ricker College and the University of Maine.

She is survived by her husband Bob of Peachtree City, Georgia, their son Bradford and Partner Kane French of Bonita Springs, Florida, her brother and sister-in-law Rodney and Sheri Pridham of Kittery, Maine, and nephew Darin and Meredith Pridham of Biglerville, Pennsylvania. **SERVICES:** A memorial service was held in Wilton, Connecticut on August 12.

BRIEF  
Largest city in NH to vote on allowing keno

MANCHESTER, N.H. (AP) — Voters will consider allowing a newly-legalized lottery game to be played in New Hampshire's largest city on the full day kindergarten program statewide.

Radio reports Manchester's alderman voted Tuesday to add the question on approving keno to the city's fall ballot. Republican Gov. Chris Sununu signed a proposal into law in July allowing money from the electronic bingo game to fund full day kindergarten programs statewide.

LAMONDE

Fitness center beating suspect faces new charges

Portsmouth case precedes assault case

PORTSMOUTH — The suspect in an alleged beating outside the Rochester Planet Fitness turned himself in to Portsmouth police Monday in connection with a separate incident that preceded his arrest in the Rochester case.

Jordan Lamonde, 22, of 900 Woodbury Ave., turned himself in on three charges including criminal mischief/vandalism and one count alleging resisting arrest, all of which are Class B misdemeanors, in the presence of his attorney around 7:38 a.m. Monday, according to Police Sgt. Josh McCain.

McCain said the charges stem from a July 16 disturbance call at Lamonde's 900 Woodbury Ave. residence. The call occurred roughly a week before Lamonde was charged July 24 with a Class B felony count of second-degree assault for allegedly striking and knocking a Rochester Planet Fitness employee a combined 41 times.

Lamonde allegedly snuck up behind the employee, a woman he knows, and attacked her outside the North Main Street gym June 12.

The victim, Erin McCarthy, 18, of Farmington, told Seacoast Media Group she

believes Lamonde attacked her because he believed her ex-boyfriend stole a safe containing \$30,000 from Lamonde. McCarthy has claimed she had no part in that alleged theft, which hasn't been reported to police.

McCain said part of Lamonde's bail conditions in connection with the Planet Fitness arrest included the requirement to complete Portsmouth's booking process for the July 16 incident.

Portsmouth's booking process wasn't completed because after Lamonde was taken into custody July 16, he was transported that night to Portsmouth Regional Hospital for an undisclosed medical issue before he could be processed at the station, according to McCain. Rochester police said that medical issue also delayed Lamonde's arrest on their charges, which occurred when Lamonde was released from the hospital July 24.

Lamonde has been out on bail in the Rochester case since July 31, which is when he posted his \$150,000 cash bail and was released from the Strafford County House of Corrections, according to jail staff.

Portsmouth police and Assistant Strafford County Attorney Tim Sullivan said Wednesday they couldn't



Lamonde

explain why two weeks elapsed between Lamonde's release and the day he turned himself in on the Portsmouth charges.

"He's obviously on very strict bail conditions here, including GPS (monitoring), and there have been no alleged violations of bail. I don't know what happened during that two-week period," Sullivan said.

Because the July 16 incident in Portsmouth predates Lamonde's arrest in the beating case, Monday's booking process has no impact on his \$150,000 cash bail order in the Rochester case, according to McCain and Sullivan.

Lamonde was released on \$3,000 personal recognizance bail Monday in connection with the Portsmouth incident.

McCain said Portsmouth police were called to Lamonde's Woodbury Avenue residence July 16 because he was reportedly under the influence and threatening self-harm. He also allegedly damaged three items, causing less than \$500 in total damage, McCain said.

Responding officers found Lamonde "in some sort of mental distress," McCain

"He's obviously on very strict bail conditions here, including GPS (monitoring), and there have been no alleged violations of bail. I don't know what happened during that two-week period."

— Assistant Strafford County Attorney Tim Sullivan

said. When Lamonde saw the officers, he allegedly fled on foot toward the Woodbury Avenue Market Basket. Police pursued Lamonde and took him into custody a quarter-mile away in a tree line near the Echo Hill Condominiums off Echo Avenue, according to McCain.

McCain said Lamonde suffered no injuries while police attempted to take him into custody.

Lamonde's attorney John Durkin declined to disclose details about why Lamonde was hospitalized. Details about his arraignment on Portsmouth's criminal mischief/vandalism and resisting arrest charges weren't available Wednesday.

He is scheduled for a Nov. 6 dispositional conference in Strafford County Superior Court connection with the Planet Fitness case.

York County casino question first on Nov. ballot

AUGUSTA, Maine (AP) — An initiative to allow a southern Maine casino is set to vote first on November's ballot.

Democratic Secretary of State Matt Dunlap drew the order Wednesday.

The first question is to allow slot machines or a casino in York County. Voters will decide if they want to allow a certain out-of-state company to seek state and local approval to do so.

The second question asks voters whether they want to expand Medicaid to qualified adults under 65 with incomes at or below 18 percent of the federal poverty line. The Secretary of State's office is accepting public comments on the wording of the questions until Sept. 1. The election is Nov. 7. Voters will also decide on a transportation band and a constitutional amendment to change state pension funding percentages.

HEALTH CARE

Companies commit to NH insurance market

Affordable Care Act participation set

By Holly Ramer  
The Associated Press

CONCORD — Uncertainty over which health insurers will continue coverage under the Affordable Care Act in New Hampshire ended Wednesday, with three companies confirming their participation before the deadline.

Continued confusion in Washington over the fate of President Barack Obama's health care overhaul law has created turmoil in the individual market, prompting concern that some insurers would drop out.

Anthem, Harvard Pilgrim, Ambetter by NH Healthy Families all had indicated earlier this year they

planned to continue in the marketplace, but in recent weeks declined to reaffirm their commitments.

All three, however, had done so by Wednesday's deadline for states to submit all 2018 plan information, other than rates, to the federal government.

"At a time when markets across the nation are collapsing, New Hampshire has built a bridge through 2018," said Republican Gov. Chris Sununu.

A fourth company, Minuteman Health, will not be offering ACA plans in 2018. The Massachusetts-based nonprofit announced in June it was shutting down and hoped to reorganize as a for-profit company in time to offer 2018 marketplace plans, but it failed to secure necessary financing to do so.

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Legal Notice  
TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE OF THE TOWN ADMINISTRATOR  
NOTICE OF PUBLIC HEARING  
North Hampton Select Board  
Notice is hereby given that in accordance with the requirements of RSA Chapter 31:95-b (1) (a) that a public hearing of the Select Board will be held on the 28th day of August, 2017 at 7pm at the North Hampton Town Hall located at 231 Atlantic Avenue North Hampton, New Hampshire.  
The purpose of the hearing is to consider acceptances of the following unanticipated revenues:  
\* Acceptance of funds in the amount of \$123,665.00 from a grant from the Assistance to Firefighters Grant Program offered by the Department of Homeland Security.

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Portsmouth (603) 436-2005  
Exeter (603) 778-3700  
Price subject to change.

