



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD JOINT MEETING WITH THE BUDGET COMMITTEE

NOTICE OF PUBLIC MEETING
MONDAY, AUGUST 14, 2023

NORTH HAMPTON TOWN OFFICES
NON-PUBLIC SESSION
237A ATLANTIC AVENUE
6:00 O'CLOCK P.M.

NORTH HAMPTON TOWN HALL
REGULAR SESSION
231 ATLANTIC AVENUE
7:00 O'CLOCK P.M.

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO JPINETTE@NORTHHAMPTON-NH.GOV AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. Call to Order By Chair
2. Non-Public Session Pursuant to RSA 91-A:3 II (a)
3. Return to Public Session and Pledge of Allegiance
4. Joint Meeting with the Budget Committee

5. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

6. Consent Calendar

- 6.1 Payroll Manifest of July 27, 2023, in the amount of \$86,707.06
- 6.2 Payroll Manifest of August 3, 2023, in the amount of \$82,488.31
- 6.3 Accounts Payable Manifest of July 20, 2023, in the \$2,163,023.86
- 6.4 Accounts Payable Manifest of August 3, 2023, in the amount of \$288,136.59
- 6.5 Cemetery Deed

7. **Correspondence**

7.1 Correspondence from State of NH DOT

8. **Committee Update**

8.1 Heritage Commission

8.2 Water Commission

8.3 Rails to Trails Committee

8.4 Budget Committee

8.5 Capital Improvements Committee

9. **Report of the Town Administrator**

10. **Items Left on the Table**

11. **New Business**

11.1 Swearing in of Police Chief Robert C. LaBarge, Jr.

11.2 Acceptance of Police Department Traffic Safety Grant

11.3 Building Update

12. **Minutes of Prior Meetings**

12.1 Approval of Minutes of Regular Meeting of July 24, 2023

12.2 Approval of Minutes of Non-Public Session of July 24, 2023

13. **Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

14. **Second Public Comment Session**

See Item 5, above

15. **Adjournment**

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
237A ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CONSENT CALENDAR

TOWN ADMINISTRATOR
MICHAEL TULLY

MTULLY@NORTHHAMPTON-NH.GOV



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: MICHAEL TULLY, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 08/14/2023
DATE: 08/11/2023

The following actions are for the approval of the Select Board:

Consent Calendar

- 6.1 Payroll Manifest of July 27, 2023, in the amount of \$86,707.06
- 6.2 Payroll Manifest of August 3, 2023, in the amount of \$82,488.31
- 6.3 Accounts Payable Manifest of July 20, 2023, in the \$2,163,023.86
- 6.4 Accounts Payable Manifest of August 3, 2023, in the amount of \$288,136.59
- 6.5 Cemetery Deed

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
237A ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CORRESPONDENCE

Janet Facella

From: Michael Tully
Sent: Monday, August 7, 2023 12:48 PM
To: Janet Facella
Subject: Fwd: NHDOT Grant application letter of support
Attachments: Seawall Segments.JPG; Executive Summary - NH 1A PROTECT Grant.docx; PROTECT GRANT NH 1A Letter of Support.docx

For the next agenda.

Sent via the Samsung Galaxy S23 5G, an AT&T 5G smartphone

Get [Outlook for Android](#)

From: Reynolds, Tobey <Tobey.L.Reynolds@dot.nh.gov>
Sent: Monday, August 7, 2023 11:53:06 AM
To: Michael Tully <mtully@northhampton-nh.gov>
Subject: NHDOT Grant application letter of support

Hi Mr. Tully

The NH Department of Transportation is applying for \$20 million in funding under the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program. I am reaching out to request the Town of North Hampton's support for the Department's PROTECT Grant application.

The Department plans a series of projects to redesign and reconstruct the seawall along Route 1A in the seacoast. The roadway provides vital access to the state's beaches and also serves as the emergency evacuation route for the towns of North Hampton and Rye for coastal storms and the Seabrook Nuclear Power Plant. The grant funds would be used on the first project for sections of the seawall from North Hampton to Rye, shown on the attached map as #7, #10 and #13.

