



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD  
NOTICE OF PUBLIC MEETING  
MONDAY, APRIL 26, 2021

NORTH HAMPTON EXECUTIVE OFFICES  
NON-PUBLIC SESSION  
233 ATLANTIC AVENUE  
6:00 O'CLOCK P.M.

NORTH HAMPTON TOWN HALL  
REGULAR SESSION  
231 ATLANTIC AVENUE  
7:00 O'CLOCK P.M.

IN FOLLOWING CDC AND FEDERAL RECOMMENDATIONS FOR SOCIAL DISTANCING THE SELECT BOARD WOULD STRONGLY SUGGEST THE PUBLIC CHOOSE TO VIEW THE SELECT BOARD MEETING LIVE ON CHANNEL 22 OR AS POSTED ON TOWN HALL STREAMS AS OPPOSED TO IN PERSON.

IN ORDER TO ASSURE THE PUBLIC HAS THE ABILITY TO COMMENT AND SHARE IDEAS DURING THE PUBLIC COMMENT PORTION OF THE MEETING WE HAVE ARRANGED THE ABILITY TO INCLUDE LIVE PHONE CALLS AND EMAIL DURING THE MEETING.

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO [JMAGGIORE@NORTHHAMPTON-NH.GOV](mailto:JMAGGIORE@NORTHHAMPTON-NH.GOV) AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. 6:00 PM Call to Order by the Chair
2. 6:01 PM Non-Public Session I Pursuant to RSA 91-A:3 II (c)
3. 7:00 PM Return to Public Session and Pledge of Allegiance
4. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

**5. Consent Calendar**

- 5.1 Payroll Manifest of April 15, 2021 in the amount of \$76,885.88
- 5.2 Payroll Manifest of April 22, 2021 in the amount of \$79,904.45
- 5.3 Accounts Payable Manifest of April 15, 2021 in the amount of \$112,040.07
- 5.4 Veteran's Exemptions
- 5.5 Elderly Exemptions
- 5.6 Cemetery Deed
- 5.7 Intents to Cut Wood or Timber
- 5.8 Tax Abatements

**6. Correspondence**

- 6.1 Correspondence from Tim Harned

**7. Committee Updates**

- 7.1 Economic Development Committee
- 7.2 Heritage Commission
- 7.3 Water Commission
- 7.4 Budget Committee
- 7.5 Rails to Trails Committee

**8. Public Hearing**

8.1 To Consider the Unanticipated Revenue in the Amount of \$6,269.05 Awarded to the North Hampton Fire Department for a Thermal Imaging Camera and Accessories

8.2 To Consider the Acceptance of Unanticipated Revenue in the Amount of \$25,196 from the Department of Natural and Cultural Resources Bureau of Trails Recreational Trails Program for the Conservation Commission

**9. Report of the Town Administrator**

- 9.1 General Report

**10. Items Left on the Table**

**11. New Business**

- 11.1 Discussion of Intent to Cut at North Hampton School
- 11.2 Discussion and Approval Irrigation at Dearborn Park
- 11.3 Discussion of Noise Ordinance
- 11.4 Discussion of Economic Development Committee Charge
- 11.5 Appointments to Economic Development Committee
- 11.6 Appointments to Conservation Commission
- 11.7 Discussion of Letter to W/S Development

**12. Minutes of Prior Meetings**

- 12.1 Approval of Meeting Minutes April 12, 2021

**13. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

**14. Second Public Comment Session**

See Item 4, above

**15. Adjournment**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR  
  
mtully@northhampton-nh.gov



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**CONSENT CALENDAR**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR  
  
mtully@northhampton-nh.gov



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**CORRESPONDENCE**

Hi Jim and Mike,

12-Apr-2021

As you are aware the issue of the timber harvest on the land where the school is located has come to my attention. While my initial reaction is the concern it is not the right thing to do, I am open to discussion.

However, I am most definitely concerned about 1) the public notification and public discussion of the merits of a timber harvest and 2) impact of a timber harvest on the biodiversity and overall health of the plants and animals on the property in question.

First, as far as I have been able to tell (agendas and watching board meetings online) the issue has been on the Select Boards agenda three times in the past year. I do not at all feel it has been noticed in a manner to make the public aware of what is really being considered.

June 22, 2020 Agenda: it was listed under the consent calendar.

“6.7 Approval of Notice of Intent to Cut Wood & Timber”

In no way does this inform the public of what land is being logged (I would assume a private property owner) or promote a discussion of whether or not this is the best option for Town owned land.

This agenda item was approved with no discussion. Intents to cut were signed as a result of this action.

I do not feel the consent calendar is the correct location for approving logging operations on Town owned land. Private land, it is OK.

February 8, 2021 Agenda: it was listed under the consent calendar.

“6.4 Timber Tax”

Even more vague than the June 22 notice.

Larry requested moving the item to new business and it was tabled with virtually no discussion other than a request for additional information.

February 22, 2021 Agenda: it was listed under items on the table.

“10.1 Timber tax for North Hampton School Property”

This was better than previous notices but I believe the average member of the public still has no idea of the ramifications (do they know what a timber tax is?). There is still no clear indication that trees are being harvested.

There was about two minutes of very limited discussion which included the motion, second and vote to approve signing the Notice of Intent to Cut Wood or Timber. I heard no discussion of the merits of the timber harvest and if it was the proper activity on Town owned school property.

In summary on this issue, I feel the agenda items were very lacking in description and through three meetings there was no real discussion regarding if a timber harvest was in the best interest of the Town and school.

My second area of concern is whether a timber harvest is in the best interest of the Town or school. Is it the best use of the land and most important, what is the impact on the biodiversity of the land?

I understand and fully agree if the primary objective of the land is to generate an income without development, timber harvesting is a revenue generator and a tool to maximize revenue.

However, personally I do not believe that is or should be the primary objective of Town owned land in North Hampton's situation and I definitely do not believe it is what North Hampton should be doing on the school property. For school and educational purposes, we should be trying to maximize the natural characteristics and biological diversity of the land.

It is my understanding (and Google seems to verify my understanding) the timber harvesting reduces biodiversity. Below is a link to a survey article (reviews many studies and articles) and two relevant quotes.

See: <https://www.nature.com/articles/srep23954>

Quote: "The most commonly mentioned impacts of the timber industry is forest degradation<sup>9,10</sup>. Extracting timber or other products changes the tree age structure, composition of tree species and vertical stratification, thereby affecting local temperature, light, moisture, soil and litter conditions. This results in changes or complete removal of microhabitats (such as dead wood, cavities, root plates or mature trees) that host forest biodiversity<sup>11</sup>."

Quote: "Results: We compiled 1008 species richness comparisons of managed and unmanaged forests from a total of 287 studies and used these in an unweighted<sup>38</sup> meta-analysis (see [Supplementary spreadsheet](#) online for raw data). The overall effect size showed that forest management leads to a 29% reduction in species richness (95% CI = 26 to 32%; [Supplementary Table S1](#))."

