



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD AND JOINT MEETING WITH THE BUDGET COMMITTEE

NOTICE OF PUBLIC MEETING
MONDAY, AUGUST 23, 2021
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
6:00 O'CLOCK P.M.

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO JMAGGIORE@NORTHHAMPTON-NH.GOV AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. 6:00 P.M. Call to Order by the Chair and Pledge of Allegiance

2. 6:01 P.M. Joint Meeting with the Budget Committee

3. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

4. Consent Calendar

- 4.1 Payroll Manifest of August 12, 2021, in the amount of \$273,864.02
- 4.2 Payroll Manifest of August 21, 2021, in the amount of \$84,589.04
- 4.3 Accounts Payable Manifest of August 21, 2021, in the amount of \$1,282,929.05
- 4.4 Cemetery Deed

5. Correspondence

6. Committee Updates

- 6.1 Heritage Commission
- 6.2 Water Commission
- 6.3 Rails to Trails Committee
- 6.4 Budget Committee

7. **Public Hearing**
To consider the acceptance of unanticipated revenue in the amount of \$8,830 from the New Hampshire Department of Safety, Homeland Security and Emergency Management (HSEM) for the EOC Phone Upgrade project.
8. **Report of the Town Administrator**
9. **Items Left on the Table**
10. **New Business**
 - 10.1 2020 Assistance to Firefighters Grant – Chief Lajoie
11. **Minutes of Prior Meetings**
 - 11.1 Approval of Meeting Minutes of August 9, 2021
12. **Any Other Item that may legally come before the Board**
The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.
13. **Second Public Comment Session**
See Item 3, above
14. **Adjournment**

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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233 ATLANTIC AVENUE
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CONSENT CALENDAR

TOWN ADMINISTRATOR
MICHAEL TULLY

MTULLY@NORTHHAMPTON-NH.GOV



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C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: MICHAEL TULLY, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 08/23
DATE: 08/20/2021

The following actions are for the approval of the Select Board:

Consent Calendar

- 4.1 Payroll Manifest of August 12, 2021, in the amount of \$273,864.02
- 4.2 Payroll Manifest of August 21, 2021, in the amount of \$84,589.04
- 4.3 Accounts Payable Manifest of August 21, 2021, in the amount of \$1,282,929.05
- 4.4 Cemetery Deed

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CORRESPONDENCE

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COMMITTEE UPDATES

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

Michael J. Tully
Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
mtully@northhampton-nh.gov
Tel: (603) 964-8087
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT
AUGUST 23, 2021 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from August 10, 2021 through August 20, 2021

Finance

Finance has been running preliminary numbers regarding the FY21 budget. Currently we sit at a surplus of \$160k. The budget will stay open until September in order to pay invoices for goods and services purchased in the prior year. We anticipate the final number will be a surplus of approximately \$100k in the budget as well as additional monies from warrant articles that were planned for but not spent. These funds will fall to fund balance at that time.

Police

In the last two weeks the department has issued two tickets for unloading trucks on Route 1. One of the truck drivers also had a suspended driver's license.

Since July 1st, the department arrested seven people for operating under the influence of alcohol or drugs. The most recent motorcycle accident on Mill Road is also being investigated as involving alcohol impairment. These statistics are concerning and we want to remind everyone to drive responsibly as the summer season winds down and school traffic begins next week.

Fire

The fire department was informed by Senator Shaheen's office that the department was awarded yet another federal grant, the **2020 Assistance to Firefighters Grant** through FEMA. This is the second AFG grant the department has been awarded, the first was in 2016 (for SCBA and a gear extractor and gear dryer). There is an item in new business regarding the grant.

Facilities

Town Hall. Nothing new to report. Director Hubbard has contacted 5 painters for bids on the front of the Town Hall. We have received 2 bids so far in the \$3500 area. We will move forward soon with this project.

The Library. Nothing new to report. When the changeover to the new building occurs the Town will take over responsibility for the old Library building.