**HAP MOORE**  
ANTIQUES - AUCTIONS  
Our September Auction Will Contain Better Family Antique Furnishings, Art, Sterling Silver, Estate Jewelry and More. Call Us to View Things You Would Like Us To Expose to the National Market.  
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Licensed in ME & NH.  
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The Goodwin Building • 611 Route One P.O. Box 16  
York, ME 03902 • (207) 363-6373 • ME Lic. AU694

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Legal Notice  
City of Portsmouth  
Portsmouth, New Hampshire  
Public Works Department  
Bid#03-18  
Sprinkler Point Recreation Center Commercial  
Men's and Women's Saunas  
INVITATION TO BID  
The City of Portsmouth Public Works Department is seeking to replace the current Men's and Women's saunas with two Western Red Cedar Panel Built (or equivalent) Saunas. Sealed bid proposals, plainly marked "Bid#03-18 Sprinkler Point Recreation Center Saunas" on the outside of the envelope, addressed to the Finance/Purchasing Department, City Hall, 1 Junkins Avenue, Portsmouth, New Hampshire, 03801, will be accepted until 3:00 p.m., August 31, 2017 at which time all bids will be publicly opened and read aloud. This bid is available at <http://www.cityofportsmouth.com/finance/purchasing.htm> or by contacting the Finance/Purchasing Department at the following number: (603) 810-7227. Questions may be directed to the Finance/Purchasing Department. Addenda to this proposal, if any including written answers to questions, will be posted on the City of Portsmouth website under the project heading. The City of Portsmouth reserves the right to reject any or all bids, to waive technical or legal deficiencies, and to accept any bid that it may deem to be in the best interest of the City.

Town of North Hampton  
N/A  
A-8-All  
Select Board 8/28

Advertiser:  
Agency:  
Section-Page-Zone(s):  
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Ad Number: 00303861  
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Size: 2 Col x 2 in  
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PORTSMOUTH HERALD  
Thursday, August 17, 2017

U.S. Department of Homeland Security  
Washington, D.C. 20472



# FEMA

Mr. Jason Lajoie  
North Hampton Fire & Rescue  
233 Atlantic Avenue  
North Hampton, New Hampshire 03862-2352

Re: Award No.EMW-2016-FO-01747

Dear Mr. Lajoie:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant has been approved in the amount of \$123,665.00. As a condition of this award, you are required to contribute a cost match in the amount of \$6,183.00 of non-Federal funds, or 5 percent of the Federal contribution of \$123,665.00.

**Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system.** By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

**Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov).** As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

**Step 1:** Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

**Step 2:** If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the



## Summary Award Memo

**SUMMARY OF ASSISTANCE ACTION  
ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM  
Application**

**INSTRUMENT:** GRANT  
**AGREEMENT NUMBER:** EMW-2016-FO-01747  
**GRANTEE:** North Hampton Fire & Rescue  
**DUNS NUMBER:** 825116952  
**AMOUNT:** \$129,848.00, Operations and Safety

**Project Description**

The purpose of the Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application - along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

**Period of Performance**

04-AUG-17 to 03-AUG-18

**Amount Awarded**

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel:	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$129,848.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00

State Taxes	\$0.00
Total	\$129,848.00

**NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)**

This grant includes an activity (Modification to Facility, Equipment or a component in the Wellness and Fitness Activity) that requires that you submit an Environmental Planning and Historic Preservation (EHP) Screening form for a review of your project. To access the EHP screening form and instructions for AFG activities, go to the Department of Homeland Security/Federal Emergency Management Agency website at: <https://www.fema.gov/media-library/assets/documents/901952>.

The Program Office has made the following reductions to your grant:

Funds for SCBA was reduced to \$6,200 each.

Therefore, they have recommended the award at this level:

Total budget \$129,848

Federal share \$123,665

Applicant share \$6,183

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist:

Armena Springs

[armena.springs@fema.dhs.gov](mailto:armena.springs@fema.dhs.gov)

**FEMA Officials**

**Program Officer:** The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

**Grants Assistance Officer:** The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. The Officer conducts the final business review of all grant awards and permits the obligation of federal funds. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a Grants Management Specialist.

**Grants Operations POC:** The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this grant award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

**ADDITIONAL REQUIREMENTS (IF APPLICABLE) (max 8000 characters)**

National Environmental Policy Act

All recipients must comply with the requirements of the National Environmental Policy Act (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions

## Janet Facella

---

**From:** Janet Facella  
**Sent:** Tuesday, August 15, 2017 3:44 PM  
**To:** Ambrogio, Andy  
**Cc:** Michael Tully  
**Subject:** Notice of Public Hearing  
**Attachments:** Notice of Public Hearing on Unanticipated RevenuesNHFRHomeland08242017.pdf

Andy:

Would you publish the attached Notice of Public Hearing in the next available edition of the Portsmouth Herald?

Thank you!

Jan

## Janet L. Facella

Administrative Assistant/Human Resources Director  
Town of North Hampton  
233 Atlantic Avenue  
North Hampton, New Hampshire 03862  
[jfacella@northhampton-nh.gov](mailto:jfacella@northhampton-nh.gov)  
(P) 603-964-8087 (F) 603-964-1514



**Do you need a hard copy? Please consider the environment before printing this e-mail.**

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**Janet Facella**

---

**From:** Ambrogio, Andy [aambrogio@seacoastonline.com]  
**Sent:** Tuesday, August 15, 2017 3:53 PM  
**To:** Janet Facella  
**Subject:** Re: Notice of Public Hearing

Hi Janet,  
I received the legal notice, it will run Thurs.

Andy Ambrogio  
Classified Advertising Representative  
Seacoast Media Group  
111 New Hampshire Ave.  
Portsmouth, NH 03801  
603-570-2162  
aambrogio@seacoastonline.com



**Seacoast Media Group  
will be closed on  
Monday,  
September 4th  
in honor of Labor Day  
The deadlines will be as follows  
for Retail & Classified Display:**

**Tuesday, August 29**

12pm Thur., Ports. Herald & Fosters edition 8/31  
4:30pm Sun., Seacoast Sunday edition 9/3  
Fri., Ports. Herald & Fosters edition 9/1  
Fri., Hampton & Exeter edition 9/1

**Wednesday, August 30**

12pm Sat., Ports. Herald & Fosters edition 9/2  
Mon., Ports. Herald & Fosters edition 9/4  
4:30pm Tues., Ports. Herald & Fosters edition 9/5

**Thursday, August 31**

12pm York Weekly edition 9/6  
York County Coast Start edition 9/8  
Sanford News edition 9/8  
4:30pm Wed., Ports. Herald & Fosters edition 9/6

On Tue, Aug 15, 2017 at 3:43 PM, Janet Facella <[JFacella@northhampton-nh.gov](mailto:JFacella@northhampton-nh.gov)> wrote:

Andy:

Would you publish the attached Notice of Public Hearing in the next available edition of the Portsmouth Herald?

Thank you!

Jan

**Janet L. Facella**

Administrative Assistant/Human Resources Director

Town of North Hampton

233 Atlantic Avenue

North Hampton, New Hampshire 03862

[jfacella@northhampton-nh.gov](mailto:jfacella@northhampton-nh.gov)



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This message may contain confidential and/or privileged information. If you are not the intended recipient or authorized to receive this for the intended recipient, you must not use, copy, disclose or take any action based on this message or any information herein. If you have received this message in error, please advise the sender immediately by sending a reply e-mail and delete this message. Thank you for your cooperation.