It appears the timber harvest proposed for the school property will have a significant impact on the biodiversity. Removing dead and decaying trees results in a significant loss of habitat including nesting cavities for barred owls and pileated woodpeckers down through a whole range of other birds, mammals, insects, etc.

See: [https://northernwoodlands.org/outside\\_story/article/tree-cavities-whose-hole-is-that](https://northernwoodlands.org/outside_story/article/tree-cavities-whose-hole-is-that)

Quote: "Tree cavities provide essential habitat for a variety of wildlife, from birds and mammals to insects, reptiles, and even amphibians. There's good reason for this, of course. Cavities provide excellent protection from harsh weather and temperature extremes, they are relatively safe from predators, and they can be used for multiple years with little or no maintenance."

In addition, healthy (and unhealthy) trees provide a significant food source to wildlife. Fruits and nuts (acorns) provide extensive food quantities for deer, smaller mammals, birds, etc. Pinecones are also a significant source of food for various animals. Hemlocks are one of if not the primary source of food for deer during the winter.

See: <https://www.nrs.fs.fed.us/pubs/tb/tb1/techbrf1.html>

Quote: "Acorns, a staple product of oak forests, are eaten by many species of birds and mammals including deer, bears, squirrels, mice, rabbits, foxes, raccoons, grackles, turkeys, grouse, quail, blue jays, woodpeckers, and waterfowl. The population and health of wildlife often rise and fall with the cyclic production of acorns."

One mature oak tree can produce 1000 to 2000 acorns. Even a selective timber harvesting of oak trees will have a significant impact on the food available and the population and health of wildlife.

In summary, I believe even a limited timber harvest will have a major impact on the biodiversity and overall health of the Town owned property behind the school.

I think the public deserves to know what is the primary objective of the management of this property. Is there a management plan in place for the property? Is the goal to generate a minimal timber revenue (\$15,000 once every 20-30 years) or to maximize the biodiversity and use the land for educational purposes?

Further, I believe the decision to conduct the proposed (or any) timber harvesting on this land requires a thorough discussion and a well-informed decision with input from all viewpoints. I don't believe the process so far has obtained that result.

Thank you.

Tim Harned

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**PUBLIC HEARING**



Jim Maggiore, Chair  
James Sununu, Vice Chair  
Jonathan Pinette



Municipal Offices  
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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
THE SELECT BOARD**

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Select Board will conduct a public hearing pursuant to RSA Chapter 31:95-b:

**WHEN:** April 26, 2021, at 7:00 p.m.;

**WHERE:** North Hampton Town Hall  
231 Atlantic Avenue  
North Hampton, New Hampshire 03862;

**PURPOSE:** To consider the unanticipated revenue in the amount of \$6,269.05 awarded to the Town from Firehouse Subs Public Safety Foundation to purchase an Argus Thermal Imaging Camera and Accessories for the North Hampton Fire Department.

**LEGAL NOTICE  
TOWN OF NORTH HAMPTON,  
NEW HAMPSHIRE  
THE SELECT BOARD**

**NOTICE OF PUBLIC HEARING**

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April 10, 2021

## Janet Facella

---

**From:** Mark Cook  
**Sent:** Thursday, April 8, 2021 1:14 PM  
**To:** Janet Facella  
**Subject:** Re: Grant Information

Sure no problem!

We are pleased to announce that the Firehouse Subs Public Safety Foundation Board of Directors has awarded the **North Hampton Fire & Rescue** in **North Hampton, NH** the requested **Argus Thermal Imaging Camera & Accessories** valued at up to **\$6,269.05**.

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**From:** Janet Facella <jfacella@northhampton-nh.gov>  
**Sent:** Thursday, April 8, 2021 9:55 AM  
**To:** Mark Cook <mcook@northhampton-nh.gov>  
**Subject:** Grant Information

Mark,

Could you resend me the info you sent yesterday? It seems to have disappeared with the new email 😞

Thank you!

Jan

*Janet L. Facella*

ADMINISTRATIVE ASSISTANT/HUMAN RESOURCES DIRECTOR  
TOWN OF NORTH HAMPTON  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NEW HAMPSHIRE 03862

603-964-8087 (P)  
603-964-1514 (F)

## Janet Facella

---

**From:** Mark Cook  
**Sent:** Thursday, April 8, 2021 3:10 PM  
**To:** Janet Facella  
**Subject:** APPROVED: Firehouse Subs Public Safety Foundation Grant  
**Attachments:** Foundation Logo jpg-RGB.jpg; Donated by-logo for grants.jpg; Foundation Logo-VectorCMYK.ai; 2021 Q2 Grant Recipient Press Release Template 3.25.21 FINAL.docx; 2021 Q2 Grant Recipient Social Templates FINAL 3.15.21.docx; Foundation Logo-VectorCMYK.eps

Jan-  
This is the email I received from them with the award. They have logos and press releases for our use when it's time to announce, I can take care of all of that.

The new thermal imaging camera replaces a much older model of a different brand that we are currently using that is no longer supported with service from the factory. Basically, when our current one fails, that's it! The new models have the latest technology and many more capabilities than the older styles as well. This will be mounted in a charging cradle in the engine so it's nearby and ready for use.

**Mark A. Cook**  
**Deputy Chief**  
**North Hampton Fire & Rescue**  
235 Atlantic Ave.  
North Hampton, NH 03862  
603-964-5500



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**From:** Firehouse Subs Public Safety Foundation <foundation@firehousesubs.com>  
**Sent:** Wednesday, April 7, 2021 5:42 PM  
**To:** Mark Cook <mcook@northhampton-nh.gov>; Jason Lajoie <jlajoie@northhampton-nh.gov>  
**Cc:** Firehouse Subs Public Safety Foundation <foundation@firehousesubs.com>; Ty Lowry <ty.lowry@firehousesubs.com>  
**Subject:** CORRECTED - APPROVED: Firehouse Subs Public Safety Foundation Grant

*Corrected approval notification with the correct department name:*  
*North Hampton Fire and Rescue*  
Dear Chief Cook & Jason,

We are pleased to announce that the Firehouse Subs Public Safety Foundation Board of Directors has awarded the **North Hampton Fire & Rescue** in **North Hampton, NH** the requested **Argus Thermal Imaging Camera & Accessories** valued at up to **\$6,269.05**. If your grant award

must be approved by your city council, please add this item to the agenda immediately, and contact us with the meeting date.

## **PROCUREMENT:**

**The procurement process for your grant award will be determined by our Foundation, and we will contact you no later than May 14, 2021 to initiate the process. Do not make any advanced purchases, as failure to adhere to our chosen method will jeopardize your grant award.**

If you have any fulfillment questions, please email [Procurementfoundation@firehousesubs.com](mailto:Procurementfoundation@firehousesubs.com).

