



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD

NOTICE OF PUBLIC MEETING
MONDAY, MARCH 14, 2022

NORTH HAMPTON TOWN HALL
REGULAR SESSION
231 ATLANTIC AVENUE
7:00 O'CLOCK P.M.

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO JMAGGIORE@NORTHHAMPTON-NH.GOV AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. **7:00PM Call to Order by the Chair Pro Tempore**
2. **Pledge of Allegiance**
3. **First Public Comment Session**
Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.
4. **Consent Calendar**
 - 4.1 Payroll Manifest of March 3, 2022 in the amount of \$77,174.39
 - 4.2 Payroll Manifest of March 10, 2022 in the amount of \$253,623.68
 - 4.3 Accounts Payable Manifest of March 3, 2022 in the amount of \$178,995.37
 - 4.4 Approval of Veteran's Credit
5. **Correspondence**
6. **Committee Updates**
 - 6.1 Heritage Commission
 - 6.2 Water Commission
 - 6.3 Rails to Trails
7. **Report of the Town Administrator**

7.1 General Report

8. Items Left on the Table

9. New Business

- 9.1 Public Oath of James Maggiore as Select Board Member
- 9.2 Election of Select Board Officers;
- 9.3 Discussion of Committee Assignments:
 - 9.3.1 Budget Committee;
 - 9.3.2 Planning Board;
 - 9.3.3 Heritage Commission;
 - 9.3.4 Water Commission;
 - 9.3.5 Capital Improvements Committee;
 - 9.3.6 Any other Committee which requires a Select Board Representative;
- 9.4 Swearing In of Lieutenant Corey Greaney
- 9.5 Aquarion Quarterly Update
- 9.6 Rails to Trails Presentation – Mark Debowski, New Hampshire Department of Transportation
- 9.7 North Hampton Business Association – Outdoor Dining Request
- 9.8 Review of Auditor’s Report

10. Minutes of Prior Meetings

- 10.1 Approval of Regular Meeting Minutes of February 28, 2022
- 10.2 Approval of Non-Public Meeting Minutes of February 28, 2022

11. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town’s affairs, which circumstances may require

12. Second Public Comment Session

See Item 3, above

13. Adjournment

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

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FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CONSENT CALENDAR

TOWN ADMINISTRATOR
MICHAEL TULLY

MTULLY@NORTHHAMPTON-NH.GOV



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C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: MICHAEL TULLY, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 03/14/2022
DATE: 03/11/2022

The following actions are for the approval of the Select Board:

Consent Calendar

- 4.1 Payroll Manifest of March 3, 2022 in the amount of \$77,174.39
- 4.2 Payroll Manifest of March 10, 2022 in the amount of \$253,623.68
- 4.3 Accounts Payable Manifest of March 3, 2022 in the amount of \$178,995.37
- 4.4 Approval of Veteran's Credit

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CORRESPONDENCE

MICHAEL J. TULLY
TOWN ADMINISTRATOR

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COMMITTEE UPDATES

MICHAEL J. TULLY
TOWN ADMINISTRATOR

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

Michael J. Tully
Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
mtully@northhampton-nh.gov
Tel: (603) 964-8087
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT
FEBRUARY 14, 2022 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from February 14, 2022 through March 11, 2022

Finance

Financially we are in good shape with 32% of the budget remaining with 16 weeks remaining in the fiscal year.

Police

The Police Department is working with Comcast to increase internet speeds, it was determined that current plans is not suitable to the amount of data the department is moving.

Fire

Chief Lajoie is preparing bids which he will present to the Board on March 28th for the purchase of the recently approved Engine. This completes several months of work by the Department's truck committee which reviewed needs, developed specs and solicited bids from several companies.

Facilities

Town Hall. Nothing new to report. I met with Mr. Schnitzler on the work requested by the Heritage Commission. He does not have an interest in completing the work, though, he is working on a contact that may assist us with the fire doors. He stated the basement sheetrock is a very difficult and time consuming job which will require electricians and plumbers to reroute wires and piping. We will also look into a type of drop ceiling and whether that would provide fire protection. This option will take away headroom in the already tight space.

New Town Office Building. The warrant article for renovation of the Old Library to the new Town Office Building and Safety Center was approved by voters. The next step is for a representative from the Board to meet with the designer, builder and engineer to put together a rough schedule for work to be completed.

Stone Building. Nothing new to report. I have spoken to a qualified contractor who will look at the chimney flashing and complete it in the spring, weather permitting

Town Office/Chevalier Building. With the arrival of warmer weather ice dams have not been an issue. With the passage of the new Fire and Police building maintenance will be performed only if the problem is emergent.

Recreation

The next senior luncheon will be held at the Rec on March 15th at 1130. Summer camp sign-ups are on-going. Director Manzi has an ad out to fill an open part-time position in the department. The egg scramble will be on Saturday April 9th at North Hampton School.

Highway

Highway personnel are preparing for spring clean-up of Town properties. They are still assisting with manpower at the Recycling Center as open positions have not yet been filled.

Projects

Election. Election results were posted with a banner on the Town website first thing Wednesday morning. Thank you to the Town residents for all of their support for the Town and its employees.

Route 1 Culvert. Nothing new to report. I contacted District 6 after receiving a report that the pavement at the culvert has been undermined by approximately 8 inches. Currently funding is not available to repair the culvert and there are many in the area that are in far worse shape. We will continue to push for the culvert to be added to the 10 year plan or to be replaced with the upcoming bridge project. Any safety concerns will be reported to District 6 immediately.

PFAS Investigation. Nothing new to report. I am currently putting together information for a grant application that could assist us financially in becoming compliant with expected NHDES requirements.

Telephone System/Communications. The majority of the phone system has been installed. We are now using it for calling out. Phone numbers need to be ported in order to use the system for incoming calls. There are a few upgrades and new lines needed to finish the install in Fire and the Town Clerk's building.

Cell Tower. Nothing new to report. Work continues in the search for a suitable location for a cell tower. I will brief the Board when the issue requires action on their part.

Walkway Project. Nothing new to report. The Architect and Builder for the new Fire /Police /Town Office buildings have requested that we delay all projects for a short time until a final design has been determined for the buildings. We are designing a complex for the next 50 years encompassing several buildings. Anything we do at this point before a final plan is chosen affects our available choices.

Coakley Landfill Group. The Coakley meeting has been rescheduled to March 23rd. I plan on attending.

Junkyard Closures and/or New Problems: Nothing new to report. We are seeing some improvement with vehicles pulling off of Route 1 for deliveries. The Police have visited dealerships in Town and have issued Summonses to violators.

Rails to Trails. There is an agenda item for NH DOT to present at the meeting. Mr. Sununu and I have also been working on a regional signage committee that is developing the type, look and locations of signage along the trail.

Philbrick Pond. The project has been completed. Director Hubbard will be installing a small sign in the area which was required by the grant. Seeding will be completed this spring.

Old Locke Road Grant. I have been working with Craig Musselman from CMA Engineers to gather information for the grant application and attended a webinar on the process for this grant. I will keep the Board up to date on any developments.

Earth Day Clean-up. I have continued to work with Becca Carlson, the School Curriculum Coordinator on the Town wide clean-up. The date will be Saturday April 16th. An online sign-up sheet for portions of Town roads has been drafted and will be advertised to the community. More to come on this event as it develops.

Meeting Schedule: Our next regularly scheduled meeting is on March 28th, 2022.

