



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

**SELECT BOARD AGENDA
TUESDAY, FEBRUARY 13, 2018
NOTICE OF PUBLIC MEETING
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
5:45 O'CLOCK PM**

**NON PUBLIC SESSION I: 5:46 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE**

**NON PUBLIC SESSION II: 6:30 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE**

1. 5:45 p.m. Call to Order
2. 5:46 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (a)
3. 6:30 p.m. Non-Public Session II Pursuant to RSA 91-A:3, II (a)
4. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
5. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

6. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

7. Consent Calendar

- 7.1 Payroll Manifest of 01/11/2018 in the amount of \$187,684.01
- 7.2 Payroll Manifest of 01/18/2018 in the amount of \$57,266.90
- 7.3 Payroll Manifest of 01/25/2018 in the amount of \$62,998.68

- 7.4 Payroll Manifest of 02/01/2018 in the amount of \$59,075.78
- 7.5 Payroll Manifest of 02/08/2018 in the amount of \$170,861.37
- 7.6 Accounts Payable Manifest of 01/11/2018 in the amount of \$164,257.78
- 7.7 Accounts Payable Manifest of 01/25/2018 in the amount of \$1,287,092.75
- 7.8 Accounts Payable Manifest of 02/08/2018 in the amount of \$90,314.49
- 7.9 Execution of Agreement for Mortgage Deed Searches and Notices
- 7.10 Approval of Veteran Tax Credit Application
- 7.11 Approval of Veteran Tax Credit Application
- 7.12 Approval of Petition and Pole License #1/98A, #45/7A

8. Correspondence

- 8.1 Correspondence from Aquarion Water Company

9. Committee Updates

- 9.1 Budget Committee
- 9.2 Economic Development Committee
- 9.3 Heritage Commission
- 9.4 Water Commission
- 9.5 Bandstand Committee
- 9.6 Channel 22 Update

10. Report of the Interim Town Administrator

- 10.1 General Report

11. Items Left on the Table

- 11.1 Discussion of Document Management System

12. New Business

- 12.1 Discussion of Cable Access Television Revolving Fund
- 12.2 Discussion of 91-A Policies
- 12.3 Request to Use Town Green – American Lung Association
- 12.4 Discussion of Proposed Town of North Hampton Flag
- 12.5 Discussion of Equipment Sharing with Rye Fire Department
- 12.6 Discussion of Software Update for IMC/Firehouse
- 12.7 Discussion of Town Deliberative Session
- 12.8 Discussion of Concerns of Public Mailings

13. Minutes of Prior Meetings

- 13.1 Approval of January 22, 2018 Regular Meeting Minutes
- 13.2 Approval of January 24, 2018 Meeting Minutes
- 13.3 Approval of January 29, 2018 Meeting Minutes
- 13.4 Approval of January 30, 2018 Meeting Minutes

14. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

15. Second Public Comment Session

See Item 6, above.

16. Adjournment

INTERIM TOWN ADMINISTRATOR
MICHAEL J. TULLY

MTULLY@NORTHHAMPTON-NH.GOV



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: MICHAEL TULLY, INTERIM TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 02/13/2018
DATE: 02/08/2018

The following actions are for the approval of the Select Board:

Consent Calendar

- 7.1 Payroll Manifest of 01/11/2018 in the amount of \$187,684.01
- 7.2 Payroll Manifest of 01/18/2018 in the amount of \$57,266.90
- 7.3 Payroll Manifest of 01/25/2018 in the amount of \$62,998.68
- 7.4 Payroll Manifest of 02/01/2018 in the amount of \$59,075.78
- 7.5 Payroll Manifest of 02/08/2018 in the amount of \$170,861.37
- 7.6 Accounts Payable Manifest of 01/11/2018 in the amount of \$164,257.78
- 7.7 Accounts Payable Manifest of 01/25/2018 in the amount of \$1,287,092.75
- 7.8 Accounts Payable Manifest of 02/08/2018 in the amount of \$90,314.49
- 7.9 Execution of Agreement for Mortgage Deed Searches and Notices
- 7.10 Approval of Veteran Tax Credit Application
- 7.11 Approval of Veteran Tax Credit Application
- 7.12 Approval of Petition and Pole License #1/98A, #45/7A

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Authorization Codes: Yes
15
(st)
er:
.00
ber
id

Manifests for
Select Board
Jan - Please Put
on consent Calendar
for 2/13/18. The Board
didn't want to do it
because it wasn't on the
agenda. Ty, Mike

Check #	Check Date	Code	Name	Chk Grp
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Larry Miller

Larry Miller, Select Board

Jim Maggiore

Jim Maggiore, Select Board

Kathleen Kilgore, Select Board

Michael Tully

Michael Tully, Interim Town Administrator

	01/11/2018	EFTPS	FEDERAL TAX PAYMENTS		8,857.71	8,857.71	0.00	0.00
221463	01/11/2018	2008	PETER FRANCIS	1	1,412.62	883.06	308.37	574.69
221464	01/11/2018	9722	FRANCIS P. CULLEN	1	148.68	134.64	0.00	134.64
221465	01/11/2018	9488	RICHARD C. JANVRIN	1	378.58	328.40	0.00	328.40
221466	01/11/2018	9742	LINDSEY J. ROSS	1	210.00	185.14	0.00	185.14
221467	01/11/2018	9743	JEFFREY B. LOUGHMAN	1	126.00	75.97	75.97	0.00
221468	01/11/2018	9691	GLEN S. BOSWORTH	1	986.56	746.00	746.00	0.00
221469	01/11/2018	9655	COLIN J. CHEVALIER	1	1,349.48	931.55	931.55	0.00
221470	01/11/2018	9409	STEPHEN S. HENRY	1	2,401.25	1,709.00	1,709.00	0.00
221471	01/11/2018	5855	JAMES M. JURTA	1	1,051.78	790.42	790.42	0.00
221472	01/11/2018	2019	JASON M. LAJOIE	1	1,534.62	1,131.46	1,131.46	0.00
221473	01/11/2018	9701	MICHAEL W. MORIN	1	1,561.78	1,099.82	1,099.82	0.00
221474	01/11/2018	9481	JEREMY J. PARENT	1	1,565.49	971.71	971.71	0.00
221475	01/11/2018	9738	THOMAS A. PIDGEON	1	831.32	631.25	631.25	0.00
221476	01/11/2018	9621	ANGELO C. PUGLISI	1	1,752.86	1,066.05	1,066.05	0.00
221477	01/11/2018	9557	LEE WILLIAM TABER	1	1,710.25	1,038.13	1,038.13	0.00
221478	01/11/2018	9422	MARTIN B. TAVITIAN	1	1,197.61	703.26	703.26	0.00
221479	01/11/2018	9745	DAVID L. TRAINOR	1	787.50	605.93	605.93	0.00
221480	01/11/2018	9083	MICHAEL J. TULLY	1	2,128.18	1,216.05	1,216.05	0.00
221481	01/11/2018	9737	TROY C. WISE	1	1,138.02	766.50	766.50	0.00
221482	01/11/2018	9687	RYAN A. CORNWELL	1	1,579.79	1,074.17	1,074.17	0.00
221483	01/11/2018	9702	ANNE M. KENNY	1	391.46	346.79	346.79	0.00
221484	01/11/2018	9283	JEFFREY P. BARNES	1	1,686.73	1,186.40	1,186.40	0.00
221485	01/11/2018	9649	SCOTT BUCHANAN	1	1,358.50	965.04	965.04	0.00
221486	01/11/2018	9401	JON E. HOXIE	1	1,466.51	1,019.30	1,019.30	0.00
221487	01/11/2018	9554	JOHN HUBBARD	1	1,619.97	929.84	929.84	0.00
221488	01/11/2018	9718	TIMON A. AIKAWA	1	990.58	678.41	678.41	0.00
221489	01/11/2018	9634	ASA D. JOHNSON	1	1,565.70	1,079.32	1,079.32	0.00
221490	01/11/2018	9746	KYLE R. MANLOW	1	865.39	658.15	658.15	0.00
221491	01/11/2018	9699	JAMES D. MASCIOLI	1	1,236.91	920.16	920.16	0.00
221492	01/11/2018	9314	JESSICA L. MIEHLE	1	977.20	696.47	696.47	0.00
221493	01/11/2018	9727	CHRISTOPHER R. POPPALARD	1	1,257.16	902.47	902.47	0.00
221494	01/11/2018	9725	JOSHUA N. PRECOURT	1	1,025.36	703.70	703.70	0.00
221495	01/11/2018	9332	JAMES M. RUSSELL	1	2,184.67	1,383.53	1,383.53	0.00
221496	01/11/2018	9264	JOSHUA E. STOKEL	1	2,096.78	1,559.75	1,559.75	0.00
221497	01/11/2018	9710	PAUL J. YANAKOPOLOS	1	1,151.03	830.36	830.36	0.00

TOWN OF NORTH HAMPTON PAYROLL MANIFEST


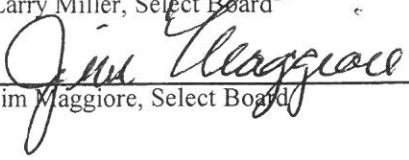
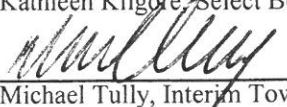
Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
221498	01/11/2018	9712	JOEL F. HURVITZ	1	45.00	41.48	41.48	0.00		
221499	01/11/2018	9230	STEVEN BUCHANAN	1	757.16	601.27	601.27	0.00		
221500	01/11/2018	9728	PATRICIA M. BOOKER	1	82.04	75.76	75.76	0.00		
221501	01/11/2018	9129	SUSAN M. BUCHANAN	1	1,090.90	763.40	763.40	0.00		
221502	01/11/2018	9480	PATRICIA LEE	1	194.96	180.04	180.04	0.00		
221503	01/11/2018	9004	JANET L. FACELLA	1	1,209.81	835.35	835.35	0.00		
221504	01/11/2018	9719	RICHARD M. MILNER	1	1,028.85	777.48	777.48	0.00		
221505	01/11/2018	AFLAC-NON	AFLAC NON FIRE DEPT		144.00	144.00	0.00	144.00		
221506	01/11/2018	LGC	Healthtrust		53,179.40	53,179.40	0.00	53,179.40		
221507	01/11/2018	457B	MID ATLANTIC CAPITAL CORP		1,242.98	1,242.98	0.00	1,242.98		
221508	01/11/2018	PD DUES-1	NEW ENGLAND PBA, INC.		507.00	507.00	0.00	507.00		
221509	01/11/2018	NHRS	NEW HAMPSHIRE RETIREME		74,206.04	74,206.04	0.00	74,206.04		
221510	01/11/2018	FD DUES	NORTH HAMPTON PROFESSI		600.00	600.00	0.00	600.00		
221511	01/11/2018	AFLAC	NORTH HAMPTON PROFESSI		811.84	811.84	0.00	811.84		
					187,684.01	172,771.95	32,000.11	131,914.13		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	4	1,222.87
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	38	31,691.74
	ACH Employee Credits	39	32,000.11
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	7	130,691.26
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	8,857.71

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 35382

Include Authorization Codes: Yes
Batch: 18555
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
<div style="text-align: center;">  _____ Larry Miller, Select Board </div>									
<div style="text-align: center;">  _____ Jim Maggiore, Select Board </div>									
<div style="text-align: center;">  _____ Michael Tully, Interim Town Administrator </div>									
	01/18/2018	EFTPS	FEDERAL TAX PAYMENTS		8,467.25	8,467.25	0.00	0.00	
221512	01/18/2018	2008	PETER FRANCIS	1	2,096.30	1,338.21	308.37	1,029.84	
221513	01/18/2018	9722	FRANCIS P. CULLEN	1	198.24	175.47	0.00	175.47	
221514	01/18/2018	9488	RICHARD C. JANVRIN	1	139.91	129.21	0.00	129.21	
221515	01/18/2018	9742	LINDSEY J. ROSS	1	240.00	209.85	0.00	209.85	
221516	01/18/2018	9691	GLEN S. BOSWORTH	1	986.56	746.00	746.00	0.00	
221517	01/18/2018	9655	COLIN J. CHEVALIER	1	1,677.58	1,211.24	1,211.24	0.00	
221518	01/18/2018	9409	STEPHEN S. HENRY	1	1,731.21	1,251.61	1,251.61	0.00	
221519	01/18/2018	5855	JAMES M. JURTA	1	1,051.78	790.42	790.42	0.00	
221520	01/18/2018	2019	JASON M. LAJOIE	1	1,534.62	1,131.46	1,131.46	0.00	
221521	01/18/2018	9701	MICHAEL W. MORIN	1	2,024.98	1,432.49	1,432.49	0.00	
221522	01/18/2018	9481	JEREMY J. PARENT	1	1,083.33	670.60	670.60	0.00	
221523	01/18/2018	9738	THOMAS A. PIDGEON	1	787.50	599.04	599.04	0.00	
221524	01/18/2018	9621	ANGELO C. PUGLISI	1	1,930.54	1,246.74	1,246.74	0.00	
221525	01/18/2018	9557	LEE WILLIAM TABER	1	1,396.68	834.25	834.25	0.00	
221526	01/18/2018	9422	MARTIN B. TAVITIAN	1	1,330.87	789.91	789.91	0.00	
221527	01/18/2018	9745	DAVID L. TRAINOR	1	787.50	605.93	605.93	0.00	
221528	01/18/2018	9083	MICHAEL J. TULLY	1	2,128.18	1,216.05	1,216.05	0.00	
221529	01/18/2018	9737	TROY C. WISE	1	1,006.58	680.49	680.49	0.00	
221530	01/18/2018	9687	RYAN A. CORNWELL	1	1,579.79	1,074.17	1,074.17	0.00	
221531	01/18/2018	9702	ANNE M. KENNY	1	423.20	372.92	372.92	0.00	
221532	01/18/2018	9283	JEFFREY P. BARNES	1	1,039.69	724.40	724.40	0.00	
221533	01/18/2018	9649	SCOTT BUCHANAN	1	845.50	598.75	598.75	0.00	
221534	01/18/2018	9401	JON E. HOXIE	1	902.03	616.26	616.26	0.00	
221535	01/18/2018	9554	JOHN HUBBARD	1	1,619.97	929.84	929.84	0.00	
221536	01/18/2018	9718	TIMON A. AIKAWA	1	990.58	678.41	678.41	0.00	
221537	01/18/2018	9634	ASA D. JOHNSON	1	1,909.85	1,302.62	1,302.62	0.00	
221538	01/18/2018	9746	KYLE R. MANLOW	1	865.39	658.15	658.15	0.00	
221539	01/18/2018	9699	JAMES D. MASCIOLI	1	1,403.89	1,013.26	1,013.26	0.00	
221540	01/18/2018	9314	JESSICA L. MIEHLE	1	977.20	696.47	696.47	0.00	
221541	01/18/2018	9727	CHRISTOPHER R. POPPALARD	1	1,179.05	851.79	851.79	0.00	
221542	01/18/2018	9725	JOSHUA N. PRECOURT	1	776.96	531.58	531.58	0.00	
221543	01/18/2018	9332	JAMES M. RUSSELL	1	2,041.62	1,290.71	1,290.71	0.00	
221544	01/18/2018	9264	JOSHUA E. STOKEL	1	2,446.77	1,786.86	1,786.86	0.00	
221545	01/18/2018	9710	PAUL J. YANAKOPULOS	1	1,602.04	1,123.01	1,123.01	0.00	
221546	01/18/2018	9712	JOEL F. HURVITZ	1	112.50	97.06	97.06	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST


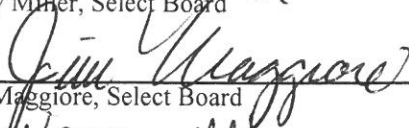
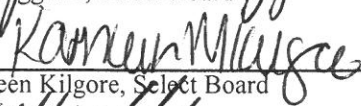
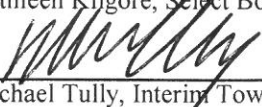
Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
221547	01/18/2018	9230	STEVEN BUCHANAN	1	411.50	333.90	333.90	0.00	
221548	01/18/2018	9728	PATRICIA M. BOOKER	1	169.94	156.94	156.94	0.00	
221549	01/18/2018	9129	SUSAN M. BUCHANAN	1	1,090.90	763.40	763.40	0.00	
221550	01/18/2018	9480	PATRICIA LEE	1	329.27	303.37	303.37	0.00	
221551	01/18/2018	9744	PATRICIA D. DENMARK	1	450.00	363.67	363.67	0.00	
221552	01/18/2018	9004	JANET L. FACELLA	1	1,188.71	822.26	822.26	0.00	
221553	01/18/2018	9719	RICHARD M. MILNER	1	1,028.85	777.48	777.48	0.00	
221554	01/18/2018	LGC	Healthtrust		90.38	90.38	0.00	90.38	
221555	01/18/2018	457B	MID ATLANTIC CAPITAL CORP		1,191.71	1,191.71	0.00	1,191.71	
					57,266.90	42,675.59	31,381.88	2,826.46	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	4	1,544.37
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	38	31,073.51
	ACH Employee Credits	39	31,381.88
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,282.09
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	8,467.25

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 35395

Include Authorization Codes: Yes
Batch: 18560
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
<div style="text-align: center;">  _____ Larry Miller, Select Board </div>									
<div style="text-align: center;">  _____ Jim Maggiore, Select Board </div>									
<div style="text-align: center;">  _____ Kathleen Kilgore, Select Board </div>									
<div style="text-align: center;">  _____ Michael Tully, Interim Town Administrator </div>									
	01/25/2018	EFTPS	FEDERAL TAX PAYMENTS		9,141.62	9,141.62	0.00	0.00	
221556	01/25/2018	2008	PETER FRANCIS	1	2,261.32	1,435.07	308.37	1,126.70	
221557	01/25/2018	9722	FRANCIS P. CULLEN	1	192.05	170.37	0.00	170.37	
221558	01/25/2018	9488	RICHARD C. JANVRIN	1	238.67	213.18	0.00	213.18	
221559	01/25/2018	9742	LINDSEY J. ROSS	1	240.00	209.85	0.00	209.85	
221560	01/25/2018	9743	JEFFREY B. LOUGHMAN	1	112.00	63.44	63.44	0.00	
221561	01/25/2018	9691	GLEN S. BOSWORTH	1	1,150.44	849.62	849.62	0.00	
221562	01/25/2018	9655	COLIN J. CHEVALIER	1	1,040.68	756.51	756.51	0.00	
221563	01/25/2018	9409	STEPHEN S. HENRY	1	1,246.00	894.88	894.88	0.00	
221564	01/25/2018	5855	JAMES M. JURTA	1	1,051.78	790.42	790.42	0.00	
221565	01/25/2018	2019	JASON M. LAJOIE	1	1,534.62	1,131.46	1,131.46	0.00	
221566	01/25/2018	9701	MICHAEL W. MORIN	1	1,349.48	947.35	947.35	0.00	
221567	01/25/2018	9481	JEREMY J. PARENT	1	1,083.33	670.60	670.60	0.00	
221568	01/25/2018	9738	THOMAS A. PIDGEON	1	831.32	631.25	631.25	0.00	
221569	01/25/2018	9621	ANGELO C. PUGLISI	1	1,930.54	1,246.74	1,246.74	0.00	
221570	01/25/2018	9557	LEE WILLIAM TABER	1	1,229.44	725.51	725.51	0.00	
221571	01/25/2018	9422	MARTIN B. TAVITIAN	1	1,264.24	746.59	746.59	0.00	
221572	01/25/2018	9745	DAVID L. TRAINOR	1	845.92	650.45	650.45	0.00	
221573	01/25/2018	9083	MICHAEL J. TULLY	1	9,372.34	6,567.82	6,567.82	0.00	
221574	01/25/2018	9737	TROY C. WISE	1	948.16	638.79	638.79	0.00	
221575	01/25/2018	9687	RYAN A. CORNWELL	1	1,579.79	1,074.17	1,074.17	0.00	
221576	01/25/2018	9702	ANNE M. KENNY	1	327.98	294.51	294.51	0.00	
221577	01/25/2018	9283	JEFFREY P. BARNES	1	1,363.21	955.40	955.40	0.00	
221578	01/25/2018	9649	SCOTT BUCHANAN	1	988.00	700.50	700.50	0.00	
221579	01/25/2018	9401	JON E. HOXIE	1	1,184.27	817.77	817.77	0.00	
221580	01/25/2018	9554	JOHN HUBBARD	1	1,619.97	1,166.85	1,166.85	0.00	
221581	01/25/2018	9259	WILLIAM L. ADAMS III	1	66.50	41.19	41.19	0.00	
221582	01/25/2018	9718	TIMON A. AIKAWA	1	990.58	678.41	678.41	0.00	
221583	01/25/2018	9634	ASA D. JOHNSON	1	1,082.85	766.01	766.01	0.00	
221584	01/25/2018	9746	KYLE R. MANLOW	1	865.39	658.15	658.15	0.00	
221585	01/25/2018	9699	JAMES D. MASCIOLI	1	1,422.49	1,040.58	1,040.58	0.00	
221586	01/25/2018	9314	JESSICA L. MIEHLE	1	977.20	696.47	696.47	0.00	
221587	01/25/2018	9727	CHRISTOPHER R. POPPALARD	1	1,125.20	816.84	816.84	0.00	
221588	01/25/2018	9725	JOSHUA N. PRECOURT	1	971.16	668.54	668.54	0.00	
221589	01/25/2018	9332	JAMES M. RUSSELL	1	1,979.29	1,250.27	1,250.27	0.00	
221590	01/25/2018	9264	JOSHUA E. STOKEL	1	1,792.30	1,359.01	1,359.01	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 35395


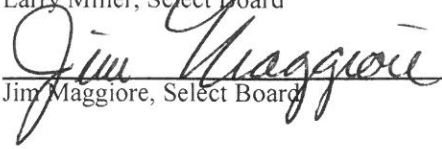
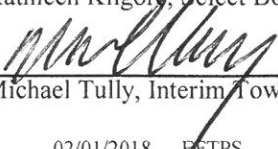
Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
221591	01/25/2018	9710	PAUL J. YANAKOPOLOS	1	1,191.12	856.38	856.38	0.00		
221592	01/25/2018	9712	JOEL F. HURVITZ	1	67.50	60.00	60.00	0.00		
221593	01/25/2018	9230	STEVEN BUCHANAN	1	559.64	448.48	448.48	0.00		
221594	01/25/2018	9728	PATRICIA M. BOOKER	1	164.08	151.53	151.53	0.00		
221595	01/25/2018	9129	SUSAN M. BUCHANAN	1	1,090.90	763.40	763.40	0.00		
221596	01/25/2018	9480	PATRICIA LEE	1	190.63	176.05	176.05	0.00		
221597	01/25/2018	9744	PATRICIA D. DENMARK	1	250.00	208.97	208.97	0.00		
221598	01/25/2018	9004	JANET L. FACELLA	1	1,814.82	1,271.38	1,271.38	0.00		
221599	01/25/2018	9719	RICHARD M. MILNER	1	1,028.85	777.48	777.48	0.00		
221600	01/25/2018	LGC	Healthtrust		90.38	90.38	0.00	90.38		
221601	01/25/2018	457B	MID ATLANTIC CAPITAL CORP		1,150.63	1,150.63	0.00	1,150.63		
					62,998.68	47,420.87	35,318.14	2,961.11		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	4	1,720.10
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	40	35,009.77
	ACH Employee Credits	41	35,318.14
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,241.01
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	9,141.62

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 35427

Include Authorization Codes: Yes
Batch: 18578
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
<div style="text-align: center;">  _____ Larry Miller, Select Board </div>									
<div style="text-align: center;">  _____ Jim Maggiore, Select Board </div>									
<div style="text-align: center;">  _____ Michael Tully, Interim Town Administrator </div>									
	02/01/2018	EFTPS	FEDERAL TAX PAYMENTS		8,074.31	8,074.31	0.00	0.00	
221602	02/01/2018	2008	PETER FRANCIS	1	2,449.92	1,602.93	308.37	1,294.56	
221603	02/01/2018	9722	FRANCIS P. CULLEN	1	198.24	178.35	0.00	178.35	
221604	02/01/2018	9488	RICHARD C. JANVRIN	1	296.28	266.19	0.00	266.19	
221605	02/01/2018	9742	LINDSEY J. ROSS	1	232.50	206.56	0.00	206.56	
221606	02/01/2018	9647	JOHN SAVASTANO	1	4,166.67	3,413.54	0.00	3,413.54	
221607	02/01/2018	9691	GLEN S. BOSWORTH	1	1,150.44	878.75	878.75	0.00	
221608	02/01/2018	9655	COLIN J. CHEVALIER	1	1,040.68	768.80	768.80	0.00	
221609	02/01/2018	9409	STEPHEN S. HENRY	1	1,384.63	1,020.58	1,020.58	0.00	
221610	02/01/2018	5855	JAMES M. JURTA	1	1,561.06	1,192.93	1,192.93	0.00	
221611	02/01/2018	2019	JASON M. LAJOIE	1	1,534.62	1,157.10	1,157.10	0.00	
221612	02/01/2018	9701	MICHAEL W. MORIN	1	1,117.88	797.56	797.56	0.00	
221613	02/01/2018	9481	JEREMY J. PARENT	1	1,143.60	736.34	736.34	0.00	
221614	02/01/2018	9738	THOMAS A. PIDGEON	1	1,138.02	877.96	877.96	0.00	
221615	02/01/2018	9621	ANGELO C. PUGLISI	1	1,197.61	803.11	803.11	0.00	
221616	02/01/2018	9557	LEE WILLIAM TABER	1	1,041.29	616.59	616.59	0.00	
221617	02/01/2018	9422	MARTIN B. TAVITIAN	1	1,197.61	716.77	716.77	0.00	
221618	02/01/2018	9745	DAVID L. TRAINOR	1	787.50	611.89	611.89	0.00	
221619	02/01/2018	9083	MICHAEL J. TULLY	1	2,128.18	1,249.11	1,249.11	0.00	
221620	02/01/2018	9737	TROY C. WISE	1	845.92	580.67	580.67	0.00	
221621	02/01/2018	9687	RYAN A. CORNWELL	1	1,579.79	1,116.20	1,116.20	0.00	
221622	02/01/2018	9515	BARBARA J. DEWING	1	570.82	527.15	527.15	0.00	
221623	02/01/2018	9702	ANNE M. KENNY	1	449.65	400.48	400.48	0.00	
221624	02/01/2018	9283	JEFFREY P. BARNES	1	1,342.99	967.67	967.67	0.00	
221625	02/01/2018	9649	SCOTT BUCHANAN	1	973.75	706.74	706.74	0.00	
221626	02/01/2018	9401	JON E. HOXIE	1	1,166.63	827.03	827.03	0.00	
221627	02/01/2018	9554	JOHN HUBBARD	1	1,619.97	1,199.31	1,199.31	0.00	
221628	02/01/2018	9718	TIMON A. AIKAWA	1	1,164.19	820.88	820.88	0.00	
221629	02/01/2018	9634	ASA D. JOHNSON	1	1,082.85	794.80	794.80	0.00	
221630	02/01/2018	9746	KYLE R. MANLOW	1	865.39	672.83	672.83	0.00	
221631	02/01/2018	9699	JAMES D. MASCIOLI	1	1,751.00	1,281.19	1,281.19	0.00	
221632	02/01/2018	9314	JESSICA L. MIEHLE	1	977.20	714.08	714.08	0.00	
221633	02/01/2018	9727	CHRISTOPHER R. POPPALARD	1	1,125.20	847.70	847.70	0.00	
221634	02/01/2018	9725	JOSHUA N. PRECOURT	1	980.62	700.76	700.76	0.00	
221635	02/01/2018	9332	JAMES M. RUSSELL	1	2,290.94	1,505.12	1,505.12	0.00	
221636	02/01/2018	9264	JOSHUA E. STOKEL	1	1,667.64	1,302.71	1,302.71	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 35427

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
221637	02/01/2018	9710	PAUL J. YANAKOPULOS	1	1,201.14	895.62	895.62	0.00	
221638	02/01/2018	9712	JOEL F. HURVITZ	1	45.00	41.56	41.56	0.00	
221639	02/01/2018	9230	STEVEN BUCHANAN	1	543.18	448.64	448.64	0.00	
221640	02/01/2018	9728	PATRICIA M. BOOKER	1	158.22	146.12	146.12	0.00	
221641	02/01/2018	9129	SUSAN M. BUCHANAN	1	1,090.90	782.66	782.66	0.00	
221642	02/01/2018	9480	PATRICIA LEE	1	298.94	276.08	276.08	0.00	
221643	02/01/2018	9004	JANET L. FACELLA	1	1,188.71	852.98	852.98	0.00	
221644	02/01/2018	9719	RICHARD M. MILNER	1	1,028.85	797.28	797.28	0.00	
221645	02/01/2018	LGC	Healthtrust		90.38	90.38	0.00	90.38	
221646	02/01/2018	457B	MID ATLANTIC CAPITAL CORP		1,134.87	1,134.87	0.00	1,134.87	
					59,075.78	45,600.88	30,942.12	6,584.45	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	5	5,359.20
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	38	30,633.75
	ACH Employee Credits	39	30,942.12
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,225.25
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	8,074.31

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 35499

Include Authorization Codes: Yes
Batch: 18623
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Larry Miller, Select Board

