



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD**

**NOTICE OF PUBLIC MEETING  
MONDAY, FEBRUARY 22, 2021**

**NORTH HAMPTON EXECUTIVE OFFICES  
NON-PUBLIC SESSION  
233 ATLANTIC AVENUE  
6:30 O'CLOCK P.M.**

**NORTH HAMPTON TOWN HALL  
REGULAR SESSION  
231 ATLANTIC AVENUE  
7:00 O'CLOCK P.M.**

**IN FOLLOWING CDC AND FEDERAL RECOMMENDATIONS FOR SOCIAL DISTANCING THE SELECT BOARD WOULD STRONGLY SUGGEST THE PUBLIC CHOOSE TO VIEW THE SELECT BOARD MEETING LIVE ON CHANNEL 22 OR AS POSTED ON TOWN HALL STREAMS AS OPPOSED TO IN PERSON.**

**IN ORDER TO ASSURE THE PUBLIC HAS THE ABILITY TO COMMENT AND SHARE IDEAS DURING THE PUBLIC COMMENT PORTION OF THE MEETING WE HAVE ARRANGED THE ABILITY TO INCLUDE LIVE PHONE CALLS AND EMAIL DURING THE MEETING.**

**IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO [JMAGGIORE@NORTHHAMPTON-NH.GOV](mailto:JMAGGIORE@NORTHHAMPTON-NH.GOV) AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.**

- 1. 6:30 P.M. Call to Order by the Chair**
- 2. 6:31 P.M. Non-Public Session I Pursuant to RSA 91-A:3 II (d)**
- 3. 7:00 P.M. Return to Public Session and Pledge of Allegiance**
- 4. First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the

First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

**5. Consent Calendar**

- 5.1 Payroll Manifest of February 11, 2021 in the amount of \$219,586.57
- 5.2 Payroll Manifest of February 18, 2021 in the amount of \$73,115.35
- 5.3 Accounts Payable Manifest of February 18, 2021 in the amount of \$1,228,001.57
- 5.4 Veteran Tax Credit

**6. Correspondence**

**7. Committee Updates**

- 7.1 Economic Development Committee
- 7.2 Heritage Commission
- 7.3 Water Commission
- 7.4 Rails to Trails Committee

**8. Public Hearing**

To consider whether the Town should acquire 39 acres of conservation land to be donated to the Town of North Hampton by Walter E. Nordstrom of Fishers, Indiana. Select Board approval will be subject to approval by the Zoning Board of Adjustment of variance requests necessary to subdivide the 42-acre lot located at Map 17, Lot 71. Subdivision of the property is necessary to create a 2.6-acre building lot in the southern portion of the lot to enable the Town to own the conservation land, provide public access, and to limit impacts to wetlands located within the headwaters of the Little River.

Conditional Use Permits and waivers to the Town of North Hampton Subdivision Regulations have been obtained from the Planning Board for the proposed 2.6 acre building lot and subdivision of the property.

**9. Report of the Town Administrator**

**10. Items Left on the Table**

- 10.1 Timber Tax for North Hampton School Property

**11. New Business**

- 11.1 NHBA Update – Kirsten Schultz
- 11.2 Discussion of NHDOT’s Letter MOU for Philbrick’s Pond
- 11.3 Discussion of RFP for Town Buildings
- 11.4 Channel 22 Equipment Replacement

**12. Minutes of Prior Meetings**

- 12.1 Approval of Meeting Minutes of February 8, 2021
- 12.2 Approval of Non-Public Meeting Minutes of February 8, 2021
- 12.3 Approval of Non-Public Meeting Minutes of February 16, 2021

**13. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town’s affairs, which circumstances may require.

**14. Second Public Comment Session**

See Item 4, above

**15. Adjournment**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**CONSENT CALENDAR**

TOWN ADMINISTRATOR  
MICHAEL TULLY



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**C O N S E N T   C A L E N D A R**

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**TO:** SELECT BOARD  
**FROM:** MICHAEL TULLY, TOWN ADMINISTRATOR  
**SUBJECT:** CONSENT CALENDAR FOR SELECT BOARD MEETING 02/22/2021  
**DATE:** 02/19/2021

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**The following actions are for the approval of the Select Board:**

**Consent Calendar**

- 5.1 Payroll Manifest of February 11, 2021 in the amount of \$219,586.57
- 5.2 Payroll Manifest of February 18, 2021 in the amount of \$73,115.35
- 5.3 Accounts Payable Manifest of February 18, 2021 in the amount of \$1,228,001.57
- 5.4 Veteran Tax Credit

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OFFICE *of the* TOWN ADMINISTRATOR

**PUBLIC HEARING**

Jim Maggiore, Chair  
James Sununu, Vice Chair  
Larry Miller



Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862

Tel: (603) 964-8087  
Fax: (603) 964-1514

## TOWN OF NORTH HAMPTON, NEW HAMPSHIRE THE SELECT BOARD

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Select Board will conduct a public hearing pursuant to RSA Chapter 31:95-b:

**WHEN:** February 22, 2021, at 7:00 p.m.;

**WHERE:** North Hampton Town Hall  
231 Atlantic Avenue  
North Hampton, New Hampshire 03862;

**PURPOSE:** To consider whether the Town should acquire 39 acres of conservation land to be donated to the Town of North Hampton by Walter E. Nordstrom of Fishers, Indiana. Select Board approval will be subject to approval by the Zoning Board of Adjustment of variance requests necessary to subdivide the 42-acre lot located at Map 17, Lot 71. Subdivision of the property is necessary to create a 2.6-acre building lot in the southern portion of the lot to enable the Town to own the conservation land, provide public access, and to limit impacts to wetlands located within the headwaters of the Little River.

Conditional Use Permits and and waivers to the Town of North Hampton Subdivision Regulations have been obtained from the Planning Board for the proposed 2.6 acre building lot and subdivision of the property.

**Applicant:** North Hampton Conservation Commission,  
233 Atlantic Avenue, North Hampton, NH 03862

**Property Owner:** Walter E. Nordstrom  
14027 Barnett Place, Fishers, IN 46038

**Property Location:** Property Location: North Road in vicinity of Highlander Drive, North Hampton, NH 03862; M/L: 017-071-000; Zoning District: R-1, High Density District.

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
OFFICE *of the* TOWN ADMINISTRATOR

**REPORT OF THE TOWN ADMINISTRATOR**

**Michael J. Tully**  
**Town Administrator**

Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862  
mtully@northhampton-nh.gov  
Tel: (603) 964-8087  
Fax: (603) 964-1514



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
**OFFICE of the TOWN ADMINISTRATOR**

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**TOWN ADMINISTRATOR'S REPORT**  
**FEBRUARY 22, 2021 SELECT BOARD MEETING**

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**REPORTING PERIOD**

The reporting period is from February 9, 2021 through February 19, 2021

**Finance**

Currently we are in good financial shape with 39% of the budget remaining and 20 weeks remaining in the fiscal year.

**Police**

Officer McCue has completed week seven of the 16 week Police academy. We look forward to his graduation on April 23<sup>rd</sup>. Trevor Arseneau, a senior at UNH, has started an internship with the Police department. He will be assisting with various projects through the end of May.

**Fire**

Members continue to be on the forefront of vaccinating the public at the Exeter POD, some even put in charge as the "Site Chief" taking on a lead role of directing other vaccinators. This will be ongoing effort until Phase 1B is completed, continuing on for weeks to come.



## **Facilities**

*Town Hall.* Nothing new to report. Mr. Schnitzler will return in the spring for maintenance to the clock face.

*The Library.* Nothing new to report. The Library build is moving along. Crews have been working on closing in the building by installing the outside shell.

*Stone Building.* Nothing new to report. Mr. Schnitzler will be inspecting the building in the spring and creating a report similar to the Town Hall. Having this in place will assist us in assuring timely maintenance is performed on the building.

*Town Office/Chevalier Building.* Select Board members have been diligently researching firms for the Buildings RFP. There is an item to discuss their findings included on the agenda under new business.

## **Recreation**

Director Manzi and Ms. Facella delivered Valentine's Day treats to seniors. New programs including yoga and dance are continuing at the new Rec space. Summer camp planning is ongoing and will take place at the elementary school.

## **Projects**

*PFAS Investigation.* Nothing new to report. StoneHill Environmental is currently doing research on our history of foam use as well as other chemicals containing PFAS. I will keep the Board updated as we move through the investigation.

*Telephone System/Communications.* Nothing new to report. Chief Mone has begun conversations with MDCOM reference our aging phone system. Deputy Cook is also looking into a grant opportunity that may assist by offsetting the cost of the system.

*Cell Tower.* I am following another lead in the search for suitable space for a cell phone tower. I will brief the Board if the lead proves to be useful.

