



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD

NOTICE OF PUBLIC MEETING  
MONDAY, JUNE 12, 2023

NORTH HAMPTON TOWN OFFICES  
NON-PUBLIC SESSION  
237A ATLANTIC AVENUE  
6:30 O'CLOCK P.M.

NORTH HAMPTON TOWN HALL  
REGULAR SESSION  
231 ATLANTIC AVENUE  
7:00 O'CLOCK P.M.

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO [JPINETTE@NORTHHAMPTON-NH.GOV](mailto:JPINETTE@NORTHHAMPTON-NH.GOV) AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. Call to Order By Chair

2. Non-Public Session Pursuant to RSA 91-A:3 II (b)

3. Return to Public Session and Pledge of Allegiance

4. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

5. Consent Calendar

5.1 Payroll Manifest of June 1, 2023, in the amount of \$100,956.29

5.2 Payroll Manifest of June 8, 2023, in the amount of \$205,304.05

5.3 Accounts Payable Manifest of May 25, 2023, in the amount of \$1,833,057.19

5.4 Accounts Payable Manifest of June 8, 2023, in the amount of \$228,479.26

5.5 Abatement Applications

5.6 Notice of Intent to Cut Wood or Timber

**6. Correspondence**

**7. Committee Update**

- 7.1 Heritage Commission
- 7.2 Water Commission
- 7.3 Rails to Trails Committee
- 7.4 Budget Committee
- 7.5 Capital Improvements Committee

**8. Report of the Town Administrator**

**9. Items Left on the Table**

**10. New Business**

- 10.1 Discussion of Police Department and Department of Public Works Negotiations
- 10.2 Discussion of Rail Trail
- 10.3 Building Project Update
- 10.4 Discussion and Update on Police Chief Process

**11. Minutes of Prior Meetings**

- 11.1 Approval of Minutes of Regular Meeting of May 22, 2023

**12. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

**13. Second Public Comment Session**

See Item 4, above

**14. Adjournment**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**CORRESPONDENCE**

MICHAEL J. TULLY  
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**COMMITTEE UPDATES**

MICHAEL J. TULLY  
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**REPORT OF THE TOWN ADMINISTRATOR**

**Michael J. Tully**  
**Town Administrator**

Municipal Offices  
233 Atlantic Avenue  
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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
**OFFICE of the TOWN ADMINISTRATOR**

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**TOWN ADMINISTRATOR'S REPORT**  
**JUNE 12, 2023 SELECT BOARD MEETING**

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**REPORTING PERIOD**

The reporting period is from May 23, 2023 through June 9, 2023

**Finance**

Financially we are running at 7% of the budget remaining with 3 weeks remaining in the fiscal year.

**Police**

The department has given two conditional offers of employment and the backgrounds are currently being completed. A third conditional offer was revoked after issues with the background surfaced.

Dylan Spence graduates from the Police Academy on June 16<sup>th</sup> and will begin his field training.

**Fire**

The Fire Department is running a process to fill a Firefighter position which will become vacant the first week of July. They are also planning for a process for the position of Deputy Fire Chief.

Working within our mutual aid agreement residents may see a Rochester Fire Engine running in Town. Rochester Fire Department was in need of storage space for the Engine which they lacked and we have an open bay and the need for an Engine with the recent retirement of Engine

2. Firefighters will store and utilize the piece in our community until our new Engine arrives next July.

### **Facilities**

*Town Hall.* Nothing new to report. The handicap ramp is still accessible on the rear of the building. Residents can drive to the rear of the building by the ramp for access. I asked Ricci Construction to create a ramp from the dirt to the pavement and that has been completed.

*New Town Office/Fire/Police Buildings.* There is an Item on the agenda for a building update.

*Stone Building.* Nothing new to report. Mr. Schnitzler completed the re-screening of the front doors as well as the repairs to the eye brow windows. The next project will be a small repair to damaged trim on the west side of the building which will probably occur this fall.

### **Recreation**

The Rec department is currently working on organizing a golf tournament fund raiser, more details to come in the future.

We will be hosting our first Family Fun night on June 23<sup>rd</sup> at Dearborn Park.

Old Home Days plans (Second Saturday in August) will include a fun 5k this year.

There are still positions open for summer camp. Contact Director Manzi or register on Rec Desk through our website if interested.

Senior coffee is scheduled for Thursday mornings, 10am at the Rec

### **Highway**

Hazardous waste day has been tentatively scheduled for September 16<sup>th</sup> at the Brentwood Highway Department. More info will be released when a definite date has been determined.