MICHAEL J. TULLY
TOWN ADMINISTRATOR

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OFFICE *of the* TOWN ADMINISTRATOR

ITEMS LEFT ON THE TABLE

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

NEW BUSINESS

HAMPTON-PORTSMOUTH 26485

Rail Trail Improvements Project
Federal Project # X-A003(355)

North Hampton, NH Board of
Selectmen

March 14, 2022



Engineering | Design | Planning | Construction Management

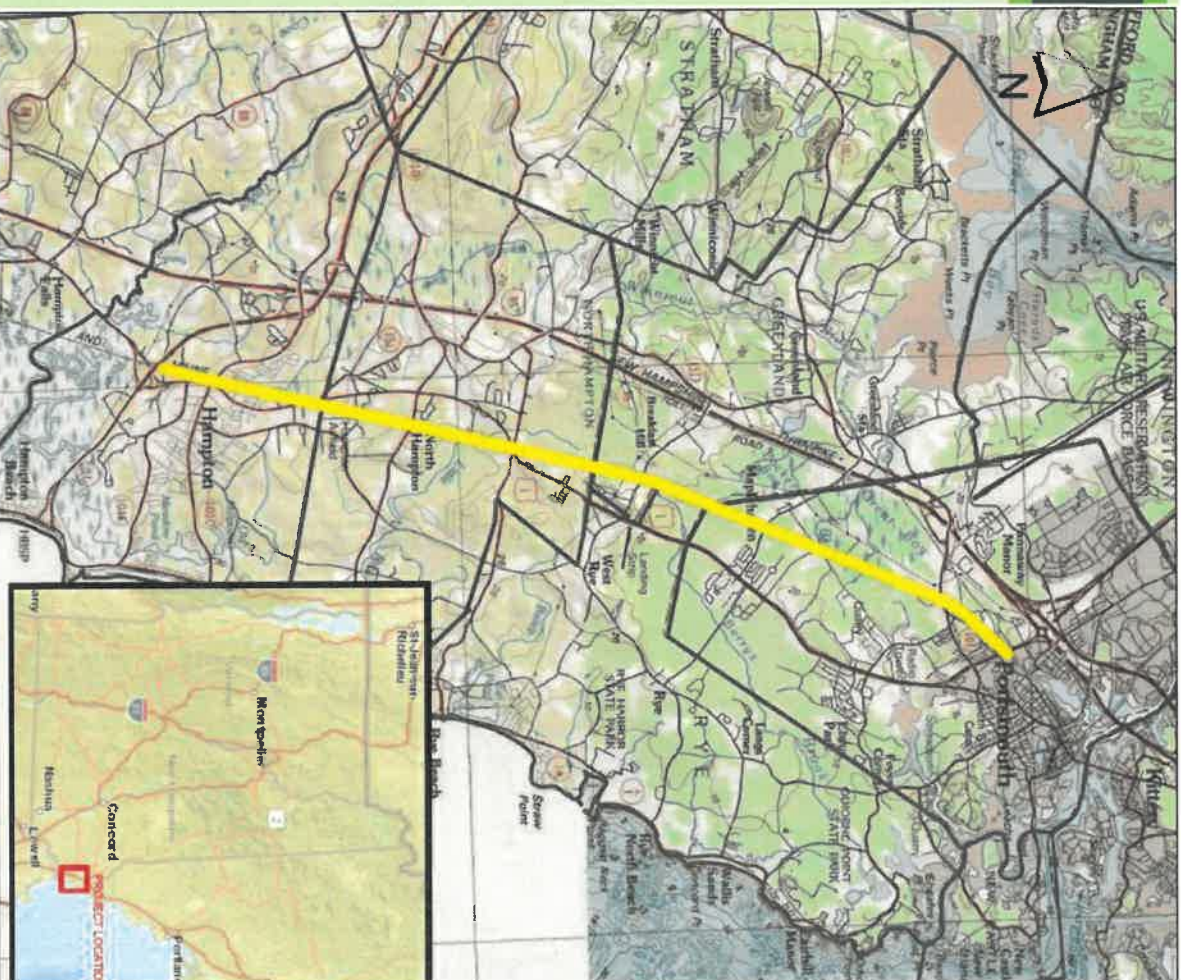


McFarland Johnson

Project Location

- Hampton
- North Hampton
- Greenland
- Rye
- Portsmouth

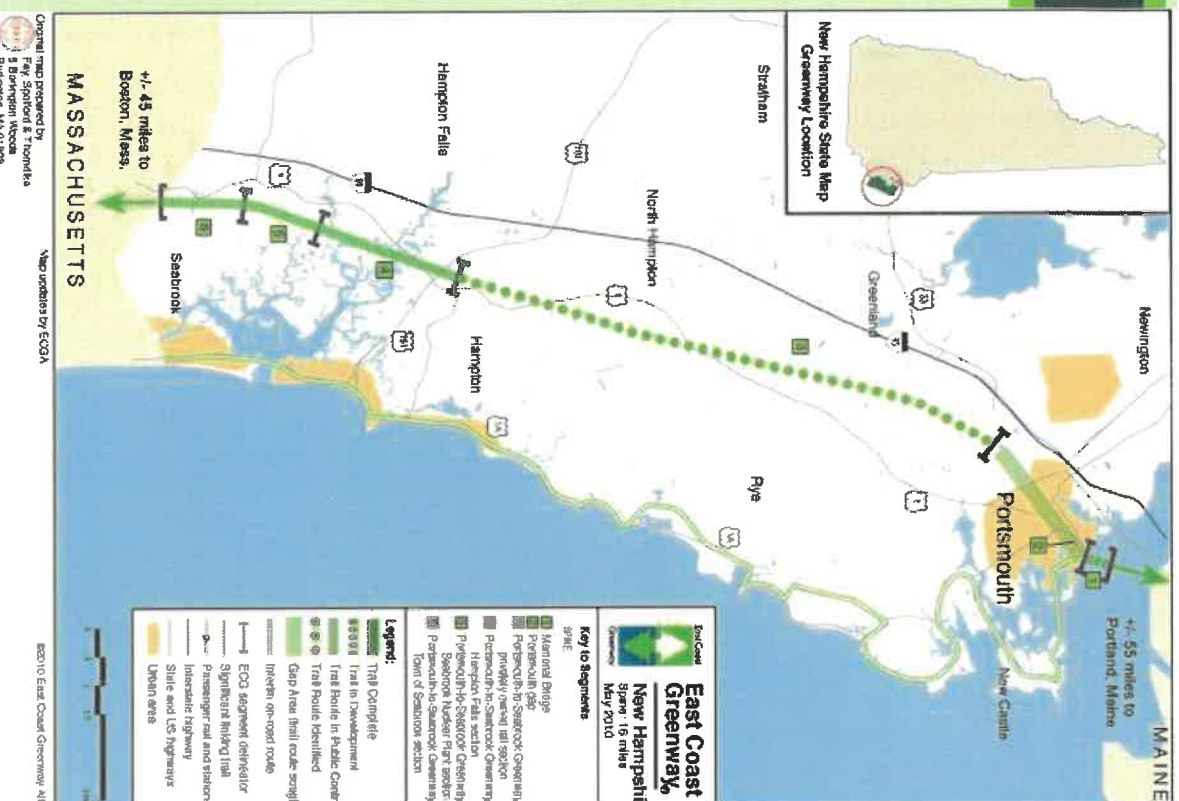
HAMPTON-PORTSMOUTH - 26485



Purpose & Need

➤ The purpose of the project is to improve the condition of the existing railroad corridor to accommodate bicycles and pedestrians.

HAMPPTON-PORTSMOUTH - 26485



➤ **Proposed improvements include:**

- Rail tie removal & disposal
- Vegetation clearing & invasive species removal
- Drainage upgrades and improvements, including closed drainage system replacement work in Hampton
- Surface drainage regrading
- Roadway crossing modifications
- Trail construction
- Bridge rehabilitation
- Cross culvert replacements