*Regionalization.* Nothing new to report. Deputy Lajoie and I met with the Rye Fire Chief to continue talks about increased mutual aid between the communities. The Departments have established new automatic response guidelines and are currently operating under those protocols

*Coronavirus.* As the vaccine rollout continues please call 2-1-1 with any questions. The Exeter clinic is open and has been providing vaccines to our elderly and at risk population.

*Coakley Landfill Group.* There is a meeting for the Coakley Landfill Group scheduled for Wednesday March 3<sup>rd</sup> at 9:30 am. I am planning on being on the call and will forward meeting minutes when received.

*Junkyard Closures and/or New Problems:* Nothing new to report. The building inspector is working with residents and a commercial property owner to solve issues brought forward. He is also following up on a past case to assure compliance.

*Economic Development.* The EDC will meet on February 24<sup>th</sup> to finalize recommendations to the Select Board. I am planning an agenda item for presentation at the March 8<sup>th</sup> meeting.

*Rails to Trails.* Nothing new to report. The committee met on February 3<sup>rd</sup>. They will meet Bi-monthly going forward unless other meetings are required.

*Public Works. Nothing new to report.* DPW has been dealing with the current active weather pattern which started on 1/26/21. The current budget has 42% remaining in the winter material lines (sand & salt) and 33% remaining for contract snow plowing. All equipment is operational and Director Hubbard is monitoring for employee fatigue.

*Philbrick Study Report.* Language for the MOU from DOT has been received. There is an item on the agenda to discuss.

*Document Management System.* Nothing new to report. The GIS of the tax maps with an interactive page on the website is underway. We have signed the contract and expect the project to be completed this summer.

*Meeting Schedule:* Our next regularly scheduled meeting is on March 8, 2021.

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

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**ITEMS LEFT ON THE TABLE**

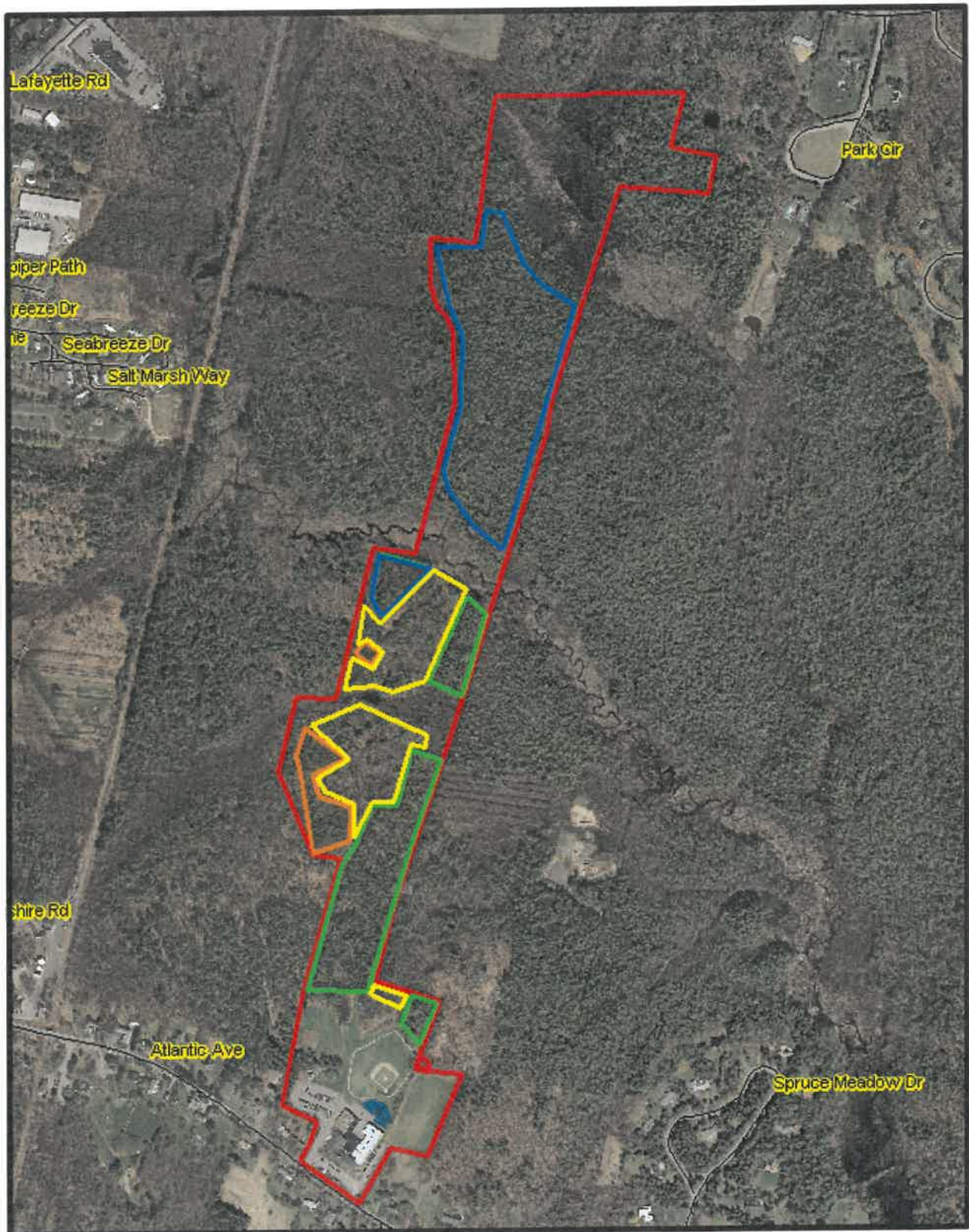
Town of North Hampton,

I've attached a series of pictures showing some of the current stand conditions and some important relevant information. There are also pictures of the residual stand on the same type of cut.






**Figure 1:** The current stand in the back section across the Little River (Hemlock Dominant)



**Figure 2:** North Hampton Elementary School Stand map



\*Legend on next page\*

-  Stand 1: White Pine dominant (White Pine – Hemlock/Hardwood)
-  Stand 2: Hemlock dominant (Hemlock – White Pine/Hardwood)
-  Stand 3: Mixed Hardwood/Softwood
-  Stand 4: Red Pine Plantation
-  Property Boundary

Note: Any areas not included in a stand in Figure 2 will be kept as reserves and not cut

**Figure 3:** Residual stand after an improvement cut (Similar to Stand 1 - assumed residual stand)



**Figure 4:**



Figures 3 & 4 are examples of the residual stand after an improvement cut. The stand type is very similar to most of the acreage on the North Hampton Elementary School's woodlot. You can expect that most of the areas in Stand 1 will result in this type of aesthetic.

Stand 2 will result in a denser residual stand and a “fuller” look. Stand 2 is mostly Eastern Hemlock which have large, full crowns. You won’t be able to look as far through the understory as you will in Stand 1. This are the preferred areas for deer in the winter. Due to the dense cover hemlock provides, it shelters the ground from deep snow pack. This makes browsing for food and moving through the woods easier and less strenuous for the animals. A focus on leaving large oaks and beech with big crowns mixed in Stand 2 will be very important. This will maintain a good food source for the deer when they are wintering in areas of Stand 2. Aside from this, the diseased, poorly formed, and dead trees will be getting harvested from all stands.

Stand 3 will have a very diverse residual stand and will be very good for the biological diversity and forest health. Looking through Stand 3 after being cut you will see many trees per acre and you will see many straight stems (trees). It will have trees from different ages or cohorts leaving a mixed age forest stand.

Stand 4 is essentially pure red pine. The dead and dying and poorly formed red pine will be cut leaving a consistently well-spaced stand of red pine. The red pine scale has been a growing threat to the state the last few years and is present on the School’s property. It is important to salvage these red pines being affected before they end up dead on the ground. The red pine that do not shows signs or symptoms of the scale’s presence, will be left in a well-spaced, aesthetically pleasing manner.



# Scope of Work

**Name of Company:** Sweets Logging and Land Clearing  
**Project Name:** North Hampton Elementary School Timber Harvest  
**Project Manager:** Nate Corbran  
**Prepared by:** Nate Corbran  
**Date:** 3/27/2020

## PROJECT BACKGROUND AND DESCRIPTION STATEMENT

The goal is to perform a sustainable and financially rewarding timber harvest of the North Hampton Elementary School property using long-term forest management silvicultural practices and harvest systems.

There is evidence of current hemlock wooly adelgid and red pine scale infestation and mortality. This can be detrimental to the eastern hemlock and red pine on the property and surrounding areas if not managed appropriately.

## TASK LIST

Each task has been assigned a number for reference throughout the rest of this document and during the commission of the project.

