



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD

NOTICE OF PUBLIC MEETING
MONDAY, APRIL 25, 2022

NORTH HAMPTON TOWN HALL
REGULAR SESSION
231 ATLANTIC AVENUE
7:00 O'CLOCK P.M.

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO JSUNUNU@NORTHHAMPTON-NH.GOV AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. **7:00PM Call to Order by the Chair**

2. **Pledge of Allegiance**

3. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

4. **Consent Calendar**

- 4.1 Payroll Manifest of April 14, 2022 in the amount of \$76,770.75
- 4.2 Payroll Manifest of April 21, 2022 in the amount of \$74,523.07
- 4.3 Accounts Payable Manifest of April 14, 2022 in the amount of \$1,068,656.55
- 4.4 Approval of Veteran's Credit

5. **Correspondence**

6. **Committee Updates**

- 6.1 Heritage Commission
- 6.2 Water Commission
- 6.3 Rails to Trails
- 6.4 Budget Committee

7. Report of the Town Administrator

7.1 General Report

8. Items Left on the Table

9. New Business

9.1 Appointments to Conservation Commission

9.2 Update on Fish House Septic Systems

9.3 Earth Day/Town Wide Clean-Up Recap

10. Minutes of Prior Meetings

10.1 Approval of Regular Meeting Minutes of April 11, 2022

10.2 Approval of Non-Public Meeting Minutes of April 11, 2022

11. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

12. Second Public Comment Session

See Item 3, above

13. Adjournment

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CONSENT CALENDAR

TOWN ADMINISTRATOR
MICHAEL TULLY

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: MICHAEL TULLY, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 04/25/2022
DATE: 04/23/2022

The following actions are for the approval of the Select Board:

Consent Calendar

- 4.1 Payroll Manifest of April 14, 2022 in the amount of \$76,770.75
- 4.2 Payroll Manifest of April 21, 2022 in the amount of \$74,523.07
- 4.3 Accounts Payable Manifest of April 14, 2022 in the amount of \$1,068,656.55
- 4.4 Approval of Veteran's Credit

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CORRESPONDENCE

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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COMMITTEE UPDATES

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

Michael J. Tully
Town Administrator

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT
APRIL 25, 2022 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from April 12, 2022 through April 22, 2022

Finance

Financially we are in good shape with 20% of the budget remaining with 10 weeks remaining in the fiscal year

Police

Over the last few weeks the police department has participated in extra patrols targeting Texting and Driving, these patrols have been funded by a Grant. We were able to make 34 traffic stops thanks to this funding. The spring season has brought out complaints of speeders from neighborhoods all over Town, the police departments continue to be proactive in enforcement efforts and urges everyone to drive safely and to call us to report dangerous driving.

Next weekend, the police department will be holding a physical fitness test for potential police officer candidates. Please contact Deputy Chief Daly for employment related inquiries.

Fire

The Fire Department held interviews on April 22nd for a new firefighter to fill the vacancy created by FF/Paramedic Sam Hochschwender. A candidate for hire will be forthcoming in the next couple of weeks after the background investigation is completed.

Facilities

Town Hall. Nothing new to report. I met with Mr. Schnitzler on the work requested by the Heritage Commission. He does not have an interest in completing the work, though, he is working on a contact that may assist us with the fire doors. He stated the basement sheetrock is a very difficult and time consuming job which will require electricians and plumbers to reroute wires and piping. We will also look into a type of drop ceiling and whether that would provide fire protection. This option will take away headroom in the already tight space. This project is on hold until funding is determined.

New Town Office/Fire/Police Buildings. We have been researching and visiting facilities for temporary housing for Police and Fire during the build. At the present time we have narrowed the search to three buildings and are moving forward in attempting to secure a location.

Stone Building. I received pricing for the work needed to repair the flashing on the chimney. I am waiting on a timeline from the contractor.

Town Office/Chevalier Building. Nothing new to report. We have had issues with the heating system in the Town Office. The building Inspector has been able to restart the system and we will continue to limp it through the spring.

Recreation

The Dearborn Park fertilization program has begun. John Hubbard gave the department a generous donation to purchase a new home plate and set of bases. The irrigation will begin on April 28th. St. Thomas is once again renting our courts for the spring High School tennis season, and Pickle Ball begins the first week of May.

The recent Egg Scramble was a big success with approximately 165 children participating.

The Memorial Day BBQ will be held after the parade on Memorial Day May 30th.