The overall cost of this first project cost is \$25.3 million and the requested grant funds represent approximately 80% of the overall project costs. The project will redesign and reconstruct the seawall to better address coastal storm conditions, minimize hazards, and lessen road closures and costly post-storm clean-up borne by the State and municipalities.

I am attaching a draft Letter of Support, the draft Executive Summary, and a project map. Provided the Town of North Hampton is willing to support this request, after any revisions/edits, the Letter of Support should be sent to NHDOT to be included as part of the application package by the application deadline of **August 18, 2023**. This can be mailed to 7 Hazen Drive, PO Box 483, room 190, Concord, NH 03302-0483 or emailed to me.

Thank you for your time and consideration.

Tobey Reynolds
NHDOT
Assistant Director of Project Development
603-271-7419

Executive Summary: New Hampshire Route 1A PROTECT Discretionary Grant Program Application August 2023

New Hampshire State Route 1A (NH Rt 1A) is a coastal roadway along the Atlantic Ocean maintained by the New Hampshire Department of Transportation (NHDOT). The 2016 NH Coastal Risk and Hazards Commission's report, *Preparing New Hampshire for Projected Storm Surge, Sea-Level Rise, and Extreme Precipitation*, identified the roadway as "the transportation asset most vulnerable to coastal flooding and disruption from sea-level rise" and "highly vulnerable...to storms."

Between North Hampton and Rye, stone revetments and mortar rubble masonry walls (MRM walls) separate the roadway from the ocean. Given the proximity to the ocean, the roadway is susceptible during nor'easter coastal storms. Storm surge, waves and wave overtopping contribute to roadway flooding and cause structural damage to the MRM walls and dislodge revetment stone into the roadway. NHDOT monitors the roadway during storms, implementing road closures until flood waters recede and maintenance crews clear the roadway of revetment stone.

As the frequency and intensity of coastal storms increase and sea levels rise, the vulnerability of NH Rt 1A and the communities the roadway serves also increase. With its role for first responder response and as an emergency evacuation route for both coastal storms and Seabrook Nuclear Power Station, the resilience of NH Rt 1A is vital to the state's communities.

During the series of nor'easters in March 2018, the MRM walls and revetments sustained significant damage. Through a planning study, conceptual repairs and improvements were identified for the revetments which incorporate measures to reduce storm-related road closures and NHDOT's post-storm clean-up efforts. NHDOT is currently engaging an engineering consultant for the design of repairs and resilience mitigation measures and to obtain the necessary regulatory environmental approvals and permits. The overall project covers approximately 3.2 miles between North Hampton and Rye and is subdivided into 14 sections: five MRM wall repair sections and nine stone revetment repair sections. The intent is for the 14 sections to be grouped into five construction contracts over five years, upon securing regulatory approvals.

One of the first revetment priority projects includes three revetment reconstruction sections totaling approximately 0.6 miles near the town line between North Hampton and Rye in the areas of Fox Hill Point and Rye Ledge. The project will mitigate wave overtopping impacts, improve revetment stone stability, and reduce post-storm clean-up by reconstructing with engineered revetments that are designed for the specific coastal exposures and wave conditions at each site, and incorporate sea level rise considerations.

It is for this initial priority construction project that NHDOT is applying for funding from the Department of Transportation's (DOT) Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program under the At-Risk Coastal Infrastructure category. NHDOT is applying for approximately \$20 million, which represents approximately 80% of the total estimated construction costs for this priority project.

Northern End of Sewall
Strick about 1000 ft North of
Main Road (Approximate (Rte 1A
and just South of 2nd Pond)

SECTION 7
S.R.

SECTION 8
M.R.M.

SECTION 9
M.R.M.

SECTION 10
S.R.

SECTION 11
M.R.M.

SECTION 12
M.R.M.

SECTION 13
S.R.

SECTION 14
M.R.M.