Jim Maggiore, Select Board

Kathleen Kilgore, Select Board



Michael Tully, Interim Town Administrator

	02/08/2018	EFPS	FEDERAL TAX PAYMENTS		6,845.06	6,845.06	0.00	0.00	
221647	02/08/2018	9528	BRIAN CHEVALIER	1	520.00	430.02	0.00	430.02	
221648	02/08/2018	2008	PETER FRANCIS	1	2,000.37	1,313.08	308.37	1,004.71	
221649	02/08/2018	9722	FRANCIS P. CULLEN	1	198.24	178.35	0.00	178.35	
221650	02/08/2018	9488	RICHARD C. JANVRIN	1	279.82	252.64	0.00	252.64	
221651	02/08/2018	9742	LINDSEY J. ROSS	1	240.00	212.74	0.00	212.74	
221652	02/08/2018	9691	GLEN S. BOSWORTH	1	1,150.44	878.75	878.75	0.00	
221653	02/08/2018	9655	COLIN J. CHEVALIER	1	1,098.58	811.64	811.64	0.00	
221654	02/08/2018	9409	STEPHEN S. HENRY	1	1,315.32	967.78	967.78	0.00	
221655	02/08/2018	5855	JAMES M. JURTA	1	1,051.78	805.04	805.04	0.00	
221656	02/08/2018	2019	JASON M. LAJOIE	1	1,534.62	1,157.10	1,157.10	0.00	
221657	02/08/2018	9701	MICHAEL W. MORIN	1	1,214.38	869.36	869.36	0.00	
221658	02/08/2018	9481	JEREMY J. PARENT	1	1,083.33	697.17	697.17	0.00	
221659	02/08/2018	9738	THOMAS A. PIDGEON	1	787.50	611.59	611.59	0.00	
221660	02/08/2018	9621	ANGELO C. PUGLISI	1	1,486.34	997.55	997.55	0.00	
221661	02/08/2018	9557	LEE WILLIAM TABER	1	1,041.29	616.59	616.59	0.00	
221662	02/08/2018	9422	MARTIN B. TAVITIAN	1	1,330.87	806.54	806.54	0.00	
221663	02/08/2018	9745	DAVID L. TRAINOR	1	787.50	611.89	611.89	0.00	
221664	02/08/2018	9083	MICHAEL J. TULLY	1	2,128.18	1,249.11	1,249.11	0.00	
221665	02/08/2018	9737	TROY C. WISE	1	787.50	537.46	537.46	0.00	
221666	02/08/2018	9687	RYAN A. CORNWELL	1	1,579.79	1,116.20	1,116.20	0.00	
221667	02/08/2018	9702	ANNE M. KENNY	1	439.07	391.77	391.77	0.00	
221668	02/08/2018	9283	JEFFREY P. BARNES	1	1,161.01	832.66	832.66	0.00	
221669	02/08/2018	9649	SCOTT BUCHANAN	1	845.50	611.58	611.58	0.00	
221670	02/08/2018	9401	JON E. HOXIE	1	1,007.87	709.24	709.24	0.00	
221671	02/08/2018	9554	JOHN HUBBARD	1	1,619.97	1,199.31	1,199.31	0.00	
221672	02/08/2018	9718	TIMON A. AIKAWA	1	1,180.63	831.99	831.99	0.00	
221673	02/08/2018	9634	ASA D. JOHNSON	1	1,596.36	1,141.63	1,141.63	0.00	
221674	02/08/2018	9746	KYLE R. MANLOW	1	865.39	672.83	672.83	0.00	
221675	02/08/2018	9699	JAMES D. MASCIOLI	1	1,325.19	993.59	993.59	0.00	
221676	02/08/2018	9314	JESSICA L. MIEHLE	1	977.20	714.08	714.08	0.00	
221677	02/08/2018	9727	CHRISTOPHER R. POPPALARD	1	1,256.09	936.10	936.10	0.00	
221678	02/08/2018	9725	JOSHUA N. PRECOURT	1	971.16	694.37	694.37	0.00	
221679	02/08/2018	9332	JAMES M. RUSSELL	1	2,275.36	1,494.87	1,494.87	0.00	
221680	02/08/2018	9264	JOSHUA E. STOKEL	1	1,605.31	1,255.09	1,255.09	0.00	
221681	02/08/2018	9710	PAUL J. YANAKOPOULOS	1	1,221.19	909.16	909.16	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
221682	02/08/2018	9712	JOEL F. HURVITZ	1	112.50	99.76	99.76	0.00		
221683	02/08/2018	9230	STEVEN BUCHANAN	1	485.57	402.35	402.35	0.00		
221684	02/08/2018	9728	PATRICIA M. BOOKER	1	164.08	151.53	151.53	0.00		
221685	02/08/2018	9129	SUSAN M. BUCHANAN	1	1,090.90	782.66	782.66	0.00		
221686	02/08/2018	9480	PATRICIA LEE	1	311.94	288.08	288.08	0.00		
221687	02/08/2018	9004	JANET L. FACELLA	1	1,209.81	866.66	866.66	0.00		
221688	02/08/2018	9719	RICHARD M. MILNER	1	1,028.85	797.28	797.28	0.00		
221689	02/08/2018	AFLAC-NON	AFLAC NON FIRE DEPT		180.00	180.00	0.00	180.00		
221690	02/08/2018	LGC	Healthtrust		50,174.64	50,174.64	0.00	50,174.64		
221691	02/08/2018	457B	MID ATLANTIC CAPITAL CORP		1,112.34	1,112.34	0.00	1,112.34		
221692	02/08/2018	PD DUES-1	NEW ENGLAND PBA, INC.		520.00	520.00	0.00	520.00		
221693	02/08/2018	NHRS	NEW HAMPSHIRE RETIREME		66,250.69	66,250.69	0.00	66,250.69		
221694	02/08/2018	AFLAC	NORTH HAMPTON PROFESSI		811.84	811.84	0.00	811.84		
221695	02/08/2018	FD DUES	NORTH HAMPTON PROFESSI		600.00	600.00	0.00	600.00		
					170,861.37	158,391.76	29,818.73	121,727.97		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	5	2,078.46
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	37	29,510.36
	ACH Employee Credits	38	29,818.73
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	7	119,649.51
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	6,845.06


TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST


Report # 35340

Check Batch: 18521
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
18521	33557	01/11/2018	2579	Access A/V	0.00	255.00
	33558	01/11/2018	2689	ALP INDUSTRIES, INC.	0.00	71.25
	33559	01/11/2018	89	AQUARION WATER COMPANY	0.00	367.74
	33560	01/11/2018	4650	ARMOR PLUMBING, HEATING & AIR COND.	0.00	1,034.00
	33561	01/11/2018	11	ARNY'S PLUMBING & HEATING	0.00	45.00
	33562	01/11/2018	2203	BARNES, JEFFREY	0.00	90.00
	33563	01/11/2018	1033	BERGERON PROTECTIVE CLOTHING	0.00	2,881.33
	33564	01/11/2018	4665	BOIVIN, FRED	0.00	35.00
	33565	01/11/2018	2661	BUCHANAN, SCOTT	0.00	90.00
	33566	01/11/2018	4627	CACTUS GRAPHICS	0.00	40.00
	33567	01/11/2018	4168	CAMERON OFFICE PRODUCTS	0.00	46.91


 Larry Miller, Select Board


 Jim Maggione, Select Board


 Kathleen Kilgore, Select Board


 Michael Tully, Interim Town Administrator

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	33568	01/11/2018	2020	CITIZENS BANK	0.00	3,790.77
	33569	01/11/2018	4537	CMA ENGINEERS, INC.	0.00	19,600.83
	33570	01/11/2018	1209	COMCAST	0.00	230.52
	33571	01/11/2018	47	COMSTAR INC	0.00	738.14
	33572	01/11/2018	941	CONWAY OFFICE SOLUTIONS	0.00	140.87
	33573	01/11/2018	4662	CORELOGIC CENTRALIZED REFUNDS	0.00	42,637.00
	33574	01/11/2018	4662	CORELOGIC CENTRALIZED REFUNDS	0.00	9,721.00
	33575	01/11/2018	2751	DODGE'S FARM AND GARDEN, INC.	0.00	23.00
	33576	01/11/2018	33	EVERSOURCE	0.00	1,858.69
	33577	01/11/2018	2161	FASTENER WAREHOUSE	0.00	165.30
	33578	01/11/2018	399	FIRE TECH & SAFETY OF NE	0.00	6,750.00
	33579	01/11/2018	363	GRANITE STATE MINERALS	0.00	10,626.96
	33580	01/11/2018	4550	GZA GEOENVIRONMENTAL, INC.	0.00	1,381.77
	33581	01/11/2018	4323	H.O.P. SALES & SERVICE	0.00	563.22
	33582	01/11/2018	29	Health Trust	0.00	8,468.73
	33583	01/11/2018	4306	HOXIE, JON	0.00	90.00
	33584	01/11/2018	559	IRVING OIL CORPORATION	0.00	1,950.95
	33585	01/11/2018	3982	JORDAN AND SONS	0.00	630.00
	33586	01/11/2018	530	LAMPREY ENERGY, INC.	0.00	2,515.23
	33587	01/11/2018	4340	MONARCH ELECTRICAL SERVICES	0.00	156.50
	33588	01/11/2018	4539	NEWEGG BUSINESS, INC.	0.00	1,432.83
	33589	01/11/2018	158	NEWMARKET SAND & GRAVEL DIV OF	0.00	1,422.73
	33590	01/11/2018	78	NH ASSOC OF CONSERVATION COMM	0.00	333.00
	33591	01/11/2018	4078	NH MUNICIPAL ASSOCIATION, Inc.	0.00	475.00
	33592	01/11/2018	4663	NH RIVERS COUNCIL	0.00	700.00
	33593	01/11/2018	2669	PEOPLE'S UNITED BANK	0.00	21,281.25
	33594	01/11/2018	4412	PITNEY BOWES	0.00	628.53
	33595	01/11/2018	1258	PORTSMOUTH COMPUTER GROUP	0.00	4,577.25
	33596	01/11/2018	130	PURCHASE POWER	0.00	1,094.86
	33597	01/11/2018	119	ROCKINGHAM COUNTY	0.00	40.50
	33598	01/11/2018	120	ROCKINGHAM PLANNING COMMISSION	0.00	1,500.00
	33599	01/11/2018	573	SANEL AUTO PARTS CO	0.00	105.14
	33600	01/11/2018	1452	STANLEY ELEVATOR COMPANY INC	0.00	323.47
	33601	01/11/2018	4664	STREAMWORKS	0.00	1,599.00
	33602	01/11/2018	3962	TOWN HALL STREAMS	0.00	250.00
	33603	01/11/2018	946	TREASURER STATE OF NH	0.00	150.96
	33604	01/11/2018	2111	TREASURER STATE OF NH	0.00	946.00

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 35340





Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	33605	01/11/2018	3295	TROIANO WASTE SERVICE, INC.	0.00	225.00
	33606	01/11/2018	2886	UNITIL	0.00	543.70
	33607	01/11/2018	4276	VENTURA, JOHN	0.00	3,333.33
	33608	01/11/2018	1145	VISION GOVERNMENT SOLUTIONS	0.00	2,250.00
	33609	01/11/2018	1306	W.B. MASON	0.00	86.56
	33610	01/11/2018	91	WASTE MANAGEMENT	0.00	3,581.81
	33611	01/11/2018	4486	WIGGINS RECONDITIONING & AUTO REPAIR	0.00	244.23
	33612	01/11/2018	4363	WILSON, LISA	0.00	136.92
Totals:					0.00	\$164,257.78

56 Checks Listed.

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 35408

Check Batch: 18567
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
				 Larry Miller, Select Board		
				 Jim Maggiore, Select Board		
				 Kathleen Kilgore, Select Board		
				 Michael Tully, Interim Town Administrator		
18567	33613	01/25/2018	4491	AMERICAN SECURITY ALARM, INC.	0.00	175.00
	33614	01/25/2018	89	AQUARION WATER COMPANY	0.00	137,563.10
	33615	01/25/2018	4052	AUTOZONE	0.00	12.41
	33616	01/25/2018	2203	BARNES, JEFFREY	0.00	15.00
	33617	01/25/2018	49	BEN'S UNIFORMS	0.00	653.00
	33618	01/25/2018	126	BOUND TREE MEDICAL	0.00	447.01
	33619	01/25/2018	2661	BUCHANAN, SCOTT	0.00	15.00
	33620	01/25/2018	3995	CIT FINANCING SERVICE, INC.	0.00	198.12
	33621	01/25/2018	4537	CMA ENGINEERS, INC.	0.00	14,809.68
	33622	01/25/2018	1209	COMCAST	0.00	393.68
	33623	01/25/2018	4668	COPPINGER, ROBERT	0.00	10,000.00

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	33624	01/25/2018	4662	CORELOGIC CENTRALIZED REFUNDS	0.00	1,289.00
	33625	01/25/2018	4662	CORELOGIC CENTRALIZED REFUNDS	0.00	36,846.00
	33626	01/25/2018	4034	CRYSTAL ROCK LLC	0.00	27.92
	33627	01/25/2018	2657	DAVE'S SEPTIC SERVICE, INC	0.00	154.30
	33628	01/25/2018	299	DONAHUE, TUCKER & CIANDELLA	0.00	70.00
	33629	01/25/2018	4430	DRUMMONDWOODSUM	0.00	1,587.56
	33630	01/25/2018	2014	EHRlich CO., INC.	0.00	83.00
	33631	01/25/2018	33	EVERSOURCE	0.00	2,584.95
	33632	01/25/2018	4021	EXETER HOSPITAL	0.00	340.74
	33633	01/25/2018	2161	FASTENER WAREHOUSE	0.00	6.00
	33634	01/25/2018	2929	FIRST LIGHT	0.00	921.38
	33635	01/25/2018	2238	FORD CREDIT DEPT 67-434	0.00	29,319.27
	33636	01/25/2018	71	G & K SERVICES	0.00	224.92
	33637	01/25/2018	363	GRANITE STATE MINERALS	0.00	5,310.28
	33638	01/25/2018	102	HAMPTON FORD-HYUNDAI	0.00	591.97
	33639	01/25/2018	29	Health Trust	0.00	15.00
	33640	01/25/2018	402	HOWARD P. FAIRFIELD, LLC	0.00	123.49
	33641	01/25/2018	4306	HOXIE, JON	0.00	15.00
	33642	01/25/2018	147	INTERWARE DEVELOPMENT CO INC	0.00	800.00
	33643	01/25/2018	3982	JORDAN AND SONS	0.00	735.00
	33644	01/25/2018	2080	LAJOIE, JASON	0.00	30.61
	33645	01/25/2018	530	LAMPREY ENERGY, INC.	0.00	2,566.31
	33646	01/25/2018	4340	MONARCH ELECTRICAL SERVICES	0.00	340.51
	33647	01/25/2018	1230	MUNICIPAL RESOURCES INC	0.00	13,255.21
	33648	01/25/2018	59	NEPTUNE, INC.	0.00	30.00
	33649	01/25/2018	4539	NEWEGG BUSINESS, INC.	0.00	89.99
	33650	01/25/2018	158	NEWMARKET SAND & GRAVEL DIV OF	0.00	1,526.15
	33651	01/25/2018	54	NORTH ATLANTIC AUTO BODY REPAIR	0.00	1,826.77
	33652	01/25/2018	12	NORTH HAMPTON PUBLIC LIBRARY	0.00	5,566.71
	33653	01/25/2018	12	NORTH HAMPTON PUBLIC LIBRARY	0.00	32,538.56
	33654	01/25/2018	14	NORTH HAMPTON SCHOOL DISTRICT	0.00	711,045.00
	33655	01/25/2018	364	OVERHEAD DOOR COMPANY	0.00	31.50
	33656	01/25/2018	1054	PHYSIO-CONTROL, LLC	0.00	313.92
	33657	01/25/2018	1257	PROWASH CARWASH LLC	0.00	70.00
	33658	01/25/2018	4667	RILEIGHS OUTDOOR DECOR	0.00	7,864.32
	33659	01/25/2018	1428	ROUTE 1 SELF STORAGE	0.00	210.00
	33660	01/25/2018	4274	SBS TRUCK & TRAILER REP, INC	0.00	941.82

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	33661	01/25/2018	2724	SCHWAAB, INC.	0.00	146.22
	33662	01/25/2018	65	SEACOAST CHIEF FIRE OFFICERS MUTUAL AID	0.00	200.00
	33663	01/25/2018	4186	SEACOAST EMERGENCY TRAINING SERVICES	0.00	175.00
	33664	01/25/2018	3226	SEACOAST LOCK AND SAFE CO., INC	0.00	52.50
	33665	01/25/2018	45	SEACOAST MEDIA GROUP	0.00	1,050.84
	33666	01/25/2018	9	SEACOAST POWER EQUIPMENT	0.00	7.98
	33667	01/25/2018	4666	SOUSA, THERESA	0.00	655.20
	33668	01/25/2018	1942	STATE OF NH CRIMINAL RECORDS	0.00	166.00
	33669	01/25/2018	335	SULLIVAN TIRE INC	0.00	380.00
	33670	01/25/2018	4271	TOSHIBA FINANCIAL SERVICES	0.00	432.26
	33671	01/25/2018	56	TREASURER STATE OF NH	0.00	1,728.93
	33672	01/25/2018	4669	TRUONG, TI	0.00	264.20
	33673	01/25/2018	2141	TULLY, MICHAEL	0.00	100.00
	33674	01/25/2018	2886	UNITIL	0.00	970.74
	33675	01/25/2018	2330	UPTON & HATFIELD LLP	0.00	3,371.78
	33676	01/25/2018	4026	VERIZON WIRELESS	0.00	175.70
	33677	01/25/2018	1306	W.B. MASON	0.00	281.22
	33678	01/25/2018	589	W.D. PERKINS	0.00	693.23
	33679	01/25/2018	91	WASTE MANAGEMENT	0.00	2,367.51
	33680	01/25/2018	338	WHITE'S WELDING CO., INC.	0.00	25.00
	33681	01/25/2018	93	WINNACUNNET COOP SCHOOL DISTRICT	0.00	250,000.00
	33682	01/25/2018	4640	WORKOUT ANYTIME, NORTH HAMPTON	0.00	210.00
	33683	01/25/2018	4612	Yanakopoulos, Paul	0.00	63.28
Totals:					0.00	\$1,287,092.75