## Janet Facella

---

**From:** Paul Apple  
**Sent:** Wednesday, August 23, 2017 2:15 PM  
**To:** Michael Tully  
**Cc:** Janet Facella  
**Subject:** FW: North Hampton Contract - Police

FYI.

**From:** Michael French [<mailto:mfrench@mrigov.com>]  
**Sent:** Wednesday, August 23, 2017 2:15 PM  
**To:** Alan Gould <[agould@mrigov.com](mailto:agould@mrigov.com)>; Paul Apple <[papple@northhampton-nh.gov](mailto:papple@northhampton-nh.gov)>  
**Subject:** Re: North Hampton Contract - Police

Hi,

I will plan on attending the meeting of the Board on August 28th at 7:00 PM  
On Monday, I will contact the Chief to arrange some time to meet that fits within his schedule.

Thanks

Mike French

---

**From:** Alan Gould  
**Sent:** Wednesday, August 23, 2017 1:41 PM  
**To:** Paul Apple  
**Cc:** Janet Facella; Ryan A. Cornwell; Michael Tully; Jim Maggoire; L Miller; Kathleen Kilgore; Mike Maddocks; Michael French  
**Subject:** RE: North Hampton Contract - Police

Paul- I see no problems with this unless Mike has a specific conflict. I have copied this reply to Mike. I'm sure he and the Chief can schedule some time together.

Thank you for your confidence in MRI.

Alan

Alan S. Gould  
President, Chief Operating Officer  
Municipal Resources, Inc.  
120 Daniel Webster Highway  
Meredith, NH 03253  
Office (603) 279-0352 x320  
Cell (603) 765-5998  
[agould@mrigov.com](mailto:agould@mrigov.com)  
[www.mrigov.com](http://www.mrigov.com)

**From:** Paul Apple [mailto:papple@northhampton-nh.gov]

**Sent:** Wednesday, August 23, 2017 1:37 PM

**To:** Alan Gould <agould@mrigov.com>

**Cc:** Janet Facella <JFacella@northhampton-nh.gov>; Ryan A. Cornwell <rcornwell@northhampton-nh.gov>; Michael Tully <mtully@northhampton-nh.gov>; Jim Maggoire <jmaggiore@northhampton-nh.gov>; L Miller <rmiller@northerncomposites.com>; Kathleen Kilgore <kkilgore@northhampton-nh.gov>; Mike Maddocks <mmaddocks@northhampton-nh.gov>

**Subject:** North Hampton Contract - Police

Alan:

Please find the signed contract. The Board would like to have Chief French appear at the meeting on Monday night, August 28, to "take the reins" so to speak. This will be Chief Maddocks' last meeting, and a presentation will be made to him. We start at 7 pm at the Town Hall.

Also, I'd like to schedule some time for the chiefs to meet next week to talk transition. Chief Maddocks is on vacation this week, so we'll have to wait until he returns on Monday to set a day or two. However, I think it is vital that Chief French be on site Friday, September 1 since Chief Maddocks' last day is August 31.

Let me know if you see issues with this.

Kind regards,

Paul.

The Town of North Hampton's employees strive to respond to email in a timely manner. The Town has also invested in significant spam filters to prevent internet fraud. If you have no response to an email you sent to one of our employees within two days, please make sure to call (603-964-8087). Your message may have been caught inadvertently in a spam filter.

Emails to and from town employees may be subject to disclosure to third parties under New Hampshire's Right-to-Know law.



## PROFESSIONAL SERVICES AGREEMENT

### I. PARTIES TO THE AGREEMENT

This Agreement, dated 23 AUG 2017, is to retain professional consulting services for the **Town of North Hampton, New Hampshire (the Client)**, to be provided by **Municipal Resources, Inc. (MRI)**, and is lawfully entered into between the Client, by its authorized representative, Paul Apple, Town Administrator, and MRI, by its authorized representative, Alan S. Gould, President.

### II. SCOPE OF WORK

This engagement will involve providing police management and advisory services to the Board of Selectmen, including developing and presenting suggestions and recommendations for improvements to current operations, services, schedules, and systems of the police department.

MRI will provide the services of Senior Consultant, Mike French, to serve in the capacity of "Interim Police Administrator" for the period that North Hampton is without a police chief. In this capacity, Mr. French will provide administrative, management, and advisory services in support of the operations of the North Hampton Police Department, in cooperation and coordination with department staff, the Town Administrator, and the Board of Selectmen. Mr. French will be available on-site for an average of 24 hours per week, or as determined necessary in consultation with the Town, and he will be available by phone and e-mail at all other times (within reason) for consultation with Department personnel or in the event of an emergency requiring his direction. He will maintain a flexible schedule on-site which may include days, evenings, and possibly weekends.

As a non-sworn advisor, Mr. French will handle the administrative affairs of the department which would normally be handled by the chief, prepare and coordinate scheduling and coverage patterns, and provide reports to the Board on activity and significant events via e-mail through the Town Administrator. He will update departmental policy and procedures as appropriate and revise/create adequate internal controls and records systems consistent with the size and capacity of the agency. Mr. French will make recommendations to the Board of Selectmen for personnel status changes as circumstances may warrant.

In his capacity as Interim Police Administrator, Mr. French will be provided with a key to the Police Department and complete access to all files (including personnel files).

III. FEES AND CHARGES

Our services will be provided on a time and expense basis at the following rates:

Mike French, Senior Police Consultant      \$65/hour

A retainer of \$1,500.00 shall be payable upon execution of this contract. This retainer shall be applied to the last invoice.

Travel time will be billed at half the usual hourly rate after the first hour round trip and mileage will be billed at the IRS standard mileage rate after the first 30 miles round trip.

Detailed invoices will be submitted monthly; payment will be expected within 15 days; balances older than 30 days will accrue interest at the rate of 1.5% per month.

IV. MRI PERSONNEL IN CHARGE

Alan S. Gould, President, will serve as the Project Manager for this engagement.

V. TERM

This agreement shall remain in force and effect through completion of the assignment.

VI. INDEMNIFICATION

The Client agrees to hold harmless, indemnify, and defend Mr. French while acting for and on behalf of the Client as Interim Police Administrator, as if Mr. French was acting in the capacity of a full-time permanent employee of the Client.

**ACCEPTED AND AGREED**

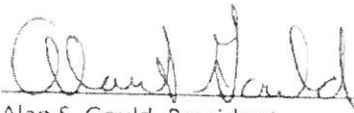
THE TOWN OF NORTH HAMPTON



Paul Apple, Town Administrator

Date: 23 Aug 2017

MUNICIPAL RESOURCES, INC.



Alan S. Gould, President

Date: August 22, 2017



## Janet Facella

---

**From:** Alan Gould [agould@mrigov.com]  
**Sent:** Wednesday, August 23, 2017 1:41 PM  
**To:** Paul Apple  
**Cc:** Janet Facella; Ryan A. Cornwell; Michael Tully; Jim Maggoire; L Miller; Kathleen Kilgore; Mike Maddocks; Michael French  
**Subject:** RE: North Hampton Contract - Police

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Thank you for your confidence in MRI.