Stone Building. Nothing new to report. We experienced a leak in the roof of the building after the recent heavy rains. The leak has been repaired. Thank you to Steve Burns for his assistance on this project.

Town Office/Chevalier Building. The Building Committee has been chosen and the first meeting has been scheduled for August 24th at 5 pm in the Town Hall.

Recreation

The sprinkler system at Dearborn Park is scheduled for August 24th. The PASA roster is growing and trips are being scheduled for this fall. The before and after school programs will be returning to the school for the coming school year.

Projects

PFAS Investigation. StoneHill has requested that the presentation for PFAS be delayed. I have rescheduled it for the first meeting in September.

Beach Stickers. Nothing new to report. Beach sticker sales have slowed though there are still stickers available for residents who choose to purchase one.

Education Funding. Nothing new to report. We received our invoice for North Hampton's share of the Coalition Communities. It has been paid.

Telephone System/Communications. Nothing new to report. Deputy Cook received notification from the State of NH that we have been successful in securing grant funds for the new phone system. A public hearing will be scheduled and advertised to accept the funds and the system will be ordered.

Cell Tower. Work continues in the search for a suitable location for a cell tower. I will brief the Board when the issue requires action on their part.

Regionalization. Nothing new to report. Chief Lajoie and the Rye Fire Department have established new automatic response guidelines and are currently operating under those protocols. This involves the response of a Rye ladder truck to our community with an engine response to their community when required. These responses are handled through the mutual aid contract between the communities.

Coronavirus. Nothing new to report. Fire Department employees are discontinuing their efforts in the vaccine rollout phase. Vaccines will now be given by primary care providers for the remaining individuals that wish to receive them.

Walkway Project. I have contacted three companies for bids on the walkway. I have heard back from one and met him onsite to discuss the project. A bid will be received shortly. Director Hubbard is prepared to remove the pavement when we have a start date for the project.

Coakley Landfill Group. The next meeting has been scheduled for August 24th, I plan to attend.

Junkyard Closures and/or New Problems: We more complaints about vehicles unloading in the roadway on Route 1. The Police Department is investigating and issuing summonses. We will continue to monitor the situation.

Bandstand: Nothing new to report. Seacoast Tree Care held a tree pruning training class for their employees at the Town Common on June 11th, that day of labor was a donation to the Town. The work was finished on Friday June 25th.

Rails to Trails. Nothing new to report. The Rails to Trails meeting was postponed due to a lack of a quorum. I will post a new agenda when a new date is determined.

Public Works. The Department is currently doing roadside clean-up & mowing. Also, the Recycling Center is still looking to fill a part time position. Hours are Saturday and possibly 4 hours on Tuesday & Thursday

Philbrick Pond. The working group has scheduled the bid informational meeting for August 31st at 10 am. We have also scheduled the bid opening meeting for September 21st at 2 pm. The wetlands permit has been approved by NHDES and the cobble weir project is expected to occur this fall.

Document Management System. Nothing new to report. We were notified RPC is running a bit behind on the GIS mapping project due to a lack of personnel. We are now looking at an August or September finish date. We are currently looking into software upgrades that would enable us to offer online permitting as well as accept credit card payments. This type of system would be more efficient for residents as well as contractors.

Meeting Schedule: Our next regularly scheduled meeting is on September 13, 2021.

Jim Maggiore, Chair
James Sununu, Vice Chair
Jonathan Pinette



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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
THE SELECT BOARD**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Select Board will conduct a public hearing pursuant to RSA Chapter 31:95-b:

WHEN: August 23, 2021 at 7:00 p.m.;

WHERE: North Hampton Town Hall
231 Atlantic Avenue
North Hampton, New Hampshire 03862;

PURPOSE: To consider the unanticipated revenue in the amount of \$8,830.00 from the New Hampshire Department of Safety, Homeland Security and Emergency Management (HSEM) for the EOC Phone Upgrade project.