71 Checks Listed.

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 35515

Check Batch: 18632
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount	
18632	33684	02/08/2018	2579	Access A/V	0.00	145.98	
	33685	02/08/2018	4491	AMERICAN SECURITY ALARM, INC.	0.00	280.00	
	33686	02/08/2018	4444	ANHPEHRA	0.00	15.00	
	33687	02/08/2018	89	AQUARION WATER COMPANY	0.00	180.75	
	33688	02/08/2018	2203	BARNES, JEFFREY	0.00	50.00	
	33689	02/08/2018	1033	BERGERON PROTECTIVE CLOTHING	0.00	1,917.63	
	33690	02/08/2018	4538	BOSWORTH, GLEN	0.00	153.37	
	33691	02/08/2018	4627	CACTUS GRAPHICS	0.00	40.00	
	33692	02/08/2018	2020	CITIZENS BANK	0.00	1,317.89	
	33693	02/08/2018	1209	COMCAST	0.00	238.96	
	33694	02/08/2018	47	COMSTAR INC	0.00	481.35	
					Larry Miller, Select Board		
					Jim Maggione, Select Board		
					Kathleen Kilgore, Select Board		
				Michael Tully, Interim Town Administrator			

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	33695	02/08/2018	4280	CORNWELL, RYAN	0.00	77.47
	33696	02/08/2018	2014	EHRlich CO., INC.	0.00	83.00
	33697	02/08/2018	33	EVERSOURCE	0.00	163.90
	33698	02/08/2018	746	FACELLA, JANET	0.00	50.00
	33699	02/08/2018	2269	FAIRPOINT COMMUNICATIONS, INC.	0.00	43.51
	33700	02/08/2018	4023	FB ENVIRONMENTAL ASSOCIATES, LLC	0.00	1,099.00
	33701	02/08/2018	363	GRANITE STATE MINERALS	0.00	1,774.89
	33702	02/08/2018	218	GREENWOOD EMERGENCY VEHICLES	0.00	14,552.37
	33703	02/08/2018	29	Health Trust	0.00	11,152.55
	33704	02/08/2018	2864	HUBBARD, JOHN	0.00	75.00
	33705	02/08/2018	147	INTERWARE DEVELOPMENT CO INC	0.00	2,716.00
	33706	02/08/2018	559	IRVING OIL CORPORATION	0.00	2,323.92
	33707	02/08/2018	4670	JACOB, HEATHER	0.00	20.75
	33708	02/08/2018	3982	JORDAN AND SONS	0.00	140.00
	33709	02/08/2018	2832	KEACH-NORDSTROM ASSOCIATES, INC.	0.00	496.46
	33710	02/08/2018	4533	KENNY, ANNE	0.00	50.00
	33711	02/08/2018	499	KNOWLES TREE SERVICE	0.00	50.00
	33712	02/08/2018	2080	LAJOIE, JASON	0.00	33.50
	33713	02/08/2018	530	LAMPREY ENERGY, INC.	0.00	2,563.41
	33714	02/08/2018	4617	MAC TOOLS	0.00	68.99
	33715	02/08/2018	4671	MARSTON, PAUL	0.00	266.20
	33716	02/08/2018	108	MIEHLE, JESSICA	0.00	45.94
	33717	02/08/2018	1230	MUNICIPAL RESOURCES INC	0.00	1,000.00
	33718	02/08/2018	4374	NEW HAMPSHIRE BUILDING OFFICIALS ASSOCIA	0.00	35.00
	33719	02/08/2018	4353	NEW HAMPSHIRE CLOCKS	0.00	103.00
	33720	02/08/2018	4539	NEWEGG BUSINESS, INC.	0.00	449.99
	33721	02/08/2018	318	NORTHEAST RESOURCE RECOVERY	0.00	301.07
	33722	02/08/2018	777	OMNI SERVICES, INC	0.00	163.60
	33723	02/08/2018	364	OVERHEAD DOOR COMPANY	0.00	277.00
	33724	02/08/2018	1258	PORTSMOUTH COMPUTER GROUP	0.00	4,374.00
	33725	02/08/2018	1385	PORTSMOUTH FORD	0.00	92.40
	33726	02/08/2018	1257	PROWASH CARWASH LLC	0.00	1,428.15
	33727	02/08/2018	119	ROCKINGHAM COUNTY	0.00	19.00
	33728	02/08/2018	4274	SBS TRUCK & TRAILER REP, INC	0.00	110.15
	33729	02/08/2018	4673	SGS CANADA INC.	0.00	1,400.00
	33730	02/08/2018	1452	STANLEY ELEVATOR COMPANY INC	0.00	323.47
	33731	02/08/2018	320	STRATHAM TIRE INC	0.00	730.96

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	33732	02/08/2018	3962	TOWN HALL STREAMS	0.00	250.00
	33733	02/08/2018	4547	Treasurer State of New Hampshire	0.00	76.00
	33734	02/08/2018	2141	TULLY, MICHAEL	0.00	75.00
	33735	02/08/2018	336	VILLAGE DISTRICT OF LITTLE BOAR'S HEAD	0.00	30,590.00
	33736	02/08/2018	1306	W.B. MASON	0.00	362.52
	33737	02/08/2018	4208	WADLEIGH, STARR & PETERS, P.L.L.C.	0.00	3,052.96
	33738	02/08/2018	91	WASTE MANAGEMENT	0.00	2,390.43
	33739	02/08/2018	4672	YORK, BURRELL	0.00	42.00
Totals:					0.00	\$90,314.49

56 Checks Listed.

2018 Projected Mortgagee ID Cost

Hello Sue!

Hope all is well with you and that your summer has been a good one! Here we are at budget time again. In order to assist you in your preparation of the 2018 projected costs the numbers you'll need are listed below.

Your rates for 2018 for the Town of North Hampton will be as follows:

Per Parcel Search Rate:	\$11.20
Projected Number of Searches:	64
Contract Cap:	\$716.80
Level of Service:	Searches and Notices

To save money on your end, when the deeding searches and the lien searches are conducted at the same time, or within a short window of time (30 days) of each other I do not charge separately for the same properties appearing on both lists. If the dates are over 30 days apart there is an update fee of \$2.50 (lowered from a previous charge of \$5.00).

A major change for 2018 will be in the method of billing for the searches/notice preparation work. A portion of the Contract Cap (40%) will be required to be paid up front to allow me to have funds to pre-purchase supplies such as paper, envelopes and printer toner. I also have finally found two very capable individuals to assist with the peak time work and it will be to everyone's advantage if I can train them ahead of the highest volume demand so we'll be a well-oiled machine by April. One of them wants to learn how to do title searches! The invoicing will be submitted directly to your finance office so you won't need to worry about it.

Please let me know if you have any questions on anything. I am currently preparing the renewal contracts and will be sending those directly to your administrative office very soon.

I am looking forward to working with you again in 2018!

Best Regards,

Jane

Contract with Independent Contractor with Confidentiality Agreement

Independent Contractor agreement made on _____ (date), between **Sanders Searches, LLC** of P. O. Box 373, Newmarket, NH 03857, referred to herein as **Contractor**, and **Town of North Hampton (Municipality)**, an incorporated city, town or unincorporated location organized and existing under the laws of the State of New Hampshire, with its principal office located at 237 Atlantic Ave., North Hampton, Rockingham County, NH 03862 (street address, city, county, state, zip code), referred to herein as **Municipality**.

Whereas, **Municipality** operates at the address set forth above, and **Municipality** desires to have the following services performed in order to comply with New Hampshire Chapter 80 laws relative to identifying mortgagees for the purpose of notification of liens and or impending deeding to said **Municipality** and

Whereas, **Contractor** agrees to perform these services for **Municipality** under the terms and conditions set forth in this Contract.

Now, therefore, for and in consideration of the mutual covenants contained in this agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Description of Work

The work to be performed by **Contractor** includes all services generally performed by **Contractor** in **Contractor's** usual line of business, including, but not limited to, the following: searches, by property owner, of indices of the County Registry of Deeds. **Municipality** shall provide the list of properties to be searched **within seven (7) days** of the execution of new liens or **ninety (90) days prior to the impending deed date** (at least 60 days prior to notice mailing date) regarding any properties eligible for tax deeding. **Contractor** shall provide a written report to **Municipality** as soon as possible so that the deadlines for notification can be met.

2. Payment

Municipality will pay **Contractor** for the work to be performed under this Contract as specified below based upon the Projected Number of Searches requested **\$716.80**. Each Search shall be charged at the Per Parcel Search Rate below. In the event **Contractor** believes that the Contract Cap will be exceeded due to an increase in the number of required searches and/or the number of liens, **Contractor** will contact **Municipality** to discuss an amendment to the Contract Cap. Absent an agreeable modification to the Contract Cap, **Contractor** shall be entitled to stop work once the Contract Cap is met. 12% APR will be added to invoices over 30 days old.

Per Parcel Search Rate:	\$11.20
Projected Number of Searches:	64
Level of Service:	Searches and Notices Included
Contract Cap:	\$716.80
40% Due Upon Contract Signing:	\$286.72
Balance due within 30 days of receipt of Final Invoice	

3. Relationship of Parties

The parties intend that an independent contractor: Municipality relationship will be created by this Contract. **Municipality** is interested only in the results to be achieved, and the conduct and control of the work will lie solely with **Contractor**. **Contractor** is not to be considered an agent or employee of **Municipality** for any purpose. **Municipality** is not responsible for withholding, and shall not withhold, FICA or taxes of any kind from any payments which it owes **Contractor**, and the employees of **Contractor** are not entitled to any of the benefits that **Municipality** provides for **Municipality's** employees. It is understood that **Contractor** is free to contract for similar services to be performed for other Municipalities while under contract with **Municipality**.

4. Employees of Contractor

Contractor shall be solely responsible for paying all FICA and other taxes, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension, profit sharing and other benefits for the *Contractor* and his employees, servants and agents, if any.

5. Liability

Contractor will carry, for the duration of this Contract, errors and omissions insurance and proof of same shall be provided to the *Municipality* upon request. *Contractor* agrees to indemnify, defend and hold harmless *Municipality* for any and all liability or loss arising in any way out of the performance of this Contract.

6. Duration

Either party may cancel this Contract on 14 days' written notice; otherwise, the Contract shall remain in force for a term of 1 year from date of signing from the date hereof. Said notice shall be delivered in-person or by certified, return-receipt mail through the United States Postal Service. Provided, however, that if the *Municipality* has provided *Contractor* with a list of property searches to be performed in accordance with this Contract prior to the issuance of any notice of cancellation, the *Contractor* shall complete the searches and provide to the *Municipality* the report thereon and the *Municipality* shall pay *Contractor* therefore. In the event of cancellation of this Contract prior to delivery of a list of properties to be searched any prepayment made by the *Municipality* to the *Contractor* shall be refunded.

7. Confidentiality

Contractor agrees that: (a) all knowledge and information that *Contractor* may receive from *Municipality* or from its employees or other *Contractors* of *Municipality*, or by virtue of the performance of services under and pursuant to this Agreement, relating to the identification of mortgagees related to liened properties such as property owner information belong to *Municipality* or to those with whom *Municipality* has contracted regarding such information; and (b) all information provided by *Contractor* to *Municipality* in reports of work done, together with any other information acquired by or as direct result of employment as a *Contractor* by *Municipality* and during the term of such employment, shall be regarded by *Contractor* as strictly confidential and held by *Contractor* in confidence, and solely for *Municipality's* benefit and use, and shall not be used by *Contractor* or directly or indirectly disclosed by *Contractor* to any person whatsoever except to *Municipality* or with *Municipality's* prior written permission. Any information considered to be public, such as the recording of executed liens at the County Registry of Deeds, shall be exempt from this clause.

8. No Waiver

The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as subsequently waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

9. Governing Law

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of New Hampshire.

10. Notices

Any notice provided for or concerning this Agreement shall be in writing and shall be deemed sufficiently given when sent by certified or registered mail if sent to the respective address of each party as set forth at the beginning of this Agreement.

11. Mandatory Arbitration

Any dispute under this Agreement shall be required to be resolved by binding arbitration of the parties hereto. If the parties cannot agree on an arbitrator, each party shall select one arbitrator and both arbitrators shall then select a third. The third arbitrator so selected shall arbitrate said dispute. The arbitration shall be governed by the rules of the American Arbitration Association then in force and effect.

12. Entire Agreement

This Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

13. Modification of Agreement

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if placed in writing and signed by each party or an authorized representative of each party.

14. Assignment of Rights

The rights of each party under this Agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express, and written consent of the other party.

In this contract, any reference to a party includes that party's heirs, executors, administrators, successors and assigns. singular includes plural and masculine includes feminine.

WITNESS our signatures as of the _____ of _____, 20__.

(Name of Municipality)

Sanders Searches, LLC


Jane Sanders, Member//Manager

*By: _____
(Printed name & Office in Municipality)

(Signature of Officer)

By: _____
(Signature of Officer & Office)

By: _____
(Signature of Officer & Office)

By: _____
(Signature of Officer & Office)

By: _____
(Signature of Officer & Office)

*Town/City Manager, Chair of Select Board, or other authorized officer

January 23, 2018

Office of the Town Clerk
Town of North Hampton
PO Box 710
North Hampton, NH 03862

Dear Town Clerk,

Public Service Company of New Hampshire, dba Eversource Energy is hereby requesting permission to install/replace pole(s) located in Town of North Hampton, New Hampshire.

Enclosed for your review find three copies of PSNH Petition and Pole License number 63-0674 for Town of North Hampton review.

Upon approval, please have each copy of the Petition and Pole License signed by the proper authority.

Retain the Petition and Pole License copy labeled "**North Hampton**" and mail the remaining signed copies along with any invoice for payment to PSNH in the enclosed self-addressed envelope.

If the Petition and Pole License is not approved, please return all copies to PSNH with an explanation.

Please contact me by telephone or e-mail with any questions you may have.

Thank you.

Alaina Bailey

Alaina Bailey
Customer Operations Support - Licensing
Public Service Company of New Hampshire, dba Eversource Energy
PO Box 330
Manchester, NH 03105-9989
Tel. 603-634-3710
E-Mail: alaina.bailey@eversource.com

Enclosure(s)

PETITION AND POLE LICENSE

PETITION

Manchester, New Hampshire

January 23, 2018

To the Board of Selectman **of the Town of North Hampton** New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Northern New England Telephone Operations LLC, dba FairPoint Communications-NNE, request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 1/98A located on Lafayette Rd in the Town of North Hampton.