The seniors program continues to hold monthly luncheons the 3rd Tuesday of the month at the REC as well as weekly coffees on Thursday mornings. In addition they recently took a trip to the Place theatre to see the play "Bye Bye Birdie" and we will be taking the Downeast Train to Freeport Maine on Friday April 29th.

We have reached agreement with Lafayette Crossing to continue our use of the space through June 15th of 2023.

Director Manzi has interviewed approximately 20 candidates for positions primarily in our summer camp and have extended an offer of employment for our youth program coordinator position.

Old Home Day is scheduled for August 13th 2022 (The second Saturday in August)

Building Department

The advertisement is out for the position of Building Inspector. I have secured a temporary employee for the inspection side. All inspections will be scheduled for Wednesdays and current office personnel will assist weekly with the paperwork side of the position. This is not a permanent fix. Resumes will be collected and brought to the Board for review within the next 2 weeks.

Highway

The Department of Public Works is busy with spring clean-up of roadsides and island areas including tree removal from the Nor'easter on Monday. Asphalt patching of potholes has begun along with routine maintenance of DPW equipment. They are tentatively scheduled to start roadwork the week of 4/25.

Clean up and screening of compost at the brush facility has begun. Director Hubbard is still looking for part-time help for 8 to 24 hours per week at the Recycling Center. This is perfect for a retired person, call the town offices or DPW for applications or additional info.

Projects

Route 1 Culvert. The rain storm on April 19th again caused flooding to area properties on North Road. I visited the site and it appears the culvert may have blockages which are restricting water flow. I contacted District 6 and Brian Schutt is setting up a consultant to assess the culvert which should occur within a week.

PFAS Investigation. The grant application has been completed and submitted to the State. I will keep the Board up to date with any information I receive back.

Telephone System/Communications. New switches have been installed in the Fire Department and Town Clerks building. This equipment will be moved and reused when the buildings are raised. The porting process for phone lines has begun, some hard lines will stay for day to day business in the event of a loss of internet as well as for fire panels.

Trash Collection. Nothing new to report. I have been researching the positives, negatives and possibilities of the Town going out to bid for Town-wide trash collection. This would mean the price will be included in the tax rate paid by residents. Initial research shows the overall cost could be less to each resident. I am waiting on current customer information and will bring it forward for a discussion as soon as the initial information gathering is completed.

Revaluation. The RFP for the 2023 revaluation has been uploaded to the website and has been sent out to several companies. I will let the Board know when all responses are in.

Cell Tower. Nothing new to report. Work continues in the search for a suitable location for a cell tower. I will brief the Board when the issue requires action on their part.

Walkway Project. Nothing new to report. This project will be completed after the buildings have been constructed. This alleviates the chance of damage during construction.

Coakley Landfill Group. The next Coakley meeting will be held on May 13th. I plan to attend.

Junkyard Closures and/or New Problems: Nothing new to report. We are seeing some improvement with vehicles pulling off of Route 1 for deliveries. The Police have visited dealerships in Town and have issued Summonses to violators.

Rails to Trails. Mr. Sununu is working on scheduling a Rails to Trails meeting in May to update the Committee on sub-committee work being conducted.

Old Locke Road Grant. The grant application has been completed and submitted to the State. I will keep the Board updated with any developments.

Earth Day Clean-up. There is an item under new business to discuss the clean-up

Tree Cutting. Becca Carlson will be coming in front of the Board in May to discuss an educational program relating to the tree work.

Seacoast Private Well Initiative. Nothing new to report. I attended a meeting with NHDES on April 5th to discuss North Hampton being involved in the Seacoast Private Well Initiative. The program will consist of private well owners receiving their drinking well water tested for contaminants free of charge as well as education opportunities for remediation. Initially PFAS testing was not included, I have requested to NHDES that PFAS testing be included in the final program. They are investigating cost ramifications. The program should begin with outreach this spring/early summer with testing, late summer and a wrap up with education in the fall.

Meeting Schedule: Our next regularly scheduled meeting is on May 9, 2022.

MICHAEL J. TULLY
TOWN ADMINISTRATOR

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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ITEMS LEFT ON THE TABLE

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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NEW BUSINESS

Town of North Hampton
Conservation Commission
233 Atlantic Avenue
North Hampton, New Hampshire 03862



Conservation Commission Members
Lisa Wilson, Chair
Kathy Grant, Vice Chair
Phil Thayer, Andy Vorkink, Lauri Etela,
Frank Arcidiacono, Audrey Prior
Alternate Members
Allyson Ryder, Dave Ciccalone

April 13, 2022

To the Select Board:

On behalf of the Conservation Commission, I am writing to request that the Select Board consider approving the following appointments to the Conservation Commission:

Kathy Grant, Regular Member for a three-year term to expire in 2025
Philip Thayer, Regular Member for a three-year term to expire in 2025
Dave Ciccalone, Regular Member for a three-year term to expire in 2025
David McGilvary, Alternate Member for a three-year term to expire in 2025

The Commission voted unanimously to recommend these appointments during the April 12, 2022 meeting. Each of the three regular members seeking reappointment brings a valuable perspective to the Commission and generously volunteers considerable time and talent to achieving objectives to the Commission. David McGilvary would be appointed for the first time and would contribute a fresh perspective to the Commission's work.