Environmental Concerns

HAMPTON-PORTSMOUTH - 26485

- **Soil contamination**
- **Historic Resources/Section 106**
- **Wetlands**

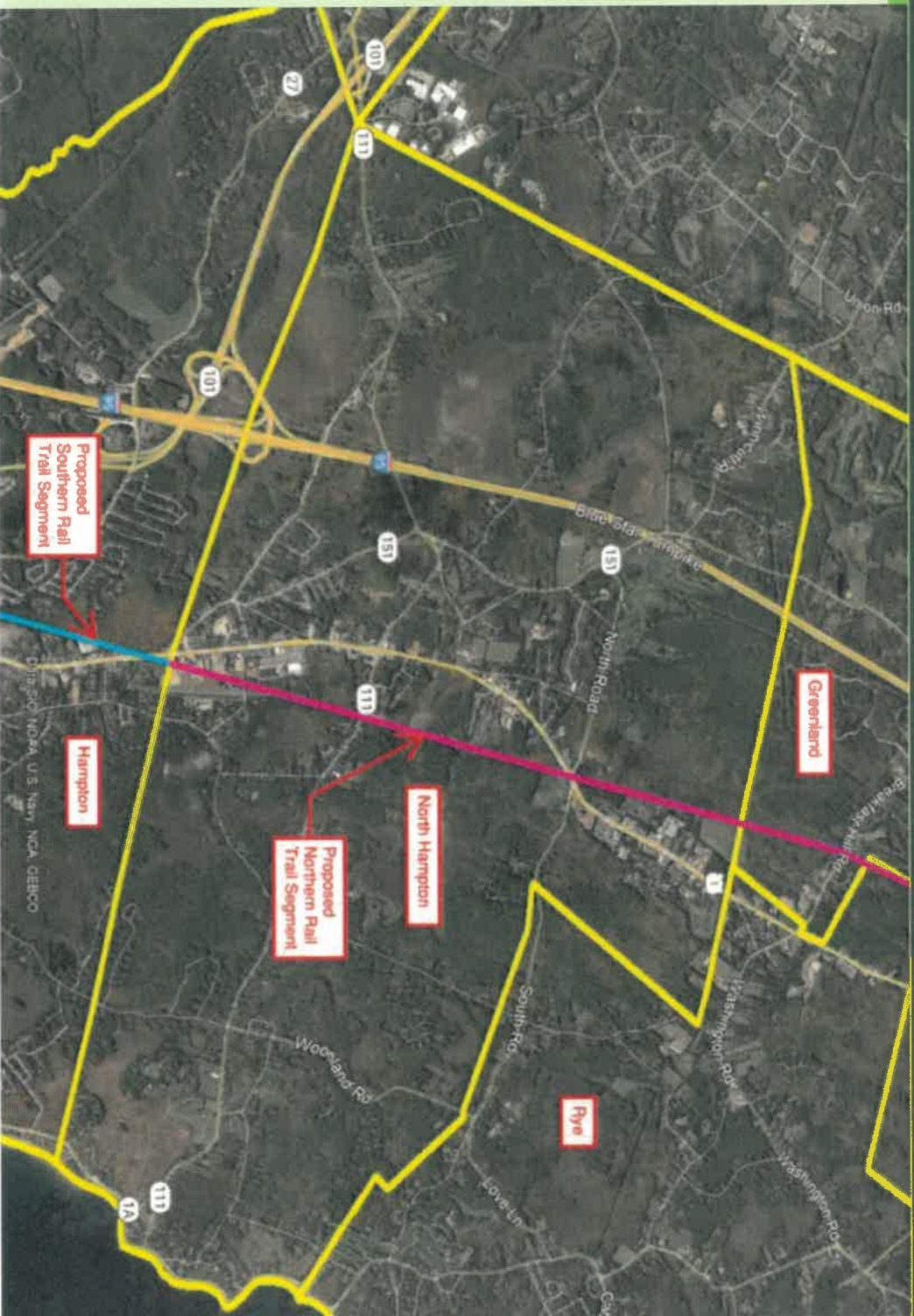


Engineering | Design | Planning | Construction Management



North Hampton Rail Trail Limits

HAMPTON-PORTSMOUTH - 26485



GPI

New Hampshire
DOT
Department of Transportation

TEC
The Engineering Corp

McFarland Johnson

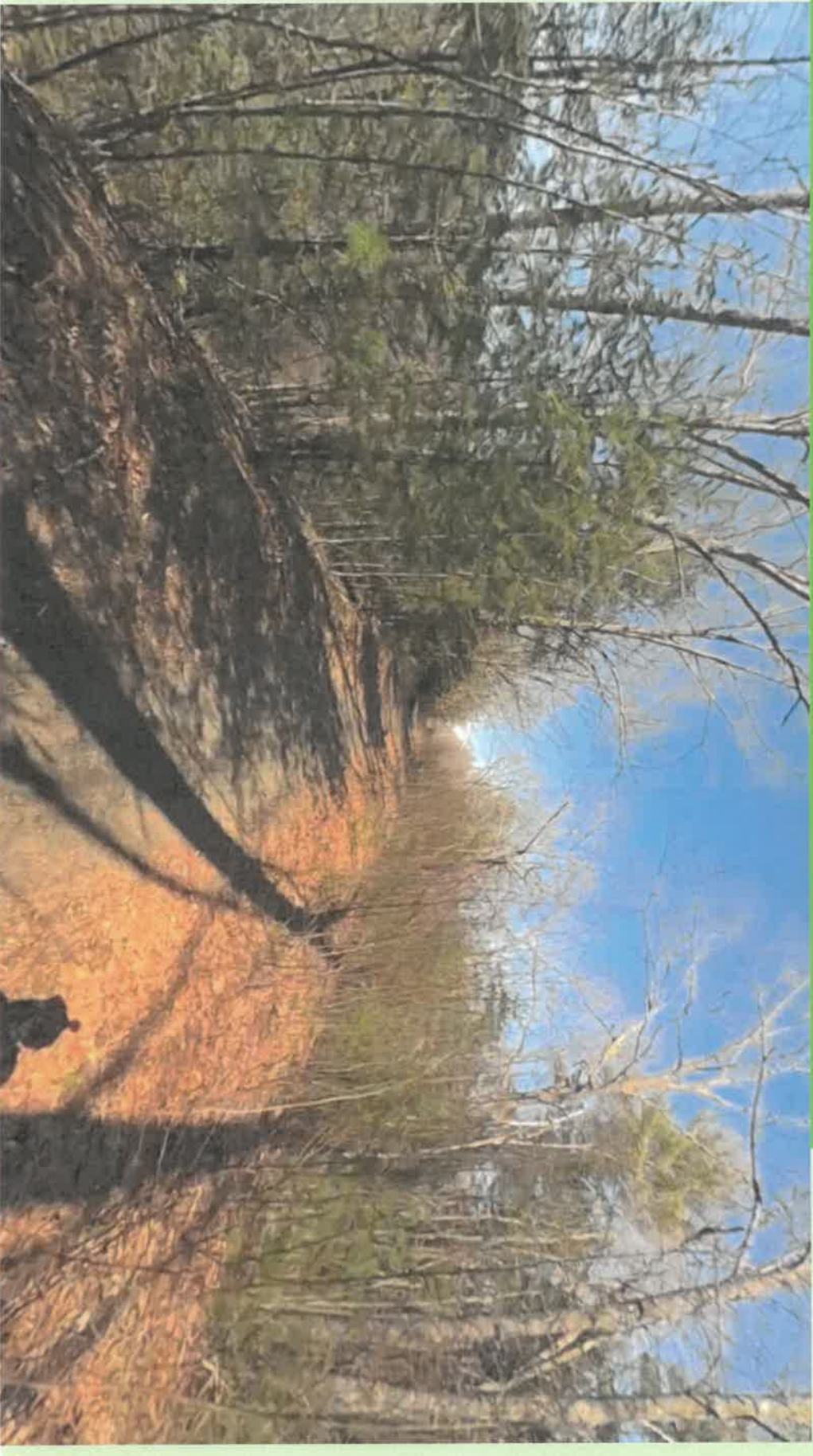
Stone Dust Rail Trail Sample Photo

HAMPTON-PORTSMOUTH - 26485

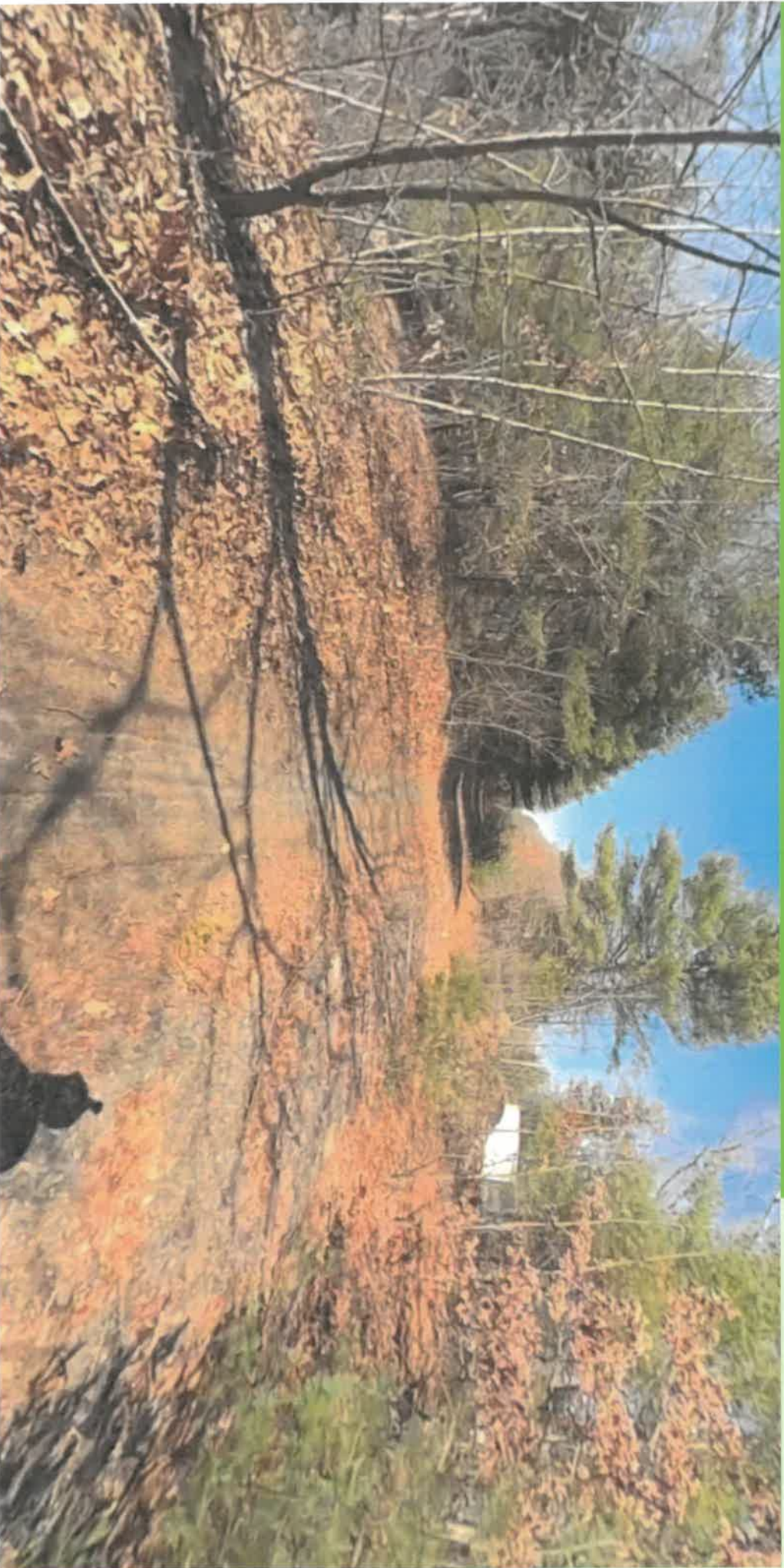


Site Photos

HAMPTON-PORTSMOUTH - 26485



Site Photos



HAMPTON-PORTSMOUTH - 26485

Site Photos



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Site Photos



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Site Photos

HAMPTON-PORTSMOUTH - 26485



Site Photos



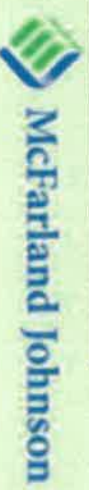
HAMPTON-PORTSMOUTH - 26485

9.6 Mile Corridor Split Into 2 Projects

HAMPTON-PORTSMOUTH - 26485



Engineering | Design | Planning | Construction Management



Preliminary Estimated Cost

HAMPTON-PORTSMOUTH - 26485