## **PUBLIC RELATIONS (PR) NOTES**

- PR announcements from your organization regarding the grant award are optional. If you choose to share the good news, please use the attached press release template and/or social media post template and send it back to [Foundation@firehousesubs.com](mailto:Foundation@firehousesubs.com) and [FHSPSF@coynepr.com](mailto:FHSPSF@coynepr.com) for review and approval (allowing for 72 hours turnaround time). *Please do not pitch or post before receiving approval from the Foundation team.*

Use of the Firehouse Subs Public Safety Foundation logo:

- We ask that your organization acknowledges the grant by displaying our Foundation logo on granted items/equipment whenever possible. Our Foundation logo is attached for your convenience. Please note that the final artwork will need to be approved by our Foundation via [Foundation@firehousesubs.com](mailto:Foundation@firehousesubs.com) before being displayed.

Did you know?

More than 70% of the funds raised for the Firehouse Subs Public Safety Foundation come from the generosity of Firehouse Subs guests and the restaurant brand? Please consider supporting a Firehouse Subs restaurant near you.

We are very excited to assist your organization and ultimately improve the lifesaving capabilities of your community.

### **Firehouse Subs Public Safety Foundation**

[foundation@firehousesubs.com](mailto:foundation@firehousesubs.com)

[FirehouseSubsFoundation.org](http://FirehouseSubsFoundation.org)

[Twitter](#)   [Facebook](#)

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**For Immediate Release**

**CONTACT:**  
Your Name  
Contact Email  
Contact Phone

**(INSERT TOWN NAME) AWARDED CRITICAL LIFESAVING UPGRADE FROM  
FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION®**

The national nonprofit has provided more than \$57 million  
to hometown heroes to date

City, State – The (Insert organization name) has been named a 2021 grant recipient by Firehouse Subs Public Safety Foundation®. (Insert town name) is safer than ever thanks to the Foundation providing important funding in the amount of (\$XX,XXX). The grant will be used to purchase (Insert equipment name) for (Insert organization name) and will ensure our community is safer and better prepared for emergencies.

*Quote options, please only use one.*

*(If you want to mention your local Firehouse Subs for their support)*

"We're so thankful for the support from Firehouse Subs Public Safety Foundation and our local Firehouse Subs restaurant," said (Insert spokesperson name, title, organization). "The (Insert equipment name) will help us (Insert description of equipment and impact it will have on the community)."

*(If you prefer to use the quote from the Foundation executive director)*

"It takes a lot of gear to ensure the safety of first responders and communities alike and we at Firehouse Subs Public Safety Foundation are honored to help fund some of these needs for (Insert organization name)," said Robin Peters, executive director, Firehouse Subs Public Safety Foundation. "The Foundation serves communities like (Insert town name) across the U.S. and Puerto Rico and is supported through generous donors and Firehouse Subs guests."

This grant is one of 118 in total that the Firehouse Subs Public Safety Foundation has awarded to public safety organizations across the country during the most recent grant application period. The 118 grants total more than \$2.5 million put toward critical lifesaving equipment.

To donate and learn more about Firehouse Subs Public Safety Foundation, visit [FirehouseSubsFoundation.org](http://FirehouseSubsFoundation.org).

###

## **ABOUT FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION**

In 2005, the Firehouse Subs Founders established the 501(c)(3), non-profit Firehouse Subs Public Safety Foundation. The charity provides funding resources, lifesaving equipment, prevention education, and training and disaster relief support to first responders and public safety organizations. Since inception, Firehouse Subs Public Safety Foundation has granted **more than \$57 million to hometown heroes in 49 states and Puerto Rico.**

Firehouse Subs Public Safety Foundation is honored to be listed as a four-star nonprofit organization by Charity Navigator, the nation's largest and most-utilized evaluator of charities. This is their highest designation. Grant allocations are made possible thanks to the overwhelming support of Firehouse Subs restaurants and generous donors. More than 70% of the funds raised for the Firehouse Subs Public Safety Foundation come from the generosity of Firehouse Subs guests and the restaurant brand. Please consider supporting a Firehouse Subs restaurant near you.

Jim Maggiore, Chair  
James Sununu, Vice Chair  
Jonathan Pinette,



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## TOWN OF NORTH HAMPTON, NEW HAMPSHIRE THE SELECT BOARD

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Select Board will conduct a public hearing pursuant to RSA Chapter 31:95-b:

WHEN: April 26, 2021, at 7:00 p.m.;

WHERE: North Hampton. Town Hall  
231 Atlantic Avenue  
North Hampton, New Hampshire 03862;

PURPOSE: To consider whether the Town should accept **\$25,196.00**, the maximum amount of grant funds available to the Grantee/Conservation Commission from the Department of Natural and Cultural Resources Bureau of Trails Recreational Trails Program.

The Conservation Commission has approved the Recreational Trails Program Agreement and has pledged a minimum of **20%** of the total project cost or value; **\$6,299.00**, to the match requirement.

The Select Board Board voted to approve the work to construct the 1.4 mile Oliver Brook Trail to the Little River Conservancy which is to be completed by the SCA NH Ameri-Corps. The work includes clearing and marking the entire trail. Construction of the trail will require wetlands crossings to include 400 feet of bog bridges, a 100-foot boardwalk, a crossing over Oliver Brook, and natural stone crossings over an existing old stone road.

In addition to support from the Select Board, the project has received support from the community, the Heritage Commission, and the Recreation Commission, The Conservation Commission applied for the grant in June of 2020 and was notified of the award in November 2020. The trail is scheduled to be completed in the fall of 2021.

TERM OF GRANT: "This grant, and the obligations of the parties hereunder, shall become effective upon Federal Highway Administration (FHWA) and Governor and Council approval. The term of this grant shall run from the commencement date through **December 31, 2021**"



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES  
BUREAU OF TRAILS  
**RECREATIONAL TRAILS PROGRAM GRANT AGREEMENT**

This grant is, effective upon Governor and Council approval, between the State of New Hampshire, Department of Natural and Cultural Resources, through its Commissioner, hereunto duly authorized through the Division of Parks and Recreation Director, hereinafter referred to as the "**STATE**", and Town of N Hampton, hereinafter referred to as the "**GRANTEE**".

GENERAL PURPOSE

The Grantee agrees to comply with Code of Federal Regulations (CFR) Title 23 U.S. Code § 206 – Recreational trails program. The Grantee agrees to perform, as outlined in their application, services related to trail maintenance, restoration, development, acquisition, trail-side and trail-head facilities, operation of education programs promoting safety and environmental protection, or improving access and use of trails by persons with disabilities, in accordance with the Fixing America's Surface Transportation (FAST) Act of 2015.

TERM OF GRANT

This grant, and the obligations of the parties hereunder, shall become effective upon Federal Highway Administration (FHWA) and Governor and Council approval. The term of this grant shall run from the commencement date through **December 31, 2021**, with any exceptions listed on page 4.

GRANT TOTAL

The maximum amount of funds available to the Grantee pursuant to this agreement shall be \$25,196.00. It is further understood and agreed that the Grantee shall only be reimbursed on the basis of actual costs incurred, and that the State's determination of eligible and approved costs shall be final in all cases.

It is understood and agreed that all payments of all sums by the State hereunder are contingent upon availability and continued appropriation of federal funds, and, if for any reason whatsoever, such funds shall be terminated or reduced or otherwise become unavailable, the State may terminate this grant in whole or part immediately. Any payments allotted but not applied for by the Grantee on the project termination date shall lapse.

