



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD**

**NOTICE OF PUBLIC MEETING  
MONDAY, APRIL 24, 2023**

**NORTH HAMPTON TOWN OFFICES  
NON-PUBLIC SESSION  
237A ATLANTIC AVENUE  
6:00 O'CLOCK P.M.**

**NORTH HAMPTON TOWN OFFICES  
NON-PUBLIC SESSION  
237A ATLANTIC AVENUE  
6:30 O'CLOCK P.M.**

**NORTH HAMPTON TOWN HALL  
REGULAR SESSION  
231 ATLANTIC AVENUE  
7:00 O'CLOCK P.M.**

**IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO [JPINETTE@NORTHHAMPTON-NH.GOV](mailto:JPINETTE@NORTHHAMPTON-NH.GOV) AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.**

- 1. Call to Order By Chair**
- 2. Non-Public Session I Pursuant to RSA 91-A:3 II (c)**
- 3. Non-Public Session II Pursuant to RSA 91-A:3 II (a)**
- 4. Return to Public Session and Pledge of Allegiance**
- 5. First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

**6. Consent Calendar**

- 6.1 Payroll Manifest of April 20, 2023 in the amount of \$76,277.92
- 6.2 Accounts Payable Manifest of April 13, 2023 in the amount of \$690,234.42
- 6.3 Veterans Tax Credits
- 6.4 Elderly Tax Exemption

**7. Correspondence**

- 7.1 Correspondence from Frank Ferraro

**8. Committee Update**

- 8.1 Heritage Commission
- 8.2 Water Commission
- 8.3 Rails to Trails Committee
- 8.4 Budget Committee

**9. Report of the Town Administrator**

**10. Items Left on the Table**

**11. New Business**

- 11.1 Discussion of Collaboration with Seacoast School of Technology
- 11.2 Building Update
- 11.3 Discussion of Police Cruiser Purchase
- 11.4 Appointments to Conservation Commission
- 11.5 Appointments to Agriculture Commission
- 11.6 Appointments to Capital Improvement Plan Committee

**12. Minutes of Prior Meetings**

- 12.1 Approval of Minutes of Regular Meeting of April 10, 2023
- 12.2 Approval of Minutes of Non-Public Meetings of April 10, 2023

**13. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

**14. Second Public Comment Session**

See Item 5, above

**15. Adjournment**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**CONSENT CALENDAR**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**CORRESPONDENCE**

**From:** Frank Ferraro <[fferraro2010@gmail.com](mailto:fferraro2010@gmail.com)>  
**Sent:** Thursday, April 13, 2023 11:04:02 AM  
**To:** Michael Tully <[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)>  
**Subject:** New Police Cruiser

Mike,

The last Town Warrant contained an Article to raise and appropriate funds to purchase a new police cruiser. As a member of the Budget Committee, I was the Committee's representative to the CIP Committee where we evaluated the PD's request for a new cruiser. At that time, it made sense to replace the cruiser.

However, now that the PD is significantly short-staffed, and unlikely to come to full complement any time soon, there isn't the pressing need for a new cruiser.

I suggest that the Select Board postpone the purchase of a new cruiser until the next fiscal year (FY25).

Please pass this email along to the members of the Select Board and include it in Correspondence for the next Select Board meeting.

Frank Ferraro

## Janet Facella

---

**From:** David Kurz <dkurz@northhampton-nh-pd.gov>  
**Sent:** Thursday, April 13, 2023 2:33 PM  
**To:** Michael Tully; Jonathan Pinette; James Sununu; Jim Maggiore; Janet Facella  
**Cc:** Jim Russell - PD  
**Subject:** RE: New Police Cruiser

I appreciate Mr. Ferraro's, and now Mr. Bottomley's point of view given our current staffing challenges. However, I don't believe it would be a prudent move due to a number of factors including:

- The funds have been allocated and already exist in this year's fiscal budget.
- NHPD has a commitment from a dealer in Massachusetts to take possession of a police vehicle no later than August.
- With the current chip shortage and other delivery issues, having a secured police designed vehicle is truly a positive.
- One of the NHPD vehicles with over 100,000 miles is scheduled to be "unmarked" and transferred to the Building Inspector for non-police use by the Town.
- The transfer of equipment (radios, computer, emergency lighting, etc.) from the old cruiser to the new consumes time, delaying operability until most likely September.
- We have a secured price for the 2023 police package and delaying will undoubtedly cost more next year to essentially purchase the same vehicle. Cost of the transfer can also be expected to increase.
- The new vehicle will not sit idly but will allow other vehicles in the fleet to have less mileage added as they may in fact, be more idle. It is entirely probable that this distribution of mileage will allow for a delay in future vehicle purchase as the mileage across the fleet is lessened and more evenly circulated.
- Overall, the cancelation may save funding this year but the delay, in my opinion is ill advised and most likely would cost the Town more in next year's budget.