SEACOAST GREENWAY PRELIMINARY ESTIMATED COST PER MILE

Seacoast Greenway	Finished Surface	Trail Length (miles)	Estimated Cost	Estimated Price/mile
Northern 7.9 Mile Segment	12' Stone Dust	7.9	\$ 5,100,000	\$ 650,000
Southern 1.7 Mile Segment	12' Stone Dust	1.7	\$ 2,000,000	\$ 1,200,000



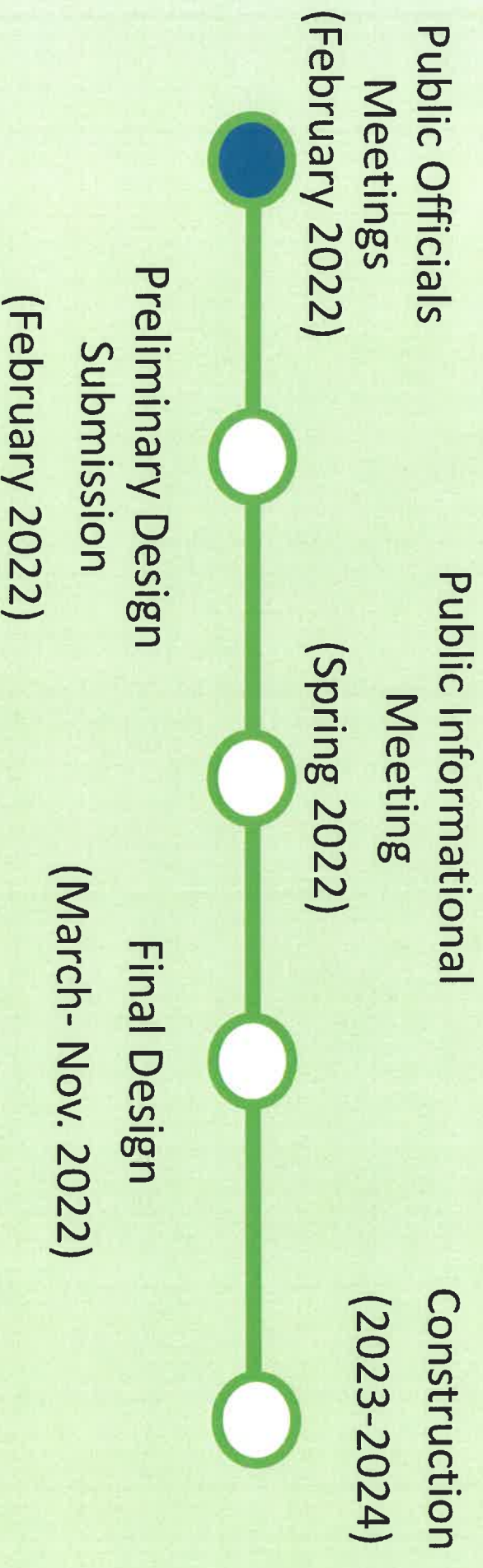
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Estimated Project Schedule

HAMPTON-PORTSMOUTH - 26485

Northern 7.9 Mile Segment



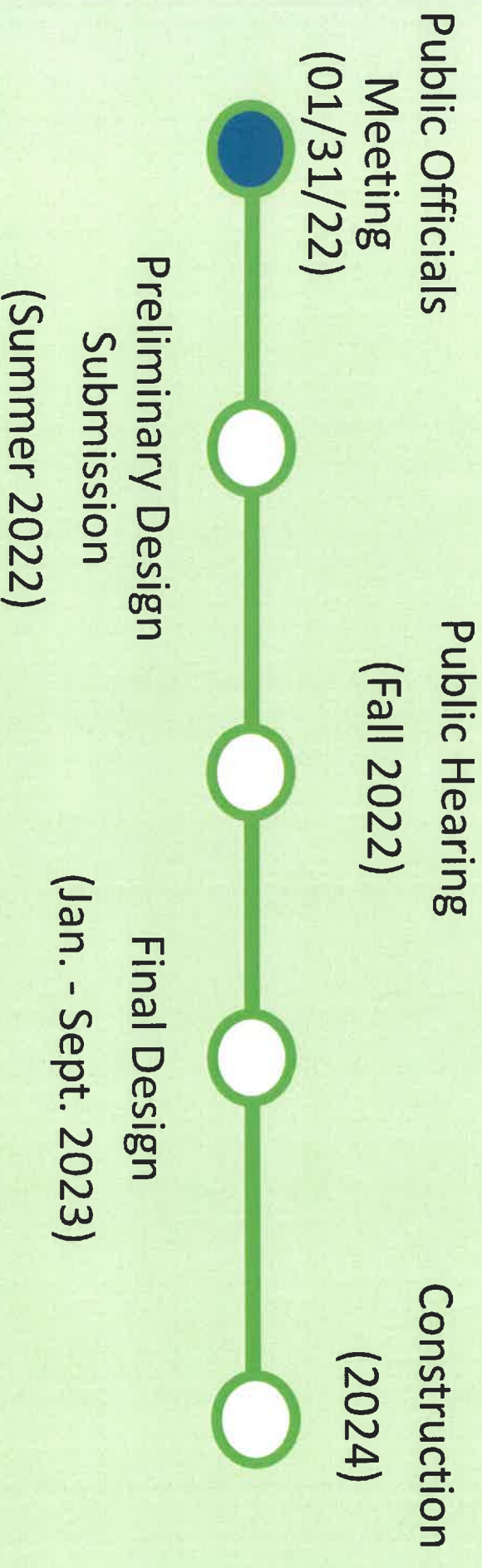
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Estimated Project Schedule

HAMPTON-PORTSMOUTH - 26485

Southern 1.7 Mile Segment



Engineering | Design | Planning | Construction Management



February, 10, 2022
North Hampton Business Association
North Hampton, NH. 03862

Dear North Hampton Selectboard,

We are writing to ask that the North Hampton Selectboard consider for approval an update of the Temporary Outdoor Dining Provision for our local North Hampton restaurants for this upcoming season through December 2022. The existing Temporary Outdoor Seating Authorization is attached.