COST SHARING PROVISIONS

The Grantee will be required to provide adequate documentation in a format that fully accounts for and certifies that the matching funds have been, in fact, incurred on the project. The Grantee has pledged a minimum of **20%** of the total project cost or value; \$6,299.00, to the match requirement.

AMENDMENT

The Grantee agrees that they will not amend, revise, or change the approved application or work plan without the written consent of the State.

- a. Billings must be within 30 days of incurring the costs.
  - b. All billings must be accompanied by proof of payment such as credit card receipts or cancelled checks (front & back).
  - c. All billing must be accompanied by a match form showing a 20 percent match has been met for the total cost of the billing until total match for project is met.
4. A request for reimbursement may not be submitted to the State for less than 25 percent of the total grant amount. The final 25 percent of the total grant amount may be withheld until the project is verified complete by the state, the federal grantor agency, or their representatives. Standard reimbursement forms will be provided by the State. All match shall be accounted for before final payment.
5. Reimbursements will be made only for items that were listed on the Project Application and subsequent approved amendments.

#### COMPLIANCE AND CONSTRUCTION INSPECTION REPORT

Project progress inspections may be conducted by State or Federal representatives. State representatives may, at any time, inspect the project and review the Grantee's records and files. Upon notification of project completion, the State will inspect projects and prepare a written report. Recommendations for corrective actions will be made, if appropriate. A copy of the report will be sent to the Grantee. Deficiencies, if any, shall be corrected and reported, in writing to the State within twenty-one (21) days of receipt of the inspection report. Final reimbursement will not be made until deficiencies are corrected.

The Grantee agrees to submit to all requested inspections and audits by State and Federal officials which relate to the services and payments under this grant.

#### PENALTIES

1. Termination of Grant: Any failure by the Grantee to abide by or carry out any of the terms or conditions of this grant shall, at the discretion of the State, result in termination of this grant, if, after notice to the Grantee, said default is not remedied within ten (10) days. In the event of termination, no further payments shall be made by the State.
2. Denial of future RTP funds: failure to comply with any and all terms or conditions of this grant may result in denial of future RTP funds for no less than 2 years from current grant year.

#### RECORD RETENTION

All program and financial records shall be retained by the Grantee for State and Federal audit purposes and available for public inspection for a period of three (3) years after the final payment on the project.

At a minimum, the following records shall be maintained and made available for audit: invoices for purchased materials and for all design and construction costs (indicating check number and date paid on each invoice), cancelled checks or copies thereof, bid, solicitation, and procurement documents, work changes, and change orders.

#### SOVEREIGN IMMUNITY AND INDEMNIFICATION

The Grantee covenants to indemnify and hold harmless the State from, and against, any and all losses suffered by the State, and any and all claims, liability or penalties asserted against the State, by or on behalf of any person, on account of, based in, resulting from, arising out of, (or which may be claimed to have arisen out of) the acts or omissions of the Grantee. Nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State. This covenant shall survive the termination of the grant.

## PROJECT PROGRESS REPORT

The Grantee shall submit a project progress report with each request for reimbursement. The report shall outline how each expense item has been applied to the project and provide a plan for future work. Failure to do so may result in the withholding of reimbursement by the State and may also result in impacts to future grant awards. The final billing submitted must be accompanied by the final progress report stating the project is 100% complete and provide color photos detailing the completeness of project.

## SPECIAL PROVISIONS

Any equipment, steel or iron purchased with RTP funds must comply with **Buy America** requirements. Disposal of equipment in any manner shall require written authorization from the State of NH – DNCR, Bureau of Trails with approval from the FHWA. Equipment may be traded or sold by a Grantee which will no longer provide services on trails used by the general public provided that receipts from the sale shall be returned to the Bureau in the same proportion as originally funded by the Bureau.

First billing for materials/goods & equipment purchases must be accompanied by no less than three (3) competitive vendor quotes for said equipment & goods/materials if  $\geq$  \$2000, and service agreements are  $\geq$  \$10,000.

Equipment purchased through the Recreational Trails Program shall be required to display (at locations designated by the Bureau) at least one (1), but not more than two (2), decals indicating that the equipment has been partially funded by this program. Decals shall be provided by the Bureau.

Equipment purchased through the Recreational Trails Program shall be maintained in good mechanical condition. The FHWA, through the State of New Hampshire shall retain a permanent interest in the form of a lien on any and all equipment purchased through the Recreational Trails Program, for the life of the equipment.

## ANNUAL EQUIPMENT REPORT

An annual equipment report on the condition and location of trail equipment purchased with grant funds shall be submitted annually by **December 31, 2022, 2023, 2024 and 2025**. The Grantee agrees to retain and use any acquired equipment for intended recreational trail maintenance purposes only in perpetuity.

## REIMBURSEMENT

The State agrees to reimburse the Grantee in accordance with the application rules subject to the following terms and conditions;

1. This agreement may be modified, waived, or discharged only by an instrument signed by the parties hereto.
2. It is understood and agreed by the parties hereto, that in the performance of this grant and the services hereunder, the Grantee and its servants and employees are in all respects independent contractors and shall neither be determined to be employed, nor agents of the State, nor be entitled to any benefits, worker's compensation, or emoluments provided by the State to its employees.
3. The Grantee must pay 100 percent of the cost of an item before submitting a request for reimbursement of eligible costs. The Grantee shall submit invoices for actual costs incurred. Reimbursement from the State will take approximately 60 days. Invoice indicating payment in full for the purchase of equipment must accompany billing.

**RECREATIONAL TRAILS PROGRAM GRANTEE INFORMATION**

Organization Name: Town of N Hampton Vendor Code: 177452

Grant #: 21-16 Grant Amount: \$25,196.00 Match Pledged: \$6,299.00

Appropriation Code  
37770000-074-500585

Contract Expiration Date  
**December 31, 2021**

\_\_\_\_\_  
Grantee/Date

\_\_\_\_\_  
Witness/Date

STATE OF NEW HAMPSHIRE

COUNTY OF \_\_\_\_\_

On this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, \_\_\_\_\_,  
Project Administrator, appeared, known to me, (or satisfactorily proven) to be, the person  
subscribed to the within instrument, and acknowledged that they executed the same for the  
purpose therein contained.

Justice of the Peace/Notary Public \_\_\_\_\_

My commission expires \_\_\_\_\_ Seal:

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

\_\_\_\_\_  
Chief, Bureau of Trails

\_\_\_\_\_  
Witness/Date

Approved as to form, substance and execution: \_\_\_\_\_  
Attorney General's Office

Contract expires **December 31, 2021**

Approved by Governor & Council

at the \_\_\_\_\_ meeting

Item# \_\_\_\_\_

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**REPORT OF THE TOWN ADMINISTRATOR**

**Michael J. Tully**  
**Town Administrator**

Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862  
mtully@northhampton-nh.gov  
Tel: (603) 964-8087  
Fax: (603) 964-1514



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
**OFFICE of the TOWN ADMINISTRATOR**

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**TOWN ADMINISTRATOR'S REPORT**  
**APRIL 26, 2021 SELECT BOARD MEETING**

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**REPORTING PERIOD**

The reporting period is from April 10, 2021 through April 23, 2021

**Finance**

Currently we are in good financial shape with 20% of the budget remaining and 10 weeks remaining in the fiscal year.