Currently Highway employees are finishing up shoulder work. Roadwork will start in July, Director Hubbard will notify affected residents as well as hold neighborhood meetings to answer questions. The roads involved are Woodridge, Juniper, Woodknoll, Highlander and North Road East.

## Projects

*Route 1 Culvert.* Nothing new to report. The culvert had a difficult time keeping up with the 2 inches of rain received last weekend. I was in touch with District 6 and monitoring the issue. The water backed up on area properties and took approximately 36 hours to recede.

*PFAS Investigation.* In preparing plans for the project it was discovered that the existing easement may not permit a water line. Currently that is being researched and a construction easement will be created if required.

*Police/Highway/Fire Negotiations.* There is an item on the agenda to discuss Police negotiations. A request to negotiate with the Firefighter's Union was received and we are awaiting a meeting to be scheduled.

*Philbrick Pond.* Nothing new to report. I have been working with the Conservation Commission and the Nature Conservancy in applying for a grant to increase the health of the Marsh. I will keep the Board updated on the results.

*Revaluation.* Currently MRI is in a final review stage. I will be scheduling them for a presentation in front of the Board when the work is completed.

*Community Power Aggregation.* Nothing new to report. The Board met with representatives from Freedom Energy in researching an aggregation program to save residents on electricity bills in the future. I am working with them to move the process forward with the goal of a warrant article this fall.

*Cell Tower.* Nothing new to report.

*Walkway Project.* Nothing new to report. I met with Lauri Etela and Ricci to go over the plan for the walkway. We may be able to get it completed with other stonework this summer.

*Coakley Landfill Group.* There was no May meeting held. I am awaiting an agenda for a June meeting.

*Junkyard Closures and/or New Problems:* Nothing new to report.

*Floodplain Regulations Grant.* Nothing new to report. We have received a \$12k grant to update floodplain regulations in our community. The grant has no required match and the project will be completed with no cost to the tax payers.

*Rails to Trails.* There is an item on the agenda to discuss the Rail Trail.

*Route 95 Exit 2 Bridge.* Nothing new to report. This project has started and will be running until November. The detour over 111 and 151 will be utilized for approximately 6 nights between now and November from 9pm to 5am while lane changes are happening during the project. The signs will be covered when not being utilized.



*Meeting Schedule:* The board's next meeting is scheduled for June 26th.

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
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**ITEMS LEFT ON THE TABLE**

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
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**NEW BUSINESS**

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**MINUTES OF PRIOR MEETINGS**



1  
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **MAY 22, 2023 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7  
8 **SELECT BOARD MEMBERS PRESENT:** Chairman Jonathan Pinette, Vice-Chairman James Sununu, Selectman  
9 James Maggiore

10 **ALSO PRESENT:** Town Administrator Michael Tully, Fire Chief Jason Lajoie, Recreation Director Joe Manzi  
11

12 Chairman Pinette welcomed everyone to the Select Board Regular Meeting of May 22, 2023 and called  
13 the meeting to order at 7:03 pm, followed by the Pledge of Allegiance.

14  
15 **First Public Comment Session**

16  
17 **Janet Larsen** of 121 Post Road said in a March 6<sup>th</sup> email to Mr. Tully she offered to chair a Citizens'  
18 Committee to brainstorm ideas for a Cell Tower and asked for an update. Chairman Pinette said the Board  
19 is currently still in the process and there is nothing to add to previous comments; Town Administrator  
20 Tully said they are still expecting that to come sometime soon.

21  
22 **Consent Calendar**

- 23 3.1 Payroll Manifest of May 11, 2023 in the amount of \$78,289.05  
24 3.2 Payroll Manifest of May 18, 2023 in the amount of \$72,334.77  
25 3.3 Accounts Payable Manifest of May 11, 2023 in the amount \$81,875.36  
26 3.4 Cemetery Deeds

27  
28 **Motion:** To approve the Consent Calendar as presented.

29 **Motioned:** Vice-Chair Sununu

30 **Seconded:** Selectman Maggiore

31 **Vote:** Motion approved 3-0  
32  
33

34 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
35 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***  
36

37 *A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a*  
38 *DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North*  
39 *Hampton, New Hampshire 03862.*

40

41 **Correspondence**

42 From Commander Berk Bennett, Jr of Hamptons American Legion Post 35: Chairman Pinette read the  
43 correspondence in full; invitation to Town Administrator and Select Board to attend the rededication of  
44 “The Lady of the Sea” marine memorial, Saturday, June 3, 2023 at 8:00 am at the Marine Memorial on  
45 Hampton Beach; ceremony to honor New Hampshire Sailors: RD2 Ronald Thibodeau and QM3 Gary Vigue,  
46 lost at sea in June 1969 on the USS Frank E. Evans.