NORTH
HAMPTON

Approximate Overall Length
is 0.688 miles or 3.500000mi

Approximate Center of Sewall
Strick



MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
237A ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

COMMITTEE UPDATES

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
237A ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
237A ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

ITEMS LEFT ON THE TABLE

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
237A ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

NEW BUSINESS

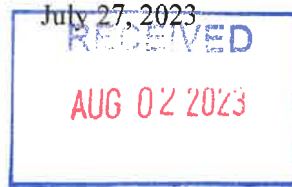


THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

Jonathan Pinette, Chair of Selectboard
Town of North Hampton
237a Atlantic Avenue
North Hampton, NH 03862



David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

**Re: North Hampton Highway Block Grant Aid – in Accordance with RSA 235:23
Payment for Maintenance, Construction and Reconstruction of Class IV and V Highways**

Dear Mr. Pinette:

The following is notification of State Highway Block Grant Aid available to your town in State Fiscal Year 2024 (July 1, 2023 thru June 30, 2024) based on estimated revenues through June 30, 2023. The Block Grant Aid payment includes highway revenue from Senate Bill (SB) 367 that was effective July 1, 2014. The total could possibly change based on final audited State Fiscal Year 2023 revenues. The resulting adjustment will be reflected in the April payment. Funding is anticipated to be available upon the availability and continued appropriation of funds in the future operating budget.

State Highway Block Grant Aid anticipated to be available to the Town of North Hampton during Fiscal Year 2024 (July 1, 2023 to June 30, 2024) is as follows:

July 2023 Actual Payment:	\$30,538.72
October 2023 Actual Payment:	\$30,538.72
January 2024 Actual Payment:	\$20,359.15
April 2024 Estimated Payment:	\$20,359.14

TOTAL FOR FY 2024: \$101,795.73

In generalized terms and in accordance with statutory provisions for distribution of Apportionment “A” and SB 367 funds, a disbursement is made of approximately \$1,463 for each mile of Class IV and Class V highway inventoried by each municipality and approximately \$13 for each person residing in a municipality based on the state planning estimate of population. Apportionment “B” is distributed this year to 14 small towns under a somewhat more complicated formula as specified in RSA 235:23, which recognizes the economics of maintaining their Class V highway mileage when considered in relationship to their equalized valuation tax base.

Please contact us at 271-3344 if you have any questions.

Sincerely,

C. R. Willeke

C. R. Willeke, PE
Municipal Highways Engineer
Bureau of Planning and Community Assistance

CRW/dmp

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
237A ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

MINUTES OF PRIOR MEETINGS



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD MEETING

JULY 24, 2023 7:00 PM

NORTH HAMPTON TOWN HALL

DRAFT MINUTES

SELECT BOARD MEMBERS PRESENT: Chairman Jonathan Pinette, Vice-Chairman James Sununu, Selectman James Maggiore

ALSO PRESENT: Town Administrator Michael Tully. Public Works Director John Hubbard

Chairman Pinette welcomed everyone to the Select Board Regular Meeting of July 24, 2023 and called the meeting to order at 7:05 pm, followed by the Pledge of Allegiance; coming from a Non-Public Session.

Motion: To seal the Minutes of the Non-Public Session of July 24, 2023.

Motioned: Selectman Maggiore

Seconded: Vice-Chair Sununu

Vote: Motion approved 3-0

First Public Comment Session

Phone: 603-758-1447

No Public Comments.

Consent Calendar

5.1 Payroll Manifest of July 13, 2023 in the amount of \$281,092.06

5.2 Payroll Manifest of July 20, 2023 in the amount of \$84,920.53

5.3 Accounts Payable Manifest of July 6, 2023 in the amount of \$739,917.95

Motion: To approve Consent Calendar items 5.1 – 5.3 as presented.

Motioned: Selectman Maggiore

Disclaimer –*These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

39 **Seconded:** Vice-Chair Sununu
40 **Vote:** Motion approved 3-0

41
42 Town Administrator Tully said there have been lots of questions about the Revaluation and the
43 percentages given, and he is telling people taxes will go down but the amount will not be known until the
44 rate is set in the fall from an equation based on the Budget.