Task No.	Task	Equipment & Services Needed	Equipment Delivery Date	Reporting Head
1	Clearly mark all boundary lines	Flagging, survey compass, deed research	Current	Nate Corbran
2	Selectively harvest timber	Forest technician will paint trees to be cut	Current	Nate Corbran
3	Cut & skid trees to landing area for processing	<ul style="list-style-type: none"> <li>- Timberpro feller buncher</li> <li>- John Deere grapple skidder (2)</li> </ul>	Current	Matt Sweet
4	Process whole trees at the landing area	<ul style="list-style-type: none"> <li>- Slasher crane with grapple head, delimeter, and cut to length deck.</li> </ul>	Current	Scott Sweet

## KEY PERSONNEL LIST

Task No.	Name of Key Personnel	Role / Title	Responsibilities
1 & 2	Nate Corbran	Forest Technician	<ul style="list-style-type: none"> <li>- Planning the timber harvest</li> <li>- Filing all necessary paperwork</li> <li>- Painting trees to be cut</li> <li>- Deed research and flagging boundary lines</li> </ul>
3	Matt Sweet	Forman	<ul style="list-style-type: none"> <li>- Cut painted trees and skid trails</li> <li>- Direct skidders on where to bring wood</li> </ul>
4	Scott Sweet	Owner	<ul style="list-style-type: none"> <li>- Process whole trees using the slasher crane</li> <li>- Direct where and how wood is sorted</li> </ul>

## PROBLEM STATEMENT

The school property contains hazards, diseased and disease prone trees, dense and mature softwood growth, and a variety of ropes and obstacle courses throughout the tract. In using a timber harvest many, if not all hazards may be eliminated in and around the ropes course and obstacles. A timber stand improvement will capture any future mortality and cut any diseased or infected trees not likely to survive to the next entry. Thinning out the large mature timber creates room and light for new and young healthy growth. All this can be done with a selective timber harvest all while preserving the current condition of the ropes and obstacle courses.

## PROJECT GOALS

<b>GOAL</b>
Get more light to the forest floor so seedlings can germinate and grow up into the canopy
<b>HOW GOAL WILL BE ACHIEVED</b>
<ul style="list-style-type: none"> <li>- Selectively harvest mature timber (mostly eastern hemlock and eastern white pine but not confined to)</li> <li>- Timber stand improvement (TSI) by selectively cutting many poorly formed and diseased trees</li> <li>- Cut any tree believed to not survive to the next harvest.</li> </ul>

**GOAL**

Eliminate hazards

**HOW GOAL WILL BE ACHIEVED**

- Cut any standing dead trees
- Cut uprooted and leaning trees
- Not thinning around any certain tree too much so that wind throw won't be a factor (use of wind breaks)
- Chip any trees laying on the ground that the machines can reasonably grab without the tree falling apart from rot. (excludes logs and obstacles used for recreational activities)

**GOAL**

Salvage diseased trees and trees at risk of being infected and killed by pests

**HOW GOAL WILL BE ACHIEVED**

- Timber stand improvement (TSI) by selectively cutting many poorly formed and diseased trees
- Cut all eastern hemlock showing signs & symptoms of hemlock wooly adelgid
- Harvest during winter or colder months to prevent the spread of red pine scale (unless all red pine is cut as a salvage before it gets killed by the scale/only a matter of time)
- Introduction of natural predators will help prevent pest population growth (school may want to put up bird boxes to increase bird activity to feed on these pests)

**GOAL**

Preserve ropes and obstacle courses and trail system

**HOW GOAL WILL BE ACHIEVED**

- Any tree involved or in use by the ropes or obstacle course will be left unless it presents a hazard.
- Trees containing fastener rings or other products entered into the tree makes the tree worth nothing because the wood cannot be sawn or chipped so these trees may also be left.
- Skidding will be done around and not through any areas of the course to preserve current conditions.
- Skid trails will be made mostly new in order to preserve the current trail system conditions

**GOAL**

Generate a good financial return

**HOW GOAL WILL BE ACHIEVED**

- Cut many large mature eastern white pine and eastern hemlock (but not confined to)
- By selectively harvesting timber and focusing on long-term management, the genetics will improve over time creating better quality future timber growth

**PROJECT OBJECTIVE**

- Maintain current trail systems and conditions
- Leave 25' no cut buffer around cemetery
- Preserve ropes course and other outdoor recreational features
- Preserve the existing disc golf holes but make each hole and the course easier to play
- Maintain a wooded buffer on the woods line of the fields and outdoor track
- Eliminate hazards wherever possible
- Salvage diseased trees and trees at risk of being infected
- Thin out mature timber to create a healthier forest stand
- Generate a good and appropriate financial return

**PROJECT REPORTS**

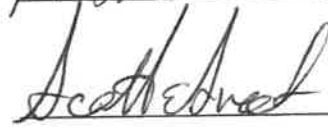
Scheduled Status Reports		
Report	Purpose	Frequency
Intent to Cut	Informs town and state of timber harvest and estimate roughly the yield of forest products expected from the timber harvest	One-time prior to harvest
Forestry Statutory Permit-by-Notification (SPN)	Informs state on how we will address and deal with wetlands and crossings	One-time prior to harvest
Report of Wood Cut	Tells the town and state how much of each forest product was actually processed and trucked off-site to mills and biomass plants so they can estimate the timber tax to be paid	One-time post-harvest

By signing below, I verify that I am a representative of the below identified entity and that I have the authority to bind such entity.

Project Approval & Signatures			
<b>Project Name:</b>	North Hampton Elementary School Timber Harvest		
<b>Project Manager:</b>	Nate Corbran		
<i>The purpose of this document is to provide a vehicle for documenting the initial planning efforts for the project. It is used to reach a satisfactory level of mutual agreement among the Project Manager, Project Sponsors and Owners with respect to the objectives and scope of the project before significant resources are committed and expenses incurred.</i>			
<b><i>I have reviewed the information contained in this Project Scope Statement and agree:</i></b>			
Name	Title/Role	Signature	Date

Nate Corbran	Forest Technician		3/30/2020
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Matt Sweet	Forman		3/30/2020
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Scott Sweet	Owner		3/30/20
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**The following pages include some maps for reference**

(Assigned by Municipality)

YR TOWN OP#  
 -  -  - T

For Tax Year April 1, 2020 to March 31, 2021

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

- Town/City of: North Hampton
- Tax Map/Block/Lot or USFS Sale Name & Unit No.  
Map 7 Lot 161
- Intent Type: Original  Supplemental  (Original Intent Number)
- Name of Access Road: Atlantic Avenue
- Acreage of Lot: 85.26 Acreage of Cut: 50+/-
- Anticipated Start Date: spring/summer 2021
- Type of ownership (check only one):
  - Owner of Land and Stumpage (Sole Owner)
  - Owner of Land and Stumpage (Joint Tenants)
  - Owner of Land and Stumpage (Tenants in Common)
  - Previous owner retaining deeded timber rights
  - Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

**REPORT OF CUT / CERTIFICATE TO BE SENT TO:**  
 OWNER  OR LOGGER / FORESTER   
 BY MAIL  OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED  
Town of North Hampton

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED  
Town of North Hampton

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)  
233 Atlantic Avenue  
 MAILING ADDRESS  
North Hampton NH 03862  
 CITY OR TOWN STATE ZIPCODE  
 E-MAIL ADDRESS  
 HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	110	MBF
Hemlock	80	MBF
Red Pine	40	MBF
Spruce & Fir	10	MBF
Hard Maple	10	MBF
White Birch	5	MBF
Yellow Birch	5	MBF
Oak	25	MBF
Ash	5	MBF
Soft Maple	20	MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box	25	MBF
Other (Specify)		MBF
<b>Pulpwood</b>		<b>Tons</b>
Spruce & Fir	25	
Hardwood & Aspen	900	
Pine	2000	
Hemlock	850	
Biomass Chips	1100	
<b>Miscellaneous</b>		<b>Tons</b>
High Grade Spruce/Fir		
Cordwood & Fuelwood		<b>Cords</b>

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:
---------	---------

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE  
Scott Sweet  
 PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT  
PO Box 234  
 MAILING ADDRESS  
Strafford NH 03884  
 CITY OR TOWN STATE ZIPCODE  
6037654157 sweetslogginglandclearing@gmail.com  
 PHONE NUMBER E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:  
 1. All owners of record have signed the Intent;  
 2. The land is not under the Current Use Unproductive category;  
 3. The form is complete and accurate; and

- Any timber tax bond required has been received.  
\$ \_\_\_\_\_ Date: \_\_\_\_\_
- The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

# Timber Sale Agreement

Agreement entered into on this day of 1/25/2021 between:

**The Town of North Hampton** in the County of Rockingham and in the State of NH, address: **233 Atlantic Ave., North Hampton, NH 03862** the Sellers.