47

48 **Committee Updates**

49 Selectman Maggiore said the *Heritage Commission* will have an update later on in the agenda; no update  
50 from the *Water Commission*.

51

52 Vice-Chair Sununu said *Rails to Trails* has not met; *Budget Committee* met last Monday and appointed  
53 new member Andrew Raucci, presented Economic Review about economy and things facing the Town  
54 moving into budget season; also discussed Public Safety wages and wages in general facing municipalities.

55

56 **Public Hearing**

57 To Consider the Discretionary Barn Easement Application of Tax Map 001, Lot 120, 48 Ocean Boulevard;  
58 Owner: LBH LLC

59 Chairman Donna Etela read the Heritage Commission Memo in full stating that 6 members of the Heritage  
60 Commission visited the site at 48 Ocean Boulevard and inspected and considered conditions the  
61 Commission may recommend for a preservation easement at 75% reduction of assessment: (1) Scenic  
62 Enjoyment from a public way; (2) Structure is historically important: Barn lies in Village District of Little  
63 Boars Head on National Registry of Historic Places; (3) Structure’s physical or aesthetic features contribute  
64 to historic or cultural integrity of a property on the National Registry of Historic Places.

65

66 Ms. Etela said the Barn/Carriage House at 48 Ocean Boulevard fits all three of the above requirements  
67 and the property owners are committed to restoring the 1650 sq ft structure and maintaining its historic  
68 features. Repairs are in progress now and additional work is planned for 2024 with anticipated costs of  
69 \$50,000 plus maintenance expenses. Ms. Etela stated that in the opinion of The North Hampton Heritage  
70 Commission the structure will continue to contribute to the Historic District.

71

72 Selectman Maggiore said the structure is amazing inside and restoration will be significant; he said the  
73 relief is reasonable and he fully supports it.

74

75 *Chairman Pinette opened the Public Hearing at 7:20 pm.*

76

77 **Joan Ganotis**, Chairman of the Agricultural Commission, said the AG Commission fully supports the  
78 granting of the preservation easement provided by RSA 79-D to help save old North Hampton barns. She  
79 said the Bell-Sullivan property at 48 Ocean Boulevard is an 1896 Carriage Barn in excellent condition and  
80 well maintained and was confident the owners would provide exemplary repairs to the water damage.

81

82 *Chairman Pinette closed the Public Hearing at 7:22 pm.*

83

84 Vice-Chair Sununu said a memo was received from Town Assessor Scott Marsh confirming the application  
85 meets all requirements under the statute and saw no reason the Board should not approve it.

86

87 **Motion:** Move that for the Barn/Carriage House located at 48 Ocean Boulevard, Tax Map 001, Lot 120,  
88 the Select Board grant the preservation easement at full 75% reduction to the square footage of the  
89 structure resulting in an easement of \$540 to taxes.

90 **Motioned:** Selectman Maggiore

91 **Seconded:** Vice-Chair Sununu

92 **Vote:** Motion approved 3-0

93

94 **Report of the Town Administrator**

95

96 Period: May 9 – May 19, 2023: Finance at 13% of Budget with 7 weeks left in FY; Chief Kurz is working on  
97 expanding search capabilities for new Police Chief and officer positions, resumes collected with 5 passing  
98 physical fitness tests; Fire Department received a resignation; 2 FFs enrolled in Water Rescue Instructor  
99 summer class; High School intern shadowing FFs graduating in June has shown interest in studying Fire  
100 Science; work on Stone Building to be completed this fall; Recreation: Director Manzi will give rundown  
101 of Memorial Day events; Old Home Day, 2<sup>nd</sup> Saturday in August with 5K race; Highway crew removed  
102 graffiti at Dearborn Park; Police negotiations begun with dates to be set for Firefighters Union; Grant of  
103 \$12,000 to update Flood Plain Regulations; DOT working quickly on Rail Trail.

104

105 **Items Left on the Table**

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107 **NEW BUSINESS**

108

109 **9.1 Discussion of Memorial Day Events**

110 Recreation Director Joe Manzi said Memorial Day is Monday, May 29<sup>th</sup> and parade will be run by Hampton  
111 Legion; meeting at Library parking lot at 9:45 am then march to the School. A ceremony will be held to  
112 honor all our veterans followed by a barbecue with plenty of great parking.