Janet Facella

From: Gannett Legals Public Notices 5 <ganlegpubnotices5@gannett.com>
Sent: Thursday, August 5, 2021 2:31 PM
To: Janet Facella
Subject: RE: 00529384 Notice of Public Hearing
Attachments: 00529384_00000030.pdf

Hi Janet,

Attached is a proof for your review. The ad is scheduled to run on August 6, 2021. The cost is \$134.60.

Thank you,

Derek Lindberg
Public Notice Representative



Office: 844-678-3462

From: Janet Facella <jfacella@northhampton-nh.gov>
Sent: Thursday, August 5, 2021 7:35 AM
To: Seacoast Legals <seacoastlegals@gannett.com>
Subject: 00529384 Notice of Public Hearing

Good morning,

Please post the attached notice in your next available edition.

Thank you.

Janet L. Facella

ADMINISTRATIVE ASSISTANT/HUMAN RESOURCES DIRECTOR
TOWN OF NORTH HAMPTON
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE 03862

603-964-8087 (P)
603-964-1514 (F)

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NEW HAMPSHIRE

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MICHAEL J. TULLY
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ITEMS LEFT ON THE TABLE

MICHAEL J. TULLY
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NEW BUSINESS

Janet Facella

From: Jason Lajoie
Sent: Friday, August 20, 2021 9:23 AM
To: Janet Facella
Subject: FW: Award Notification (Application Number: EMW-2020-FG-10077)

From: FEMA GO <no-reply@fema.dhs.gov>
Sent: Friday, August 13, 2021 7:08 AM
To: Mark Cook <mcook@northhampton-nh.gov>
Cc: Jason Lajoie <jlajoie@northhampton-nh.gov>; Ryan A. Cornwell <rcornwell@northhampton-nh.gov>
Subject: Award Notification (Application Number: EMW-2020-FG-10077)

Dear Mark ,

Congratulations! Your grant application submitted under the Grant Programs Directorate's Fiscal Year (FY) 2020 Assistance to Firefighters Grants has been approved for award.

Please use the FEMA GO system at <https://go.fema.gov> to accept or decline your award. Please note that you will have thirty (30) days from the date of this award notification to either accept or decline the award, and that the award must be accepted or declined by an Authorized Organization Representative (AOR) within the FEMA GO system. Instructions for registering within the system and becoming an AOR are available at <https://www.fema.gov/gmm-training-resources>.

Once you are in the system and made an AOR for your organization, your home page will be the first screen you see. You will see a section entitled My Grants. In this section, please select the award acceptance link for EMW-2020-FG-10077 under Fiscal Year (FY) 2020 Assistance to Firefighters Grants. View your award package and indicate your acceptance or declination of award. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

If you have questions on using the FEMA GO system, please reach out to the FEMA Enterprise Service Desk (1-877-585-3242). For programmatic questions about your grant, please reach out to the AFG Helpdesk (firegrants@fema.dhs.gov / 1-866-274-0960).

All recipients are required to comply with FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in [FEMA Policy \(FP\) 108-023-1, Environmental Planning and Historic Preservation Policy Guidance](#).

Sincerely,

Grants Management Branch

Assistance to Firefighters Grants

Department of Homeland Security / FEMA

Janet Facella

From: Jason Lajoie
Sent: Friday, August 20, 2021 9:23 AM
To: Janet Facella
Subject: FW: Assistance to Firefighters Grant - EHP REQUIRED
Attachments: FY 2020 AFG REFERENCE DOCUMENT.docx; FY20 AFG GRANT FILE GUIDE.pdf; EHP - Article 42.docx; GPD EHP Screening Form FEMA Form FF-207-FY-21-100.pdf