Kathy Grant, who has been serving as Vice Chair of the Conservation Commission, is very familiar with conservation land in Town. She also has the technical expertise to periodically update the conservation parcel database. Kathy is very knowledgeable about how to protect water quality and has worked with state representatives to assess the water quality of the Winnicut River. Most recently, Kathy has offered to be the Commission's liaison to work with the Philbrick Pond Salt Marsh restoration project partners

Phil Thayer, who has been serving as Chair of the Trail Maintenance Subcommittee, has an invaluable knowledge of conservation land in Town. Phil does much of the maintenance himself and often investigates and remedies complaints at a moment's notice. Phil also acts as liaison for Eagle Scout projects on conservation land. Phil is an expert guide with a broad understanding of North Hampton's natural resources and terrain.

Dave Ciccalone, who has been serving as an alternate member, will be a valued regular member on the Commission. He is very knowledgeable about hydrological functions and water quality and will help guide the Commission as it strives to protect the Town's water resources.

David McGilvary is very supportive of the work of the Commission and cares deeply about our town and its resources. He is very much looking forward to serving as an alternate member and engaging in the Commission's work.

Please place the Conservation Commission's nominees for appointment to the Commission on the agenda of the next Select Board meeting.

Respectfully submitted,

Lisa J. Wilson, Chair

Cc: Conservation Commission

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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MINUTES OF PRIOR MEETINGS



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3

**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD MEETING**

4
5

APRIL 11, 2022 7:00 PM

6
7

NORTH HAMPTON TOWN HALL

8
9

DRAFT MINUTES

10
11

SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice Chairman Jim Maggiore, Selectman Jonathan Pinette

12
13

ALSO PRESENT: Town Administrator Michael Tully

14
15

AGENDA

16
17

Chairman James Sununu welcomed everyone to the April 11, 2022 North Hampton Select Board Meeting and called the meeting to order at 7:03 pm. He said the Board was just coming from Non-Public Meetings and asked for a motion to seal the minutes, followed by the Pledge of Allegiance

18
19

Motion: To seal the Meeting Minutes of Non-Public Sessions I and II of April 11, 2022.

20
21

Motioned: Selectman Pinette

22
23

Seconded: Vice-Chair Maggiore

24
25

Vote: Motion approved by a vote of 3-0

26
27

First Public Comment Session

28
29

For comments please call 603-758-1447; email jsununu@northhampton-nh.gov

30
31

No public comment.

32
33

Consent Calendar

34
35

6.1 Payroll Manifest of March 31, 2022 in the amount of \$73,270.41

36
37

6.2 Payroll Manifest of April 7, 2022 in the amount of \$271,607.21

38
39

6.3 Accounts Payable Manifest of March 31, 2022 in the amount of \$63,334.45

40
41

6.4 Veterans Tax Credit

42
43

6.5 Intents to Cut Wood or Timber

44
45
46

Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

37 **A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a**
38 **DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North**
39 **Hampton, New Hampshire 03862.**

40

41 **Motion:** To approve the Consent Calendar as presented.

42 **Motioned:** Selectman Pinette

43 **Seconded:** Vice-Chair Maggiore

44 **Vote:** Motion approved by a vote of 3-0

45

46 **Correspondence**

47

48 Correspondence from New Hampshire Department of Transportation (DOT): Regarding North Hampton
49 Project 24457 – Finding Necessity of Public Meeting scheduled for April 28, 2022 at DOT Headquarters in
50 Concord at 2:00 pm; letter from Gabrelle N. Hayes, NHDOT Right of Way Bureau hearing coordinator; read
51 in full by Chairman Sununu.

52

53 Town Administrator Tully said this is not a meeting for public comment but a meeting on the Bridge
54 Project. The Public Meeting was held 1-2 years ago at the North Hampton School and DOT is just getting
55 to it now.