**Northern New England Telephone Operations LLC
dba FairPoint Communications-NNE**

**Public Service Company of New Hampshire,
dba Eversource Energy**

BY: Francis Lorello _____

BY: Alaina Bailey
Alaina Bailey, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 22nd day of January, 2018, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Northern New England Telephone Operations LLC, dba FairPoint Communications-NNE be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE and Northern New England Telephone Operations LLC, dba FairPoint Communications-NNE No. 63-0674, dated 1/18/2018, attached hereto and made a part hereof.

Town of North Hampton, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of North Hampton, New Hampshire, Book 1, Page 41

Date: January 25, 2018

ATTEST: Susan Buchanan
Town Clerk

PETITION AND POLE LICENSE

PETITION

Manchester, New Hampshire

January 23, 2018

To the Board of Selectman of the Town of North Hampton New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Northern New England Telephone Operations LLC, dba FairPoint Communications-NNE, request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

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Public Service Company of New Hampshire, dba Eversource Energy

BY: Francis Lorello

BY: Alaina Bailey, Licensing Specialist

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Town of North Hampton, New Hampshire

BY: _____ BY: _____
BY: _____ BY: _____
BY: _____ BY: _____

Received and entered in the records of the Town of North Hampton, New Hampshire, Book 1, Page 41

Date: January 25, 2018

ATTEST: Susan Buchanan Town Clerk

PETITION AND POLE LICENSE

PETITION

Manchester, New Hampshire

January 23, 2018

To the Board of Selectman **of the Town of North Hampton** New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Northern New England Telephone Operations LLC, dba FairPoint Communications-NNE, request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

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BY: Alaina Bailey
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Town of North Hampton, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of North Hampton, New Hampshire, Book 1, Page 41

Date: January 25, 2018

ATTEST: Susan Buchanan
Town Clerk

January 23, 2018

Office of the Town Clerk
Town of North Hampton
PO Box 710
North Hampton, NH 03862

Dear Town Clerk,

Public Service Company of New Hampshire, dba Eversource Energy is hereby requesting permission to install/replace pole(s) located in Town of North Hampton, New Hampshire.

Enclosed for your review find three copies of PSNH Petition and Pole License number 63-0673 for Town of North Hampton review.

Upon approval, please have each copy of the Petition and Pole License signed by the proper authority.

Retain the Petition and Pole License copy labeled "**North Hampton**" and mail the remaining signed copies along with any invoice for payment to PSNH in the enclosed self-addressed envelope.

If the Petition and Pole License is not approved, please return all copies to PSNH with an explanation.

Please contact me by telephone or e-mail with any questions you may have.

Thank you.

Alaina Bailey

Alaina Bailey
Customer Operations Support - Licensing
Public Service Company of New Hampshire, dba Eversource Energy
PO Box 330
Manchester, NH 03105-9989
Tel. 603-634-3710
E-Mail: alaina.bailey@eversource.com

Enclosure(s)

PETITION AND POLE LICENSE

PETITION

Manchester, New Hampshire

January 23, 2018

To the Board of Selectman **of the Town of North Hampton** New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY and Northern New England Telephone Operations LLC, dba FairPoint Communications-NNE, request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 45/7A1 located on Salt Marsh Way in the Town of North Hampton.

**Northern New England Telephone Operations LLC
dba FairPoint Communications-NNE**

**Public Service Company of New Hampshire,
dba Eversource Energy**

BY: Francis Lovells _____

BY: Alaina Bailey
Alaina Bailey, Licensing Specialist

LICENSE

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Town of North Hampton, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of North Hampton, New Hampshire, Book 1, Page 40

Date: January 25, 2018

ATTEST: Susan Buchanan
Town Clerk

PETITION AND POLE LICENSE

PETITION

Manchester, New Hampshire

January 23, 2018

To the Board of Selectman **of the Town of North Hampton** New Hampshire.

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dba FairPoint Communications-NNE

Public Service Company of New Hampshire,
dba Eversource Energy

BY: Francis Lovells _____

BY: Alaina Bailey
Alaina Bailey, Licensing Specialist

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BY: _____

Received and entered in the records of the Town of North Hampton, New Hampshire, Book 1, Page 40

Date: January 25, 2018

ATTEST: Juan Buchanan
Town Clerk

PETITION AND POLE LICENSE

PETITION

Manchester, New Hampshire

January 23, 2018

To the Board of Selectman **of the Town of North Hampton** New Hampshire.

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BY: Francis Lorello _____

BY: Alaina Bailey
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Town of North Hampton, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of North Hampton, New Hampshire, Book 1, Page 40

Date: January 25, 2018

ATTEST: Susan B. Buda
Town Clerk

Michael Tully

From: John Herlihy [JHerlihy@aquarionwater.com]
Sent: Tuesday, February 06, 2018 10:15 AM
To: Fred Welch (fwelch@town.hampton.nh.us); Jim Maggiore; jsullivan@town.hampton.nh.us; jwaddell46@gmail.com; L Miller; mmagnant@town.rye.nh.us; Michael Tully; pbean@town.hampton.nh.us; rbridle@town.hampton.nh.us; Regina Barnes (rbarnes@town.hampton.nh.us); rgriffin@town.hampton.nh.us
Subject: DES Sampling Letter
Attachments: DES Sampling Letter 01302018.pdf

Hi folks, just wanted to let you know that the project to sample private wells in the Hampton/North Hampton/Rye general area has begun. Last week NH DES mailed 141 letters to residents with private wells. A copy of one letter is attached. The purpose of the monitoring is to determine what PFC levels exist in private well water in our area. In case you get any calls from your constituents, please refer to the letter and support the effort. NHDES is conducting the sample collection, shipping the samples to the laboratory, and will be reporting the results. Aquarion is paying for the testing.

Thanks for your support, and if you have any questions, please feel free to contact me.

John J. Herlihy
Vice President
Water Quality and Environmental Management
Aquarion Water Company
200 Monroe Turnpike
Monroe, CT 06468

203-445-7343(tel)
203-445-7365(fax)
jherlihy@aquarionwater.com (email)

Stewards of the Environment

NOTICE: This e-mail and any attachments may contain confidential and proprietary information of Aquarion Water Company, which information is intended only for the use of the recipient(s) to whom this email is addressed. If you are not the intended recipient, please notify the sender immediately, and permanently delete the original message and any attachments.



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

January 30, 2018

Subject: Perfluorinated chemicals and other testing of water supply well at:
1 LAFAYETTE RD, Hampton, NH

Dear Property Owner,

The purpose of this letter is to invite you to participate in a NHDES well sampling program. NHDES will collect a sample and provide you with a copy of the results. The results will also be added to NHDES's public database. This work will be performed at no cost to you. NHDES will be collecting samples for both perfluorinated chemicals ("PFCs") as well as gasoline constituents.

NHDES recommends that all well owners have their water tested in order to understand potential contamination problems with drinking water quality. NHDES is arranging for laboratory analysis for perfluorinated chemicals and volatile organic compounds.

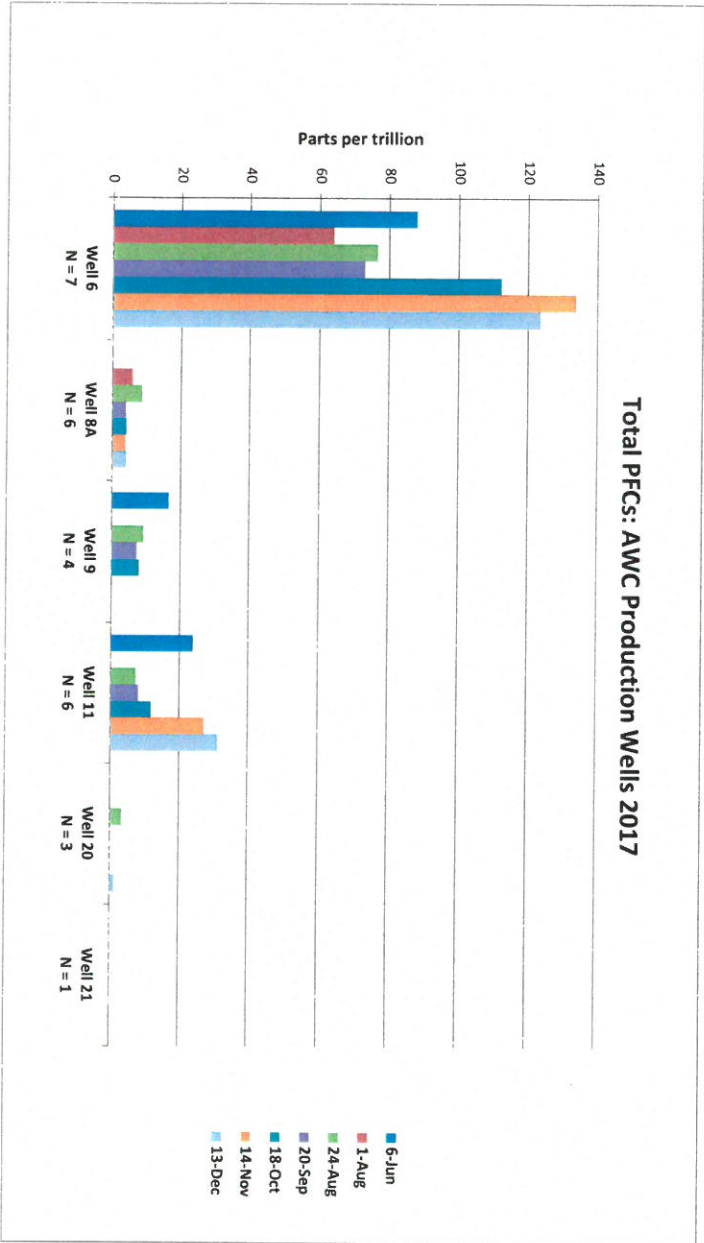
If you would like to have your well sampled by NHDES please contact Tina Clark at (603) 271-7174 or send an email to Tina.Clark@des.nh.gov to set up an appointment.

If you have any questions about the sampling program please don't hesitate to contact me at (603) 271-8483 or Deborah.Loiselle@des.nh.gov. Thank you for your time.

Sincerely,

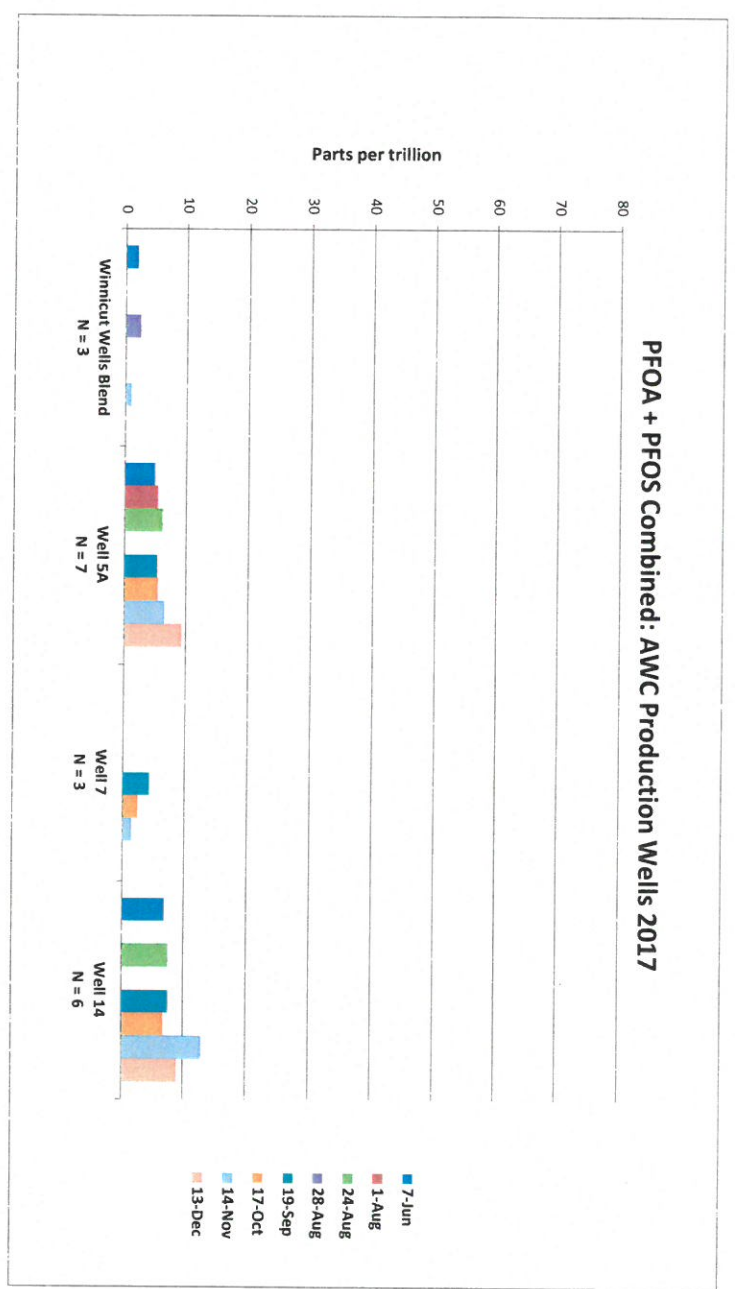
Deborah Loiselle
Sampling Program Supervisor / MtBE Remediation Bureau

Location	Well 6	Well 8A	Well 9	Well 11	Well 20	Well 21	N = 1
6-Jun	88		5.72	16.6			
1-Aug	64.07		8.57				
24-Aug	76.65		3.86	9.15			
20-Sep	73.03		7.29	7.29			
18-Oct	112.52		4.08	8.01			
14-Nov	133.85		3.74				
13-Dec	123.596		3.942				
				24			
					24		
						3.3	
						0	
						0	
						1.2	
						31.3	



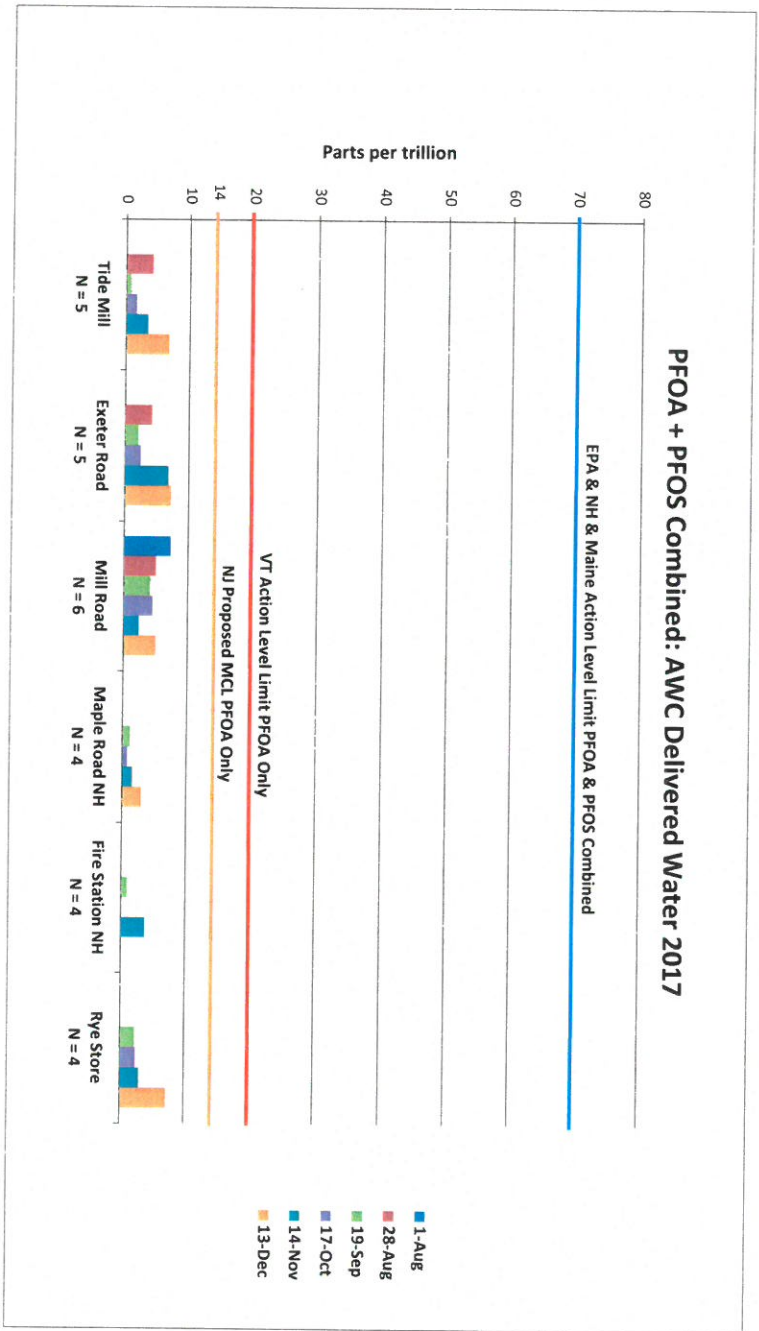
Location	Winnicout Wells Well 5A	Well 7	Well 14	N = 6
7-Jun	2	5	7	
1-Aug		5.49		
24-Aug	2,436	6.21	7.59	
19-Sep		5.49	4.41	
17-Oct		5.59	2.47	
14-Nov	1.01	6.66	1.5	
13-Dec		9.42	13.03	9.02