**Police**

Officer Matt McCue has graduated from the NH Police Academy with a ceremony held on Zoom. Officers are actively enforcing parking violations at the beach and Causeway. Speed trailers are out on Town roads with suggestions from residents.

**Fire**

Fire Department members have worked over 1000 hours in the last two months vaccinating the public around the State. These costs are being reimbursed by the State. The Department has become a Paramedic student preceptor site. Paramedic students are paired up with an NHFD Paramedic to work shifts with our Paramedics acting as preceptor in a mentorship program.

## **Facilities**

*Town Hall.* Nothing new to report. I have reached out to Mr. Schnitzler to set up spring work. He is planning the building assessment on the stone building April 14<sup>th</sup> and will continue on the Town Hall as time allows.

*The Library.* The Library is getting roofed and siding will begin soon. They are also working with Heritage and the Walkway Committee to iron out details on the new Library entrance.

*Stone Building.* Nothing new to report. I have reached out to Mr. Schnitzler to set up spring work. He will be at the stone building April 14<sup>th</sup> weather permitting to begin the building assessment.

*Town Office/Chevalier Building.* A skeleton schedule is being created which will map out a timeline with the design phase of the Fire, Police and Town Office buildings with an end date in August. When it is finished I will bring it in front of the Board for review.

## **Recreation**

Director Manzi will discuss sprinklers with an agenda item in new business. The department is ready with staff in place to run summer camp beginning on June 21<sup>st</sup> at the Elementary school. Interested parents should sign up their children on the Rec website. Director Manzi is also working with the Library to provide programs in conjunction with Library staff.

## **Projects**

*PFAS Investigation.* Seven monitoring wells have been drilled at various locations on Town property. The investigation will continue and I will update the Board when required.

*Beach Stickers.* Beach stickers went on sale on April 1<sup>st</sup> at the same price point as the last 3 years which is \$35 each. At this point we have sold over 800 stickers with more in reserve for residents.

*Education Funding.* Nothing new to report. The committee set an estimated budget. Our portion will be just over \$2000 for this year and the same for next year. I have been informed that the invoice will be forthcoming and will send it to payables when received.

*Telephone System/Communications.* Chief Mone has met with a third party vendor who is assisting us in researching companies that could provide us phone service. We will come forward with a recommendation in the beginning of June.

*Cell Tower.* Nothing new to report. I am following another lead in the search for suitable space for a cell phone tower. I will brief the Board if the lead proves to be useful.

*Regionalization.* Nothing new to report. Deputy Lajoie and the Rye Fire Department have established new automatic response guidelines and are currently operating under those protocols.

This involves the response of a Rye ladder truck to our community with an engine response to their community when required. These responses are handled through the mutual aid contract between the communities.

*Coronavirus.* Nothing new to report. As the vaccine rollout continues please call 2-1-1 with any questions.

*Walkway Committee.* The walkway committee had a meeting and discussed various aspects of plans to recreate access to the Stone Building after the pavement is taken out. Director Hubbard has agreed to remove the pavement and they are considering the best way to assist with pedestrian traffic from building to building.

*Coakley Landfill Group.* There was a Coakley meeting on April 14<sup>th</sup> which I attended. Minutes will be forwarded to the Board when they are received.

*Junkyard Closures and/or New Problems:* Town employees are dealing with an issue in the area of Sylvan Road. A neighborhood meeting will be scheduled soon to discuss actions being taken.

*Economic Development.* EDC appointments are on the agenda under new business.

*Rails to Trails.* The committee will meet on May 5<sup>th</sup> to continue with the work on the trail.

*Public Works.* DPW has begun construction on the parking area on Woodland Road which was requested by the Conservation Commission.

*Philbrick Study Report.* The group held a meeting on April 21<sup>st</sup>. With approvals from DOT in place we will be moving forward with DES permits with a goal of completing phase 1 of the project this fall.

*Document Management System.* Nothing new to report. The GIS of the tax maps with an interactive page on the website is underway. We have signed the contract and expect the project to be completed this summer.

*Meeting Schedule:* Our next regularly scheduled meeting is on May 10, 2021.



MICHAEL J. TULLY  
TOWN ADMINISTRATOR  
[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**NEW BUSINESS**

OFFICE OF THE SELECT BOARD

JIM MAGGIORE, CHAIR  
LARRY MILLER, VICE CHAIR  
KATHLEEN KILGORE, MEMBER



Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862

Tel: (603) 964-8087  
Fax: (603) 964-1514

## TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

The Select Board hereby establishes the North Hampton Economic Development Committee with the following charge:

The North Hampton Economic Development Committee (EDC) is a committee created by the Select Board to advise and assist the Board in accomplishing the objectives of the Town for economic development. The (EDC) shall be responsible for promoting the economic prosperity of the Town through identifying and soliciting appropriate business development, encouraging job creation and retention and increasing the tax base. In considering any project, program or activity, the EDC shall balance proposed revenues with any direct or indirect costs, including possible burdens on services, which such development may impose upon the Town. The Committee shall perform such other duties as are prescribed by federal, state and local law and may receive staff support from the departments of the town, other public, non-profit and private entities as the Select Board shall authorize.

The Committee shall consist of: (1) a Select Board Member; (2) a Planning Board Member; (3) a member of the North Hampton Business Association who is a resident of North Hampton; and (4) any other resident of the Town who may be appointed from time to time.

The Town Administrator shall serve as the committee's adjutant and department heads shall serve the Committee in advisory roles upon the request of the Committee's Chair. The Select Board shall appoint members to the Committee for a one (1) year term. The Committee will make an annual report to the Town in the Town Report as to its activities. The Committee will appoint its own officers as needed on annual basis, and may consult with any person of its choosing.

The Committee has authority to expend funds that are included in any annual budget made for it, and all such expenditures shall be in accordance with the Town's purchasing and financial policies. The Committee shall propose an annual budget to the Select Board in accordance with procedures established by the Board.

Members of the Committee shall serve without compensation. Committee members must comply with the policies and procedures of the Town.

DONE, in regular session on the twenty-sixth day of June in the Year 2017.