And between **Sweet's Logging and Land Clearing, INC** of 13 Scribner Rd, Strafford NH 03884 County of Strafford, hereinafter called the Purchaser.

**Article I:** The Seller agrees to sell to the Purchaser and the Purchaser agrees to buy from the Seller, upon terms and condition hereinafter stated, all the timber to be marked or designated by the Seller or his assigns on a certain tract of land know as and owned by the Seller.

**North Hampton, NH: Tax map 7 Lot 161. Harvest will be over the entire boundaries of all lots and/or tallied area, see attached map.**

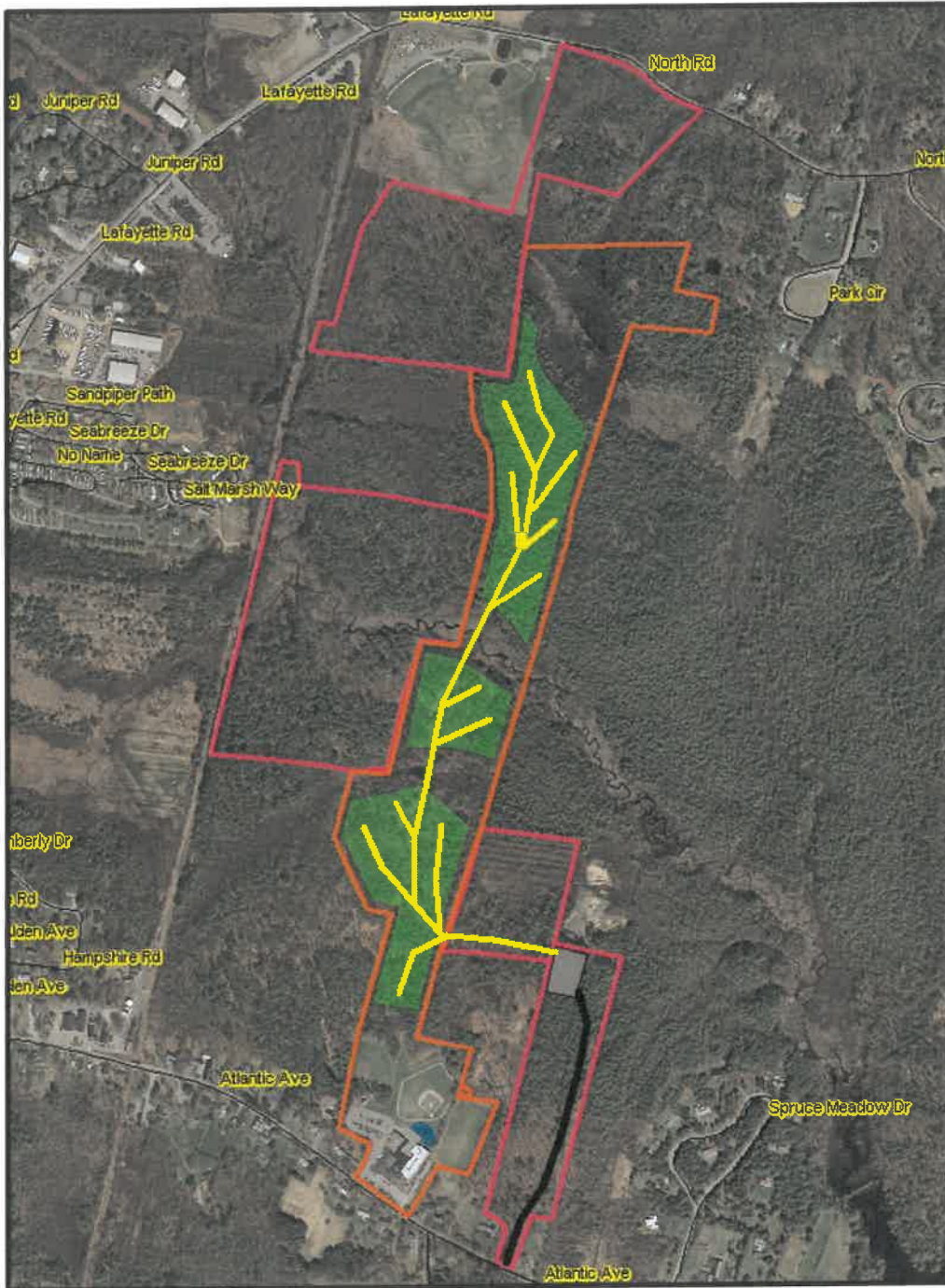
**Due to uncertainty of boundaries, the Purchaser shall refrain from cutting in close proximity to boundaries.**

**Payment is made on actual mill scale tallies of harvested wood. Based on forest technician tallies approximate NET payment for a complete harvest to Seller would be \$15,000.00 +. In the event that the harvest is limited or restricted to certain sections by the Seller on the lot or tallied area, it is understood that the NET will be less.**

**Associated cost that my need to be covered with monies from the harvest, such as but not limited to: Surveying, gravel and excavation time, woodlot access. All cost will be presented and agreed to by Seller prior to work being completed.**

\_\_\_\_\_ (please initial)

**North Hampton School Harvest Map**



School Harvest Area

\_\_\_\_\_ (please initial)

**Article II:** The Seller agrees to permit the Purchaser to the tract hereinafter described for the purpose of cutting and removing said timber which is the subject of this agreement.



**Article III:** The Purchaser agrees to pay the Seller the following Rate for cutting and removing all marked timber on the timber sale area:

White Pine Saw Log -----	\$1400.00/MBF
White Pine Pallet -----	\$25.00 /MBF
Red Pine Sawlogs -----	\$50.00/MBF
Red Oak Sawlogs -----	\$250.00/MBF
Spruce/Fir Sawlogs -----	\$45.00/MBF
Hemlock Logs -----	\$45.00/MBF
Oak Veneer:	
Prime & Prime plus -----	\$550.00/MBF
Select -----	\$450.00/MBF
1s -----	\$4350.00/MBF
#1 -----	\$300.00/MBF
Black Oak Sawlogs -----	\$50.00/MBF
Mix Hardwood Sawlogs -----	\$50.00/MBF
Mix Hardwood Matlogs -----	\$70.00/MBF
Firewood -----	\$8.00/cord
Hardwood pulp -----	\$4.00/ton
Hemlock pulp -----	\$0.25/ton
Pine Pulp -----	\$0.25/ton
Chips -----	\$0.25/ton

(Initial) \_\_\_\_\_

Total payment shall be determined by the amount of timber cut and removed on the basis of the foregoing rates. Hidden defects in the timber may arise that may affect overall totals, such as red rot, ants and other issue that cannot be controlled.

Payment for saw logs is to be based on mill scale (International 1/4" Rule) with the slips provided at the time of payment. Payments for cordwood will be based upon actual volume removed.

Payment shall be made to: **Town of North Hampton**

**Timber Tax is the Responsibility of the Seller if a Timber Tax Applies\***

**Article IV:** The Purchaser agrees to carry General Liability Insurance. This insurance policy is to remain in effect at all times while on the Seller's property until the final completion of the work. The Purchaser agrees to produce satisfactory proof of the same to the Seller upon request.

**Article V:** The Purchaser further agrees to cut and remove said timber in strict accordance with the following conditions.

1. The purchaser shall be allowed from **1/25/21 – 1/25/23** in which to enter and remove said timber, unless such time is deduced for breach of contract or an extension is granted. Should the Purchaser remove all trees for which he has a right to remove prior to the termination of this contract, all his rights to enter upon said premises shall terminate, and upon termination of the agreement shall leave the premises and shall remove all equipment. No cutting will be permitted anytime during the year that conditions are deemed too wet.  
All trees to be removed are as agreed by Seller: **Town of North Hampton** and/or assigns. No timber shall be cut except that marked or designated by the seller or seller's agent.  
The Purchaser shall utilize all trees and their tops to the lowest possible diameter for commercially salable material. Stumps shall be cut so as to cause the least possible waist.
2. The Purchaser shall comply with all Federal and State Laws pertaining to the operation and be liable for any action resulting from said operation. The Purchaser agrees to indemnify and hold harmless the Seller from any and all claims or demands which may be made against the Seller by reason of the Purchaser's operation or violation by the purchaser of any laws or regulations governing said operation. If parties cannot agree to a third party, either party may file action in court of proper jurisdiction.
3. This agreement will not be assigned in whole or in part without the written permission of the Seller.

(Initial) \_\_\_\_\_

**Article VI:** It is mutually understood and agreed by and between the parties heretofore mentioned as follows:

1. All rights granted under this agreement revert to the Seller on the date of termination of this agreement, whether such termination results from the full performance of said agreement or is so declared by the Seller on account of breach on the part of the Purchaser.
2. In case of disputes over the terms of this agreement, the decision of a mutually agreed

upon third party shall be final in the interpretation of the regulations and provisions governing the sale, cutting and removal of the timber covered by this agreement.