113

114 Selectman Maggiore said will be unable to attend this year as he will be out of the country.

115

116 **9.2 Building Update**

117 Town Administrator Tully said building framing is just about complete, concrete slabs poured in bays,  
118 membrane across flat roof completed, asphalt shingles starting next week, windows started. Once the  
119 building is weather-tight can start siding; site work continues to progress; first course of pavement 2<sup>nd</sup>  
120 week of June, then start moving employee vehicles to back of complex.

121

122 **9.3 Legislative Update**

123 Mr. Maggiore, as one of North Hampton's State Representatives, he would provide an update on progress  
124 and said Committee work is largely over and there are a few outstanding things to be taken up on  
125 Wednesday. He said the largest issue is the Budget of around \$15 Billion and there will be changes.

126

127 Proposals: Fund for \$1.2 Mil in FY2024 and \$1.6 Mil in FY2025 for Cyber Security grants will be set up; full  
128 one-time State contribution to NH Retirement System mandate of 7.5% changed to \$50 Mil payment to  
129 reduce that debt; \$250 Mil proposal to roll back some pension reforms enacted in 2011 with \$50 Mil in  
130 appropriations in next biennium for retirement contributions for certain Group 2 (Police & Fire) with some  
131 effort to restore them to where they should have been with some net affect on municipal budgeting.

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A Bill was tabled for \$2 Mil funding for PFAS/PFOA remediation; \$10 Mil in additional Highway Block Grants, \$10 Mil for municipal bridges; also tabled bill with language for a Housing Champions Program, Municipal Grant Program, Housing Infrastructure Municipal Grant Program with a \$5 Mil appropriation to give communities that meet certain criteria a preference to grant opportunities for different housing initiatives; bill that would enable logging companies to begin a cut upon expiration of 15 days to the filing and the Select Board must sign the Intent to Cut.

Another item is a recommendation that would require an employer with over 15 employees to pay for unused earned vacation and paid time off. A new group formed through House Speaker called Braver Angels who sit and try to figure out conflict resolution during the legislative process. Amendments to the Parental Bill of Rights were supported but without agreement; bill neutered by unexpected amendments.

**9.4 Discussion of Hazard Mitigation Plan Update**

Fire Chief Jason Lajoie said the Town of North Hampton recently received funding from a grant through Office of Homeland Security and Emergency Management in the amount of \$7,500 to update our Hazard Mitigation Plan; total cost is \$10,000 with Town responsible for 25%. Plan last updated in 2018 with updates required every 5 years; will receive assistance from Rockingham Planning Commission.

Chief Lajoie explained Hazard Mitigation Plans as affording communities the opportunity to lay down a foundation for mitigation with a plan that identifies long-term strategies to reduce future risk from natural hazards and create a framework for risk-based decision making to reduce damage from future disasters. He said necessary changes and updates will be made over the next few months and will then be presented to the Board for Public Hearing for final approval.

**9.5 Discussion of Police Chief Search**

Town Administrator Tully stated that MRI received 32 resumes for Police Chief position, 13 were moved forward in process, and 12 were accepted. Essays were graded by MRI transferring into phone interviews; there are some really good candidates from across the country.

**MINUTES OF PRIOR MEETINGS**

**10.1 Approval of Minutes of Regular Meeting of May 8, 2023**

**Motion:** To approve the Regular Meeting Minutes of May 8, 2023 as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Maggiore

**Vote:** Motion approved 2-0. with 1 abstention

**Any Other Item that may legally come before the Board**

**Second Public Comment Session**

Janel Larsen shared her experience of working in Healthcare as Director of Surgical Services and another hospital severely short-staffed actually called her operating room and hired away her Ortho/Surgical team, offering a \$10,000 sign-on bonus. She said within 2 weeks one of the employees asked to come back and the other person was back within 6 months. She said she understands recruitment and retention bonuses but said other things come into play over the long term, and she asked that the Select Board and Town Administrator use creative ideas using different approaches that set North Hampton apart.



Select Board Regular Meeting

May 22, 2023

180 Town Administrator Tully said he reached out to Unions and asked for a comprehensive list of issues they  
181 were experiencing and it came back with one thing: wages. He explained that since the Police Contract  
182 was negotiated other communities have closed bigger contracts with higher raises which has left our  
183 officers down in the wage band for this area.

184

185 **John Savastano** followed up on Memorial Day activities and said he would do the setup for the event at  
186 the school with parking on left, parade vehicles on right, and ceremony in front; weather sunny and 72  
187 degrees and sound system will be set up.

188

189 **Next Regular Meeting:** June 12, 2023

190

Chairman Pinette adjourned the meeting at 7:56 pm.

191

192 Respectfully submitted,

193 Patricia Denmark, Recording Secretary