From: Parr, David <David.Parr@fema.dhs.gov>

Sent: Monday, August 16, 2021 11:24 AM

To: donald.king@newbritainct.gov; mwaters@ci.new-london.ct.us; raul.ortiz@newbritainct.gov; mtetreault@town.northwood.nh.us; aschaub@town.northwood.nh.us; ktuthill@narragansetttri.gov; ktuthill@gmail.com; fpulsifer@barnstablefire.org; khickey@barnstablefire.org; Chief Sorrows <Chief@carlislefdma.org>; msvatek@carlislefdma.org; bdunton@hotmail.com; wnightingale@easton.ma.us; jcarroll@easton.ma.us; jalexander@easton.ma.us; christopher.dunlay@gmail.com; Brian Borneman <BBorneman@town.pepperell.ma.us>; garcher@swampscottma.gov; rmendes@swampscottma.gov; tcollins@truro-ma.gov; tbrazil@truro-ma.gov; mculver@townofwestspringfield.org; wflaherty@townofwestspringfield.org; slaflamme@gorham.me.us; kfickett@gorham.me.us; firechief@gilmantonnh.org; gfddeputy@gilmantonnh.org; Mark Cook <mcook@northhampton-nh.gov>; Jason Lajoie <jlajoie@northhampton-nh.gov>; Patenaude, Bernard Chief <bpatenaude@eastgreenwichri.com>; jchoquette@eastgreenwichri.com

Cc: R1 Grants Program Branch <R1-GrantsProgram-Branch@fema.dhs.gov>; bbrown@town.dennis.ma.us

Subject: Assistance to Firefighters Grant - EHP REQUIRED

FEMA REGION 1 – BOSTON, MASSACHUSETTS

Dear Grantee:

Congratulations on your 2020 Assistance to Firefighters Grant (AFG) award. We are **Dave Parr, Lance Harbour, and Chris Babcock** and we are the FEMA Region 1 Fire Program Specialists located in Boston, MA. We are here to serve as your primary point of contact for the AFG Program. Our goal is to work with you towards the successful completion of your grant award.

As you may already know, you will manage your 2020 grant and all future AFG, SAFER, and Fire Prevention grants in the new FEMA GO grant system. If you need assistance with FEMA GO, please contact us at the phone numbers below.

Please note that your grant award requires you to complete and submit an Environmental and Historic Preservation Screening Form, and to receive APPROVAL of your EHP form from FEMA prior to proceeding. We have attached the EHP form and we will be following up with you shortly on this important aspect of your grant awarded project.

For your benefit, we will be conducting post-award orientation sessions via a Zoom meeting for all 2020 AFG recipients. **(Each session will cover the same information.)** This orientation is to provide you with an understanding of your roles and responsibilities during the grant's two-year period of performance.

IT IS IMPORTANT THAT SOMONE FROM YOUR ORGANIZATION ATTEND ONE OF THESE POST AWARD ORIENTATION SESSIONS

We plan on conducting a post-award orientation Zoom meetings on the following dates:

| Date | Time | Meeting Information (same for all meetings) |
|----------------------------------|---------------------|---|
| Tuesday, August 17, 2021 | 2:00 PM EST | https://fema.zoomgov.com/j/1601435130 Meeting ID: 160 143 5130; Passcode: 447847 Dial In: 1-646-828-7666 |
| Thursday, August 19, 2021 | 2:00 PM EST | |
| Friday, August 20, 2021 | 10:00 AM EST | |

WE WILL BE PRESENTING THIS PROGRAM OVER THE NEXT SEVERAL WEEKS AS MORE GRANTS ARE AWARDED.

Congratulations again on securing this highly competitive award. We look forward to working with you throughout your grant process.

Dave Parr

(202) 510-8990 - cell

david.parr@fema.dhs.gov

Lance Harbour

(603) 504-4839 – cell

lance.harbour@fema.dhs.gov

Chris Babcock

202-710-3748

christopher.babcock@fema.dhs.gov



FEMA

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MINUTES OF PRIOR MEETINGS