3. Upon failure on the part of the Purchaser to fulfill all and singular the condition and requirements herein set forth, or made a part thereof, all monies paid under the agreement may be retained by the Seller or be applied toward the satisfaction of the Purchaser's obligation.
4. The conditions of the sale are completely set forth in this agreement and none of its terms can be varied or modified except as agreed in writing by the Purchaser and Seller.
5. The seller stipulates that the seller is the sole owner of the tract of land named above and has the full right and power to dispose of the timber specified in this agreement.

Seller \_\_\_\_\_ Date \_\_\_\_\_

Seller \_\_\_\_\_ Date \_\_\_\_\_

Seller \_\_\_\_\_ Date \_\_\_\_\_

Buyer \_\_\_\_\_ Date \_\_\_\_\_

Sweet's Logging and Land Clearing, INC



**FORESTRY**  
**STATUTORY PERMIT-BY-NOTIFICATION (SPN)**  
 Water Division/Land Resources Management  
 Wetlands Bureau  
[Check the Status of your Notification](#)



RSA/Rule: RSA 482-A:3, V/ Env-Wt 308; Env-Wt 520

**LOGGER** FORESTER LAST NAME, FIRST NAME, M.I.: *Sweet, Scott*

Administrative Use Only	Administrative Use Only	<input type="checkbox"/> SPN complete and project as described conforms with all applicable requirements.	
		<input type="checkbox"/> SPN incomplete and/or project as described does not conform with all applicable requirements.	
		File No.:	Reviewer's Initials:
		Check No.:	Amount:

Terms in **bold font** are defined on the attached Definition of Terms page.

<b>SECTION 1 - PROJECT CRITERIA</b>	
<b>SECTION 1A - WILL THE PROPOSED ACTIVITY:</b>	
Exceed 3,000 square feet (SF) of permanent <b>wetlands</b> impacts per crossing (except for corduroy) (Env-Wt 520.05(b)(2))?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Propose impacts to a <b>bog, marsh, sand dune, tidal wetlands</b> , or undisturbed <b>tidal buffer zone</b> (Env-Wt 520.05(c)(2))?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Propose impacts in an area with documented occurrences of a <b>protected species or habitat</b> where the responsible party has not received recommendations from the Department of Natural and Cultural Resources' Natural Heritage Bureau (NHB) or NH of Fish and Game Department (NHF&G), or both, as applicable, regarding the impacted <b>protected species or habitat</b> (Env-Wt 407.02(c); 520.05(c)(3))?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If you answered "Yes" to any of the above questions, you cannot use this form. If you answered "No" to <b>all</b> the above questions, continue to Section 1B.	
<b>SECTION 1B - ELIGIBLE ACTIVITIES (Env-Wt 520.05(a))</b>	
Will the proposed work be limited to one or more of the activities listed in Section 1B?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If you answered "No", you cannot use this form. If you answered "Yes", check all proposed activities:	

- Roadway construction through forested wetlands** for the purpose of conducting forest management activities where:
- Roads are cleared only by felling timber in the **roadway**;
  - The road base is constructed using no **fill** other than:
    1. Snow pushed onto and frozen over the road base, or
    2. Stumps inverted in places where support of the road base is necessary;
  - The minimum length and number of ditches necessary to create and maintain adequate drainage are constructed in accordance with the ***New Hampshire Best Management Practices for Erosion Control on Timber Harvesting Operations (Forestry BMPs)*** and water quality protection measures;
  - Each road crossing is no more than 15 feet wide;
  - **Stream crossings** incorporate pole fords with no removal of stumps within the stream **banks**;
  - Spring retirement of winter roads includes soil stabilization and drainage, such as water bars, necessary to prevent the **roadway** from redirecting or channeling surface water runoff; and
  - A corduroy skid trail for any single forested **wetland** crossing does not exceed 1,000 feet in length, measured along the proposed skid trail.
- Installation of a permanent crossing, such as a culvert, stone ford, and associated **fill**, to permit vehicular access to a parcel for forest management, only if:
- Access is not used for subdivision, development, or other land conversion to non-forestry uses, except that forestry uses may be combined with **normal agricultural operations** or **trail** construction or maintenance, or both;
  - **Roadway** width exclusive of side slopes, at the crossing does not exceed 20 feet;
  - **Roadway** width, measured at the toe of the **roadway** side slopes is minimized and does not exceed 50 feet;
  - **Fill** for any single **wetland** crossing does not exceed 50 feet in length, measured along the proposed access way;
  - **Wetland** crossings are limited to those that:
    1. Do not impact any **bogs, vernal pools, marshes, sand dunes, tidal wetlands, undisturbed tidal buffer zone**;
    2. Are not located in **designated prime wetlands** or **duly-established 100-foot buffers** unless a prime wetlands waiver has been obtained in accordance with Env-Wt 700;
    3. Only cross a **swamp** or **wet meadow** if such **swamp** or **wet meadow** has no standing water for 10 months per year or more; and
    4. Are not located in a **protected species** habitat unless authorized under Env-Wt 407; and
      - For **stream crossings**, the scoured stream width is no wider than 8 feet.
- Construction of a temporary crossing on a non-tidal **watercourse** of any width for the transportation of forest products, only if the temporary crossing:
- Is not in or adjacent to **designated prime wetlands** or a **duly-established 100-foot buffer** unless a prime wetlands waiver has been obtained in accordance with Env-Wt 700;
  - Is not located in a **protected species** habitat unless authorized under Env-Wt 407;
  - Is not used for access to property that has been converted to non-forestry uses, except that forestry uses may be combined with **normal agricultural operations** or **trail** construction or maintenance or both;
  - Incorporates not more than one pier or post per 15 feet of span;
  - Incorporates one or more abutments in the stream **bank(s)** if necessary; and
  - If other than corduroy, is removed within 2 years of the date the SPN is issued by the NHDES Wetlands Bureau, provided that if weather conditions preclude the removal of the crossing when the work is completed, the crossing may remain in place until weather conditions allow its removal.

- Repair of existing forestry road crossing that:
- Crosses a **watercourse** for which the scoured channel is 8 feet wide or narrower;
  - Is not in **designated prime wetlands** or a **duly-established 100-foot buffer** unless a prime wetlands waiver has been obtained in accordance with Env-Wt 700;
  - Is not located in a **protected species** habitat unless authorized under Env-Wt 407.
  - Is not used for access to property that has been converted to non-forestry uses, except that forestry uses may be combined with **normal agricultural operations** or trail construction or maintenance or both.
  - The structure disturbs less than 3,000 SF.

**SECTION 2 - JOB SITE LOCATION (RSA 482-A:3, V(b)(3))**

(A separate notification must be filed with each municipality where jurisdictional impacts are proposed.)

TOWN/CITY: North Hampton

TAX MAP/LOT NUMBER: Map 7 Lot 161

**SECTION 3 - PROPERTY OWNER(S) (RSA 482-A:3, V(b)(1))**

LAST NAME, FIRST NAME, M.I.: North Hampton, Town of

MAILING ADDRESS: 233 Atlantic Ave. TOWN/CITY: North Hampton STATE: NH ZIP CODE: 03862

**SECTION 4 - LOGGER / FORESTER (CIRCLE ONE) (RSA 482-A:3, V(b)(2))**

LAST NAME, FIRST NAME, M.I.: Sweet, Scott

MAILING ADDRESS: PO Box 234 TOWN/CITY: Strafford STATE: NH ZIP CODE: 03884

**SECTION 5 - ATTACHMENTS**

Verify the following attachments are submitted with this form by checking each box below and filling all required information.

- DataCheck** identification number and an affirmation that recommendations have been received (Env-Wt 308.05(a)(2)).

NHB Identification Number: NHB 20- 822

Questions related to completing this process should be directed to the NHB.

- United States Geological Survey (USGS) topographic map** or Natural Resources Conservation Service (NRCS) soils map, with the type and location of all **wetland** and waterbody crossings clearly indicated (RSA 482-A:3, V(b)(4)).

- Such information as is needed to demonstrate the criteria for minimum impact projects are met (Env-Wt 308.05(a)(2)(b)).

If any work is proposed within **designated prime wetlands** or **duly-established 100-foot prime wetlands buffers**, a written waiver must be obtained in accordance with Env-Wt 706. Please check the box corresponding to your project:

- No waiver required.
- NHDES issued a waiver on (enter date the waiver was issued): / /
- I am filing a waiver request with this notification. Please include the request form and the \$200 waiver request fee, per Env-Wt 706.04(b)(5).\*

\* **NOTE:** If you submit a waiver request with this notification, you may not begin work until the waiver is issued. NHDES must wait 14 days for the Municipal Conservation Commission to review the prime wetlands waiver request before acting upon it (RSA 482-A:11, IV(b)(3)).