I am more than happy to discuss this further, but it would not be my recommendation to proceed with this concept, as sound as it may initially appear.

Best.....

Dave Kurz  
Interim Police Administrator  
North Hampton Police

---

**From:** Michael Tully <mtully@northhampton-nh.gov>  
**Sent:** Thursday, April 13, 2023 11:07 AM  
**To:** Jonathan Pinette <jonathanpinettetown@yahoo.com>; James Sununu <jsununu@northhampton-nh.gov>; Jim Maggiore <jmaggiore@northhampton-nh.gov>; Janet Facella <jfacella@northhampton-nh.gov>; David Kurz <dkurz@northhampton-nh-pd.gov>  
**Subject:** Fwd: New Police Cruiser

Fyi,

Sent via the Samsung Galaxy S23 5G, an AT&T 5G smartphone  
Get [Outlook for Android](#)

## Janet Facella

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However, now that the PD is significantly short-staffed, and unlikely to come to full complement any time soon, there isn't the pressing need for a new cruiser.

I suggest that the Select Board postpone the purchase of a new cruiser until the next fiscal year (FY25).

Please pass this email along to the members of the Select Board and include it in Correspondence for the next Select Board meeting.

Frank Ferraro

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
OFFICE *of the* TOWN ADMINISTRATOR

**COMMITTEE UPDATES**



MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**REPORT OF THE TOWN ADMINISTRATOR**

**Michael J. Tully**  
Town Administrator

Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862  
mtully@northhampton-nh.gov  
Tel: (603) 964-8087  
Fax: (603) 964-1514



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
*OFFICE of the TOWN ADMINISTRATOR*

---

**TOWN ADMINISTRATOR'S REPORT**  
**APRIL 24, 2023 SELECT BOARD MEETING**

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**REPORTING PERIOD**

The reporting period is from April 11, 2023 through April 21, 2023

**Finance**

Financially we are running at 21% of the budget remaining with 11 weeks remaining in the fiscal year.

**Police**

The Temporary Police Administrator is creating a comparative pay study with area departments in order to assist the Board with what action should be taken with wages in the department.

Area departments will be assisting our community to assure Police coverage while positions are filled. A recent testing process for law enforcement in the area did not turn out very many candidates, the Department is looking into other avenues for recruitment.

**Fire**

The Fire Department has given a conditional offer of employment to a candidate for a Firefighter/Paramedic position.

Chief Lajoie will be starting an internal process for the position of Deputy Fire Chief with the expectation of filling that position in the new budget year.

Engine 1 is back in service and equipment is being removed from Engine 2 which will be sold in the near future. The new engine is expected to arrive in July of 2024.

### **Facilities**

*Town Hall.* The handicap ramp is still accessible on the rear of the building. Residents can drive to the rear of the building by the ramp for access. I asked Ricci Construction to create a ramp from the dirt to the pavement and that has been completed.

*New Town Office/Fire/Police Buildings.* There is an item on the agenda for a building update with Marc Jobin.

*Stone Building.* The electrical conduit has been buried and the Tax Clerk's office is now accessible by both entrances. The flag pole has been removed and will be reinstalled after construction.

### **Recreation**

Dearborn Park- St. Thomas is again renting the courts this season. We are also renting the field one night a week to a softball team. The North Hampton Youth Association will again be using the field this spring for their programs. The field is in good shape to start the year. The water meter has been turned on and mowing/irrigation will begin soon. Tennis lessons with Tennis Pro Mark Moulton have also returned.

Staffing- We are thrilled to say that we are fully staffed for Summer Camp. We have hired a new Program Coordinator as well as a summer camp Director and Assistant Director. In addition, the Recreation Commission remains fully filled at seven members.