Alan

Alan S. Gould  
President, Chief Operating Officer  
Municipal Resources, Inc.  
120 Daniel Webster Highway  
Meredith, NH 03253  
Office (603) 279-0352 x320  
Cell (603) 765-5998  
[agould@mrigov.com](mailto:agould@mrigov.com)  
[www.mrigov.com](http://www.mrigov.com)

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**To:** Alan Gould <agould@mrigov.com>  
**Cc:** Janet Facella <JFacella@northhampton-nh.gov>; Ryan A. Cornwell <rcornwell@northhampton-nh.gov>; Michael Tully <mtully@northhampton-nh.gov>; Jim Maggoire <jmaggiore@northhampton-nh.gov>; L Miller <rmiller@northerncomposites.com>; Kathleen Kilgore <kkilgore@northhampton-nh.gov>; Mike Maddocks <mmaddocks@northhampton-nh.gov>  
**Subject:** North Hampton Contract - Police

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Kind regards,

Paul.

The Town of North Hampton's employees strive to respond to email in a timely manner. The Town has also invested in significant spam filters to prevent internet fraud. If you have no response to an email you sent to one of our employees within two days, please make sure to call (603-964-8087). Your message may have been caught inadvertently in a spam filter.

Emails to and from town employees may be subject to disclosure to third parties under New Hampshire's Right-to-Know law.



**Jim Maggiore**

---

**From:** "AM Graton" <amgraton@gmail.com>  
**Date:** Friday, August 18, 2017 12:53 PM  
**To:** "Jim Maggiore" <mjmaggiore@comcast.net>  
**Subject:** Re: RFP for Town of North Hampton Town Hall repairs

Good morning thank you for sending the request - we do not do painting much. I do know someone who does if you are interested.

Arnold

Margaret Dansereau

On Aug 17, 2017 9:30 PM, "Jim Maggiore" <[mjmaggiore@comcast.net](mailto:mjmaggiore@comcast.net)> wrote:

Dear Mr. Graton.

The Town of North Hampton is requesting a proposal and quote to remove and replace damaged clapboard siding on the east and west sides of the North Hampton Town Hall, replace trim around the entire Town Hall, and paint the building.

Estimates for the scope of this work include:

- Remove and replace approximately 300 linear feet of existing, damaged clapboard siding on the east and west sides of the building with primed spruce, quarter sawn clapboard preferable.
- Replace approximately 100 linear feet of trim around entire building.
- Paint entire building

Built in 1844 and located at 231 Atlantic Ave, the North Hampton Town Hall is registered on the National Registry of Historic Places ([https://www.nps.gov/nr/feature/presmonth/2013/north\\_hampton\\_town\\_hall.htm](https://www.nps.gov/nr/feature/presmonth/2013/north_hampton_town_hall.htm)). The Town Hall is used regularly for public meetings as well as being the hub for the Town's education and government cable channel. As stewards of the cultural heritage of North Hampton, the Town's Heritage Commission and Select Board acknowledge the importance of preserving this culturally symbolic building.

As chairman of the Select Board and *ex officio* representative to the Heritage Commission, I thank you in advance for your consideration of this project.

With regards.

Jim Maggiore

Chair, North Hampton Select Board  
233 Atlantic Avenue  
North Hampton, NH 03862

Historic Old Homes Inc.  
 PO Box 185  
 Salisbury, NH 03268

# Estimate

Name/Address
Jim Maggiore North Hampton Select Board 233 Atlantic Avenue North Hampton, NH 03862

Date	Estimate No.	Project
08/18/17	1635	

Item	Description	Quantity	Cost	Total
Sales	<p>Estimate to prepare a proposal/quote with definitive specifications to remove and replace damaged clapboard siding on the east and west sides of the North Hampton Town Hall, replace trim around the entire Town Hall, and paint the building.</p> <p>Estimates for the scope of this work include:</p> <ul style="list-style-type: none"> <li>· Remove and replace approximately 300 linear feet of existing, damaged clapboard siding on the east and west sides of the building with primed spruce, quarter sawn clapboard preferable.</li> <li>· Replace approximately 100 linear feet of trim around entire building.</li> <li>· Paint entire building</li> </ul>		650.00	650.00
			<b>Total</b>	<b>\$650.00</b>

## Janet Facella

---

**From:** Rick Milner  
**Sent:** Thursday, August 24, 2017 1:16 PM  
**To:** Paul Apple; Michael Tully; Jason Lajoie; Kevin Kelley; Mike Maddocks; John Hubbard; Janet Facella  
**Subject:** 40 Ocean Blvd Large Gathering information  
**Attachments:** 40 Ocean Blvd Large Gathering Application.pdf; 40 Ocean Blvd Tent Permit Application.pdf

Good Afternoon,

Attached are scanned copies of the Large Gathering Permit Application and the Temporary Structure Permit Application associated with the event at 40 Ocean Blvd. which is scheduled to be discussed at the August 28 Select Board meeting. Please send any comments to Fire Chief Tully prior to the meeting. Some information submitted by the applicant –

1. One large tent (44'x123') with tables, chairs, and dance floor for dinner and dancing with DJ
2. One smaller tent (20'X20') to be used as dishes storage/prep area
3. Trailer with toilets to be located on site
4. Parking spaces located at 1 Sea Road property. Applicant has agreed to obtain a letter of authorization from 1 Sea Road property owner.

Original copies of the applications are filed with Jan Facella. If you have any questions, please feel free to contact me.

Thank you,  
Rick Milner  
Planning & Zoning Administrator  
Town of North Hampton, NH  
[rmilner@northhampton-nh.gov](mailto:rmilner@northhampton-nh.gov)  
603-964-8650



## LARGE GATHERING ORDINANCE

Amended March 11, 2014

### Section 1: PURPOSE

- 1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.
- 1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

### Section 2: DEFINITION & REGULATION

- 2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for **200** or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty (**30**) days before the planned event.
- 2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.
- 2.3 Anyone holding a private party on private, residential property for **200** or more people not covered by Section 2.1 above is required to notify the Police Chief at least **30** days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.



- 2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.
- 2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.
- 2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty **(30)** days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

### **Section 3: PENALTY**

- 3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars (\$1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached

**PERMIT APPLICATION**

Name of Applicant: <b>Brian Thibeault</b>	Organization (if applicable): _____
--	--

Mailing Address  
**40 Ocean Blvd North Hampton, NH 03862**

Contact Person: <b>Brian Thibeault</b>	Contact Person who will be present at Event <sup>1</sup> : <b>Brian Thibeault</b>
---	--

Contact Person Phone Number: <b>(603) 540-8380</b>	Contact Person will be present at Event Phone Number: <b>(603) 540-8380</b>
---	--

Contact Person Cell Number: <b>(603) 540-8380</b>	Contact Person will be present at Event Cell Number: <b>(603) 540-8380</b>
--	---

Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided):

**Private wedding ceremony & Reception**

- Dinner  
- Dancing w/ DJ

**IN the tent Tables, chairs, dance floor - Bar**

Location of Event:  
**40 Ocean Blvd North Hampton, NH 03862**

Date(s) of Event: <b>9/9/17</b>	Hours: <b>8 hours</b>
------------------------------------	--------------------------

Estimated Attendance: <b>200</b>	Minimum No.: <b>200</b>	Maximum No.: <b>200</b>
-------------------------------------	----------------------------	----------------------------



Types of Alcohol to be served:  
**All Types**

<sup>1</sup> Applicant must be reachable during the entire event at a moment's notice.