- \$25 filing fee. Check or money order for \$25 payable to "Treasurer – State of NH" (RSA 482-A:3, I (c)).

**SECTION 6 - REQUIRED CERTIFICATIONS**

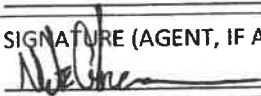
By initialing each item and signing this notification, the person responsible for the activity affirms that (Env-Wt 308.05(b)(2)):

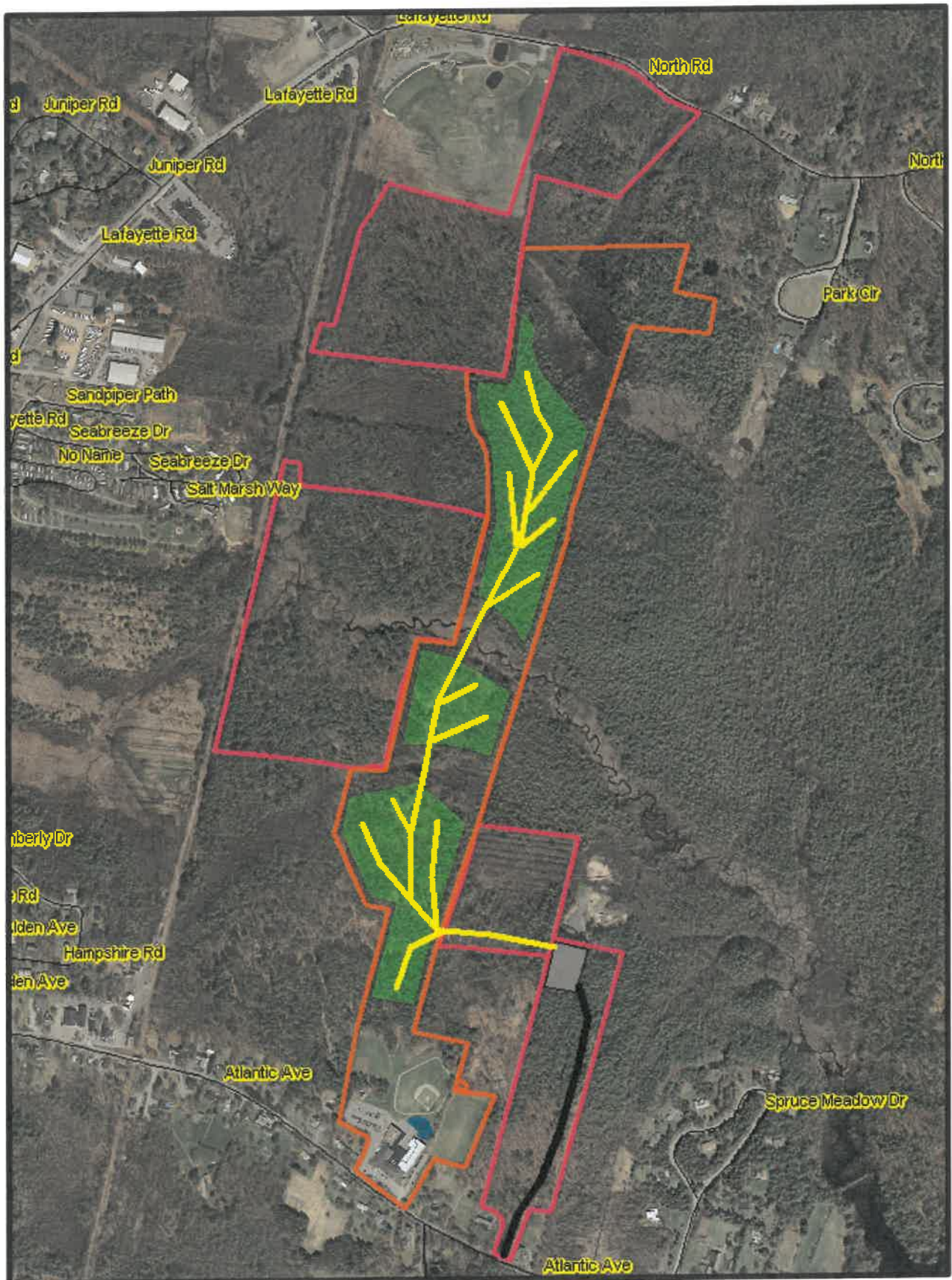
Initials: NC	The project is not located in a <b>Priority Resource Area (PRA)</b> , except as provided in Env-Wt 407.
Initials: NC	All recommendations of NHB and NHF&G have been received.
Initials: NC	The person responsible for the activity is aware of the limits of the SPN and applicable BMPs for the project, and will adhere to both.

By initialing each item and signing this application, the person responsible for the activity certifies that (Env-Wt 308.05(b)(1)):

Initials: NC	To the best of the signer's knowledge and belief, all required notifications have been provided.
Initials: NC	The information submitted on or within this notification is true, complete, and not misleading to the best of the signer's knowledge and belief.
Initials: NC	<p>The signer understands that:</p> <ul style="list-style-type: none"> <li>The submission of false, incomplete, or misleading information constitutes grounds for NHDES to:                             <ol style="list-style-type: none"> <li>Deny the application.</li> <li>Revoke any approval that is granted based on the information.</li> <li>If the signer is a certified wetland scientist, licensed surveyor, or professional engineer licensed to practice in New Hampshire, refer the matter to the joint board of licensure and certification established by RSA 310-A:1.</li> </ol> </li> <li>The signer is subject to the penalties specified in New Hampshire law for falsification in official matters, currently RSA 641.</li> <li>The signature shall constitute authorization for the department to inspect the site of the proposed project, pursuant to RSA 482-A:6, II.</li> </ul>
Initials: NC	The filing of an intent to cut form under RSA 79:10 shall be considered as permission to the Department or the Department of Natural and Cultural Resources, or their agents, to enter the property for determining compliance with RSA 482-A (RSA 482-A:3, V(d)).
Initials: NC	If the applicant is not the owner of the property, each property owner signature shall constitute certification by the signer that he or she is aware of the application being filed and does not object to the filing.




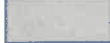


**SECTION 7 - REQUIRED SIGNATURE (Env-Wt 308.05(b)(2); Env-Wt 311.11)**

SIGNATURE (OWNER): <hr/>	PRINT NAME LEGIBLY: Town of North Hampton	DATE: 
SIGNATURE (LOGGER/FORESTER): <hr/>	PRINT NAME LEGIBLY: Scott Sweet	DATE: 
SIGNATURE (AGENT, IF APPLICABLE): 	PRINT NAME LEGIBLY: Nate Corbran	DATE: 1/25/21





**LEGEND**

-  North Hampton Elementary School Boundary
-  Other Landowner's being cut boundaries
-  Trucking access road
-  Landing Area
-  Harvestable areas on school property
-  Skid Trails on school property

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**NEW BUSINESS**

**MUNICIPAL MAINTENANCE AGREEMENT  
FOR  
TOWN OF NORTH HAMPTON**

**PHILBRICK POND CULVERT INLET IMPROVEMENTS AT NH 1A PROJECT**

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, between the New Hampshire Department of Transportation, hereinafter called the "DEPARTMENT" and the Town of North Hampton, hereinafter called the "TOWN".

WITNESSETH that,

WHEREAS, the TOWN is proposing a project at Philbrick Pond's outlet at NH 1A, further described as the removal of a cobble weir at the upstream entrance to NH 1A culvert and installing a scour resistant concrete slab at the upstream invert elevation and further depicted on project plans titled "Philbrick's Pond Culvert Inlet Improvements", dated May, 2021, as revised by CMA Engineers, Inc. (the "Plan"), in the right of way along NH 1A; and

WHEREAS, the purpose of the project is to improve seaward drainage that reduces upstream flood risk and improve upstream salt marsh health by increasing upstream tidal range; and

WHEREAS, The Department maintenance forces, historically have not constructed or maintained the referenced cobble weir; and

WHEREAS, there exists a stone retaining wall and culvert under NH 1A adjacent to the proposed work area that is owned and maintained by the state, and

WHEREAS, the proposed improvements are of primary benefit to the Town of North Hampton

NOW, THEREFORE, in consideration of the above premises, it is mutually agreed as follows:

- A. TOWN shall construct the cobble weir improvements at Philbrick Pond's outlet at NH 1A per aforementioned project plans.
- B. The DEPARTMENT will be responsible for the management and operation of the highway throughout the duration of the construction of the project.
- C. The TOWN shall provide or cause to provide the maintenance of the proposed improvements including the scour resistant concrete slab, once the work under this AGREEMENT is completed. Unless agreed otherwise at Project completion, the DEPARTMENT's maintenance responsibility shall be no greater than that which exists within the proposed project limits prior to the start of construction. Should operational adjustments be necessary, the TOWN agrees that no changes will be made without prior approval of the DEPARTMENT and the Federal Highway Administration.
- D. The TOWN shall provide or cause to provide for the repair of DEPARTMENT maintained stone retaining wall and/or culvert in the event they are damaged by the TOWN during construction or maintenance activities associated with the proposed improvements.
- E. The DEPARTMENT shall provide or cause to provide for the repair of TOWN maintained scour resistant concrete slab in the event they are damaged by the DEPARTMENT during construction or maintenance activities associated with the existing stone retaining wall and/or culvert.