---

JIM MAGGIORE, Chair

---

LARRY MILLER, Vice Chair

---

KATHLEEN KILGORE, Member

03/11/2013: Original

05/06/2013: Revision: add an additional at-large member

06/26/2017: Revision: add unlimited at-large members



## **Economic Development 2018 Vision Statement**

**In accordance with the Master Plan for North Hampton, the following articulates the vision for economic development.**

**By 2030 the Town of North Hampton will create a vibrant Village Center such as an overlay on the Industrial, Business, Residential (IBR) district on Lafayette Road from Cedar Road to Hobbs Road.**

**To achieve this vision, the Town will develop and execute an improvement plan with collaboration among residents, business owners, and property owners.**

**To implement this plan, the Town will review and adopt necessary revisions of land-use ordinances and enforcement standards. These revisions will promote commercial development that is consistent with residents' preferences, as articulated in the 2018 town economic development survey, and the health, safety and general welfare of North Hampton.**

**North Hampton's Village Center will provide an environment that:**

- Effectively manages access among and between developed properties,**
- Is more aesthetically pleasing with functional landscaping for residents and visitors,**
- Offers safe and efficient travel options for pedestrians and motorists,**
- Supports commercial success of locally oriented businesses and,**
- Attracts destination businesses offering goods and services as desired by residents and attractive to visitors.**

**November 2018**

OFFICE OF THE SELECT BOARD  
JAMES MAGGIORE, CHAIR  
JAMES SUNUNU, VICE CHAIR  
JONATHAN PINETTE, MEMBER



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
**OFFICE of the SELECT BOARD**

April 26, 2021

Mr. Dan Hester  
Manager, Asset Strategy & Development  
WS Development  
33 Boylston Street, Suite 3000  
Chestnut Hill, MA 02467

Dear Dan,

Thank you for taking the time to discuss the Lafayette Crossing development and its proximity to the North Hampton portion of the future Seacoast Greenway. Among the goals of the North Hampton Select Board and Rail Trail Committee are providing access to the trail to residents and visitors, as well as promoting economic activity for local businesses from those visitors. We believe Lafayette Crossing can be an integral part of achieving those goals.

Via this letter we are requesting the opportunity to continue discussions between the Town of North Hampton and WS Development towards a future MOU or similar agreement that would specify the expectations and benefits to both parties. These may include parking, trail access, trail maintenance, signage, and collaboration with Lafayette Crossing tenants.

We are encouraged by your feedback that your company has worked with local officials on similar efforts. We are also grateful to WS Development for your support and assistance with providing much need space for our Recreation Department during the current pandemic. Our town officials and Rail Trail Committee look forward to working with you as we look ahead to the completion of the trail by the state, currently projected for some time in the later part of 2022.

Please do not hesitate to contact us with any concerns or questions and thank you again for your consideration and support.

Sincerely,

---

James Maggiore, Chair

---

James Sununu, Vice Chair

---

Jonathan Pinette, Member

Friday, April 9, 2021

Select Board  
c/o Michael Tully, Town Administrator  
Town of North Hampton  
233 Atlantic Ave  
North Hampton, NH 03862

RE: Economic Development Committee

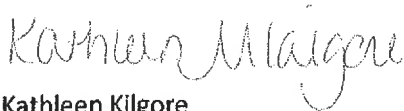
Dear Select Board,

Please accept this letter as my request to be considered to fill one of the empty seats on the North Hampton Economic Development Committee. I am a North Hampton resident and active in our town and the seacoast community. I have served previously on the EDC, as the Select Board Representative. During my time on the committee, I participated in the UNH Business Retention and Expansion Program and attended UNH Extension's Main Street Academy. I helped craft the committee's mission statement participated in the public sessions of the Ironwood study.

Outside of the EDC, I have served on the Select Board, as a Budget Committee member, and on the Friends of North Hampton Public Library. I am currently a Trustee for the Library, a member of the North Hampton Bandstand committee and on the board of New Generation in Greenland.

As a result of these experiences, I believe I can make positive and meaningful contributions to encourage a healthy business community that contributes to our town and provides opportunities for people to connect.

Thank you for your consideration.



Kathleen Kilgore  
220 Atlantic Ave  
North Hampton, NH 03862  
P: 603-964-1350



Friday, April 9, 2021

Select Board Members  
% Michael Tully, Town Administrator  
Town of North Hampton  
233 Atlantic Avenue  
North Hampton, NH 03862

Dear Select Board Members:

We are submitting this letter to officially notify you that the Board has selected Kirsten Larsen Schultz to fill the NHBA Seat on the Economic Development Committee.

Kirsten is a former EDC member, North Hampton resident and business owner. She has been involved with the NHBA Board for six years, currently serving as our Executive Director. We feel that Kirsten will bring relevant perspective and knowledge to the Committee. Her direct involvement will be a great asset to the NHBA Board and our membership. We would like to request that you consider Kirsten Larsen Schultz for the open NHBA EDC seat. Thank you for your consideration.

Regards,

A handwritten signature in blue ink, appearing to read "RL", is written over the "Regards," text.

Renee Locke  
NHBA Board President

## **Michael Tully**

---

**From:** Donna Etela <detela@aol.com>  
**Sent:** Monday, April 12, 2021 12:48 PM  
**To:** Michael Tully  
**Subject:** EDC letter of interest

**To:** Michael Tully, North Hampton Town Administrator  
**From:** Donna Etela

Please consider this my request to be appointed to one of the vacancies on the Economic Development Committee. I believe my background as the owner of several businesses and as a resident of North Hampton will give me important perspective when considering economic development alternatives.

I have been involved in business ventures for many years. I am the former owner of Marital and Family Therapy Associates, Central Avenue Antiques and Preening Swan Art and Antiques Gallery in the suburban St. Louis area, which provides experience in both the professional and retail environment. My husband and I also owned a construction planning business headquartered here in North Hampton. In each of these business ventures I experienced the view from many sides of economic development, and I wish to be part of the development future of North Hampton.

I also have some experience with the economic potential that arises from rail trails. When we lived in St. Louis we were frequent users of the Katy Trail the country's longest recreational rail trail (240 miles long).

As a resident of North Hampton, I understand the citizens' desires to retain the rural character of the Town, and I am sensitive to the quality of life we have here. At the same time I support carefully considered development that's in the best interests of the Town.

## Michael Tully

---

**From:** William Kibby <kibby.bill@gmail.com>  
**Sent:** Tuesday, April 13, 2021 8:01 AM  
**To:** Michael Tully  
**Subject:** Economic Development Committee

Michael,

I would like to be a member of the economic development committee.

Thank you,

Bill Kibby  
693.828.5724



## **Michael Tully**

---

**From:** Nermina Cejvan <ncejvan@comcast.net>  
**Sent:** Wednesday, April 14, 2021 8:15 PM  
**To:** Michael Tully  
**Subject:** EDC

Hello Mike,

My name is Nermina Peterson, town resident since 2007. It's my understanding that there are openings for EDC and I'm interested in joining. I'm currently the vice chair for North Hampton School Board, this is my second year as a School Board Member. In past I have expressed my interest for the rail trail committee as well and unfortunately was not selected. Improving our town to best serve our community is my passion. I also work for Northeast Integration, LLC ([www.neintegration.com](http://www.neintegration.com)) as an Office Manager that has just purchased a property on Rt. 1 in North Hampton and has found its forever home, as we, at the company call it. I was happy to help my boss in his decision making, as he was not a fan of moving to North Hampton at first. I would love to see positive changes in our town and see some storefronts filled, even if not rental stores. I fully understand that empty retail storefronts are not unique to North Hampton as this is a nation wide issue. How we fill them is what differentiates successful towns from unsuccessful. I believe that we need to start looking outside the box, get creative and get our town to prosper.