The following facilities will be available for the event:

Sanitation: Flush Toilets inc.	No. of Units: 8 unit Toilet Trailer	Male: 4	Female: 4
Water supply from: House (40 Ocean Blvd)			
Food will be served from and/or by: Self			
Beverages will be served from and/or by: Self			
Illumination after dark will be provided by Boston Audio Rentals - Lighting		1-857-212-5660 Kenneth Rivers	
Medical and First Aid Provided by: Local			
Traffic Control Provided by: Local		No. of officers:	
Parking for <u>60</u> is planned. <u>1 Sea Rd. North Hampton -</u> <input checked="" type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles <input type="checkbox"/> Not applicable. Explain:			

Name of Promoter or Applicant: <b>Brian Thibeault</b>	
Mailing Address: <b>40 Ocean Blvd North Hampton</b>	Phone: <b>(603) 540-8380</b>
Email: <b>Joseph Properties LLC @ yahoo.com</b>	Cellular Phone: <b>(603) 540-8380</b>
<p>I, <b>Brian Thibeault</b>, do here by accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do here by certify that the above is true.</p>	
Signature: 	Date: <b>8/23/17</b>
Name of Property Owner (The following MUST BE completed by the owner of the property involved): <b>Brian Thibeault</b>	
Mailing Address: <b>40 Ocean Blvd North Hampton</b>	Phone Number: <b>(603) 540-8380</b>
Email: <b>Joseph Properties LLC @ yahoo.com</b>	Cell Phone Number: <b>(603) 540-8380</b>
<p>I, <b>Brian Thibeault</b>, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.</p>	
Signature: 	Date: <b>8/23/17</b>

**DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY**

**Departmental Approvals:** Please attach any comments or special requirements to this application

Fire Chief Signature of Approval:

Date:

Building Inspector/Code Enforcement /Health Officer Signature of Approval:

Date

Administrator of Planning & Zoning Signature of Approval:

Date:

Director of Public Works Signature of Approval:

Date:

Police Chief Signature of Approval:

Date:

**Department comments or additional conditions:**

**Applicant:** *I do hereby agree to the additional requirements:*

Applicant's Signature:

Date:

**PERMIT**

**Denied** Reason:

**Michael E. Maddocks**  
Chief of Police

Date:

**Approved**

**Michael E. Maddocks**  
Chief of Police

Date:

Select Board Signatures: (If Required under Ordinance amended 3/11/2014)

Date:





207'

Bathroom

Plate Storage

40 Ocean Blvd

Approx. 51,000 sq. ft.

Emergency Exits

354' 7"

Trent

148' 8"

163' 7"

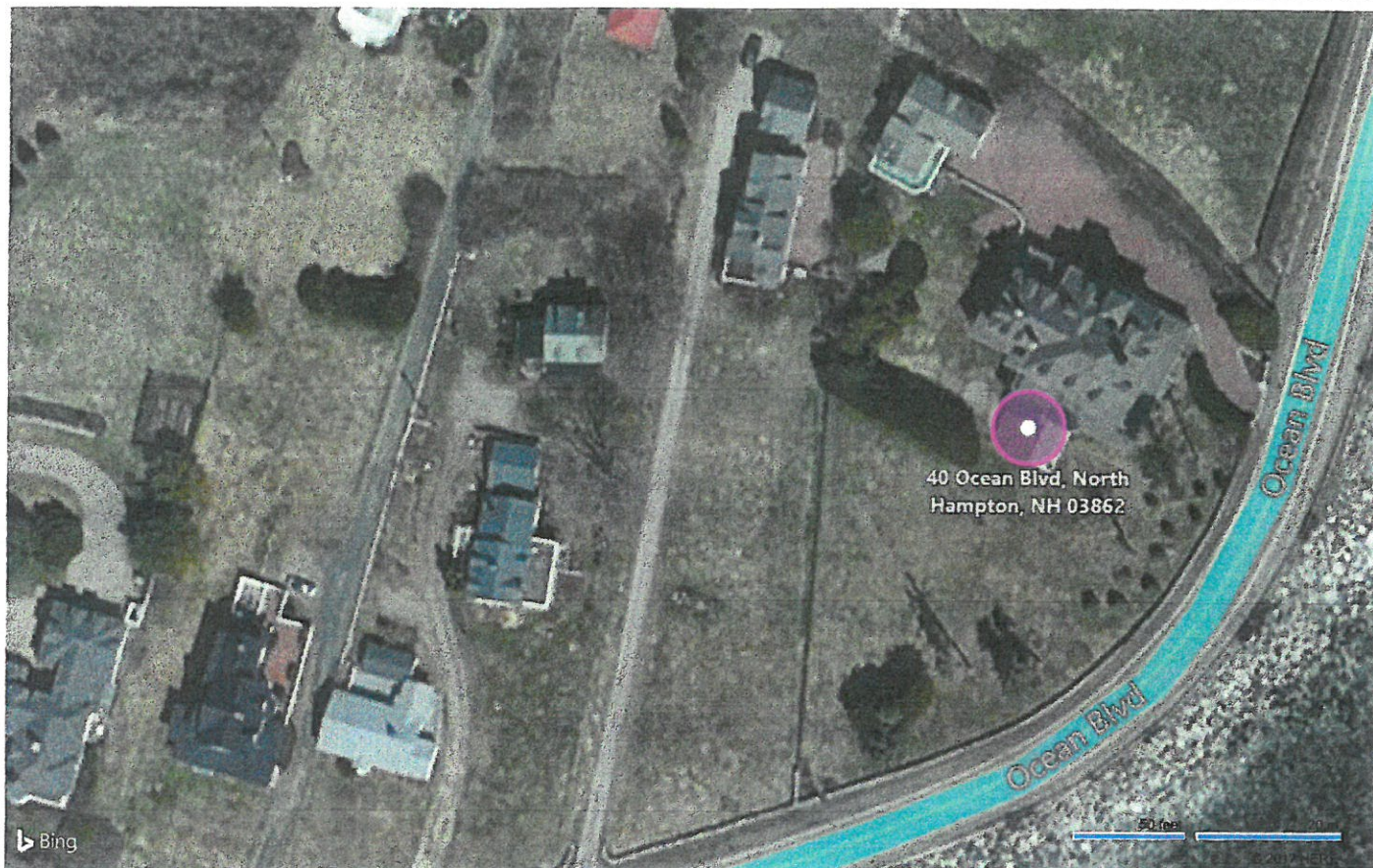
Ocean Boulevard

Google





40 Ocean Blvd, North Hampton, NH 03862





1  
2  
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4  
5 TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

6  
7 **SELECT BOARD DRAFT MINUTES**  
8 **NOTICE OF PUBLIC MEETING**  
9 **MONDAY, AUGUST 14, 2017**  
10 **5:30 PM**

11  
12 **NON PUBLIC SESSION I: 5:30 O'CLOCK P.M.**  
13 **EXECUTIVE CONFERENCE ROOM**  
14 **TOWN ADMINISTRATIVE OFFICE**  
15 **233 ATLANTIC AVENUE**

16  
17 **NON PUBLIC SESSION II: 6:00 O'CLOCK P.M.**  
18 **EXECUTIVE CONFERENCE ROOM**  
19 **TOWN ADMINISTRATIVE OFFICE**  
20 **233 ATLANTIC AVENUE**

- 21  
22  
23  
24 1. 5:30 p.m. Non-public Session I Pursuant to RSA 91-A:3 II (a,c)  
25 2. 6:00 p.m. Non-public Session II Pursuant to RSA 91-A:3 II (b)  
26 3. 6:55 p.m. Return to Regular Session and Recess to Town Hall  
27 4. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance  
28

29 Chair Maggiore reconvened the public session of the meeting at 7:00 PM. Those in attendance  
30 were Selectman Miller, Selectwoman Kilgore and Town Administrator Apple.