IN WITNESS WHEREOF, the parties here have affixed their signatures, the Town of North Hampton, New Hampshire, on this \_\_\_\_ day of \_\_\_\_\_, 2021, and the Department of Transportation on this \_\_\_\_ day of \_\_\_\_\_, 2021.

**NEW HAMPSHIRE DEPARTMENT OF  
TRANSPORTATION**

By: \_\_\_\_\_  
COMMISSIONER

**TOWN OF NORTH HAMPTON**

By: \_\_\_\_\_  
TOWN MANAGER



Quoted to: **John Savastano**  
 Phone: \_\_\_\_\_  
 Customer: **North Hampton, NH**  
 Address: \_\_\_\_\_  
 City, State: **North Hampton, NH**  
 Quoted by: **Brad Jett**  
 Date: **2/18/21**  
 Quote #: **BCJ021821**

Quantity	Manufacturer	Model Number	Item Description	Your Price	Total Cost
1	CASTUS	QuickCast	B-Stock Single Channel CASTUS digital media server 1 In, 1 Out, 1 IP and 1 Record Digital Playback w/ 4TB of Internal Storage	\$ 12,995.00	\$ 12,995.00
			<b>Installation, Tech Support and Loaner Program</b>	\$ -	\$ -
			<b>Built in 8 region Bulletin Boards: crawl/ Picture in Picture with live video, Station + Global logo, Emergency messaging</b>	\$ -	\$ -
			Playback of virtually all file formats (NO Transcoding) Included many non standard camera files (not supported by other servers)	\$ -	\$ -
			PC or MAC Browser Based Interface with Linux based operating system <b>w/one standard power supply</b>	\$ -	\$ -
			Additional HDMI Output for Real Time Preview Monitoring + full time remote confidence monitoring	\$ -	\$ -
			Built-In Non-Linear Time Line Editor + H.264 IP encoding output	\$ -	\$ -
			Audio Output Normalization/Leveling	\$ -	\$ -
1	CASTUS		8TB Upgrade with RAID 1 Mirrored	\$ 1,395.00	\$ 1,395.00
1	CASTUS		Upgraded to Redundant Power Supplies	\$ 735.00	\$ 735.00
			<b>3 YEAR PARTS + LABOR WARRANTY</b>	\$ -	\$ -
			<b>All Hours Support provided by Access AV &amp; CASTUS: providing Best in the Nation Support of Playback Server Systems for over 10 Years</b>	\$ -	\$ -
			<b>Includes first year evaluation for</b>	nc	nc
1	Declinator Designs	Declinator 2	<b>C4 Services- regularly \$1200.00 annual</b> SDI to composite, HDMI, SDI loop Converter for Cable Co handoff	\$ 344.00	\$ 344.00
1	Middle Atlantic	PD4:15SP	Surge Eliminator, power conditioner, EMI/RFI protection*	\$ 281.00	\$ 281.00
1	TrippLite	SMART 1500	rack mount 1500VA UPS	\$ 368.00	\$ 368.00
2	Middle Atlantic	U1	Shelf for chassis support	\$ 32.00	\$ 64.00
1	HP, LogiTech or similar	generic	Wired Mouse & keyboard	\$ 27.00	\$ 27.00
1	Cables + Misc Supplies	Various	RG6/HDMI/CAT6/AV	\$ 388.00	\$ 388.00
1	Shipping	Estimate*	See comment below	\$ 195.00	\$ 195.00
			<b>Optional - Not Included - Suggested</b>		
1	AAV	Custom	Completely rewrite wire equipment rack	\$ 875.00	not included
1	Wibox	0E-21VGAHDMI	21" Display Monitor for Interface/MultiViews/Cable Return	\$ 159.00	not included
1	Marshall	M-LVNX-702 V.3	dual 7" rack mount monitors for outgoing/incoming signal monitoring w audio & loop thru	\$ 688.00	not included

**TOTAL COST: \$14,662.00**

\*Shipping Costs are Estimates: Actually Shipping Costs are tabulated and added at final Invoicing.

This price quote is valid until : 3-31-21

The information provided herewith is the exclusive property of Access AV.  
 Distribution of this material without express written permission is strictly prohibited.

**Scope of Work:**

Work with Client to determine which legacy gear will be retained or removed  
 Install, configure and test above gear  
 Return for Switchover day as applicable  
**A (public) static IP address is required for remote access to system Interface**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**MINUTES OF PRIOR MEETINGS**



1  
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **FEBRUARY 8, 2021 7:00 PM**

5 ***DRAFT MINUTES***

6  
7 MEMBERS PRESENT: Chairman Jim Maggiore, Vice Chairman James Sununu, Selectman Larry Miller

8  
9 ALSO PRESENT: Town Administrator Michael Tully, Conservation Commission Chair Lisa Wilson,  
10 Conservation Commission Easement Sub-Committee Chair Andrew Vorkink, MRI Assessing Agent Scott  
11 Marsh

12 **AGENDA**

13  
14 Chairman Jim Maggiore welcomed everyone to the February 8, 2021 Regular Select Board Meeting and  
15 called the meeting to order at 7:03 pm, followed by the Pledge of Allegiance.

16  
17 **Motion:** To seal the minutes of Non-Public Session I and Non-Public Session II of February 8, 2021.

18 **Motioned:** Selectman Miller

19 **Seconded:** Vice-Chair Sununu

20 **Vote:** Motion approved by a vote of 3-0

21  
22 **First Public Comment Session**

23 *Phone: 603-758-1447; Email: [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)*

24  
25 No public comments.

26  
27 **Consent Calendar**

28 6.1 Payroll Manifest of January 28, 2021 in the amount of \$67,269.04

29 6.2 Payroll Manifest of February 4, 2021 in the amount of \$82,479.97

30 6.3 Accounts Payable Manifest of February 4, 2021 in the amount of \$64,119.02

31 6.4 Cemetery Deed

32 6.5 Timber Tax

33  
34  
35 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
36 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

37  
38 ***A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a***  
39 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***  
40 ***Hampton, New Hampshire 03862.***

Select Board Regular Meeting  
February 8, 2021

41 Chairman Maggiore said Consent Calendar item 6.5 raised some questions and asked that they take the  
42 item off and add to New Business. Selectman Miller said item 6.5 has no description of before and after  
43 and no reason why the trees will be cut down on public land. He asked that the item be postponed for a  
44 clarification and executive summary of what is there and what will be left.

45

46 **Motion:** To move Item 6.5 Timber Tax to New Business. *(Note: there were 2 items numbered 6.3).*

47 **Motioned:** Selectman Miller

48 **Seconded:** Vice-Chair Sununu

49 **Vote:** Motion approved by a vote of 3-0

50

51 **Motion:** To approve Consent Calendar items 6.1 to 6.4 as presented.

52 **Motioned:** Selectman Miller

53 **Seconded:** Vice-Chair Sununu

54 **Vote:** Motion approved by a vote of 3-0

55

56 **Correspondence**

57 *Correspondence from Kelsey Dumville, Public Affairs Office, Environmental Protection Agency, Received*  
58 *February 3, 2021 – Date for next EPA Coakley Superfund Site Public Meeting Wednesday, March 3, 2021*  
59 *from 6:30 pm to 8:00 pm; virtual meeting via Microsoft Teams accessible via internet browser.*

60

61 *Correspondence from Lisa J. Wilson, Chair, North Hampton Conservation Commission, dated February 4,*  
62 *2021 – Requesting purchase of 39 acres of Conservation Land to be donated to the Town by Walter E*  
63 *Nordstrom and placed in Conservation and managed by the Conservation Commission, subject to pending*  
64 *approval by ZBA for variance to sub-divide the 42-acre lot, Map 17, Lot 17. Also request the Select Board*  
65 *approve abating the current-use tax penalty.*

66

67 Conservation Commission Chair Lisa Wilson said this was an important acquisition in the headwaters of  
68 the Little River to conserve a piece of land that provides flood attenuation and is important for recharging  
69 the aquifer and purifying water from Little River. Town Administrator Tully asked that the Select Board  
70 schedule a Public Hearing for their February 22, 2021 meeting.