I thank you for your consideration and look forward in hear back from you.

Nermina Peterson

## Michael Tully

---

**From:** Clifton H. Jones <chowjones13@gmail.com>  
**Sent:** Friday, April 16, 2021 12:09 PM  
**To:** Michael Tully  
**Subject:** Economic Development Committee

Dear Mr. Tully:

Thanks to Nancy Monaghan I have learned that our Select Board is seeking a member for its Economic Development Committee.

I would appreciate being considered for the opening.

My qualifications are at least reasonably pertinent.

My wife and I have lived in North Hampton for the past eight years and for the last two I have been a member of the town's CIP, which has given me a good insight into the town's budget and priorities. By way of background, I trained originally as an economic historian but the course of my career shifted and I spent over two decades in university library administration, the last several as a Dean of university libraries. I then had an opportunity to return to history and spent the final fifteen years of my career teaching history at the university level. I had the particular joy of teaching rural life and became all the more interested in the economic development of the American countryside and the small town. Admittedly, whatever insight that I may have regarding the development of smaller communities may be decades out of date, but I do believe that many of the forces that shaped the development of small town's decades ago remain in play today.

In short, I have a long-standing interest in the development of rural communities generally and in North Hampton specifically.

Thank you.

Clifton H. Jones

190 Atlantic Ave.  
North Hampton

==Choose from the following:==  
Choose from the following: Economic Development Committee

==Please provide the following information:==

Name: Tamara Le

Email: [tamaranle@gmail.com](mailto:tamaranle@gmail.com)

==Address==

Street: 92 Walnut Ave

City: North Hampton

State: New Hampshire

Zip: 03862-2011

Phone: 603-964-6403

Alt Phone: 603-557-9542

Fax:

Organization:

Please provide a brief narrative on why you want to be considered for any of the above boards.:

I sincerely appreciate the potential of the Economic Development Committee to bring betterment to North Hampton; to her citizens, her soul and her pocketbook. Perhaps at no more pertinent time have we needed to think creatively and act strategically to spark economic ingenuity in our community.

With input from our successful, gifted and hard-working people - and using important take-aways gleaned from the past work of this specific committee - 2021 provides opportunity to think outside the proverbial box. Maybe even turn the box on its head! Investing effort into a number of several smaller or industry specific projects; consideration of the added financial return a fine and performing arts sector can have, and; tapping into the fun and vibrancy of school-aged generations are some of the pathways I'd like to explore. I think I would bring a fresh, community-oriented perspective to the committee and work well with those motivated by making North Hampton a lovely place to live.

Please provide a brief narrative of previous relevant experience.:

15+ years in non-profit management/executive roles in major markets (Boston/New York)

10+ years North Hampton Board/Committees (nine with budgeting responsibilities)

Four years as State Representative serving North Hampton

BS in Speech Communications (for real) and MA in International Relations

Grew up in small, rural community (4,000) people

The results of this submission may be viewed at:

<https://www.northhampton-nh.gov/node/412/submission/4596>

**Michael Tully**

---

**From:** cynthia henry [mailto:cindyahenry@mac.com]  
**Sent:** Monday, April 19, 2021 2:31 PM  
**To:** Michael Tully <mtully@northhampton-nh.gov>  
**Subject:** Fwd: North HamptonEDC

Hi Mr Tully

I am interested in serving on the economic development committee.

Please advise what you need from me or what steps I need to take to be considered.

Thank you

Cindy Henry

Sent from my iPhone

Begin forwarded message:

## **Michael Tully**

---

**From:** PHILLIP WILSON <phillipwilson@comcast.net>  
**Sent:** Thursday, April 22, 2021 1:49 PM  
**To:** Michael Tully  
**Subject:** Re: EDC Requests

Dear Mr. Tully:

Thanks for sending the applications you received to fill four at-large, resident vacancies on the EDC.

I have read the correspondence from these applicants, as well as information you forwarded separately about another individual's indication of interest.

My recommendations to fill these four open seats follow:

1. Donna Etela
2. Nermina Cejvan Peterson
3. Clifton Jones
4. Tamara Le

Each of these applicants brings valuable experience, knowledge, and know-how to the role. Each also took time to explain his or her qualifications and interests in the work of the EDC, which indicates a willingness to undertake work for the Committee. Finally, these candidates bring diverse backgrounds and interests to the table, including some new perspectives on the issues the EDC faces.

Phil Wilson  
Chair, Pro Tempore  
Economic Development Committee

On 04/21/2021 1:55 PM Michael Tully <mtully@northhampton-nh.gov> wrote:

Town of North Hampton  
Conservation Commission  
233 Atlantic Avenue  
North Hampton, New Hampshire 03862



**Conservation Commission Members**

Lisa Wilson, Chair  
Kathy Grant, Vice Chair  
Phil Thayer, Andy Vorkink, Lauri Etela,  
Frank Arcidiacono, Audrey Prior  
**Alternate Members**  
Allyson Ryder, Dave Ciccalone

April 14, 2021

To the Select Board:

On behalf of the Conservation Commission I ask that the Select Board consider the following candidates for reappointment to the Commission. During the April 13, 2021 meeting the Commission voted unanimously to recommend.

**Andrew Vorkink:** Appointment as a Regular Member for a three-year term to expire in 2024. Andy has been a Commissioner for a number of years and serves as Chair of the Conservation Easement Subcommittee. The Town and Commission have benefitted greatly from Andy's meticulous work and in-depth knowledge and expertise.

**Audrey Prior:** Appointment as a Regular Member for a three-year term to expire in 2024. Audrey has served as an Alternate Member; in 2020 Audrey was appointed to a one-year term as a Regular Member to serve out the remainder of a three-year term vacancy. Audrey regularly attends meetings and her participation is very much appreciated.

Audrey and Andy are candidates who care deeply about preserving North Hampton's natural resources and wish to continue the work of the Commission.

Thank you for your consideration.

Respectfully submitted,

A handwritten signature in blue ink that reads 'Lisa J. Wilson'.

Lisa J. Wilson,  
Chair, North Hampton Conservation Commission

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
OFFICE *of the* TOWN ADMINISTRATOR

**MINUTES OF PRIOR MEETINGS**



1  
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD/**  
4 **LIBRARY TRUSTEES JOINT MEETING**

5 **APRIL 12, 2021 7:00 PM**

6 **NORTH HAMPTON TOWN HALL**

7 ***DRAFT MINUTES***  
8

9 **SELECT BOARD MEMBERS PRESENT:** Chairman Jim Maggiore, Vice Chairman James Sununu

10 **EXCUSED:** Selectman Jonathan Pinette

11 **LIBRARY TRUSTEES PRESENT:** Treasurer Jaqueline Brandt, Secretary Kathleen Kilgore, Chairman Susan  
12 Leonardi

13 **ALSO PRESENT:** Town Administrator Michael Tully

14 **AGENDA**

15  
16 Chairman Jim Maggiore welcomed everyone to the April 12, 2021 North Hampton Select Board Meeting  
17 and called the meeting to order at 7:03 pm, followed by the Pledge of Allegiance.