56

57 Correspondence from Greg Jordan, County Forester: Chairman Sununu said the letter is In response to
58 questions raised at the last meeting regarding Red Pine Scale discovered on Town-owned property behind
59 the School where some logging will be going on and the Board requested the opinion of the County
60 Forester on how to handle that.

61

62 Town Administrator Tully suggested handling the correspondence under New Business Item 12.2 on the
63 agenda.

64

65 **Committee Updates**

66

67 Vice-Chair Maggiore said he has nothing for the *Water Commission* but may have an update for the Board
68 at the next meeting on a rate case to discuss in Non-Public.

69

70 Chairman Sununu said neither the *Rails to Trails Committee* nor *Budget Committee* have met, but *Budget*
71 *Committee* will hold an organizational meeting later this week to elect Chair and Vice-Chair.

72

73 **Public Hearing: To Consider the Acceptance of Unanticipated Revenue in the Amount of \$99,425,**
74 **Awarded to the Town of North Hampton from the Nature Conservancy for the Philbrick Pond Culvert**
75 **Project**

76

77 Chairman Sununu opened the Public Hearing at 7:10 pm.

78

79 Town Administrator Tully said the project has been completed, updates have been provided, and seeding
80 will be done in the spring. He said the project was a success and the Town gained 14-15 inches of tide
81 difference for the health of the marsh, and explained these funds are to repay us for the grant funds.

82

83 Chairman Sununu closed the Public Hearing at 7:12 pm.

84

85 **Motion:** To accept the funds in the amount of \$99,425 for the Philbrick Pond Project.

- 86 **Motioned:** Selectman Pinette
- 87 **Seconded:** Vice-Chair Maggiore
- 88 **Vote:** Motion approved by a vote of 3-0

89
90 **Report of the Town Administrator**

91 *A copy of the Report of the Town Administrator will be attached to these minutes.*

92
93 Report from March 29 – April 8, 2022: Finance: 24% of Budget remaining with 12 weeks left in fiscal year;
94 Chief Mone working on signage with DOT on Route 151/111 intersection; Chief Lajoie finalizing Fire
95 Dispatch move; Deputy Cook working on grants for new building to offset costs; RFP put forward for Clerk
96 of the Works for new building project; Building Inspector will be moving to a job in the private sector;
97 Route 1 Culvert meeting tomorrow with resident; Seacoast Private Well Initiative to provide well testing
98 at no cost, with possible extra charge for PFAS testing.

99
100 Questions/Comments: Vice-Chair Maggiore said he had promised to go the RC Club but missed the
101 meeting due to a long legislative session and would try for the next one. Chairman Sununu asked the
102 anticipated closing date for the Bond Bank. Town Administrator Tully said it will not happen until the July
103 Bond Sale but they were trying to move the date up one month to get a better rate.

104
105 **Items Left on the Table** – None

106
107 **NEW BUSINESS**

108
109 **12.1 Channel 22 Report**

110
111 Channel 22 Director John Savastano said he and his colleagues have been working on their own website
112 to include everything from a video standpoint for Channel 22, with YouTube programming, meetings,
113 highlights, and Town events. He provided a quick video of highlights over the past year, and demonstrated
114 how to negotiate the Channel 22 Website at North Hampton Community Media.com.

115
116 Director Savastano said they started up Radio North Hampton, a podcast they will try to do weekly, are
117 trying to bring back TownCenter Talks, and are working on the Dining-Out show. He said in spring they
118 were able to archive 10 years of meetings, and have a link to the Town Website and are hoping to get a
119 cross link. He said they are working to provide time and temperature and possibly a webcam; current
120 events and a weekly schedule of upcoming events is listed and everything is on this one website.

121
122 Director Savastano for this year alone 34,546 people went on YouTube to watch something we produced.
123 He said they had to upgrade their Zoom capability equipment, retired the NEXUS controller after 13 years
124 and activated CASTUS System, added a new operations PC that helps us do livestreams and edit show
125 production, and will be resuming Atlantic Avenue and Radio New Hampshire programming schedule. He
126 said station purchases were limited to cabling and small electronics, and mentioned a few weeks ago a
127 possible construction cam and may call for some recalibration of their 2014 cameras in future.

128
129 Questions: Selectman Pinette asked if the construction cam will be on a time lapse. Director Savastano
130 said it would not and said is a live cam 24/7. He said for the Library project they sent up a drone every 2
131 weeks for about 5 minutes of video and would do something similar.