71

72 Conservation Commission Easement Sub-Committee Chair Andrew Vorkink explained that the entire red  
73 area of the map is the 42 acres and the square at the bottom is the 2.6-acre buildable lot; to the right of  
74 the lot a 1,000 ft strip remains as part of the Conservation Land to allow access from North Road.

75

76 Vice-Chair Sununu asked about the current-use penalty tax and how it is calculated. Mr. Vorkink explained  
77 that when land goes into current use the tax is reduced for a period of time. If the property comes out of  
78 current use in sense of being developed, a current use penalty of 10% of appraised value would be on the  
79 buildable lot only, not the 39 acres in Conservation; if entire property came out of current use and into  
80 Conservation there would be no current use tax. The Tax Assessor estimates approximately \$25,000 for  
81 current use tax on the buildable lot once it comes into existence; the penalty tax goes 100% to the  
82 Conservation Commission for future land acquisitions; would be an abatement of the current use penalty.

83

84 Mr. Vorkink said the Planning Board approved the subdivision of the property and waivers for the  
85 buildable lot: (1) to approve the 50-foot setback, and (2) variant for building a driveway to the upland  
86 acreage; both accepted by the Planning Board. He said the ZBA has 2 issues: (1) amount of frontage  
87 required to have a potential back lot, and (2) requires the buildable lot to have 60% of wetlands; current



88 zoning is 50% maximum. Select Board approval after the Public Hearing would be conditional on ZBA final  
89 action.

90

91 Selectman Miller asked if the Conservation Commission believes the 39 acres of land is worth the \$25,000.  
92 Mr. Vorkink said absolutely for water preservation, as a possible additional recreation area, and as a  
93 bridge in future to the Rail Trail. Chairman Maggiore said the Conservation Commission asks the Public  
94 Hearing to be held at the next Select Board Meeting with Conservation Commission presentation and  
95 supply materials. Select Board members agreed by consensus.

96

97 *Correspondence from Joseph Fitzgerald, Received February 3, 2021* – Strongly supports Mr. Nordstrom’s  
98 subdivision application to donate Conservation Land off North Road, and recommends the Zoning Board  
99 approve the variances.

100

101 Selectman Miller said Joe Fitzgerald has been generous with land donations to the Town, he is in the area  
102 and approves the application, and the subdivision would be financially beneficial to the Town as well as  
103 conserving land.

104

#### 105 **Committee Updates**

106

107 Selectman Miller said the *Economic Development Committee* will meet tomorrow to vote on what to  
108 recommend to the Select Board regarding the Ironwood Proposal; no rendering is available at this time.

109

110 Chairman Maggiore said the *Heritage Commission* has not met and the *Water Commission* continues to  
111 work on legal cases.

112

113 Selectman Miller said the *Budget Committee* held the Deliberative Session and the Budget is now in the  
114 form of a Warrant Article; there will be no more Budget Committee meetings until next budget season.

115

116 Vice-Chair Sununu said the *Rails to Trails Committee* met last week and attempted to talk to property  
117 owners about access and it is slow getting responses; nothing yet in terms of a primary access point;  
118 working on a map of all existing side trails to make sure of access. Turnover from State likely to be latter  
119 half of 2022.

120

#### 121 **Report of the Town Administrator**

122 *A copy of the Report of the Town Administrator will be attached to these minutes.*

123

124 Report from January 23 through February 5, 2021 – Financial: 41% of Budget remaining with 21 weeks left  
125 in the fiscal year; Police Department fingerprint scanning machine to be delivered by March 9, 2021; new  
126 Ambulance delivered to the Fire Department and in service with approximately \$30,000 returned to  
127 Budget; COVID vaccine rollout continues with pods staffed by firefighters and paramedics; Director Manzi  
128 planning summer camp; Stone Hill currently doing research for PFAS investigation.

129

#### 130 **Items Left on the Table**

131

#### 132 **NEW BUSINESS**

133

134 **11.1 Discussion and Approval of Vision Government Assessing Software** – Scott Marsh

135

136 Town Administrator Tully said this upgrade will have to be done anyway and it is best to complete the  
137 project in this Budget Year. The upgrade will cost approximately \$10,000 plus \$3,000-\$4,000 for PCG to  
138 upgrade our equipment to house it on site.

139  
140 MRI Assessing Agent Scott Marsh said the upgrade will switch to a Windows base and most other towns  
141 have already converted over from Oracle. He said the cost was \$15,000 and is now \$10,000 and it is the  
142 best option for the Town. Town Administrator Tully said the server is housed in our building and remotely  
143 backed up off site.

144  
145 **Motion:** Move to approve up to \$15,000 for implementation of the Vision 8 Assessing Software.

146 **Motioned:** Vice-Chair Sununu

147 **Seconded:** Selectman Miller

148 **Vote:** Motion approved by a vote of 3-0

149

#### 150 **11.2 Discussion of School Funding Issue and House Bill 504**

151

152 Town Administrator Tully said years ago the State had Donor Towns which was taken to court and  
153 determined unconstitutional. House Bill 504 came forward out of a Study Commission report, which will  
154 essentially brings back a donor town type of system. SWEPT funds are given from the State and collected  
155 on your tax bill (School Tax); currently North Hampton keeps all those monies and HB 504 would require  
156 all monies be sent back to the State for redistribution and return only what they deem to be "the amount  
157 of a fair education"; the second part of HB 504 the State determines what they think a fair education  
158 should cost and punishes communities that spend more.

159

160 Vice-Chair Sununu said the second part of the bill, which not only affects how Statewide property tax is  
161 collected, also affects the adequacy formula used to determine what that adequacy grant should be. To  
162 maintain the same level of education for North Hampton Schools would require a significant increase in  
163 property tax on the local tax line; North Hampton would be facing \$4 Mil more of additional tax to keep  
164 our School spending at the same level we are now. He said he felt this is not the way to go about this and  
165 there are other means the State can take to look at revenue sources from the General Fund that could  
166 supplement what towns pay to help alleviate property tax burdens.

167

168 Vice-Chair Sununu said there is discussion of putting together a Coalition of Communities to advocate  
169 against this. Town Administrator Tully said there was discussion of coming back into Coalition 2.0, and if  
170 all 50 donor communities join it would be approximately \$3,000 for North Hampton's share. Vice-Chair  
171 Sununu said the Legislative Session is underway and this is happening now.

172

173 **Motion:** That the Select Board enter into a Memorandum of Understanding (MOU) for professional  
174 services between Coalition Community 2.0 and the Town of North Hampton and authorize the Town  
175 Administrator to proceed with necessary documents to execute the agreement on behalf of the North  
176 Hampton School Board.

177 **Motioned:** Vice-Chair Sununu

178 **Seconded:** Selectman Miller

179 **Vote:** Motion approved by a vote of 3-0

180

181 Chairman Maggiore said House Bill 504 will be heard February 17, 2021 and the Legislature is providing  
182 more opportunities for the public to participate. On NH General Court Website click on the date for HB  
183 504, select the Education Committee, and click on the bill to comment.

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**11.3 Discussion of Deliberative Session**

Vice-Chair Sununu noted that one Warrant Article was amended: *Article 5-Operating Budget*. Chairman Maggiore said the Budget Committee met afterward and a \$12,000 increase was added to the line item for the Library Budget and was supported by the Budget Committee.

**11.4 Timber Tax – Item 6.5 from Consent Calendar**

Chairman Maggiore said Mr. Miller pointed out that additional information should be gathered on that and be conveyed to the applicant.

**Motion:** To put Item **11.4 Timber Tax** on the table until the next meeting.

**Motioned:** Chairman Maggiore

**Seconded:** Vice-Chair Sununu

Selectman Miller said he is looking for what is there, why is this being done, what is the impact and what is left and the overall purpose of this.

**Vote:** Motion approved by a vote of 3-0

**MINTES OF PRIOR MEETINGS**

**Approval of the Regular Meeting Minutes of January 25, 2021**

**Motion:** To approve the Regular Meeting Minutes of January 25, 2021 as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

**Approval of the Non-Public Meeting Minutes of January 25, 2021**

**Motion:** To approve the Non-Public Meeting Minutes of January 25, 2021 as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

**Any Other Item that may legally come before the Board**

**Second Public Comment Session**

*Phone: 603-758-1447; Email: [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)*

No public comments.

**Next Regular Meeting:** February 22, 2021

**Adjournment**

Chairman Maggiore adjourned the meeting at 8:24 pm.

Select Board Regular Meeting  
February 8, 2021

232  
233 Respectfully submitted,  
234  
235 Patricia Denmark, Recording Secretary  
236  
237

DRAFT