Programs-The After School and Before School Program is running very smoothly. Our no school days have been largely attended, and our April vacation camp days have filled. Upcoming special events include Memorial Day BBQ (if we finalize the alternate site plan), family fun night in June, and Old Home Day (The second Saturday in August). In addition to our summer camp, we will also be hosting a soccer camp in August and a T-ball program for three- and four-year-olds. In collaboration with North Hampton Fire and Rescue and the North Hampton Public Library, we are hosting a CPR/AED/First Aid course on Saturday May 6<sup>th</sup>.

Senior luncheons and senior coffee have been growing in numbers and people are enjoying the gatherings.

We are pursuing a "friends of North Hampton Recreation" group to expand our fund-raising opportunities.

### **Highway**

Thank you to the Highway Department for picking up and disposing of the trash bags around our community from the Earth Day Clean-up.

Director Hubbard will be purchasing the culvert for Lovering Road and the project is preliminarily scheduled for September. The timing may change depending on the timelines of other projects being completed.

A gate for the Dalton Forest has been ordered by Conservation and the Highway Department will be assisting with installation when it arrives.

### **Projects**

*Route 1 Culvert.* Nothing new to report. NHDOT is on the agenda to discuss timing of this replacement project which they are hoping to complete with the North Road bridge project.

*PFAS Investigation.* Tomforde Environmental is working on a brief bid spec that will be used to gather pricing to complete the project.

*Philbrick Pond.* I have been working with the Conservation Commission and the Nature Conservancy in applying for a grant to increase the health of the Marsh. I will keep the Board updated on the results.

*Revaluation.* Nothing new to report. The process is ongoing and we expect to be completed this spring.

*Community Power Aggregation.* I have scheduled two presentations for the Board at the May 8<sup>th</sup> meeting on Community Power Aggregation.

*Cell Tower.* Nothing new to report.

*Walkway Project.* Nothing new to report. This project will be completed after the buildings have been constructed. This alleviates the chance of damage during construction.

*Coakley Landfill Group.* There has been a meeting scheduled for April 26<sup>th</sup> at 9:30. I plan to be in attendance.

*Junkyard Closures and/or New Problems:* Nothing new to report.

*Rails to Trails.* NHDOT has begun clearing branches and brush along the trail. The regional signage group will be meeting April 25<sup>th</sup>.

*Route 95 Exit 2 Bridge.* Nothing new to report. This project has started and will be running until November. The detour over 111 and 151 will be utilized for approximately 6 nights between now and November from 9pm to 5am while lane changes are happening during the project. The signs will be covered when not being utilized.

*Meeting Schedule:* The board's next meeting is scheduled for May 8th.

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**ITEMS LEFT ON THE TABLE**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**NEW BUSINESS**

## Janet Facella

---

**From:** Joe Manzi  
**Sent:** Thursday, April 20, 2023 2:04 PM  
**Cc:** Janet Facella  
**Subject:** sst

We are currently with a class at the Seacoast School of technology who is designing what may become proposed bathroom and storage buildings at Dearborn Park. After the design project is complete we plan with town approval, to continue working with a different class at the school that does the actual construction.

Joe Manzi, Director  
North Hampton Parks and Recreation  
233 Atlantic Avenue  
North Hampton NH 03862-02352  
Summer Camp and Before and After School phone line and Rec 570-8169  
Office 603-964-3170  
Fax 603-964-1514  
Town Website [northhampton-nh.gov](http://northhampton-nh.gov)  
Program registrations at [northhamptonnh.recdesk.com](http://northhamptonnh.recdesk.com)  
Like North Hampton NH Recreation on Facebook

## Janet Facella

---

**From:** Michael Tully  
**Sent:** Tuesday, April 18, 2023 11:17 AM  
**To:** Janet Facella  
**Subject:** FW: Nominees for Appointment to the Commission by the Select Board  
**Attachments:** April 11, 2023 Letter to the the Select Board.pages.pdf

Michael J. Tully  
Town Administrator  
Town of North Hampton, NH  
(603) 964-8087

---

**From:** Lisa J. Wilson [mailto:[lisajwilson@comcast.net](mailto:lisajwilson@comcast.net)]  
**Sent:** Tuesday, April 18, 2023 10:20 AM  
**To:** Michael Tully <[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)>  
**Subject:** Nominees for Appointment to the Commission by the Select Board

Mike,

Please place the prospective Conservation Commission nominations for appointment by the Select Board on the next Select Board agenda (Letter from CC attached.)