FACTS:

- Many of our local North Hampton businesses have sustained a profound impact due to the global COVID-19 pandemic.
- Our restaurants continue to face challenges that are both indirectly and directly related to the ongoing pandemic. These include but aren't limited to
 - The initial 2020 government imposed indoor dining shut-down
 - Reduced indoor seating capacity
 - Public fear of indoor seating due to Covid surges and variants
 - Extreme staffing shortages!!!
 - Continued food supply chain disruptions and shortages.
- A handful of North Hampton restaurants offered outdoor dining for the last two seasons with great results. They have told us that:
"Outdoor dining has been a saving force for local restaurants that have been able to participate. It has provided patrons a safe and enjoyable dining experience, while allowing restaurants to adapt and generate business in the continuing Covid crisis."
- Recently, Governor Chris Sununu signed into law SB 155 extending Outdoor Dining statewide. A press release from Governor Chris Sununu's office dated July 9, 2021 indicated that the Governor had signed into law extension of both Outdoor Dining and ability of restaurants to serve alcohol in outdoor settings if permitted by local officials:

"Concord, NH – Today, Governor Chris Sununu signed 15 bills into law.

After signing SB 155, an act codifying select emergency orders issued by the governor in response to the COVID-19 pandemic, Governor Sununu issued the following statement:

"With New Hampshire no longer in a State of Emergency due to COVID-19, I appreciate the legislature passing SB 155, codifying flexibility for our citizens in a variety of ways," said Governor Chris Sununu. "Emergency licensing of medical providers and nurses is a big boost for our health care workforce. And the continued authorization of outdoor dining ensures that the Granite State continues to benefit from the efficiencies made through Covid."

After signing SB 66, an act providing flexibility for takeout and delivery of alcoholic beverages, Governor Sununu issued the following statement:

"The flexibility given to restaurants and their customers to get beer and wine with their takeout order was a big hit during Covid. We all appreciate the legislature making these opportunities permanent for New Hampshire."

- The NHBA, have included with this letter samples of the current Outdoor Dining Permitting forms from surrounding towns both in Exeter and Hampton NH.
 - Exeter plans to continue outdoor dining provisions consistent with the Governor's SB 155 through at least December 2022
 - Hampton has created a transitional temporary dining permit that will be in use through 2023.

We have also included the original draft of the North Hampton temporary outdoor dining permit that was created by the town administrator during the indoor dining shut down in 2020.

Our NHBA request on behalf of our businesses to the Select Board:

Please consider a simple process for restaurants to continue outdoor dining in the upcoming season. This will provide extended relief for restaurants and allow planning for staffing now. It will also provide the North Hampton Planning Board a longer period to consider wording for any changes that they may like to incorporate regarding outdoor dining. We ask for this request to be processed in a timely fashion to allow our restaurant time to business to prepare for a successful outdoor dining season.

With much thanks:

Thank you for your consideration of this matter that will have a direct consequence on 2022 and the future of our local restaurants.

The North Hampton Business Association Board of Directors

MICHAEL J. TULLY
INTERIM TOWN ADMINISTRATOR

imtully@northhampton-nh.gov

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
ADMINISTRATIVE OFFICES

May 12, 2020

Dear North Hampton Restaurant,

Town staff has been working diligently to be prepared to assist you with the new allowance of outdoor dining beginning May 18, 2020. The attached application needs to be filled out completely for staff to be able to review and approve your request.

We will be following orders set forth by Governor Sununu in the Stay at Home 2.0 order. Please make sure to read these thoroughly and begin preparing your location with signage, guidelines for sanitation and social distancing while we review your application (these are noted in the "Stay-at-home order 2.0"). Once we receive a completed application, we will be working hard to set up an on-site review and approval.

Staff will be willing to look at parking lots and parking spots, however, for safety purposes jersey barriers will be required if dining areas are in right of way areas.

We ask that you provide a dimensional design with details requested on the application and then we can work together to come up with a final plan. If you are looking at adjacent land that has a private owner, please reach out to them for permission before submitting your application. A letter/email must accompany your application to be deemed complete.

Again, staff is looking forward to working together to make this a smooth process for everyone. This is new to all of us and we appreciate your patience as we work to help you re-open beginning with outdoor dining.

Most recent outdoor dining Governor's Order:
<https://www.governor.nh.gov/news-media/stay-at-home/documents/20200501-restaurants.pdf>

Thank you,

Michael J. Tully
Interim Town Administrator



Temporary Outdoor Seating Authorization

Date Received: _____ Authorization #: _____

Date Approved: _____ Expiration Date: **Expires with Emergency Orders**

Conditions: _____

Approval Signature: _____

Temporary authorization will be granted to restaurants to establish outdoor seating per the Stay at Home 2.0 Order and Guidelines. Authorization is limited to the time frame of the permit (30 days), Any seating approved under this authorization must be removed or returned to its original status (prior to this authorization) within 14 days of the Emergency Orders expiring.

Any outdoor seating during the COVID-19 pandemic, must be reviewed and approved by the Health Office and Fire Department, before use of the space is allowed. Once the Authorization request has been submitted, please allow 48 hours for processing. Restaurants agree to follow all guideline for safety referenced in the Stay at home 2.0 order.

Property Information

Property Owner: _____ Map/Lot #: _____

Property Location: _____ Phone #: _____

Email Address: _____

Plan Information

of Tables: _____ # of Seats: _____ Alcohol Served: _____ Yes _____ No

Operating Hours: _____ Lighting changes: _____ Yes _____ No

Proposed Plan Layout

The Proposed Plan Layout must be attached on a separate sheet and MUST show - 1. Dimensions of Proposed Area, 2. Tables, 3. Number of Seats per table, 4. Spacing between tables, 5. Lighting, if app, 6. Protections utilized to protect diners from traffic if required, and 7. Any other proposed changes.

If the plan proposal includes a tent, the tent can only be used as a type of roof covering without sides. Dimensions of the tent(s) MUST be provided. NOTE: An additional inspection and/or permit may be required with the use of a tent.

Stay at Home Order 2.0 – Restaurant Guidelines

1. As an extension of the curbside and delivery model, restaurants are permitted to offer outdoor dining beginning on Monday, May 18, 2020. Restaurants are permitted to expand outside wherever an outdoor area can be set up safely, such as parking spaces close to entrances, sidewalks, existing patios, lawn areas. Outdoor areas must be able to be cleaned and disinfected, as appropriate. The outdoor space must be clearly delineated and distanced from the general public. If expansion is in a shared space, restaurants must coordinate and seek approval from local authorities.
2. Seated indoor dining is not permitted.
3. Tables for outdoor seating must be limited to no more than six (6) guests per table.
4. Tables spacing must be maintained so people sitting at adjacent tables are more than 6 feet apart, and to allow employees/servers to stand back 6 feet from a group's table (e.g. when taking an order) and still maintain a minimum of 6 feet from other adjacent tables (total 12 feet between tables).
5. Reservations or call ahead seating is required to promote social distancing and prevent groups of guests waiting for tables. Establishments may use a text alert system to alert guests of available seating, an intercom system for guests waiting in their vehicles, or only one member of the party being allowed to wait in the waiting area for their table to be ready.
6. Reservations should be staggered to prevent congregating in waiting areas. Waiting areas should build in social distancing so customers and employees are spaced at least 6 feet apart (either through spacing of seating while waiting, or demarcation's on the floor).
7. Bar seating areas must remain closed.
8. Signage must be prominently posted throughout the venue to ask customers if they are experiencing COVID-19 symptoms, including:
 - a. Fever
 - b. Respiratory symptoms such as sore throat, cough, or shortness of breath
 - c. Flu-like symptoms such as muscle aches, chills, and severe fatigue
 - d. Changes in a person's sense of taste or smell
 - e. If you answered yes to any of these questions, please do not put our employees and other guests at risk and come back another day when you feel better.
9. Customers should be asked to bring and wear a cloth face covering when entering and exiting a facility to protect other patrons and employees during the seating and exiting process, or when getting up to use the restroom. Cloth face coverings are not required while a customer is seated and dining outdoors.
10. Alcohol-based hand-sanitizer must be made readily available at the reception desk for both customers and employees



Temporary Outdoor Dining Application

Town of Exeter, New Hampshire
Office of the Town Manager
10 Front Street, Exeter NH
Telephone: 603-773-6122

Issue Date: _____

License#: _____

(This area for office use only)

Please send completed applications to Darren Winham, Economic Development Director
dwinham@exeternh.gov 603-773-6122

Please complete the following application and submit it to the Economic Development Department. This is a temporary outdoor dining license that will be good through June 30, 2020 or longer with approval from the Town. The Town and business must abide by the Governor's order and the Town has the right to revoke any temporary licenses at any time for non-compliance.