45
46 **Correspondence** – None

47
48 **Committee Updates**

49 Selectman Maggiore said the *Heritage Commission* met with DOT in 2019 about the proposed
50 construction of the Route 1 Bridge at Drake Hill and decided the concrete railing there is historic. DOT
51 agreed to pay to set up a Pocket Park on the Rail Trail to display the section of railing and provide literature
52 describing it. The Heritage Commission decided the best place for the concrete railing was at the Town
53 Offices with literature still provided by DOT. *Water Commission* has not met.

54
55 Vice-Chair Sununu said *Rails to Trails Committee* has not met; no update from *Budget Committee*.

56
57 Chairman Pinette said *CIP Committee* met last week with presentations by the Town and DPW.

58
59 **Report of the Town Administrator**

60 Period July 11 – July 21, 2023: Finance: FY2023 has ended with books closing in August; Police: Ryan
61 Stephens receiving initial training before going to Police Academy, Officers Spence and Tuttle halfway
62 through field training, Chief search almost complete with August start date; Fire presented long-term
63 Capital Plan to CIP, will continue apparatus purchases without further tax impact on residents; need to
64 remove equipment from Engine 2 and auction off for parts, need motion:

65
66 **Motion:** To authorize the Town Administrator to move forward with disposal of Engine 2.

67 **Motioned:** Vice-Chair Sununu

68 **Seconded:** Selectman Maggiore

69 **Vote:** Motion approved 3-0

70
71 Recreation: Summer Camp continues, Old Home Day kickoff August 11 at Centennial Hall with Fireworks
72 August 12; Golf Tournament at Sagamore August 13; Reval complete; Energy Committee to discuss
73 Community Aggregate Power; Cell Tower application submitted for rear lot on Mill Road.

74
75 **Items Left on the Table**

76
77 **NEW BUSINESS**

78
79 **10.1 Discussion of Energy Committee Nominees**

80 Vice-Chair Sununu said the Board decided to enter into an agreement with Colonial Power Group to work
81 with them to recommend a program for the Town, set up an Energy Aggregate Committee, and put
82 together a Warrant Article for the ballot next March then ask the Town to approve the concept of entering
83 into an Energy Aggregate Program. If/When Warrant passes would bring forward a specific program that
84 would alter the default electrical services from Eversource to a third party with favorable rates; Town will
85 have a lot of flexibility with this.

86
87 Vice-Chair Sununu said as first step an Energy Aggregate Committee needs to be set up; 7 applicants for
88 4 positions and 1 Select Board Representative. After discussion the Board agreed to nominate: Allyson
89 Ryder, Victor Ribeiro, Matt Wynn, and Jay Chabot; other applicants already serve on other committees.

90
91 **Motion:** To nominate as a slate of candidates for the *Energy Committee*: Allyson Ryder, Victor Ribeiro,
92 Matt Wynn, and Jay Chabot.

93 **Motioned:** Vice-Chair Sununu

94 **Seconded:** Selectman Maggiore

95 **Vote:** Motion approved 3-0

96

97 **Motion:** To nominate James Sununu to serve as Select Board Representative to the *Energy Committee*.

98 **Motioned:** Selectman Maggiore

99 **Seconded:** Chairman Pinette

100 **Vote:** Motion approved 3-0

101

102 **10.2 Building Update**

103 Clerk of the Works Marc Jobin said electrical and plumbing continue inside the building, drywall started
104 on first floor of 2-story section; will move upstairs and then into Apparatus Bay in coming weeks; poured
105 some concrete pads in entrances, installing bollards, then working on leach field in back and bringing up
106 parking with pavement by early August. They are 52% of the way through the Budget and remain under
107 budget; still on track for late November completion then working on moving schedule. Mr. Jobin said he
108 speaks with the Chiefs regularly and they sometimes meet weekly on site.

109

110 **10.3 Discussion of North Road Speed and Lighting Complaints**

111 Town Administrator Tully said the Board received correspondence at the last meeting regarding speeding
112 on North Road and lighting and asked for direction. Vice-Chair Sununu said DOT or State Police have a lot
113 of data about what methods are effective for slowing traffic and said adding lighting may have the
114 opposite effect. Town Administrator Tully said he could reach out to DOT District 6 Engineer Brian Schutt.
115 Chairman Pinette suggested also bringing this up to the new Police Chief.