Thank you, Lisa



Town of North Hampton  
Conservation Commission  
233 Atlantic Avenue  
North Hampton, New Hampshire 03862



**Conservation Commission Members**  
Lisa Wilson, Chair  
Kathy Grant, Vice Chair  
Phil Thayer, Andy Vorkink, Lauri Etela,  
Audrey Prior, Dave Ciccalone  
**Alternate Members**  
Allyson Ryder, Dave McGilvary

April 18, 2023

To the Select Board:

On behalf of the Conservation Commission I ask that the Select Board consider the following candidates for reappointment to the Commission. During the April 11, 2023 meeting the Commission voted unanimously to recommend:

**Allyson Ryder:**

Reappointment as an Alternate Member for a three-years term to expire in 2026

**Lauri Etela:**

Reappointment as a Regular Member for a three-years term to expire in 2026.

**Lisa Wilson:**

Reappointment as a Regular Member for a three-years term to expire in 2026.

The candidates who are seeking reappointments to the Commission are passionate about preserving North Hampton's natural resources and wish to continue the work of the Commission.

Sincerely,

Lisa J. Wilson  
Chair, North Hampton Conservation Commission, New Hampshire



**Oath of Office**

***Town of North Hampton***

I, **Allyson Ryder** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Allyson Ryder** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Conservation Commission Alternate Member**, for a term of **Three (3) year**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word "swear" and likewise the words, "So help me God," adding instead, "This I do under the pains and penalties of perjury.")

\_\_\_\_\_  
(Election Official/Appointee Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Sworn Before: Moderator, Town Clerk, Selectman or  
Justice of the Peace – Signature RSA 42:2

\_\_\_\_\_  
Sworn Before: Print Name

-----  
All individuals appointed to fill vacant elected positions must run for the office at the following election to complete the established term.

Elected            Appointed            (If appointed: Need election official title and signature below.)  
(Please circle one.)

Term Expires:   3   /      /  2026 

Date Appointed: 4/24/2023

Phone: (      )      -     

E-Mail: \_\_\_\_\_

Appointed by: \_\_\_\_\_

(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_

(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_

(Signature)

\_\_\_\_\_  
(Title)



**Oath of Office**

***Town of North Hampton***

I, **Lauri Etela** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Lauri Etela** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Conservation Commission Member**, for a term of **Three (3) year**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word “swear” and likewise the words, “So help me God,” adding instead, “This I do under the pains and penalties of perjury.”)

\_\_\_\_\_  
(Election Official/Appointee Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Sworn Before: Moderator, Town Clerk, Selectman or  
Justice of the Peace – Signature RSA 42:2

\_\_\_\_\_  
Sworn Before: Print Name

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(Please circle one.)

Term Expires:   3   /      /  2026 

Date Appointed: 4/24/2023

Phone: (    )    -   

E-Mail: \_\_\_\_\_

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)



**Oath of Office**

***Town of North Hampton***

I, **Lisa Wilson** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Lisa Wilson** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Conservation Commission Member**, for a term of **Three (3) year**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word "swear" and likewise the words, "So help me God," adding instead, "This I do under the pains and penalties of perjury.")

\_\_\_\_\_  
(Election Official/Appointee Signature) (Date)

\_\_\_\_\_  
Sworn Before: Moderator, Town Clerk, Selectman or Justice of the Peace – Signature RSA 42:2 Sworn Before: Print Name

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Term Expires:   3   /    /   2026   Date Appointed: 4/24/2023

Phone: (    )    -    E-Mail: \_\_\_\_\_

Appointed by: \_\_\_\_\_  
(Signature) (Title)

Appointed by: \_\_\_\_\_  
(Signature) (Title)

Appointed by: \_\_\_\_\_  
(Signature) (Title)

## Janet Facella

---

**From:** Audrey Prior <audreyprior@gmail.com>  
**Sent:** Tuesday, April 18, 2023 11:18 AM  
**To:** Michael Tully  
**Cc:** Janet Facella  
**Subject:** Re: Agricultural Commission Appointments

Hi Mike,

I hope you're doing well! The Agricultural Commission has two more re-appointments for this year that we'd like to recommend to the Select Board. Could this be added to their next agenda? If you need a formal letter just let me know and I'll get one over to you.

Reappointments:  
Philip Thayer, Member, 3-year term  
Cheryl Kasztejna, Alternate Member, 1-year term

Thank you!