31  
32 Chair Maggiore led the Pledge of Allegiance.

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33  
34 **Motion by Selectman Miller to seal the minutes from Non-Public Session I and II.**  
35 **Seconded by Selectwoman Kilgore. Motion carries 3-0.**  
36

37 **5. First Public Comment Session**  
38

39 Public Comment is an opportunity for residents to ask questions, request information and make  
40 comments on issues facing the Town. Individuals will be given not more than three (3) minutes to  
41 speak, and people who have already spoken will be asked to wait until everyone has had the  
42 chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes.  
43 Individuals who are not able to speak during the First Public Comment Session will be given first  
44 opportunity to speak during the Second Public Comment Session at the end of the Meeting.  
45

46 George Chauncey, Hobbs Road asked for the status of the siding for the Town Hall as it has been  
47 several months since the issue was discussed.  
48

49 Chair Maggiore stated he had planned to give an update under agenda item 8, "Committee  
50 Updates" however with the board's permission he would give the update now.  
51

52 Chair Maggiore stated at a prior Select Board meeting he had taken on the responsibility to  
53 acquire more Request For Proposals (RFP's). and on this date he had sent out 11 RFP's by email  
54 to companies that were listed on the New Hampshire Division of Historical Resources website.  
55 He further stated the reason he just submitted them was due to his absence from town for the  
56 better part of a month.  
57

58 Chair Maggiore stated as soon as he receives the proposals he would forward to Town  
59 Administrator Apple who will then present them to the Select Board.  
60

61 Mr. Chauncey stated this project had been going on for months, and that "fall is just around the  
62 corner." He further stated that if this process has to be gone through every time it was becoming  
63 "ridiculous."  
64

65 Mr. Chauncey stated he had read the rules for the National Register and stated until the town  
66 accepts Federal funds, the town can do anything it wanted to the Town Hall. He further stated he  
67 also could not find any rule that you couldn't apply for grant monies in the future.  
68

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DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North  
Hampton, New Hampshire 03862.*

69 Mr. Chauncey stated the air conditioning was recently installed and didn't believe permission was  
70 asked of the National Registry. He further stated things can get done if the town wants to, and it  
71 was just a matter of getting it done.

72  
73 Mr. Chauncey stated Mr. Apple wanted to have a Facilities Manager, but can't imagine having  
74 that job and having the two most important buildings in the town wait for months to get  
75 something done. He further stated the Town Hall should be on the National Registry once the  
76 building is retired, not when it is being used on a daily basis. Mr. Chauncey went on to state he is  
77 not against the National Registry, but is frustrated by the length of time it is taking to complete  
78 projects, "but it depends on what you want done, and then there is no backlash."

79  
80 Chair Maggiore stated he would let everyone know once the RFP's have been received and what  
81 the results were.

#### 82 83 84 **6. Consent Calendar**

- 85 6.1 Payroll Manifest of 07/27/2017 in the amount of \$65,803.79
- 86 6.2 Payroll Manifest of 08/3/2017 in the amount of \$218,746.60
- 87 6.3 Payroll Manifest of 08/10/2017 in the amount of \$78,845.90
- 88 6.4 Accounts Payable Manifest of 07/27/2017 in the amount of \$98,721.41
- 89 6.5 Accounts Payable Manifest of 08/01/2017 in the amount of \$131,851.82
- 90 6.6 Accounts Payable Manifest of 08/10/2017 in the amount of \$1,089,670.71
- 91 6.7 Approval of Abatement Recommendation
- 92 6.8 Approval of BTLA Settlement Agreement
- 93 6.9 Approval of BTLA Settlement Agreement

94  
95 **Motion by Selectman Miller to approve the Consent Calendar as presented. Seconded by**  
96 **Selectwoman Kilgore. Motion carries 3-0.**

#### 97 98 **7. Correspondence**

- 99 7.1 Correspondence from Jay Somers, Comcast Senior Manager  
100 Chair Maggiore read the letter from Mr. Somers into the record.  
101
- 102 7.2 Correspondence from Department of Environmental Services Re: Hampton Rod and Gun  
103 Club  
104 Chair Maggiore read a letter written by Ted Diers of the NH Department of Environmental  
105 Services.  
106

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107 Selectwoman Kilgore stated she was concerned with a line in the letter that read, “if we  
108 determine additional data we will communicate to the club and the town.” She further stated  
109 the town has spent money to put the report together regarding the deficiencies so far and  
110 would like to request a response from the New Hampshire Department of Environmental  
111 Services if they decide additional data is not needed.

112  
113 Selectwoman Kilgore stated she felt they were rushing to the finish line of the remedial  
114 action plan, and if that plan does not cover everything then what would happen.

115  
116 Selectman Miller concurred with Selectwoman Kilgore.

117  
118 Town Administrator Apple stated he would draft a letter to the New Hampshire Department  
119 of Environmental Services asking them to notify the town if no additional data will be  
120 requested and provide them with an explanation.

121  
122 Town Administrator Apple stated three additional pieces of correspondence had been  
123 received after the Select Board packets had been posted. He further stated they will be  
124 posted on the town website.

125

126 **8. Committee Updates**

127 **8.1 Budget Committee**

128 Selectman Miller stated the last Budget Committee meeting was productive.

129 **8.2 Economic Development Committee**

130 Selectwoman Kilgore stated the Economic Development Committee had met on August 9  
131 whereby they held an organizational meeting. James Better was voted in as chair and Kristen  
132 Larsen Shultz as vice chair. A workshop will be held on September 11 where a mission statement  
133 and vision will be worked on. She further stated she hoped to have the Planning Board’s town  
134 survey results prior to that workshop.

135  
136 Chair Maggiore stated the survey was being presented to the Planning Board at their August 15  
137 meeting. He further stated it took more time than anticipated to put all of the survey answers  
138 together.

139  
140 Selectwoman Kilgore stated the Economic Development Committee will meet the first  
141 Wednesday of every month in the Town Hall at 4:00 PM starting with the first meeting in  
142 October.

143  
144 **8.3 Heritage Commission**

145 (Secretary’s Note: This item was taken up under Comments from the Public.)