Address of proposed Outdoor Dining Area ("Area"): _____

Assessor's Map: _____ Lot: _____

Zoning District: _____

Applicant: _____

Address (Street/City/State/Zip): _____

Phone number(s): _____

Email: _____

Property Owner: _____

Address (Street/City/State/Zip): _____

Phone number(s): _____

Please check the following boxes as they are completed.

A dimensioned site plan is attached to this Application depicting the following: the existing conditions, including a depiction of public infrastructure such as curb lines, light poles, bike racks, street trees, tree grates, manhole covers, meters, licensed A-frame signs, adjacent on-street parking and loading zones, adjacent accessible sidewalk curb cuts and the like, the proposed table/chair layout plan for outdoor dining dimensioned routes of travel within the outdoor dining area and on the adjoining public sidewalk, as well as detail sheets for the proposed enclosure system, tables, chairs, trash receptacles, and the like.

Include all existing lighting for the proposed dining area on the above dimensioned site plan. The amount of lighting will help staff determine the hours of operation for safely conducting business outside.

Copy of license from New Hampshire Liquor Commission, if applicant intends to serve alcohol.

If you are using private property include an email/signed letter from the property owner giving you permission to use their property. Please include all special requirements set forth by said property owner including certificate of insurance naming them as an additionally insured.

Permit applicant (business) shall provide proof of general liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate, including the Town of Exeter as an additional insured on a primary and noncontributory basis. The general liability insurance policy shall not exclude claims arising from disease or pandemic, or claims occurring during a state of emergency.

Permit applicant (business) shall defend and indemnify the Town of Exeter, its officials, employees and volunteers against all demands, claims, suits and actions seeking damages, penalties, costs, interest, statutory relief and/or equitable relief on account of bodily injury, death, personal injury, property damage and/or economic injury arising out of or related to the permit or the activities of the permit applicant.

If you are using sidewalk space for patrons, you agree and understand that you will be solely responsible for cleaning the sidewalk space (including the removal of trash/dropped items from the sidewalk) daily, and that you may be required to relocate or eliminate sidewalk dining if the Department of Public Work requires access to the sidewalk space for any reason, including but not limited to, cleaning, maintaining or repairing the sidewalk or adjacent street.

I/We _____ (owner/s) of _____
_____ (restaurant name) will abide by the most recent Governor's Order set forth by the State of NH regarding outdoor dining. I/We understand the failure to do so could end up with the revocation of my temporary outdoor dining approval.

The Town Staff will not review incomplete applications. All questions must be answered and all applicable check boxes must be checked. Failure to do so shall result in an incomplete application which will not be processed. The undersigned attests that the supplied information is accurate and complete and requests that the Town Manager proceed with processing this application.

Applicant Signature

Applicant Signature

Date

Date

HAMPTON PLANNING BOARD

DRAFT MINUTES

March 2, 2022 – 7:00 p.m.

MOTION by Mr. Loiseau with stipulations in the Conservation Commission letter (dated February 22, 2022).

SECOND by Mr. Waddell.

VOTE: 5 – 0 – 0

MOTION PASSED.

V. CONSIDERATION OF MINUTES of February 2, 2022

MOVED by Mr. McNamara to accept and approve the February 2, 2022 Minutes.

SECOND by Mr. Loiseau.

VOTE: 5 – 0 – 0

MOTION PASSED.

VI. CORRESPONDENCE

VII. OTHER BUSINESS

- **RPC Technical Assistance Opportunity – Review and Propose Amendments to the Aquifer Protection Regulations**

Mr. Bachand discussed this back in October, he spoke with the Board about working with the RPC to review and amend the Aquifer Protection District Ordinance. The Board authorized him to provide a letter of support, which he did. He noted that the February 10th letter from Tim Roache, which the Board received, is connected to a different grant opportunity. However, the project purpose, intent, and deliverable product all remain the same as discussed in October. March 15th is the beginning of the project window, which goes through May 30th. It would then come for public hearings and adoption in 2023. Mr. Bachand asked if he can move forward on this. He believes the Conservation Commission is aware of this and feels the Commission should be involved.

MOTION by Mr. McNamara to move forward on this.

SECOND by Ms. Carnaby.

VOTE: 5 – 0 – 0

MOTION PASSED.

- **Temporary Transitional Outdoor Dining Permit Application for Private Property**

Mr. Bachand stated that on February 2nd, the Board asked the Planning Office to put together a permit application for authorizing temporary outside dining. The Board of Selectmen discussed this subject also. Ms. Olivier and Mr. Bachand worked on this. We consulted with the Town Manager and other department heads. It has been prepared to be simple and straightforward. It will require administrative sign offs.

HAMPTON PLANNING BOARD

DRAFT MINUTES

March 2, 2022 – 7:00 p.m.

This application would be effective for the years 2022 and 2023. A more comprehensive process will be developed later. It (a permit approval) would only be good for one year, and this application is for private properties only. Permanent outside dining still needs site plan approval.

Mr. Bachand is looking for the Board to approve this for use during the years 2022 and 2023. This will be posted it on the Town website as well.

Mr. McNamara asked about taking over existing parking spaces. There will be a required plan (noted on last page of the application); with a hand-drawn layout of the site, so information will be shown.

Mr. Loiseau likes it. Will they get an actual permit was asked. There would be sign offs. We will maintain it in the Planning Office. Applicants could receive a copy. Could we put an expiration date on it was asked. This is good until the end of the given year; this already noted in the application.

Ms. Carnaby has questions. On the top of the second page. Will it be covered was asked. She made a grid to specify material and access points for getting under. That would be covered by the required drawings per Mr. Bachand. Mr. McNamara noted they do this for the seafood festival.

Ms. Carnaby discussed the general guidelines. Entertainment and annoying to people... This language was a carry-over from a prior Covid dining application per Mr. Bachand. She thinks it is unrealistic. Ms. Carnaby thinks that should be edited. Mr. Bachand will edit this item.

Ms. Carnaby was confused about the Selectmen only approving the alcohol portion. It was clarified that item goes through the Board of Selectmen.

MOTION by Mr. Waddell to accept the application for use (with the noted entertainment edit).

SECOND by Mr. McNamara.

VOTE: 5 – 0 – 0

MOTION PASSED.

Mr. Bachand discussed 74 Island Path. The Condominium Site Plan and Wetlands Permit came before this Board. They have a closing scheduled for this Friday. There is landscaping and a paver driveway that still needs to be completed. The Planning Office received an \$18,000 cost estimate. Ms. Hale saw the letter with estimate. The Conservation Coordinator saw this as well. All work is to be done by July 30, 2022. June Kulokowski (Shannon Builders LLC) is the applicant. He recommends the Board accept an \$18,000 bond for this purpose.

MOTION by Mr. Waddell to accept the bond.

SECOND by Ms. Carnaby.

VOTE: 5 – 0 – 0

MOTION PASSED.

Town of Hampton



TOWN OF HAMPTON PLANNING BOARD
TEMPORARY TRANSITIONAL OUTDOOR DINING PERMIT APPLICATION
FOR PRIVATE PROPERTY

The purpose of this Temporary Transitional Outdoor Dining Permit application is to provide existing food service establishments with an expeditious opportunity to offer temporary outdoor dining to customers due to continued impacts from the COVID-19 pandemic. Through the direction of the Planning Board, the Town of Hampton anticipates utilizing this application during the 2022 and 2023 calendar years. Any approvals granted during said years shall only be valid until December 31st of that year. Requests for outdoor entertainment or outdoor alcohol service shall be directed to the Board of Selectmen for consideration. This application is only for temporary outdoor dining purposes, and only applies to privately-owned property.

(Note: All proposed permanent outdoor dining areas shall be subject to the Planning Board's Site Plan Review process and require a different application).

NAME OF APPLICANT _____

NAME OF ESTABLISHMENT _____

ADDRESS OF ESTABLISHMENT _____

APPLICANT PHONE: _____ EMAIL: _____

Restaurant Owner/Operator (if different from applicant): _____

Restaurant Owner/Operator Phone: _____ Email: _____

Owner of Record and address (if different from applicant): _____

Map # _____ Lot # _____ Zoning District(s): _____

Town of Hampton



Process

1. Applications for a Temporary Transitional Outdoor Dining Permit shall be submitted to the Planning Office, together with all required supplemental information.
2. The Fire Department, Department of Public Works, Building Department, and Planning Office will review. A site visit(s) may be required prior to rendering a decision on the application.
3. An approval of this Temporary Transitional Outdoor Dining Permit application shall only be valid until December 31st of the year it was approved. Tables, chairs, and all other associated items shall be removed by December 31st or at the close of the establishment's outdoor dining season, whichever is sooner.