Best wishes,  
Audrey

On Fri, Mar 17, 2023 at 9:23 AM Michael Tully <[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)> wrote:

Sorry, Thank you Jan!

Michael J. Tully

Town Administrator

Town of North Hampton, NH

(603) 964-8087

**From:** Audrey Prior [mailto:[audreyprior@gmail.com](mailto:audreyprior@gmail.com)]  
**Sent:** Friday, March 17, 2023 8:47 AM  
**To:** Janet Facella <[jfacella@northhampton-nh.gov](mailto:jfacella@northhampton-nh.gov)>  
**Cc:** Michael Tully <[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)>  
**Subject:** Re: Agricultural Commission Appointments

Thank you Jan!



**Oath of Office**

***Town of North Hampton***

I, **Philip Thayer** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Philip Thayer** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Agriculture Commission Member**, for a term of **Three (3) year**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word "swear" and likewise the words, "So help me God," adding instead, "This I do under the pains and penalties of perjury.")

\_\_\_\_\_  
(Election Official/Appointee Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Sworn Before: Moderator, Town Clerk, Selectman or  
Justice of the Peace – Signature RSA 42:2

\_\_\_\_\_  
Sworn Before: Print Name

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Elected            Appointed            (If appointed: Need election official title and signature below.)  
(Please circle one.)

Term Expires:   3   /      / 2026

Date Appointed: 4/24/2023

Phone: (      )      -     

E-Mail: \_\_\_\_\_

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)



**Oath of Office**

***Town of North Hampton***

I, **Cheryl Kasztejna** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Cheryl Kasztejna** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Agriculture Commission Alternate Member**, for a term of **One (1) year**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word "swear" and likewise the words, "So help me God," adding instead, "This I do under the pains and penalties of perjury.")

\_\_\_\_\_  
(Election Official/Appointee Signature) (Date)

\_\_\_\_\_  
Sworn Before: Moderator, Town Clerk, Selectman or Justice of the Peace – Signature RSA 42:2 Sworn Before: Print Name

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Term Expires:   3   /    /   2026   Date Appointed: 4/24/2023

Phone: (    )    -    E-Mail: \_\_\_\_\_

Appointed by: \_\_\_\_\_  
(Signature) (Title)

Appointed by: \_\_\_\_\_  
(Signature) (Title)

Appointed by: \_\_\_\_\_  
(Signature) (Title)



**Oath of Office**

***Town of North Hampton***

I, **Sean Dionne** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Sean Dionne** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Capital Improvement Plan Citizen Representative for the Budget Committee**, for a term of **One (1) years**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word "swear" and likewise the words, "So help me God," adding instead, "This I do under the pains and penalties of perjury.")

\_\_\_\_\_  
(Election Official/Appointee Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Sworn Before: Moderator, Town Clerk, Selectman or  
Justice of the Peace – Signature RSA 42:2

\_\_\_\_\_  
Sworn Before: Print Name

-----  
All individuals appointed to fill vacant elected positions must run for the office at the following election to complete the established term.

Elected            Appointed            (If appointed: Need election official title and signature below.)  
(Please circle one.)

Term Expires: \_\_\_ / \_\_\_ / \_\_\_\_\_

Date Appointed: \_\_\_ / \_\_\_ / \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-Mail: \_\_\_\_\_

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)





**Oath of Office**

***Town of North Hampton***

I, **Wendy Wallus** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Wendy Wallus** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Capital Improvement Plan Member Representative for the North Hampton School Board**, for a term of **One (1) year**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word "swear" and likewise the words, "So help me God," adding instead, "This I do under the pains and penalties of perjury.")

\_\_\_\_\_  
(Election Official/Appointee Signature)

\_\_\_\_\_  
(Date)

Sworn Before: Moderator, Town Clerk, Selectman or  
Justice of the Peace – Signature RSA 42:2

Sworn Before: Print Name \_\_\_\_\_

-----  
All individuals appointed to fill vacant elected positions must run for the office at the following election to complete the established term.

Elected            Appointed            (If appointed: Need election official title and signature below.)  
(Please circle one.)