PFOA + PFOS Combined: AWC Production Wells 2017

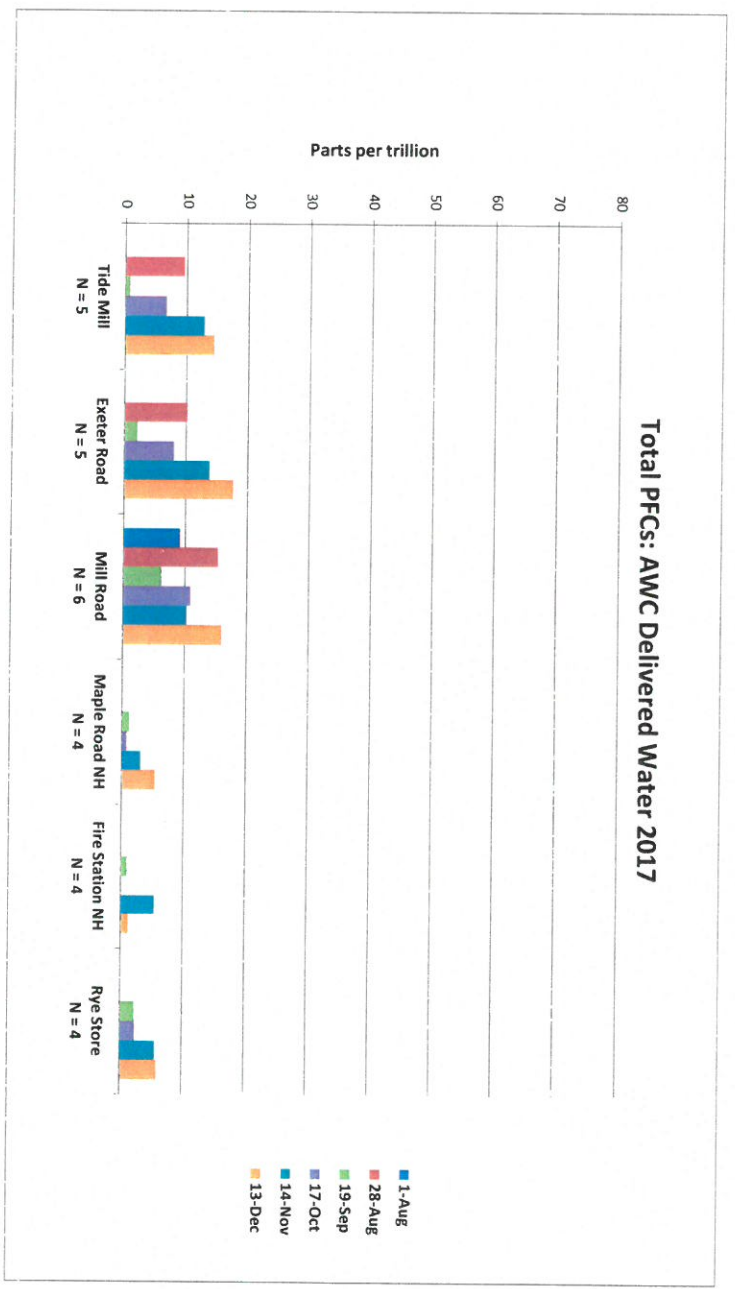


Location	Tide Mill	Exeter Road	Mill Road	Maple Road NH	Fire Station N Rye Store	N = 4
1-Aug				7.35		
28-Aug	4.24		4.26	5.08		
19-Sep	0.743		2.14	4.2	1.25	
17-Oct	1.74		2.58	4.61	0.852	0.984
14-Nov	3.58		6.91	2.53	1.64	0
13-Dec	6.8		7.26	5.13	3.08	3.87
						2.353
						2.48
						3.11
						7.27

PFOA + PFOS Combined: AWC Delivered Water 2017



Location	Tide Mill	Exeter Road	Mill Road	Maple Road NH	Fire Station N Rye Store	N = 4
1-Aug	9.563	10.236	9.25	1.25	0.984	2.353
28-Aug	0.743	2.14	15.35	0.852	0	2.48
19-Sep	6.689	8.06	10.97	3.11	5.55	5.78
17-Oct	12.92	13.9	10.42	5.42	1.28	5.99
14-Nov	14.41	17.66	15.95			
13-Dec						



Michael J. Tully
Interim Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
mtully@northhampton-nh.gov
Tel: (603) 964-8087
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

**TOWN ADMINISTRATOR'S REPORT
FEBRUARY 13, 2018 SELECT BOARD MEETING**

REPORTING PERIOD

The reporting period is from January 23, 2018 through February 13, 2018

FINANCE

The current expenditure report can be found here: https://www.northhampton-nh.gov/sites/northhamptonnh/files/uploads/expense01302018_0.pdf

FY 18 expenditures are within normal parameters, there are no alarming trends at this point. Highway and Fire are running tight at this point and we are monitoring week by week. Overall the budget is in good shape. I will keep the Board updated with any changes.

PRIORITIES

Personnel

Town Administration. Brian Kaenrath is scheduled for his first day in North Hampton on March 12, 2018. As the time nears I will draft a pass along document and discuss with the Board the best exit strategy for a smooth transition upon his arrival.

The Police Department. The department will bring a candidate in front of the Board before the Select Board meeting for a patrol position and is utilizing the Great Bay Testing Alliance in order to find a qualified candidate for the last remaining patrol position. They have begun the DARE program in the school and are continuing with other programs with the children.

The Fire Department. A grant has been submitted for a new Ladder Truck. We should not expect to hear anything further until late fall. Firefighters have continued with Firefighter Fridays in which they have lunch at the elementary school with children.

Building Department. Glen Bosworth has hit the ground running and I have heard many compliments on his way of dealing with the public. The part-time position has been advertised and I will bring forward candidates when the position closes.

Facilities

Town Hall. Nothing new to report

The Library. The library is still working on their plan for renovation. They are working on a series of community listening sessions with their architect. When those dates are decided I will bring them forward to the Board. The media equipment in the teen room has been purchased and installed and is seeing substantial use.

Stone Building. Nothing new to report.

Projects

Telephone System/Communications. Nothing new to report

Cell Tower. Nothing new to report.

Banners. Banners have been delivered and will be installed this spring.

Regionalization. On the agenda under new business is an item to discuss relating to working together with the Rye Fire Department.

Perambulation. Nothing new to report.

Aquarion. Aquarion has sent out letters to residents to test private wells. The letters are included in correspondence.

Coakley Landfill Group. Nothing new to report

Cemeteries. Nothing new to report.

Finance Policies: Nothing new to report.

FY 2019 Budget Preparation. Deliberative session went smoothly. The budget with a 2.04% increase will appear on the ballot in March. A special thank you needs to go out to Jan Facella and Ryan Cornwell for all the preparation work as well as Mr. Savastano and his crew for going above and beyond making it possible to transmit live from the school. As is often the case, the

work they do goes unnoticed by many but each of these individuals worked diligently to make sure that the Town's deliberative session ran like clockwork.

Junkyard Closures and/or New Problems: Nothing new to report.

Trolley Bridge/Philbrick Pond Grant. Nothing new to report.

Hampton Rod and Gun Club: Nothing new to report.

Storm-Water Regulations. Nothing new to report.

Hazard Mitigation Plan. The plan is 95% approved by the State. I will give further updates as I receive the information

Recreation Activities. The process for the position of Recreation Director is moving forward. The date for Winter Fest is March 10, 2018 and planning has begun for the Easter egg hunt, March 25th. I have had a request for the Memorial Day cookout to be taken over by the Rec Department and will work with the commission to see if we can make that happen.

Conservation Easement Deeds. The Deed has been recorded for the Back property on Mill Road which was discussed in a public hearing last month.

Mutual Aid. I have nothing new to report.

Economic Development. I have nothing new to report.

Facilities. See, above.

Document Management System. Nothing new to report

IT Issues: I have instructed PCG to order the new server for the Town Office. I do not have a date that will be installed but I will keep the Board informed as we move forward. The discussion of software for (IMC/Firehouse) will occur as an agenda item at the meeting.

Deed Waiver/Modular Home Tax Abatement Policy. Nothing new to report

Rails to Trails. Nothing new to report

Meeting Schedule: The next regularly scheduled meeting of the Select Board will be on February 26, 2018.

Michael Tully

From: Ryan A. Cornwell
Sent: Thursday, February 08, 2018 12:46 PM
To: Michael Tully
Subject: FW: Cable TV Fund for I.T. purposes
Attachments: Cable Access Television Revolving Fund - MODIFIED.pdf

Attached is the actual article from March 8, 2016 that modified the Cable Access Television Revolving Fund. My opinion of the wording within the article is that no more than 25% of annual revenues from Comcast cable franchise fees are available to spend on information and internet technology. My opinion is the amount available to expend does not purely become unavailable the following July 1 if not spent in the same fiscal year received. The money held in revolving funds inherently accumulate from year to year and are not bound by the time line of a fiscal year because the funds do not lapse. Likewise it is my opinion the intention of the article was for the funds available for information and internet technology to do the same. Under RSA 31:95-h the legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

From: Ryan A. Cornwell
Sent: Tuesday, January 30, 2018 10:23 AM
To: Michael Tully (mtully@northhampton-nh.gov)
Subject: Cable TV Fund for I.T. purposes

Chief,

We have collected \$188,687.92 in cable franchise fees since the beginning of fiscal year 2017, when the article was approved allowing 25% of annual revenues to be used for I.T. purposes. Therefor \$47,171.98 (25%) of that is available to use for I.T. purposes, less \$6,000 paid to Virtual Town Hall in fiscal year 2017 for website redesign and conversion. I also anticipate the Town receives an additional \$60,000 - \$65,000 before the end of the fiscal year which would make available another \$15,000 - \$16,250 for I.T. purposes. We receive about \$30,000 quarterly from Comcast.

Ryan A. Cornwell, CPA

Finance Director
Town of North Hampton
233 Atlantic Avenue
North Hampton, NH 03862

(603) 964-8087 Ext. 2237
rcornwell@northhampton-nh.gov

Majority Ballot Vote required.

Select Board: Recommended. 3 votes in favor, no votes against.

Budget Committee: Recommended. 7 votes in favor, no votes against.

Richard Stanton moved that the article be placed on the ballot as written. Second by Larry Miller.

Article 24 will appear on the official ballot as read.

Results of balloting on March 8, 2016

YES 869 NO 549

Article 24 passes

Article 25: Creation of EPA Stormwater Expendable Trust Fund

To see if the Town of North Hampton will vote to establish an EPA Stormwater Compliance Expendable Trust Fund pursuant to RSA 31:19-a, for the implementation of a Municipal Separate Storm Sewer System (MS4) project required by an unfunded federal mandate of the Environmental Protection Agency to prevent harmful pollutants from being washed into local water bodies, to raise and appropriate the sum of sixty-thousand dollars (\$60,000) to add to the fund with \$40,000 to come from the unassigned fund balance, not from taxation, and twenty-thousand dollars (\$20,000) to be raised and appropriated from taxation; and further to name the Select Board as agents to expend from the Fund.

Majority Ballot Vote required.

Select Board: Recommended. 3 votes in favor, no votes against.

Budget Committee: Recommended. 7 votes in favor, no votes against.

Richard Stanton moved that the article be placed on the ballot as written. Second by Larry Miller.

Mr. Stanton explained that money must be set aside for this unfunded mandate from the EPA, though it has not been implemented yet.

Article 25 will appear on the official ballot as read.

Results of balloting on March 8, 2016

YES 908 NO 512

Article 25 passes

fund 51

Article 26: Modify the Purpose of the Cable Access Television Revolving Fund.

Shall the Town modify the purpose of the Cable Access Television Revolving Fund to allow for the funding of information and internet technology equipment and program costs from not more than twenty-five percent (25%) of annual revenues from the receipt of Comcast Cable Franchise fees? This revolving fund was established in 2009 to fund community television,

cable access and the public information channel. The proposed change would permit, as a minimum, Town website redesign and maintenance. This Article does not impact the tax rate.

Majority Ballot Vote required.

Select Board: Recommended. 3 votes in favor, no votes against.

Budget Committee: Recommended. 5 votes in favor, 2 votes against.

Richard Stanton moved that the article be placed on the ballot as written. Second by Larry Miller.

Jim Maggiore said 5% of residents' cable bill comes back to the town to pay for equipment and the station manager for Channel 22. The town website needs work so the Select Board is seeking to repurpose 25% of that money from residents' cable and internet access to address technology liabilities in town.

Questions/ comments: Wally Kilgore said the fees come only from residents' cable bills not internet. He was part of the negotiating committee for the current cable contract. Revenues from cable will diminish over time as people "cut the cord". Taking money from this fund will diminish the capacity of Channel 22 to do its job.

Bob Landman agreed funds will diminish and asked how much money is coming in. Paul Apple said there is \$188,909.36 in the fund.

Kathleen Kilgore, 220 Atlantic Avenue, asked if the article passes in March can 25% be removed immediately from that account and redirected for website redesign. Paul Apple said no, the board must wait till the next fiscal year and can only take up to 25% of annual revenue, which is \$40,000 to \$50,000 per year. What's in there now exists under the old regime. The money would only be used after Channel 22 is fully funded. Ms. Kilgore asked if funds can be directed to other IT areas. Mr. Apple said, yes, at the discretion of the board. Ms. Kilgore said there used to be a community newsletter mailed to residents 4 times per year. The newsletter is now electronic. Residents who are not tech savvy only get information from Channel 22. It would be a shame if those services were cut.

Wally Kilgore proposed an amendment to reduce the percentage from 25% to zero. Mr. Boesch said he could not accept that because it would render the article meaningless. Mr. Kilgore proposed an amendment to reduce the percentage to 5%. Second by Kathleen Kilgore.

Bob Landman said 5% would not be enough to do the website. He would consider 15%.

On a vote by show of hands the amendment failed.

Rick Stanton moved to restrict reconsideration of all previous articles not already restricted. Bob Landman second. Vote passed on a show of hands.