General Guidelines

1. All areas are subject to all NH State Building and Fire Codes ie. lighting & signage and shall be compliant with the restaurant/dining guidelines issued by the State of NH.
2. Entertainment: All entertainment conducted in the outdoor temporary dining area must be controlled to avoid any nuisance (i.e. sound, light, etc.) to abutting properties. Additionally, all entertainment must fully comply with the Town of Hampton Code of Ordinances. Board of Selectmen approval may be required. Any violation(s) may result in the revocation of the temporary outdoor dining permit. Entertainment shall also be compliant with applicable guidelines issued by the State of NH.
3. Service of Alcoholic Beverages: Please contact the Town Manager's Office regarding the guidelines for Extension of Premises to Patio and Outdoor Areas issued by the ABC in July 2015. All required documentation, and a plan for serving alcohol to seated patrons at tables, shall be submitted to the Town Manager's Office. The Board of Selectmen may be required to issue a Letter of No Objection prior to the commencement of any outdoor alcohol service.
4. All restaurants must have conducted or scheduled their annual grease trap inspection with the Hampton Department of Public Works prior to issuance of a permit.
5. Outdoor heating must be pre-approved by the Fire Department **prior** to use.
6. Mobile food service vehicles shall not be permitted as part of this permit application.
7. Approval of any application may be conditional. The Town may also require additional information/documentation prior to rendering a decision on the application.

Will the temporary outdoor dining area be covered? YES _____ NO _____

If yes, please explain _____

If the temporary outdoor dining area is proposed to be placed over existing parking spaces and/or drive aisles, please explain how the site will function safely and efficiently (including adequate on-site parking and space for the maneuvering of motor vehicles).

Current indoor seating capacity _____ Proposed outdoor seating capacity _____

Does this establishment hold an Alcoholic Beverage license: YES ___ NO ___ N/A ___
If yes, please contact the Town Manager's Office regarding the guidelines for Extension of Premises to Patio and Outdoor Areas issued by the ABC in July 2015, All required documentation, and a plan for serving alcohol to seated patrons at tables, shall be submitted to the Town Manager's Office. The Board of Selectmen may be required to issue a Letter of No Objection prior to the commencement of any outdoor alcohol service.

Will there be outdoor entertainment: YES _____ NO _____
If yes, please contact the Town Manager's Office for more information regarding any procedural requirements of the Board of Selectmen.

Are there any proposed water/drain connections to serve the outdoor area? YES ___ NO ___
If yes, please explain where/how it will be connected and the purpose. _____

Please provide any additional information about your proposal that would be useful for the Town's review and consideration: _____

Checklist for Application

- Signed application form
- If premises are leased, copy of lease or written permission by the building owner
- Permit to operate a food establishment issued by the Hampton Building Department
- Drawn layout showing all tables and chairs and all supporting documentation required for permit approval, including a plan for outdoor lighting if any is proposed
- Copy of an existing site plan (if available) or an aerial map with parcel boundaries, with a clearly drawn depiction of the temporary outdoor dining location and all associated structures demonstrating a safe and efficient site layout
- Location, size and specifications of barricades for the planned seating area

REVOCATION: Overcrowding of the site or any other violation of the requirements or conditions expressed in the application for Temporary Transitional Outdoor Dining shall be cause for revocation of the temporary permit.

I attest that all information provided for consideration of this Temporary Transitional Outdoor Dining Permit application is true and correct, and that I will comply with all pertinent codes, ordinances, emergency orders, and conditions of approval.

Signature of Applicant **Date**

TOWN OF HAMPTON USE ONLY

Temporary permit is: Issued _____ Denied _____

	Signature	Date
Fire Department		
Department of Public Works		
Building Department		
Planning Office <i>(Note: final signature to be obtained)</i>		

Conditions:



Select Board
Town of North Hampton, New Hampshire
233 Atlantic Avenue – 2nd Floor
North Hampton, NH 03862

Dear Select Board:

We have audited the financial statements of the Town of North Hampton, New Hampshire as of and for the year ended June 30, 2021, and have issued our report thereon dated January 24, 2022. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of North Hampton solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Merrimack, New Hampshire
Andover, Massachusetts
Greenfield, Massachusetts
Ellsworth, Maine

800.282.2440 | melansoncpas.com



Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team and others in our firm have complied with all relevant ethical requirements regarding independence. Safeguards that have been applied to eliminate threats to independence or reduce them to an acceptable level include annual certification by all firm staff of independence, or when circumstances changes during the year. In addition, an Engagement Quality Control Review (EQCR) was performed by a Melanson principal that was not part of, and is independent of, the audit team.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town of North Hampton is included in the notes to the financial statements. Other than the implementation of GASB 84, there have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

- Estimated lives and depreciation methods for depreciable assets.
- Collectability of receivables.
- Accrued interest on long-term debt.



- Net pension liability and related deferred outflows and inflows.
- Total/Net OPEB liability and related deferred outflows and inflows.
- Estimated liability for potential tax refunds.
- Compensated absences liability.
- Landfill liability.

Management's estimate of the above are based on various criteria. We evaluated the key factors and assumptions used to develop these estimates and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. We noted no particularly sensitive disclosures affecting the Town of North Hampton's financial statements.

Identified or Suspected Fraud

We have not identified or have obtained information that indicates that fraud may have occurred.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

As an added service to the Town of North Hampton, we assisted in preparing the government-wide financial statements, including consolidating various funds into governmental activities, converting to the accrual basis of accounting, and recording all long-term assets, long-term liabilities, and net position classifications. This consolidation and conversion process was based on information from North Hampton's accounting records.

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the



financial statements as a whole and each applicable opinion unit. There were no uncorrected financial statement misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. Please see the Other Significant Matters, Findings, or Issues section below for our disclosure on an adjustment identified in the audit process and certain other recommendations.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Town of North Hampton's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in their letter dated January 24, 2022.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the Town of North Hampton, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as North Hampton's auditors.

Library Capital Project

We did note that a single general ledger fund is not used to account for the Library capital project. Instead, three separate funds are utilized and an organization within the Town are incurring project costs on-behalf of the Town. The lack of complete centralized accounting results in untimely (and possibly incomplete) budget and actual monitoring of the project. As a



result there is an increased risk for costs to be incurred above those authorized by Town Meeting. At June 30, 2021, the Town was required to compile a single spreadsheet summarizing all project sources and uses in order to prepare the annual financial statements. This compiling lead to the discovery of additional transactions that were previously unknown and adjustments were made through the audit process. Management must maintain this single spreadsheet on a weekly basis to help ensure that the project does not incur expenditures in excess of the amount authorized by Town Meeting.

GASB 84 and 87

Governmental Accounting Standard Board (GASB) Statement No. 84 applied to the Town for the year ending June 30, 2021 and GASB Statement No. 87 will apply to the Town for the year ending June 30, 2022. GASB 84 redefined fiduciary activities. The Town provided all the necessary information needed to update the financial statements to reflect the GASB 84 changes but the adjustments still need to be reflected in the Town's general ledger. GASB 87 significantly changes the accounting standards for leases and requires leases to be recognized and measured using the facts and circumstances that existed at the beginning of the period of implementation, July 1, 2021.

GASB 87 defines a lease as a contract that conveys control of the right to use another entity's nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. The Town should consider establishing a formal documented lease policy to ensure all leases are properly identified and all material leases are recorded in the general ledger in accordance with the new standard. The Town should also include procedures for tracking and reporting leases both as lessees and lessors. The policy should include examples of lease or rental agreements which are under the scope of GASB 87, such as land leases (i.e., utility renting space for tower), or rent of buildings and equipment, as well as exclusions from the standard, such as short term leases or service contracts.

We recommend that the Town fully implement GASB 84 by reviewing the general ledger activity in fiduciary funds and adjusting in accordance with the standard. We also recommend that the Town prepare for GASB 87 by identifying all departments and individuals within the Town involved in contracting that may have knowledge of agreements meeting the definition of a lease and starting the master lease sheet of leases held both as lessor and lessee. Based on experiences of other governments, the time to accumulate data may be substantial. We recommend this process to take place by May 31, 2022.

Other Information in Documents Containing Audited Financial Statements

Pursuant to professional standards, our responsibility as auditors for other information in documents containing North Hampton's audited financial statements does not extend beyond



the financial information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have read the information (if applicable) and considered whether such information, or the manner of its presentation, was materially inconsistent with the presentation in the financial statements.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

This report is intended solely for the information and use of the governing body and management of the Town of North Hampton and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

A handwritten signature in black ink that reads "Melanson".