Term Expires:   3   /      /  2023 

Date Appointed: 5/23/22

Phone: (    )    -    

E-Mail: \_\_\_\_\_

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Appointed by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**MINUTES OF PRIOR MEETINGS**



1  
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **APRIL 10, 2023 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7 **SELECT BOARD MEMBERS PRESENT:** Chairman Jonathan Pinette, Vice-Chairman James Sununu, Selectman  
8 James Maggiore

9 **ALSO PRESENT:** Town Administrator Michael Tully, Fire Chief Jason Lajoie

10  
11 Chairman Pinette welcomed everyone to the Select Board Regular Meeting of April 10, 2023, followed by  
12 the Pledge of Allegiance; Board is coming from two Non-Public Sessions.

13  
14 **Motion:** To seal the Non-Public Meeting Minutes of April 10, 2023

15 **Motioned:** Selectman Maggiore

16 **Seconded:** Vice-Chair Sununu

17 **Vote:** Motion approved 3-0

18  
19 **First Public Comment Session**

20 **Janet Larsen** of 121 Post Road requested the Select Board purchase necessary sound equipment for inside  
21 Town Hall to improve communications with the public. Town Administrator Tully said the issue has been  
22 recognized and a speaker system has already been priced out by Channel 22 Director Savastano.

23  
24 **Consent Calendar**

25 6.1 Payroll Manifest of March 30, 2023 in the amount of \$155,327.02

26 6.2 Payroll Manifest of April 6, 2023 in the amount of \$243,025.39

27 6.3 Accounts Payable Manifest of March 30, 2023 in the amount of \$46,498.46

28 6.4 Abatement Recommendations

29 6.5 Elderly Exemption

30 6.6 Veterans Exemption

31 6.7 Cemetery Deed

32  
33 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
34 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***  
35

Select Board Regular Meeting  
April 10, 2023

36 **A recording of the meeting can be found at:** [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a  
37 **DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North**  
38 **Hampton, New Hampshire 03862.**

39

40 Vice-Chair Sununu said one abatement request was received after the due date, but because of a  
41 particular hardship to the affected family he was in favor of its approval; Board agreed.

42

43 **Motion:** To approve Consent Calendar items 6.1 – 6.7 as presented.

44 **Motioned:** Selectman Maggiore

45 **Seconded:** Vice-Chair Sununu

46 **Vote:** Motion approved 3-0

47

48 **Correspondence** – None

49

50 **Committee Updates**

51 Selectman Maggiore said the *Heritage Commission* discussion was routine, next meeting in 2 weeks;  
52 *Water Commission* has not met.

53

54 Vice-Chair Sununu said *Rails to Trails* has not met.

55

56 **Public Hearing**

57 To consider the acceptance of \$21,176.00 through the State of New Hampshire Department of Homeland  
58 Security for the purchase of equipment for the Emergency Operations Center (EOC) in the new Police and  
59 Fire facility.

60

61 Fire Chief Jason Lajoie said this is the second of two grants to help offset the cost of outfitting the new  
62 Public Safety facility and EOC with audio-video equipment, it is a 50/50 grant; looking for Select Board  
63 approval to accept funds. He explained to the public why municipalities each have their own EOC Centers  
64 and said department heads need to convene the governing body under emergency circumstances in a  
65 dedicated place. He said North Hampton is also in the radio planning zone for Seabrook Power Plant.

66

67 Chairman Pinette opened the Public Hearing at 7:13 pm.

68

69 **Amy Bucklin Faley** of 3 North Road thanked Chief Lajoie for applying for the grants to add to the pot.

70

71 Chairman Pinette closed the Public Hearing at 7:14 pm.

72

73 **Motion:** To accept \$21,176 through State of New Hampshire Department of Homeland Security for the  
74 purchase of equipment for EOC in new Police and Fire facility as a 50% match and authorize Town  
75 Administrator Tully and Fire Chief Lajoie to sign all paperwork necessary to receive such funds.

76 **Motioned:** Vice-Chair Sununu

77 **Seconded:** Selectman Maggiore

78 **Vote:** Motion approved 3-0

79

80 **Report of the Town Administrator**

81

82 **Period: March 28 – April 8, 2023:** Finance at 25% of Budget with 13 weeks remaining in the fiscal year;  
83 Community Power Aggregation: met with Mr. Sununu and a 3<sup>rd</sup>-party supplier of electricity, a viable option  
84 with considerable savings for the Town.