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146  
147 8.4 Water Commission  
148 Town Administrator Apple stated he would speak to this under Agenda Item 11.2  
149  
150 8.5 Capital Improvement Committee  
151 Selectwoman Kilgore stated the Capital Improvement Committee met on July 28 and the  
152 Department of Public Works and North Hampton School presented. She further stated the next  
153 meeting will be held on August 11 and the Town Administration piece would be presented.  
154  
155 8.6 Bandstand Committee  
156 Selectwoman Kilgore stated the Bandstand would like to repair the bricks that are in disrepair at  
157 the bandstand. Several bricks have become cracked and they have made contact with a vendor to  
158 make new bricks that would replace those that have been bought privately, at the Bandstand  
159 Committee's expense. She further stated the committee would like to sell more bricks beginning  
160 now through January 15, 2018 for installation in the spring, and prior to the next bandstand  
161 season.  
162  
163 Selectwoman Kilgore asked if the Select Board would approve.  
164  
165 Delores Chase and Wally Kilgore showed examples of the bricks that could be purchased for \$75,  
166 \$125 and a granite brick for \$300. Mrs. Chase gave the application to buy a brick to the Select  
167 Board and she was asked to provide an electronic copy so it could be posted on the Bandstand  
168 Committee page on the town website.  
169  
170 Mr. Kilgore stated they would like to design a larger space to accommodate larger bands and the  
171 people that enjoy dancing along to the music.  
172  
173 **Motion by Chair Maggiore to approve the scope of work envisioned at the bandstand to**  
174 **replace the bricks. Seconded by Selectman Miller. Motion carries 3-0.**  
175  
176 Selectwoman Kilgore stated on August 16 the Club Soda Band would be performing from 6pm to  
177 8pm; August 23 will feature the J C Underwood Band from 5:30pm to 7:30 pm; and on August  
178 30 the Soul Mate band will perform from 5:30 pm to 7:30 pm and it was being sponsored by the  
179 North Hampton Business Association. She further stated the 275<sup>th</sup> Anniversary Committee will  
180 be serving birthday cake.  
181  
182 8.7 275<sup>th</sup> Anniversary Committee  
183 Nancy-Jane Luff, Co-Chair of the 275<sup>th</sup> Anniversary Committee reiterated that birthday cake  
184 would be served at the August 30 bandstand concert.  
185

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186 Mrs. Luff reviewed upcoming events for fall which is when the town was incorporated. Updated  
187 flyers are being prepared and free trolley tours will be offered with narration by Robert  
188 Southworth.

189

190 **9. Report of the Town Administrator**

191 9.1 General Report

192 A copy of the Town Administrator's report is attached to these minutes.

193

194 Town Administrator Apple stated the library will be closed from September 14 through  
195 September 25 for repair work and that there is a plan to have a book cart available at the town hall  
196 staffed by the library.

197

198 Town Administrator Apple asked what the consensus of the board was regarding the light fixtures  
199 for the library; would the board like to chose or would they allow Library Director Susan Grant to  
200 make that decision as she is the one that will be using them.

201

202 Discussion ensued with community member, Robert Landman offering his opinion on different  
203 types of lighting, particularly LED lighting proposed was better than fluorescent. He further  
204 stated he had a light meter and would be willing to check the current brightness factor at the  
205 library.

206

207 Selectman Miller stated he would suggest putting the brightest lights in with a dimmer switch on  
208 them.

209

210 Town Administrator Apple stated the Coakley Landfill Group would be holding their meeting at  
211 the Town Hall on August 17, 2017 at 11AM. He noted that this is the first time the group has met  
212 in public and encouraged members of the community to attend.

213

214 Town Administrator Apple stated there were no objections from the Conservation Commission  
215 regarding the easement on 20 Chapel Road and they will draw up the deed documents to have  
216 before the Select Board at their August 28 meeting.

217

218 Town Administrator Apple stated the air conditioning in the Town Hall had been completed.

219

220 Selectwoman Kilgore asked about telephone issues in the Town Hall and that a cell phone had to  
221 be used at the last Economic Development Committee meeting and it was hard to hear the  
222 member who was participating.

223

224 Town Administrator Apple explained the complexity of the town's phone lines as well as the  
225 three companies that must work together. He further stated they were working to have the line  
226 working prior to the Coakley Landfill Group meeting.

227

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DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North  
Hampton, New Hampshire 03862.*

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- 9.2 Discussion of Community Newsletter: FY18 Funding Sources, Size and Content  
The Select Board discussed funding the newsletter for 2018 with Town Administrator Apple confident there would be sufficient funds within the Police Department budget to pay for this year's newsletter. A line item will be added to the FY19 budget.

Selectwoman Kilgore asked if there were any talks of expanding the newsletter.

Town Administrator Apple stated he had not heard of any but if he does he will certainly let the Select Board know.

- 9.3 Discussion of FY17 Year End (preliminary)  
Town Administrator Apple stated year end materials were in the Select Board packet and an approximate surplus of \$56,000 is estimated. Audit work is set for September which will usually last three to four days. It is the Town Administrator's hope to have the completed audit in time for the budget committee.

Chair Maggiore stated August 28 will be the last Select Board meeting that Chief Maddocks will attend as he will be retiring on the 30<sup>th</sup>. He further stated the process is underway to hire and interim and a full time Police Chief.

## **10. Items Left on the Table**

- 10.1 Discussion of Economic Development Committee Charge Revisions  
(Secretary's Note: This item will remain on Items Left on the Table until the Economic Development Committee's workshop.

- 10.2 Approval of Meeting Minutes of June 12, 2017  
**Motion by Selectwoman Kilgore to approve the June 12, 2017 as reported in this document. Seconded by Selectman Miller. Motion carries 3-0.**

## **11. New Business**

- 11.1 Fern Road and Route 1 Road Configuration  
Public Works Director John Hubbard presented the Select Board with a plan to start the process to change the intersection of Fern Road and Route 1. Mr. Hubbard stated the intersection was a safety issue with traffic pulling out from Fern Road, Al's Seafood, the new apartment building across from Al's Seafood as well as south bound and north bound traffic on Route 1.

Mr. Hubbard stated there is a need from the New Hampshire Department of Transportation and he would like to proceed with getting a survey and existing conditions plan done with a

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269 cost of \$3,200. He further stated the total cost of the project would be \$20,000 and Greg  
270 Bauer of Bauer Construction has offered to donate his time and equipment to help complete  
271 the project.

272  
273 Town Administrator Apple noted that Senate Bill 38 Local Highway Aid, would help pay for  
274 this project.

275  
276 **Motion by Selectman Miller to approve the expenditure of \$3,200 to complete a site**  
277 **plan of existing conditions as well as a survey as presented by Mr. Hubbard. Seconded**  
278 **by Selectwoman Kilgore. Motion carries 3-0.**

279  
280 11.2 Discussion of Acquisition of Aquarion Water Company, Inc. by Eversource Energy  
281 Town Administrator Apple stated the Water Commission is recommending intervener status  
282 which simply means “getting a seat at the table.” He further stated whether or not the sale  
283 goes through is a different and complicated question and requires a great deal more time than  
284 the Select Board has at this meeting.

285  
286 Town Administrator Apple stated that Hampton has sought intervener status and asked the  
287 Select Board whether they wished to do the same.