116

117 **10.4 Discussion of Town Server Replacement**

118 Town Administrator Tully said the Town Server is getting older and he has been working with PCG but did
119 not want to replace it before the move, and said he was notified that recently-modified software will no
120 longer be serviced after September. The cost will be in the range of \$40,000 and there is \$50,000 in the IT
121 Capital Account; the account is funded by Channel 22 monies coming in; generally \$30,000/year and spend
122 just over \$20,000. He said this was brought to CIP and asked permission of the Board to move forward
123 with the project.

124

125 **Motion:** To authorize the Town Administrator to move forward with the plan for server replacement.

126 **Motioned:** Vice-Chair Sununu

127 **Seconded:** Selectman Maggiore

128 **Vote:** Motion approved 3-0

129

130 **10.5 Discussion of Ongoing Paving Projects**

131 Director of Public Works John Hubbard said a section of North Road was overlaid and will be reclaimed
132 once the State is done with their move of the intersection, then work from there to the Rye line; replace
133 some drainage then reclaim and redo that road; already finished Park Circle except for shoulder work;

134 from there to Highlander skimmed and overlaid plus shoulders. Reclaimed a section of Woodknoll with
135 overlay in spring; all of Juniper and all of Woodridge paving completed except a few drainage aprons;
136 based and topped.

137

138 Director Hubbard said he is getting down on funds with cost of paving and fuel driving up prices industry-
139 wide, making it more and more difficult to hold to the plan. Going for more funding through CIP for next
140 6 years with 2 more years in 15-year plan. Almost to point where reclamation will be less frequent with
141 mostly overlays. Another project was changing intersection of Fern Road and Route 1; plan to Board and
142 public this fall; will need DOT approval and plan is already paid for.

143

144 Director Hubbard said the pavement on Woodknoll is in good shape and drainage well-established; during
145 reclamation must restore all drainage including roadsides and curbing which would cost the Town \$40,000
146 for that section which it does not really need. Chairman Pinette said Director Hubbard is on top of the
147 roads in North Hampton as far as paving compared to other towns; Director Hubbard said that is because
148 the public supports the program. Town Administrator Tully thanked the Highway Department and Director
149 Hubbard for grading and smoothing the handicap ramp at the beach.

150

151 **MINUTES OF PRIOR MEETINGS**

152

153 **11.1 Approval of Minutes of Regular Meeting of June 10, 2023**

154 Vice-Chair Sununu pointed out a name correction was needed on the last page; Selectman Maggiore said
155 the name should be Scott Myers.

156

157 **Motion:** To approve the Regular Meeting Minutes of July 10, 2023 as amended.

158 **Motioned:** Selectman Maggiore

159 **Seconded:** Vice-Chair Sununu

160 **Vote:** Motion approved 3-0

161 **11.2 Approval of Minutes of Non-Public Session of July 10, 2023**

162 **Motion:** To approve the Minutes of the Non-Public Session of July 10, 2023.

163 **Motioned:** Selectman Maggiore

164 **Seconded:** Vice-Chair Sununu

165 **Vote:** Motion approved 3-0

166

167 **Any Other Item that may legally come before the Board**

168

169 **Second Public Comment Session**

170 *Phone: 603-758-1447*

171 **Amy Bucklin Faley** of 3 North Road thanked Director Hubbard for everything he does and said he promptly
172 addressed her concerns on North Road; she said speeds there are not new and speeding signs do nothing
173 to slow traffic, only the presence of a Police Officer. She said she does not know how to make people care
174 and follow the rules. She said she also takes care of elders and thanked Director Hubbard for his work on
175 the beach ramp; she said elders need to be able to do the things other people are enjoying. She said she
176 sees more hope and unity in the town and thinks things are moving in the right direction.

177

178 **Next Regular Meeting:** August 14, 2023

179

180

181 **ADJOURNMENT**

182

183 Chairman Pinette adjourned the meeting at 7:58 pm.

184

185 Respectfully submitted,

186 Patricia Denmark, Recording Secretary

DRAFT