85

86 Vice-Chair Sununu explained the default provider is Eversource but town can choose a competitive  
87 supplier for the actual electricity; Eversource will still be the provider and customers will still get a bill  
88 from Eversource with delivery charges and supply charges. Community Aggregate Power was just passed  
89 last year and enables a municipality to enter into an agreement to have a different default service other  
90 than Eversource; process involves coming to an agreement with a provider/supplier; on Warrant next year  
91 to put in front of Town with potential for significant savings; Exeter is using Community Coalition.

92

93 Town Administrator Tully said on the Hampton/North Hampton town line a site is being prepped for the  
94 Rail Trail and material already being taken out; Route 95 Exit 2 Bridge project running through November  
95 with covered detour signs up for lane changes.

96

97 Questions: Vice-Chair Sununu said he was asked about revaluation forms going out to businesses, same  
98 forms that went out in 2013 and 2018; Town Administrator Tully said there was a misunderstanding about  
99 the question asking how much money businesses made; all for DRA regulations for revaluation.

100

101 Selectman Maggiore said regarding Coakley Landfill, the Commission to study environmentally triggered  
102 chronic illnesses and the chair of Coakley Landfill Subcommittee have invited all State Representatives  
103 and Senators for a tour of the landfill Wednesday, April 12 at 1:00 pm with DES.

104

105 Items Left on the Table – None

106

## 107 **NEW BUSINESS**

108

### 109 12.1 Aquarion Water Quarterly Update

110 Aquarion Operations Manager Carl McMorran said the rate increase is effective March 1, 2023: average  
111 residential bill of \$48.00; \$9/month increase; \$6 per 1000 gallons/week; increase mostly due to capital  
112 expenses.

113

114 Director of Community Relations George Logan said as far as the drought the entire State is doing well  
115 now and this is the time for water conservation. He said Aquarion attempts to incorporate programs that  
116 help individuals, one program being the Rain Barrel Program, \$80 for a recycled 60-gallon barrel. Also  
117 have Environmental Champions Award and are currently seeking nominations; \$5,000 for organizations,  
118 \$1,000 for students; celebration will be held at Great Bay Stewards Discovery Center in Greenland on June  
119 20, 2023 and public is invited.

120

121 Mr. McMorran spoke about main replacements and said there are 3 projects in Hampton; next year  
122 replacing Route 1A bridge across Hampton River between Hampton and Seabrook and Aquarion has 2  
123 small lines across the river bottom which will have to be temporarily moved, ending with a single main  
124 under the bridge. Treatment upgrades were made to the Winnicutt Road Plant; replacing Exeter Road  
125 Water Tank; looking to build a new treatment plant off Little River Road to serve Wells 7 and 22; will  
126 upgrade disinfection and corrosion control and address arsenic in Well 22; now need to address PFAS in  
127 Well 7 and waiting to hear on grant money.

128

129 Mr. McMorran said proposed EPA PFAS regulation are very low for both PFOA and PFAS, 4 parts/trillion,  
130 and said North Hampton is just above the proposed rate in 2 locations: Jenness at 4.4 ppt, Mill Road at  
131 4.5 ppt and Little River Road just below at 3.8 ppt, requiring Aquarion to take a closer look at options for  
132 treatment.

133

134 Questions: Selectman Maggiore asked if the new regulations were per well or an aggregate of the entire  
135 system that has to be below 4 ppt. Mr. McMorran said at the point of entry; 16 wells all come together at  
136 those 4 points of entry; other wells could be diverted or they could try blending.

137

138 Vice-Chair Sununu said there is a project coming up next year for State to replace the bridge by North  
139 Road and a culvert that cuts across Route 1, and asked if Aquarion had any infrastructure in that area; Mr.  
140 McMorran said yes there is a pipe 2 feet from the roadway and they will need to figure out a go around.  
141 Chairman Pinette asked if there was a limit to the number of rain barrels a resident could purchase; Mr.  
142 Logan said no limit but company does not want residents reselling the barrels.

143

#### 144 **12.2 Beach Sticker Rate Setting**

145 Town Administrator Tully said the State was quite late getting beach parking information to the Town. He  
146 explained that the State of New Hampshire sends a contract with price of cost to lease the 20 spaces  
147 allocated to the Town yearly; the spaces are now secured with the State and the Board needs to decide  
148 on a price for the beach stickers; price has been \$35.00 for 7 years, the monies go to the Rec Fund, and  
149 Beach Stickers will be on sale tomorrow.