Article 26 will appear on the official ballot as read.

Results of balloting on March 8, 2016



Town of North Hampton, New Hampshire
Policies and Procedures

Recording of Public Meetings

- **Drafted by:** Michael J. Tully
- **Date:** January 5, 2018
- **Approved by:** North Hampton Select Board
- **Date:**

I. Purpose

- In an effort to assure Town business is both open and transparent, the Town of North Hampton chooses to record and rebroadcast public meetings occurring in the Town of North Hampton whenever possible. In order to protect the rights of both Board Members as well as the public, the Select Board finds it necessary to outline a policy as well as procedures that shall be followed at any meeting of a public body when audio and/or video recording is utilized.

II. Scope and Application

- The recording Policy shall apply to the Town's Programming Director, any designee of the Program Director, as well as the Chairmen or Chairman's designee of any public board or meeting being recorded.
- The policy does not apply to any group or meeting occurring in public which is not being audio/visually recorded.
- This policy does not apply to any member of the public who chooses to record a meeting of a public body utilizing personal recording equipment.

III. Definitions

- **Public body** – A public body shall be defined as any legislative body, governing body, board, commission, committee, agency, or authority of any county, town, municipal corporation, school district, school administrative unit, chartered public school, or other political subdivision, or any committee, subcommittee, or subordinate body thereof, or advisory committee thereto.
- **Recording** - Recording shall be defined as the action or process of recording sound or a performance for subsequent reproduction or broadcast

- Meeting – A Meeting shall be defined as the convening of a quorum of the membership of a public body, as defined in RSA 91-A:1-a, VI, or the majority of the members of such public body if the rules of that body define "quorum" as more than a majority of its members, whether in person, by means of telephone or electronic communication, or in any other manner such that all participating members are able to communicate with each other contemporaneously, subject to the provisions set forth in RSA 91-A:2, III, for the purpose of discussing or acting upon a matter or matters over which the public body has supervision, control, jurisdiction, or advisory power.

IV. Policy

- Prior to the beginning of any public meeting to be recorded the Program Director, or his/her designee, shall perform a countdown of the intended start of the recording. E.g. 5 minutes, 3 minutes, 1 minute, 30 seconds, start recording
- The Program director shall alert the chair or his/her designee of the beginning of the recording and immediately illuminate the "on air" sign mounted above the Program Directors Office.
- The Chair or his/her designee shall make other board members, as well as guests and the public aware that the current meeting is being recorded.
- The Program Director shall make the Chair, or his/her designee, aware when recording has ceased, as well as by turning off the "on air" sign mounted above the Program Managers office.
- The Program Director, at his or her discretion, may temporarily stop recording the meeting should the board move to go into a recess that is intended to last longer than a few minutes.
- At no time will any public meeting be recorded by North Hampton Channel 22 without following the above policies.
- This policy shall not be meant to hinder North Hampton Channel 22 staff from properly and efficiently scheduling or recording programming utilizing the current or future equipment available.

Approved and Adopted on this _____ day of _____, _____

James Maggiore, Chair North Hampton Select Board

Larry Miller, Vice Chair North Hampton Select Board

Kathleen Kilgore, Member North Hampton Select Board



Town of North Hampton, New Hampshire Policies and Procedures

Posting of Meetings

- **Drafted by:** Michael J. Tully
- **Date:** January 5, 2018
- **Approved by:** North Hampton Select Board
- **Date:**

I. Purpose

- In an effort to assure Town business is both open and transparent, as well in accordance with NH RSA 91-A the Select Board finds it necessary to outline a policy as well as procedures that shall be followed when posting any public meeting

II. Scope and Application

- The Posting Policy shall apply to all committees, subcommittees, boards, commissions, agencies, etc., that perform a government function in the Town of North Hampton, NH, including all informal advisory committees.

III. Definitions

- **Public body** – A public body shall be defined as any legislative body, governing body, board, commission, committee, agency, or authority of any county, town, municipal corporation, school district, school administrative unit, chartered public school, or other political subdivision, or any committee, subcommittee, or subordinate body thereof, or advisory committee thereto.
- **Meeting** – A Meeting shall be defined as the convening of a quorum of the membership of a public body, as defined in RSA 91-A:1-a, VI, or the majority of the members of such public body if the rules of that body define "quorum" as more than a majority of its members, whether in person, by means of telephone or electronic communication, or in any other manner such that all participating members are able to communicate with each other contemporaneously, subject to the provisions set forth in RSA 91-A:2, III, for the purpose of discussing or

acting upon a matter or matters over which the public body has supervision, control, jurisdiction, or advisory power.

- Emergency – An emergency shall be defined as a situation where immediate undelayed action is deemed to be imperative by the chairman or presiding officer of the public body.

IV. Policy

- Subject to the provisions of RSA 91-A:3 all meetings of a public body, whether held in person, by means of telephone or electronic communication, or in any other manner, shall be open to the public.
- A notice of time and place of each public meeting, including nonpublic sessions, shall be posted in a minimum of two appropriate public places, one of which may be the Town of North Hampton, NH website. Typically the Town will post in seven locations including The Town Office, The Library, Tax Collectors office, Town website and three outdoor message boards on the town campus.
- Except in an emergency, all meetings shall be posted a minimum of 24 hours in advance, excluding Sundays and holidays with 48 hours advance notice preferred. In the event of an emergency the chair or presiding officer shall post notice of the meeting as soon as practicable, and shall employ whatever further means are reasonably available to inform the public that a meeting is to be held.
- Notices of meetings shall include the date, time and location of the meeting with a summary of the items to be discussed. Notices shall inform a reasonable person of the subjects to be discussed at the meeting.
- At no time will any public meeting be convened without following the above policies.
- Except when an emergency meeting is declared (which meets the criteria established in RSA 91-A:2 II), in situations that do not meet the criteria of an emergency meeting and where posting notification requirements cannot/are not met, meetings of the public body shall be cancelled and rescheduled.

Approved and Adopted on this _____ day of _____, _____

James Maggiore, Chair North Hampton Select Board

Larry Miller, Vice Chair North Hampton Select Board

Kathleen Kilgore, Member North Hampton Select Board



Town of North Hampton, New Hampshire
Policies and Procedures

Recording of Minutes

- **Drafted by:** Michael J. Tully
- **Date:** January 5, 2018
- **Approved by:** North Hampton Select Board
- **Date:**

I. Purpose

- In an effort to assure Town business is both open and transparent, as well in accordance with NH RSA 91-A the Select Board finds it necessary to outline a policy as well as procedures that shall be followed recording minutes of any public meeting.

II. Scope and Application

- The Recording of Minutes Policy shall apply to all committees, subcommittees, boards, commissions, agencies, etc., that perform a government function in the Town of North Hampton, NH, including all informal advisory committees.

III. Definitions

- **Public body** – A public body shall be defined as any legislative body, governing body, board, commission, committee, agency, or authority of any county, town, municipal corporation, school district, school administrative unit, chartered public school, or other political subdivision, or any committee, subcommittee, or subordinate body thereof, or advisory committee thereto.
- **Meeting** – A Meeting shall be defined as the convening of a quorum of the membership of a public body, as defined in RSA 91-A:1-a, VI, or the majority of the members of such public body if the rules of that body define "quorum" as more than a majority of its members, whether in person, by means of telephone or electronic communication, or in any other manner such that all participating members are able to communicate with each other contemporaneously, subject to the provisions set forth in RSA 91-A:2, III, for the purpose of discussing or

acting upon a matter or matters over which the public body has supervision, control, jurisdiction, or advisory power.

IV. Policy

- All minutes shall be prepared in accordance with RSA 91-A
- Minutes shall be available and open for public inspection not more than 5 business days after the meeting.
- Minutes need not be verbatim but shall be designed to give a reasonable person enough information to determine what action was taken by the public body
- At a minimum the following information shall be included in the minutes
 - The names of all members present
 - The names of the persons appearing before the body
 - A brief overview of each subject discussed
 - All motions made and decisions reached shall be clearly articulated including the movant and the person seconding the motion. A unanimous vote on ordinary motions may be summarized, otherwise, the minutes should specify how persons voted.
- Once prepared, minutes shall be marked "draft" by the preparer until the minutes are approved by the board or commission.
- Draft minutes shall be communicated to the Town's Administrative Assistant for posting on the website not more than 5 business days following the meeting.
- Draft minutes are ordinarily approved at the next regularly scheduled meeting of the Board or Commission. Once the draft minutes have been approved the document shall be marked approved and notification to the Town's Administrative Assistant shall follow.
- At the end of the election year, draft minutes from the final meeting of a public body shall remain in draft form, unless, when the new board is reconstituted a quorum of the previous Board or Committee is present, to approve the minutes.

Approved and Adopted on this _____ day of _____, _____

James Maggiore, Chair North Hampton Select Board

Larry Miller, Vice Chair North Hampton Select Board

Kathleen Kilgore, Member North Hampton Select Board

Janet Facella

From: Michael French
Sent: Monday, February 05, 2018 11:32 AM
To: Michael Tully
Cc: Janet Facella
Subject: FW: Town Meeting 2/13

From: Melissa Walden [mailto:Melissa.Walden@lung.org]
Sent: Friday, February 02, 2018 11:22 AM
To: Michael French <mfrench@northhampton-nh.gov>
Cc: Bob Betts <bobbetts@mindspring.com>
Subject: Town Meeting 2/13

Hi Mike

Thank you for connecting with me this morning regarding our use of the N. Hampton Town Green for a rest stop on May 6th.

Our lead route volunteer, Bob Betts, will be attending the meeting on February 13th at 7pm. He is very familiar with the event and will be a great representative of Cycle the Seacoast!

Thank you,

Melissa Walden | Manager, Development

American Lung Association

Augusta, ME | Portsmouth, NH

207.624.0306 | Melissa.Walden@Lung.org | www.lung.org

2018 Cycle the Seacoast

Like us on Facebook

Michael Tully

From: Dave Hodgdon [dave@pcgit.com]
Sent: Thursday, January 18, 2018 1:13 PM
To: Michael Tully
Cc: John Howes
Subject: PCG project budgets

Good afternoon Chief

Here is the budget for the 2 projects we spoke about

IMC/Firehouse

Upgrade to server 2016 on exiting HP Virtual Server

-MS Server 2016 OS \$845

Requires 2 new Hard drives

-2 HP 300GB SAS drives \$350 each

Services (10-12 Hours)

-Add Drives to new Server

-Create new Virtual

-Move IMC and Firehouse to new Virtual

-work with Vendors as needed

-adjust the backup to StorageCraft

Budget \$2645

BDR/Server (HaaS=Hardware as a Service)

PCG to provide a HP DL380 Server/Rackmount

-3TB of Drives space to accommodate all servers with room to grow

Services (14 Hours)

-Add additional drives to the BDR Server

-Install MS Server

-Setup StorageCraft

-Move all the current images form old BDR to new

-Confirm all data secure in the cloud

-Test

Create new Virtual

-Move IMC and Firehouse to new Virtual

-work with Vendors as needed

-adjust the backup to StorageCraft

Budget 1 time fee \$1800

Monthly fee for the BDR \$150

**If the Town wants to purchase the HP BDR server, budget \$5750 for the Server
\$845 for the OS and the time would be the same (\$1800)**

Total \$8,395.00

Please call me with any questions

Thanks

Dave

David Hodgdon



603-431-4121 Ext 125

dave@pcgit.com

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD DRAFT MINUTES
MONDAY, JANUARY 22, 2018
NOTICE OF PUBLIC MEETING
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
5:15 O'CLOCK PM

NON PUBLIC SESSION I: 5:16 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

NON PUBLIC SESSION II: 5:45 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

NON PUBLIC SESSION III: 6:30 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

1. 5:15 p.m. Call to Order
2. 5:16 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (a)
3. 5:45 p.m. Non-Public Session II Pursuant to RSA 91-A:2, I (e)
4. 6:30 p.m. Non-Public Session III Pursuant to RSA 91-A:3, II (e)
5. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
6. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

Chair Maggiore called the meeting to order at 7:05PM and led the Pledge of Allegiance.

Those in attendance were Selectman Miller, Selectwoman Kilgore and Interim Town Administrator Tully. Chair Maggiore asked to have agenda item 14.1 moved up, as Mr. McIntyre had a meeting to attend in another community.

44 Chair Maggiore stated there were three Non-Public Sessions on the agenda, however Non-Public Session II
45 was cancelled.

46 Chair Maggiore stated in the first Non-Public Session there were no motions or votes taken.
47

48 **Motion by Selectwoman Kilgore to seal the minutes of Non-Public Session I, pursuant to RSA 91-A:3,**
49 **III. Seconded by Selectman Miller. Motion carries 3-0.**
50

51 Chair Maggiore stated in the third Non-Public Session a motion had been made and the vote was 3-0, and
52 there was no need to seal the minutes. He further stated in lieu of taking further legal action with Wiggins
53 Way Homeowner Association, the Select Board is going to seek alternative methods with local
54 representatives in the legislature.
55

56 Chair Maggiore stated the Select Board would be inviting them to a future Select Board meeting to engage
57 in discussions.
58

59 Mr. McIntyre explained Chapter 29 of the 2017 New Hampshire Laws, SB 191, which provides for
60 additional education grants to school districts that have full-day kindergarten, with the funding for those
61 grants to come, in part, from the proceeds of keno operations.
62

63 Mr. McIntyre stated each community must approve of keno in their jurisdiction, and it has to go on the
64 official ballot in order to get approval or disapproval by the voters.
65

66 Mr. McIntyre stated Keno is only sold in licensed establishments or bars, or what he characterizes as
67 "pouring establishments" during certain hours of the day.
68

69 Mr. McIntyre stated through this program the State will be sending a minimum of \$1,100 per full day
70 Kindergarten student regardless of whether or not the town approves Keno.
71

72 Selectwoman Kilgore asked what the cost to business owners is and Mr. McIntyre stated there is an
73 application fee of \$500, with no additional costs.
74

75 Selectwoman Kilgore asked Chief French if he anticipated an increase in police services because of Keno.
76

77 Chief French stated it is hard to predict, however he didn't think there would be an instantaneous demand
78 for additional services.
79

80 Selectwoman Kilgore asked Mr. McIntyre what deductions were being referred in the informational letter
81 on Keno the board had received.
82

83 Mr. McIntyre stated that they are expenses which are two cents on every dollar. He further stated expenses
84 total approximately nine million dollars and revenues are approximately three hundred million dollars.
85

86 The Select Board decided to table a vote on this issue until a later meeting date and time.
87

88 Chair Maggiore asked to allow agenda item 14.3 next. The board was in agreement.
89

90 Max Reich, St. Thomas Aquinas student presented the Select Board with a newer version of his flag design.
91

92 Master Reich explained that each color on the flag represented something; blue is for the ocean and Little
93 River; yellow is for the sand and the land; white is for purity and peace; and the 13 stars represent the 13
94 colonies as well as 13 characteristics of the Town of North Hampton.

95
96 The Select Board stated they liked the symmetry better on the new design and were very impressed with
97 Mr. Reich's work.

98
99 Chair Maggiore stated it not need to go on the ballot and stated there could be several different options.

100
101 Selectman Miller asked who actually owns the design of the town seal and Chair Maggiore stated that
102 would need to be looked into.

103
104 Selectwoman Kilgore stated she would like to pursue the flag and felt it should be a decision of the town
105 not a sitting board to decide changing the current town flag.

106
107 Chair Maggiore stated three things needed to happen: 1) Ask about ownership; 2) Ask about showing
108 proposal at the Deliberative Session; 3) Ask the Town Moderator if it would be allowed at the Deliberative
109 Session.