288  
289 Town Administrator Apple stated the Water Commission had voted 4-0 in favor of  
290 intervener status with a second vote to ask the Select Board to join with the Water  
291 Commission in seeking the same. The vote was 3-0-1 with Chair Maggiore abstaining as he  
292 wished to discuss with the Select Board.

293  
294 Town Administrator Apple stated it was important to remember the Select Board oversees  
295 the expenses in the Legal budget and it is the Select Board who will be deciding on behalf of  
296 the town whether or not to seek intervener status. The Water Commission has made a  
297 recommendation to the board and are essentially authorizing their recommendation and  
298 authorizing papers to be filed.

299  
300 Robert Landman, Water Commissioner suggested using the same language as in the Wiggins  
301 Way petition.

302  
303 Selectwoman Kilgore wanted to make clear that the town is not buying the water company.  
304

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305 Town Administrator Apple stated the motion and filing would go to Attorney Bennett to file  
306 in the same language as Wiggins Way.

307  
308 **Motion by Selectwoman Kilgore that the Select Board authorize the petition for**  
309 **intervener status in the case of the Public Utilities Case DW17-114. Seconded by**  
310 **Selectman Miller. Motion carries 3-0.**

311  
312 11.2.1 Discussion of Escrow of Hydrant Payment  
313 Chair Maggiore gave a summary of the hydrant fees in which the town must pay. He stated  
314 on July 1, 2017 a payment of \$131,000 was due, and the Water Commission believes  
315 Aquarion Water may or may not have provided the service they are obligated to do and if  
316 that is the case could payment be withheld.

317  
318 Town Administrator Apple stated the town has escrowed \$124,000 for the hydrant fee; the  
319 difference of \$7,000 in WICA charges was paid.

320  
321 Town Administrator Apple stated representatives from Aquarion Water asked to meet and  
322 they had met today and had a lengthy conversation about what the town is looking for. He  
323 further stated the four components of the Public Utilities Commission order were:

- 324 1. Brush being removed around hydrants;  
325 2. Hydrants are to be flushed;  
326 3. Hydrants are to be winterized;  
327 4. Hydrants are to be painted according to NFPA standards, which is different colors that  
328 denote what kind of pressure is needed so a responding firefighter will know.

329 Town Administrator Apple stated he a received a commitment on this date to do the painting  
330 of the hydrants as well as a commitment to sit down and come up with a definition of what  
331 “flushing” means and what “winterizing” means. He further stated a commitment was given  
332 to creating a new method in which maintenance records are sent to the town as current ones  
333 are unintelligible to a lay person which is causing part of the problem.

334 Town Administrator Apple stated if everything is in agreement the escrow payment could be  
335 released.

336 Henry Fuller, Water Commission stated that the town has heard all of these promises before;  
337 in 2006 they promised the same thing but have not followed through with that promise. He  
338 further stated in 2016 79 out of 150 hydrants were not winterized; 4 out of 150 were flushed.

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339 In 2015 53 out of 148 hydrants were not winterized, with one person responsible for  
340 completely the work.

341  
342 11.3 Discussion of CIP Administration Presentation  
343 Town Administrator Apple stated most of the items with respect to maintenance of facilities  
344 were going to be taken out of the Capital Reserve accounts so he would like to present to the  
345 Capital Improvement Plan committee only items such as a septic system for the Town Hall  
346 and maybe a roof on the Recycling Center.

347  
348 Town Administrator Apple stated more importantly is the fact the board has decided despite  
349 the ongoing issues with town facilities, they would take a year off so it is his intention not to  
350 present on major facilities projects or a Public Safety facility unless the board instructs him  
351 otherwise.

352  
353 Chair Maggiore indicated he hoped the Capital Improvements committee will show in their  
354 report something on infrastructure and buildings.

355  
356 Discussion ensued amongst the board members with all in agreement with Town  
357 Administrator Apple's plan.

358  
359 11.4 Petition and Pole License for Pole 49/2, Appledore Avenue  
360 **Motion by Selectwoman Kilgore to approve the petition and pole license for Pole 49/2.**  
361 **Seconded by Selectman Miller. Motion carries 3-0.**  
362

363 11.5 Discussion of Policy for Broadcasting and Posting Meetings on Ch. 22 and the Website  
364 Town Administrator Apple stated the library trustees were meeting in the town hall, and as  
365 he understood, Mr. Savastano was tasked somewhere else and arrived to the meeting a little  
366 late. He further stated Mr. Savastano had set up the meeting to begin recording at a time  
367 certain and the library trustees were not made aware of the automatic video recording, so  
368 they objected when they found out they had been recorded without being informed.

369  
370 Town Administrator Apple stated he was seeking guidance from the Select Board on  
371 whether or not they were comfortable with automatic recording, and were they comfortable  
372 with posting a sign at the town hall so people are informed they could be videotaped or audio

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373 recorded at any time. He further stated the trustees of the library were not in favor of the  
374 automatic recording, and that they would rather be told they are about to be recorded.  
375

376 Town Administrator Apple noted there was no unprofessionalism or inappropriate comments  
377 made.  
378

379 After much discussion the board agreed that going forward the Program Director or his  
380 designee should make an announcement that recording is about to begin; the Program  
381 Director or his designee shall turn on the sign that says "On Air;" and the board chair of the  
382 committee or commission shall announce to the public the meeting is being recorded.  
383

384 Town Administrator Apple stated he would draft the policy for the Select Board to sign.  
385

386 **Motion by Selectman Miller to a policy with the following three points:**

- 387 **1. The Program Director or his designee will make an announcement that recording**  
388 **is about to begin;**
- 389 **2. The Program Director or his designee shall turn on the sign that says "On Air;"**
- 390 **3. The board chair or presiding officer will announce to the public the meeting is**  
391 **being recorded.**

392 **Seconded by Selectwoman Kilgore. Motion carries 3-0.**

393 11.6 Approval of Appointment of William L. Adams, III as Part-Time Police Officer

394 **Motion by Selectwoman Kilgore to accept and approve the appointment of William L.**  
395 **Adams, III as a part time police officer and to welcome him back to the department.**  
396 **Seconded by Selectman Miller. Motion carries 3-0.**  
397

## 398 **12. Minutes of Prior Meetings**

399 12.1 Approval of July 10, 2017 Meeting Minutes

400 **Motion by Selectwoman Kilgore to accept the July 10, 2017 minutes as reported in the**  
401 **draft minutes. Seconded by Selectman Miller. Motion carries 3-0.**  
402  
403

404 12.2 Approval of July 24, 2017 Meeting Minutes

405 **Motion by Selectman Miller to approve the July 24, 2017 minutes as presented.**  
406 **Seconded by Selectwoman Kilgore. Motion carries 3-0.**  
407  
408

## 409 **13. Any Other Item that may legally come before the Board**

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410  
411 No items.

412  
413

414 **14. Second Public Comment Session**

415 See Item 8, above.

416 Laurel Pohl stated that any public meeting is capable of being recorded and that per New  
417 Hampshire law she could record the meeting without making an announcement. She agreed that  
418 having the chair of the committee or commission make the announcement as well as a sign on the  
419 wall follows the law.

420

421 **15. Adjournment**

422 Meeting adjourned at 9:17 PM.

423

424 Respectfully,  
425 Janet L. Facella

426

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