132
133 **12.2 Discussion and of Red Pine at North Hampton School**

134 Town Administrator Tully said months ago logging at the School was investigated as well as on other Town
135 properties in the area and it was decided to move forward for the health of the forest to take down dead
136 trees and let new growth come in. He said things were going as planned when it was discovered that Red
137 Pine trees planted 60 years ago have Red Pine Scale disease and beetles burrowing into the trees. He said
138 he walked the trail several times with Nate of Sweets Logging and they are willing to take them out while
139 they are in there.

140
141 Town Administrator Tully said there are about 10 acres of 80 that have a lot of Red Pine and had not
142 intended to take that many trees. He said at the last meeting the Board asked that he bring in the Tree
143 Warden, who said the trees do not belong there and are infested and should be taken out, and said he
144 did not believe in plantings as the forest will just grow up naturally. He said Mr. Maggiore also talked to
145 the County Forester, which is the letter in the packet. For tonight he said he is looking for what the Board
146 would like to do: (1) not touch any of the Red Pine, (2) have the logging company uses their judgement,
147 or (3) take out the majority of the Red Pine for the health of the forest.

148
149 Selectman Pinette suggested clearing out the infection and taking down all the Red Pine. Town
150 Administrator Tully said it is cost effective to not have to pay for Red Pine removal later and said the exit
151 is off the Rail Trail and loggers would then have to exit through the School parking lot.

152
153 Chairman Sununu said the letter from the County Forester did not recommend removing every single tree,
154 and the Board could defer judgement to the expertise of a warden or forester. The Board discussed the
155 issue and decided to have Nate use his best judgement to do what has to be done and move forward.
156 Town Administrator Tully said he would have Nate not eradicate the Red Pine but use his best judgement.

157
158 **12.3 Discussion of Request for Proposal (RFP) for 2023 Revaluation of the Town**
159 Town Administrator Tully said there are two ways to do the Town revaluation: (1) by full measure and list,
160 or (2) by statistical revaluation. He said the price difference is quite large and the Town has planned for a
161 smaller one and has a Capital Reserve Fund ready to go, but the Board has the choice to delve deeper.

162
163 Vice-Chair Maggiore said in 2018 they did a statistical revaluation and have found this gives a fair
164 representation for what we should be doing. He said the full measure list is knocking on every single door
165 and costs hundreds of thousands of dollars but does not seem to give you the return on investment.

166
167 Selectman Pinette said he did not think door-to-door was needed, and said it was his impression the Town
168 would do 10% or 5%, whatever the fair market value is per property, based on current property sales and
169 based on a fair percentage targeted. Town Administrator Tully said in addition they do quarterlies, so it is
170 updated as we go through. He said last time he waited too long and could not get a competitive price as
171 schedules had already been set.

172
173 Selectman Pinette said also when there is a revaluation, the tax rate is adjusted accordingly. Town
174 Administrator Tully said yes tax rate is adjusted, but the Town may see certain ranges of home get hit
175 differently because of the market.

176
177 Chairman Sununu said regarding the method, we have been putting money away for 5 years for the
178 statistical revaluation and that is what we should do. If they decide to do a full list it should be planned
179 for well in advance to have enough money put aside. The Board authorized Town Administrator Tully to
180 go ahead post the RFP.

181

182 **MINUTES OF PRIOR MEETINGS**
183

184 **Approval of Regular Meeting Minutes of March 28, 2022**

185 **Motion:** To accept the Regular Meeting Minutes of March 28, 2022 as presented.

186 **Motioned:** Selectman Pinette

187 **Seconded:** Vice-Chair Maggiore

188 **Vote:** Motion approved by a vote of 3-0

189

190 **Approval of Non-Public Meeting Minutes of March 28, 2022**

191 **Motion:** To accept the Non-Public Meeting Minutes of March 28, 2022.

192 **Motioned:** Selectman Pinette

193 **Seconded:** Vice-Chair Maggiore

194 **Vote:** Motion approved by a vote of 3-0

195

196 **Any Other Item that may legally come before the Board**

197

198 Vice-Chair Maggiore said at the last Planning Board Meeting the North Hampton Business Association
199 came before the Planning Board to talk about Outdoor Dining, and the Planning Board was very receptive
200 to coming up with a permit for restaurants to be able to do a simple permit process to extend their
201 outdoor dining privileges through a date certain this year. He said the Planning Board will have something
202 for our next meeting.

203

204 **Second Public Comment Session**

205 *For comments please call 603-758-1447; or email jsununu@northhampton-nh.gov*

206

207 No public comment.

208

209 **Next Regular Meeting:** April 25, 2022.

210

211 **Adjournment**

Chairman Sununu adjourned the meeting at 7:5 pm.

212

213 Respectfully submitted,

214 Patricia Denmark, Recording Secretary