Merrimack, New Hampshire
January 24, 2022

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

MINUTES OF PRIOR MEETINGS



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD MEETING
FEBRUARY 28, 2022 7:00 PM
NORTH HAMPTON TOWN HALL

DRAFT MINUTES

SELECT BOARD MEMBERS PRESENT: Chairman Jim Maggiore, Vice Chairman James Sununu, Selectman Jonathan Pinette

ALSO PRESENT: Town Administrator Michael Tully, Recreation Director Joe Manzi

AGENDA

Chairman Jim Maggiore welcomed everyone to the February 28, 2022 North Hampton Select Board Meeting and called the meeting to order at 7:03 pm, followed by the Pledge of Allegiance.

Coming from Non-Public with intent to seal:

Motion: To seal the Minutes of the Non-Public Meeting of February 28, 2022.

Motioned: Vice-Chair Sununu

Seconded: Selectman Pinette

Vote: Motion approved by a vote of 3-0.

First Public Comment Session

For comments please call 603-758-1447; email jmaggiore@northhampton-nh.gov

No public comment.

Consent Calendar

5.1 Payroll Manifest of February 17, 2022 in the amount of \$70,862.71

5.2 Payroll Manifest of February 24, 2022 in the amount of \$72,298.70

5.3 Accounts Payable Manifest of February 17, 2022 in the amount of \$1,057,413.62

5.4 Veterans Exemptions

Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

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Motion: To approve Consent Calendar items 5.1 – 5.4 as presented.

Motioned: Selectman Pinette

Seconded: Vice-Chair Sununu

Vote: Motion approved by a vote of 3-0

Correspondence

6.1 Correspondence from State of New Hampshire Department of Transportation

February 11, 2022 re North Hampton Project 42979 NHDOT Bridge Rehabilitation Program for I-95 Exit 2 bridge over I-95 and Town of North Hampton; replace bridge deck and supports, bituminous overlay of bridge approaches, repair of concrete median, and change approach to 1.8:1 stone slope; construction 2022-2023.

6.2 Correspondence from Aquarion Water Company: Carl McMorran, Operations Manager

Aquarion performing Source Water Wellhead Inspections to minimize contamination risks to public water supply including portions of the Town of North Hampton; conducted every 3 years.

6.3 Correspondence from Joe Fitzgerald

February 28, 2022 re New Safety Building: (1) tax increase of \$0.39-\$0.40/1,000; (2) Bond costs of \$232,699 for 30 years, what is rate; (3) inflation of 7.5% - 10% increases building costs, is \$9.3 Mil cost guaranteed; (4) fuel at \$4.00/gal, increased maintenance/insurance costs, and hiring new employees all need to be addressed by Selectmen.

Vice-Chair Sununu said \$9.3 Mil is not the price of this project, it is \$8.4 Mil with a 10% contingency built in the price and inflationary trends taken into account; electricity, maintenance/insurance costs will probably be less; letter actually argues in favor of going ahead with the project. Selectman Pinette agreed inflation and rising prices right now are a good point to move forward with the project ASAP. Town Administrator Tully said that no new employees will be hired.

Committee Updates

Chairman Maggiore said he missed the *Heritage Commission* meeting and has no update; for *Water Commission* nothing new beyond current cases.

Vice-Chair Sununu said he has no update on *Rails to Trails Committee*.

Report of the Town Administrator

A copy of the Report of the Town Administrator will be attached to these minutes.

Report from February 15 – February 25, 2022: Budget remaining 33% with 18 weeks left in fiscal year; Firefighter Luke Denio completed paramedics course and will test in March; Recreation Department position open; culvert on Route 1 undermining road and District is aware; PFAS currently being put together for a Grant application; 2 large shipping hubs being considered for Pease Tradeport which would increase air and vehicular traffic to the seacoast area; Town-wide cleanup day being planned with School Curriculum Coordinator and Director Hubbard.

Items Left on the Table – None

NEW BUSINESS

89

90 **10.1 Presentation of Centennial Hall Memorandum of Understanding (MOU)**

91 Chairman Maggiore said the purpose of the MOU is to promote the framework, goals, and objectives for
92 any future use of Centennial Hall, with Friends of Centennial Hall and Town of North Hampton working
93 together closely.

94

95 Town Administrator Tully said this was started a year ago and sidetracked by COVID; Attorneys on both
96 sides think this is an excellent agreement and both parties are happy with the arrangement. He explained
97 that an MOU is an understanding between parties on how things will be handled, allowing us to use the
98 Centennial Hall space.

99

100 Recreation Director Joe Manzi said he assumed the Board had a chance to look at this MOU and the
101 language, and said both sides are excited to get this going and schedule activities and programs to further
102 highlight the great treasure Centennial Hall is to the Town of North Hampton.

103

104 **Motion:** To approve the Memorandum of Understanding (MOU) and the Release & Indemnity Agreement
105 as presented.

106 **Motioned:** Vice-Chair Sununu

107 **Seconded:** Selectman Pinette

108 **Vote:** Motion approved by a vote of 3-0

109

110 **10.2 Approval of Recommendation to Recreation Commission**

111 Recreation Director Manzi said the Recreation Commission voted unanimously to recommend Peter
112 Brogowski to fill the open appointment on the Recreation Commission, and they are excited to get him
113 onboard.

114

115 **Motion:** To approve Peter Brogowski for the open position on the Recreation Commission; expiration
116 March of 2023.

117 **Motioned:** Vice-Chair Sununu

118 **Seconded:** Selectman Pinette

119 **Vote:** Motion approved by a vote of 3-0

120

121 **10.3 Discussion of Critical Flood Risk Infrastructure Grant Program**

122 Town Administrator Tully said the Town completed studies in 2016-2017 to see what could be done to
123 lessen the impact of flooding and chose to replace the Cobble Weir on the Philbrick Pond Marsh to
124 improve the health of the marsh rather than raise a road. He said this Critical Flood Risk Infrastructure
125 Grant Program is open to 42 Seacoast New Hampshire towns for planning and construction for shovel-
126 ready plans due by April, and the Town has already put the work into possibly raising Old Locke Road.
127 Spoke with Conservation Commission and Craig Musselman who fully support this and feel it will score
128 highly. Part of the road is in the Town of Rye and they will bring this up to their Board.

129

130 Town Administrator Tully said the Grant is 100% with no match needed from the Town. As part of the
131 Philbrick Pond study the section of Olde Locke Road which needed to be lifted was identified, the type of
132 culvert needed, and support from local businesses is expected. He said the road caves in the middle and
133 will be lifted to be straight from crest to crest, and he thinks Rye will want to work with us to remedy this.

134

135 **Motion:** To authorize the Town Administrator to pursue the Critical Flood Risk Infrastructure Grant
136 Program application and sign any documentation to submit such grant.

137 **Motioned:** Vice-Chair Sununu
138 **Seconded:** Selectman Pinette; with understanding time to be spent on this also approved
139
140 Town Administrator Tully asked for a letter of support from the Board to accompany the application, and
141 hoped the Town of Rye would do the same. Selectman Pinette asked about the timeframe and Town
142 Administrator Tully said by April 12, 2022 with \$4.5 Mil available between the 42 towns.
143
144 **Vote:** Motion approved by a vote of 3-0

145
146 **MINUTES OF PRIOR MEETINGS**
147

148 **11.1 Approval of the Regular Meeting Minutes February 14, 2022**
149 **Motion:** To accept the Regular Meeting Minutes of February 14, 2022 as presented.
150 **Motioned:** Selectman Pinette
151 **Seconded:** Vice-Chair Sununu
152 **Vote:** Motion approved by a vote of 3-0
153

154 **11.2 Approval of the Non-Public Meeting Minutes of February 14, 2022**
155 **Motion:** To accept the Non-Public Meeting Minutes of February 14, 2022 as presented
156 **Motioned:** Selectman Pinette
157 **Seconded:** Vice-Chair Sununu
158 **Vote:** Motion approved by a vote of 3-0.
159

160 **Any Other Item that may legally come before the Board**
161 Chairman Maggiore said Election Day is coming up next Tuesday and the Board is required by Statute to
162 be available. He said as his name is on the Ballot he will be unable to handle ballots. Town Administrator
163 Tully said he could fill in for any Selectman that needs to leave.
164

165 **Second Public Comment Session**
166 *For comments please call 603-758-1447; or email jmaggiore@northhampton-nh.gov*
167

168 No public comment.
169

170 **Next Regular Meeting:** March 14, 2022.
171

172 **Adjournment**
173

174 Chairman Maggiore adjourned the meeting at 7:41 pm.
175

176 Respectfully submitted,
177 Patricia Denmark, Recording Secretary