150

151 Selectman Maggiore said he would not object to raising the price to \$37.00; Vice-Chair Sununu felt with  
152 the dramatic uptick in the number of permits being sold more money is being taken in historically and  
153 recommended keeping the price to \$35.00; Chairman Pinette was fine with keeping the rate to \$35.00.

154

155 **Motion:** To set the price of 2023 North Hampton Beach Stickers at \$35.00.

156 **Motioned:** Vice-Chair Sununu

157 **Seconded:** Selectman Maggiore

158 **Vote:** Motion approved 3-0

159

#### 160 **12.3 Building Project Update**

161 Town Administrator Tully said walls are up, foundations poured, some floors up, and drainage added in  
162 the new Fire and Police facility. Construction is going exceptionally well due to the mild winter. He said  
163 some people are upset about telephone poles in Town and the aesthetics of the complex; there is a new  
164 pole on Town property at the corner of town offices and the new library property. He said the Town had  
165 3 choices for placement of that pole dictated by Eversource: current location, in front of Stone Building  
166 near the monument, or in front of houses on the other side of the street. He said by putting in that one  
167 pole we are getting rid of 8 poles on the campus (utilities to go underground from pole) and said it was  
168 the best alternative.

169

170 Chairman Pinette said it seems current location was a good decision; Selectman Maggiore thanked Mr.  
171 Tully for all the policy decisions he has had to make concerning this project and said folks do not always  
172 have all the information; Chairman Pinette agreed.

173

#### 174 **12.4 Discussion of Electric Aggregation Program**

175 Chairman Pinette asked if there was any further discussion on this issue.

176

#### 177 **MINUTES OF PRIOR MEETINGS**

178

#### 179 **13.1 Approval of Minutes of Regular Meeting of March 27, 2023**

180 **Motion:** To approve the Regular Meeting Minutes of March 27, 2023 as presented.

Select Board Regular Meeting  
April 10, 2023

181 **Motioned:** Selectman Maggiore  
182 **Seconded:** Vice-Chair Sununu  
183 **Vote:** Motion approved 2-0, with 1 abstention  
184

185 **13.2 Approval of Minutes of Non-Public Meeting of March 27, 2023**

186 **Motion:** To approve the Minutes of the Non-Public Meetings of March 27, 2023 as presented.  
187 **Motioned:** Selectman Maggiore  
188 **Seconded:** Vice-Chair Sununu  
189 **Vote:** Motion approved 2-0, with 1 abstention  
190

191 **Any Other Item that may legally come before the Board**

192 Selectman Maggiore said the House just passed the State Biennium Budget and asked the Board if they  
193 would like an update on that or preferred waiting until the State Budget comes out. Vice-Chair Sununu  
194 suggested waiting for the final Budget.  
195

196 **Second Public Comment Session**

197 Chairman Pinette opened the second Public Comment Session at 7:59 pm.  
198

199 **Janet Larsen** asked Mr. Tully where the search for the new Police Chief was posted and the typical time  
200 needed to hire. Town Administrator Tully said the job has gone out nationwide to all job sites and posted  
201 by MRI; as for average time to hire he did not expect the process to be completed until at least August,  
202 and said he was expecting very qualified candidates.  
203

204 **Amy Bucklin Faley** of 3 North Road thanked DPW Director Hubbard, School Board, and Mr. Tully for  
205 addressing her concerns about safety at the School. In reference to an earlier comment that Mr. Tully  
206 wears many hats, she said each person wears many hats. She said she was curious about all the talk in the  
207 newspapers; one article mentioned (and misspelled) her name affiliating her with others and she wanted  
208 to know who leaks all that stuff to the papers. She said she is *not* affiliated with anyone and stands alone;  
209 she did not want her name used at all and did not say the things quoted. She said she did not want to be  
210 rude or disrespectful but would like to be respected in return.  
211

212 Ms. Faley said she is a concerned citizen, is for this community, and wishes they could all work together  
213 as a team. She said she wishes more people would volunteer and show up at Board meetings. She thanked  
214 the Board for not raising the price of the Beach Stickers as people are struggling financially, and said she  
215 hoped the community could move forward together with honest, open conversations and did not want  
216 the community to fall apart.  
217

218 **Next Regular Meeting:** April 24, 2023  
219

220 **ADJOURNMENT**  
221

Chairman Pinette adjourned the meeting at 8:10 pm.

222  
223 Respectfully submitted,  
224 Patricia Denmark, Recording Secretary