18  
19 **First Public Comment Session**

20 *Call 603-758-1447; email [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)*

21  
22 **No Public Comments**  
23

24 Library Trustee Jacqueline Brandt motioned to open the North Hampton Library Board of Trustees  
25 Meeting at 7:06 pm.  
26

27  
28  
29  
30 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
31 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

32  
33 ***A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a***  
34 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***  
35 ***Hampton, New Hampshire 03862.***  
36



Select Board/Library Trustees Joint Meeting  
April 12, 2021

37 **Consent Calendar**

- 38 3.1 Payroll Manifest of March 25, 2021 in the amount of \$79,249.59
- 39 3.2 Payroll Manifest of April 1, 2021 in the amount of \$100,745.75
- 40 3.3 Payroll Manifest of April 8, 2021 in the amount of \$235,189.96
- 41 3.4 Accounts Payable Manifest of April 1, 2021 in the amount of \$474,858.84
- 42 3.5 Veterans Tax Credit Applications
- 43 3.6 Abatement Applications
- 44 3.7 Elderly Exemption Application

45  
46 **Motion:** To approve the Consent Calendar as presented

47 **Motioned:** Vice-Chair Sununu

48 **Seconded:** Chairman Maggiore

49 **Vote:** Motion approved by a vote of 2-0

50

51 **Correspondence – No items**

52 *Copies of all Correspondence will be attached to these minutes.*

53

54 **Committee Updates**

55

56 Town Administrator Michael Tully said the *Economic Development Committee* met last week, had several  
57 resignations, elected a Chairman *pro tem*, and asked that open positions be advertised out; plan to meet  
58 before next Select Board Meeting and hope to have recommendations.

59

60 Vice-Chair Sununu said the *Budget Committee* met, selected Mr. Stanton as Chair, Mr. Goode as Vice-  
61 Chair; also accepted resignations from Jonathan Pinette and Margaret Delano; asked Town Administrator  
62 to advertise for the 2 open positions.

63

64 Chairman Maggiore said the *Heritage Commission* has not met since their last meeting but will be meeting  
65 Thursday. The *Water Commission* had a meeting with Counsel last week to discuss ongoing legal matters.

66

67 Vice-Chair Sununu said the *Rails to Trails Committee* had not met but will meet next month; talking with  
68 different folks about trail access; plan to reach out to Scott Bogle of Rockingham Planning Commission.

69

70 **Report of the Town Administrator**

71 *A copy of the Report of the Town Administrator will be attached to these minutes.*

72

73 Report from March 23 to April 9, 2021: Finance: 24% of Budget remaining with 12 weeks left in fiscal year;  
74 Library agreed to cooperate on town-wide phone system; agreement signed with Richie Construction for  
75 design phase of town facilities; meeting with Stonehill Environmental regarding PFAS project to look at  
76 test locations for drillings of monitoring wells; Beach Stickers on sale; DPW prepped and placed signage  
77 for new resident parking spaces on Rye Town line; Philbrick Pond MOU signed with DOT to meet April 21<sup>st</sup>.

78

79 **Items Left on the Table**

80

81 **NEW BUSINESS**

82

83 **8.1 Library Entrance Discussion**

84

Select Board/Library Trustees Joint Meeting  
April 12, 2021

85 Library Trustee Jacqueline Brandt stated that NH DOT issued a Driveway Permit modifying the existing  
86 driveway as a result of the newly constructed Library; the permit and all supporting documents will be  
87 available on the Library website. She said she walked the site with Jonathan Pinette and met with each  
88 Select Board member individually for discussion.

89  
90 Ms. Brandt said basically the driveway will be shifted left on Atlantic Avenue with minimal impact on  
91 existing stone wall, 10 feet of which will be reassembled in the center portion. She said our primary  
92 concern is public safety and the 2-lane traffic pattern in front of the Stone Building will become one-way.  
93 The cost for construction is estimated at \$19,000 and will be completed within the timeframe of the  
94 project coordinating with all Town Departments.

95  
96 Vice-Chair Sununu said he was concerned that the Walkway Committee is already working with a goal to  
97 close off traffic in front of the Stone Building and design a pedestrian walkway, but the permit shows a  
98 one-way traffic flow there. He asked if that alteration can be made to make sure it will not interfere with  
99 the driveway design regarding long-term traffic flow and it should be confirmed.

100  
101 Chairman Maggiore asked if the new driveway design would create any new parking for the Library and  
102 Ms. Leonardi said it may create one more spot. Town Administrator Tully suggested they consider putting  
103 a walkway along the parking lot to eliminate foot traffic within the lot.

104  
105 Library Trustee Jacqueline Brandt moved to adjourn the meeting of the Library Board of Trustees at 7:34  
106 pm.

107  
108 **8.2 Discussion of Rights to Tree Owners**

109  
110 Chairman Maggiore said notice of tree trimming on roads by Eversource was sent to residents as part of  
111 regular maintenance. Pruning of trees is covered under State Statute and residents may ask questions and  
112 discuss with Eversource. Vice-Chair Sununu said residents do have the right to decline to have their trees  
113 trimmed.

114  
115 **8.3 Heritage Commission Appointments**

116  
117 The North Hampton Heritage Commission requests renewal of the following positions: Jane Currivan – 3  
118 years as Commissioner (2024); Carol Seely – 3 years as Commissioner (2024); Jeff Hillier – 1 year as  
119 Alternate (2022); Jane Robie – 1 year as Alternate (2022).

120  
121 **Motion:** To approve Heritage Commission appointments as presented.

122 **Motioned:** Vice-Chair Sununu

123 **Seconded:** Chairman Maggiore

124 **Vote:** Motion approved by a vote of 2-0

125

126 **MINUTES OF PRIOR MEETINGS**

127

128 **Approval of the Regular Meeting Minutes of March 22, 2021**

129 **Motion:** To approve the Regular Meeting Minutes of March 22, 2021 as presented.

130 **Motioned:** Vice-Chair Sununu

131 **Seconded:** Chairman Maggiore

132 **Vote:** Motion approved by a vote of 2-0

Select Board/Library Trustees Joint Meeting  
April 12, 2021

133

134 **Approval of the Non-Public Meeting Minutes of March 22, 2021**

135 **Motion:** To approve the Non-Public Meeting Minutes of March 22, 2021 as presented.

136 **Motioned:** Vice-Chair Sununu

137 **Seconded:** Chairman Maggiore

138 **Vote:** Motion approved by a vote of 2-0

139

140 **Any Other Item that may legally come before the Board**

141

142 **Second Public Comment Session**

143 *Call 603-758-1447; email [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)*

144

145 No public comment.

146

147 **Next Regular Meeting:** April 26, 2021

148

149 **Adjournment**

150

151 Chairman Maggiore adjourned the meeting at 7:41 pm.

152

153 Respectfully submitted,

154

155 Patricia Denmark, Recording Secretary

156

157