110

111 **7. First Public Comment Session**
112 Public Comment is an opportunity for residents to ask questions, request information and make comments
113 on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people
114 who have already spoken will be asked to wait until everyone has had the chance to speak once. The total
115 time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the
116 First Public Comment Session will be given first opportunity to speak during the Second Public Comment
117 Session at the end of the Meeting.

118
119 Jan Gosselin, Maple Road stated that Mr. Miller had made condescending remarks regarding her husband
120 at the January 8, 2018 meeting and asked the Chair to insure that type of behavior does not happen again.

121
122 Lisa Wilson, Runnymede Drive stated that the Portsmouth City Council had voted not to allow Keno on the
123 ballot, and encouraged the Select Board to do the same.

124
125 Chair Maggiore announced that Mr. Bryan Kaenwrath had signed a contract with the town as the new
126 Town Administrator, and his first day will be on March 12, 2018.

127
128 **8. Consent Calendar**
129 8.1 Payroll Manifest of 01/11/2018
130 8.2 Payroll Manifest of 01/18/2018

131
132 Chair Maggiore explained the payroll manifest totals were not available at the time the Select Board
133 packets were distributed.

134
135 **Motion by Selectwoman Kilgore to accept the Payroll Manifest in the Consent Calendar with an**
136 **amendment of the dollar amounts as follows: January 11, 2018 in the amount of \$187,684.01 and the**
137 **January 18, 2018 in the amount of \$57,266.90. Seconded by Selectman Miller. Motion carries 3-0.**

138
139 **9. Correspondence**
140 9.1 Correspondence from Rockingham County Commissioners

141

142 Chair Maggiore read the letter into the record. A copy is on file at the Town Offices.
143

144 **10. Committee Updates**

145 10.1 Budget Committee

146 Selectman Miller stated some members of the Budget Committee had voted for a reduction of 1% of the
147 school budget.
148

149 10.2 Economic Development Committee

150 Selectwoman Kildogre stated the sub-committee on the Town Survey had finalized the survey questions,
151 and that they wished to have a meeting of the Economic Development Committee on Wednesday, January
152 24, however she has asked to reschedule to a different date as she has a Select Board meeting that evening.
153

154 10.3 Heritage Commission

155 Chair Maggiore stated the commission has been working on a draft Barn Preservation Easement policy. He
156 further stated members of the Amherst (NH) Heritage Commission joined them at their last meeting and
157 everyone shared ideas.
158

159 10.4 Water Commission

160 Chair Maggiore stated there had been a meeting last week to discuss the issue of an appeal going before the
161 Zoning Board of Adjustment.
162

163 10.5 Bandstand Committee

164 Selectwoman Kilgore stated she had attended an Eagle Scout ceremony whereby Jacob Higgins earned this
165 honor by illuminating the flag at the common as per proper flag etiquette.
166

167 Selectwoman Kilgore stated bricks are still for sale at the Bandstand, and a link can be found on the
168 Bandstand page of the website.
169

170 **11. Public Hearing**

171 11.1 To Consider the Acceptance of Real Property as a Gift, Located on Mill Road, Map 006, Lot 080
172

173 Selectman Miller stated he was an abutter to the property, and would therefore be recusing himself.
174

175 Lisa Wilson, Chair of the Conservation Commission discussed the conveyance of a donation of property
176 located on Mill Road. Mrs. Wilson stated the land has 24 acres with an appraised value of \$73,200.
177

178 Two Non-Public meetings were held by the Conservation Commission regarding the donation of this
179 property, and Mrs. Wilson stated the Conservation Commission recommended the Select Board accept the
180 gift and generous donation.
181

182 Selectwoman Kilgore asked about public access to the property to which Mrs. Wilson replied there is none,
183 and the only time access is allowed is for Conservation Commission members to perform their monitoring
184 duties.
185

186 Selectwoman Kilgore asked what percentage of the property is wetland.
187

188 Mrs. Wilson stated that not all of the property is wet and that depending on the time of year some parts are
189 wetter than others.
190

191 Selectwoman Kilgore stated her concerns regarding the possibility of “dumping” on the property.
192

193 Kathy Grant, Vice Chair of the Conservation Commission stated she and her husband had walked the
194 central portion, northerly strip of the land and described it as a lovely wooded dry land and there were no
195 signs of “dumping” of any kinds.
196

197 Chair Maggiore asked why North Hampton Forever did not purchase the property.

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Mrs. Wilson stated there were preliminary talks however the Field's had first right of refusal on the property.

Selectwoman Kilgore asked if it were possible that any contamination from the Hampton Rod and Gun Club was possible.

Selectman Miller stated (as a member of the public) that the property is above the Little River and that it is actually along "Oliver Brook."

Chair Maggiore opened the Public Hearing at 8:14 PM.

Andrew Vorkink, Conservation Commission spoke however due to technical difficulties with the recording, his comments were inaudible.

The board asked if any costs were associated with this donation, and Mrs. Wilson stated there would be a legal expense from Michele Peckham of \$5,000.

Motion by Selectwoman Kilgore to accept the real property as gifted, located on Mill Road, Tax Map 006, Lot 080. Mrs. Wilson suggested adding "to accept, sign and modify the warranty deed to eliminate cross offs and to eliminate Mr. Miller's name as he had recused himself from the discussion." Mrs. Wilson asked to add that two Select Board members voted in favor of the recommendation of the Conservation Commission. Seconded by Chair Maggiore. Motion carries 2-0 with Chair Maggiore and Selectwoman Kilgore in favor. (Selectman Miller did not vote as he had recused himself from the proceedings.)

12. Report of the Interim Town Administrator

12.1 General Report

A copy of the Town Administrator's report is on file at the Town Offices for review.

13. Items Left on the Table

13.1 Discussion of Document Management System

The Select Board agreed to leave this item on the table until a future meeting.

14. New Business

Discussion of Senate Bill 191 –Director Charlie McIntyre, NH Lottery Commission

The majority of this discussion took place at the beginning of the meeting, however the Select Board continued.

Selectwoman Kilgore asked if there are any town ordinances against gambling, and if the state laws supersede town ordinances.

Selectman Miller stated this issue should go before the voters to decide, and Chair Maggiore and Selectwoman Kilgore agreed.

The board discussed whether or not it would go on a ballot with the Select Board vote.

Chair Maggiore stated he would check with the New Hampshire Municipal Association and would report back at the January 30 meeting.

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14.1 Discussion of Proposed Copy Machine for Police Department – Chief Michael French

Chief French presented a proposal to the board to replace the current copy machine that the police department took delivery on in March 2014. He stated the machine is a five year lease to which they are in the fourth year of the lease.

Chief French stated the department continuously exceeds the maximum amount of black and white and color copies allotted each month, and they also have had extended periods of time when the copier is out of service and parts to fix the machine are not readily accessible. He further stated it is difficult to function without a copy machine as there are many needs for immediate use, and it is a mission critical machine.

Chief French stated an average of \$479.15 is spent each month on the machine due to overages. He researched a new five year lease with Toshiba as they were willing to forgive the remaining year on the current lease, and received a proposed cost of \$399 per month or a savings of \$80.15 per month. The amount proposed can be supported in the current and next year’s budget. He further stated the price of \$399 per month includes overage charges.

Motion by Selectman Miller to enter into a five year lease agreement of a copier, with permission given to Chief French executing the lease documents. Seconded by Selectwoman Kilgore. Motion carries 3-0.

14.2 Discussion of Proposed Town of North Hampton Flag – Max Reich
(This item was taken up at the beginning of the meeting.)

14.3 Discussion of Primex Contribution Assurance Program (CAP) for Workers’ Compensation Program and Property Liability Program

Interim Town Administrator Tully stated after research conducted in surrounding towns, it was discovered that they all use Primex for both Workers’ Compensation and Property Liability. He further stated the only other options available were to go out into the open market, as the New Hampshire Municipal Association no longer offers either coverage.

Motion by Selectman Miller to accept the three year Workers’ Compensation program offered by Primex with a date of December 1, 2017. Seconded by Selectwoman Kilgore. Motion carries 3-0

Motion by Selectman Miller to accept the three year Property and Liability program offered by Primex with a date of December 1, 2017. Seconded by Selectwoman Kilgore. Motion carries 3-0.

14.4 Discussion of Coakley Landfill Bedrock Study

Selectwoman Kilgore expressed her concern that the Environmental Protection Agency (EPA) has set no timeline to move forward with the clean up at the Coakley Landfill. She further stated she felt they were going backwards and that is unacceptable.

Chair Maggiore suggested the Select Board draft a letter to the EPA and refer back to the verbal commitments they made during a meeting held in North Hampton.

The board decided to each draft letters and blend the contents into one letter. They also agreed of a deadline of January 30, 2018 in which to have it to Interim Town Administrator Tully.

14.5 Discussion of Schedule at the Town Deliberative Session

306 Chair Maggiore stated the Deliberative Session for the town will be held on Saturday, February 3, 2018 at
307 8:30 AM at the North Hampton School.
308
309 The Select Board agreed to move and second the following Warrant Articles:
310
311 The Operating Budget will moved and discussed by Interim Town Administrator Tully.
312
313 Article 8, Property Tax and Exemptions: Selectman Miller to move, Chair Maggiore to second with
314 Selectman Miller speaking to the article.
315
316 Article 9, Modify Disabled Exemption: Selectman Miller to move, Chair Maggiore to second.
317
318 Article 10, Veteran's Tax Credit: Selectman Miller to move, Selectwoman Kilgore to second.
319
320 Article 11, Collective Bargaining Agreement: Selectwoman Kilgore to move and Selectman Miller to
321 second.
322
323 Article 12, Replace 6-Wheel DPW Dump Truck with Plow and Wing: Chair Maggiore to move,
324 Selectwoman Kilgore to second.
325
326 Article 13, Road Resurfacing, Selectwoman Kilgore to move, Chair Maggiore to second.
327
328 Article 14, Replace Fire & Rescue Department Command Vehicle: Selectman Miller to move, Chair
329 Maggiore to second.
330
331 Article 15, Purchase of a Police Cruiser: Selectwoman Kilgore to move, Selectman Miller to second.
332
333 Article 16 Resurfacing of Dearborn Park Parking Lot: Chair Maggiore to move, Selectwoman Kilgore to
334 second.
335
336 Article 17, Replace Septic System at Town Hall: Selectman Miller to move, Selectwoman Kilgore to
337 second.
338
339 Article 18, Contributions to Health Agencies: Chair Maggiore to move, Selectwoman Kilgore to second.
340
341 Article 19, Contribution to Earned Time Settlement Capital Reserve Fund: Selectwoman Kilgore to move,
342 Chair Maggiore to second.
343
344 Article 20, Contribution to Town Building Maintenance Capital Reserve Fund: Selectman Miller to move,
345 Selectwoman Kilgore to second.
346
347 Article 21, Modify the Purpose of the Town Building Capital Reserve Fund: Selectwoman Kilgore to
348 move, Chair Maggiore to second.
349
350 Article 22, Contribution to the Town Building Capital Reserve Fund: Selectwoman Kilgore to move,
351 Selectman Miller to second.
352
353 Article 23, Modify the Purpose of the Town Revaluation Capital Reserve Fund: Selectwoman Kilgore to
354 move, Selectman Miller to second.
355
356 Article 24, Close the Fire Department Equipment Fund: Chair Maggiore to move, Seconded by
357 Selectwoman Kilgore.
358
359 The board discussed election day and the fact Selectman Miller could not work at the elections due to the
360 fact that he was on the ballot. All agreed asked to have at least two former Select Board members
361 contacted to see if they would be willing to perform the duties.

362 14.6 Discussion of North Hampton Business Association Community Newsletter Advertising
363

364 All board members agreed this was a great idea and asked to set a date with the North Hampton Business
365 Association to meet on this. Chair Maggiore stated he would get in touch with Kristen Larsen-Schultz to
366 set something up.
367

368 14.7 Discussion of Select Board Letter for Town Report
369

370 All board members agreed on the last draft, and asked to be sure it is checked for spelling and grammar.
371

372 14.8 Discussion of Request from John Walsh, Aquarion Water Company for Meeting re: Presentation
373 Regarding Ongoing PFC Testing and Treatment Evaluation Efforts

374 Carl McMorran, Aquarion Water Company, stated he would like to meet with the Select Board with Mr.
375 Walsh and discuss updates with them.
376

377 The board discussed meeting on February 26 or March 12. Mr. McMorran will check with Mr. Walsh and
378 get back to Interim Town Administrator Tully.
379

380 14.10 Discussion of Items Aquarion Agreed to Going Forward Regarding Maintenance, Reports & Meeting
381

382 Carl McMorran stated it is the goal of Aquarion to meet with the Select Board on a quarterly basis as stated
383 in the settlement agreement.
384

385 The board discussed when the first meeting would be held and agreed to settle on a date in the first week of
386 April.
387
388

389 **15. Minutes of Prior Meetings**

390 15.1 Approval of January 4, 2018 Workshop Meeting Minutes
391

392 **Motion by Selectman Miller to approve the January 4, 2018 workshop minutes as presented.**
393 **Seconded by Selectwoman Kilgore. Motion carries 3-0.**
394

395 15.2 Approval of January 8, 2018 Regular Meeting Minutes

396 **Motion by Selectman Miller to approve the January 8, 2018 minutes as presented. Seconded by**
397 **Selectwoman Kilgore. Motion carries 3-0.**
398

399 The Select Board discussed how to properly approve sealed and unsealed non-public minutes.
400

401 Chair Maggiore stated he had contacted the New Hampshire Municipal Association and they told him if
402 sealed minutes need to be revised, they must go into a non-public session to discuss and amend, and then
403 return to a public session to take a vote.
404

405 Chair Maggiore stated he is uncomfortable with going into a non-public session that had not been properly
406 posted.
407

408 The board discussed approving both sealed and unsealed minutes in public and making them part of their
409 Select Board packet. They further discussed having a work session to decide which minutes should remain
410 sealed.
411

412 It was noted the December 21, 2017 minutes were not sealed and need to be approved and posted.
413

414 Selectman Miller suggested calling other towns to see what their procedures are.
415
416
417

16. Any Other Item that may legally come before the Board

418 The Board reserves the right to take action on any item relative to the prudential administration of the
419 Town's affairs, which circumstances may require.
420

421 **17. Second Public Comment Session**

422 See Item 7, above.

423 Casey O'Kane, Atlantic Avenue stated he had been looking for the Non-Public minutes of December 22,
424 2017 [sic] and could not find them anywhere. He also stated the November 13, 2017 minutes did not
425 include an attachment to the minutes as was stated.
426

427 Interim Town Administrator Tully told Mr. O'Kane he would send him the December 21, 2017 minutes
428 and take care of the attachment posting.
429

430 **18. Adjournment**

431 Meeting adjourned at 9:45 PM.
432

433
434 Respectfully,
435 Janet L. Facella
436



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD DRAFT MINUTES
WEDNESDAY, JANUARY 24, 2018
NOTICE OF PUBLIC MEETING
NORTH HAMPTON TOWN HALL
233 ATLANTIC AVENUE
4:00 O'CLOCK PM

NON PUBLIC SESSION I: 4:00 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

1. 4:00 p.m. Call to Order
2. 4:01 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (a,b)
3. 9:37 p.m. Reconvening of Public Session

Chair Maggiore called the meeting to order at 9:37PM. Those in attendance were Selectman Miller, Selectwoman Kilgore and Interim Town Administrator Tully.

Motion by Selectman Miller to seal the minutes from Non-Public Session I Pursuant to RSA 91-A:3, II (a). Seconded by Selectwoman Kilgore. Motion carries 3-0.

Chair Maggiore stated that there was business to attend to regarding the choice of whether the Town should put Keno on the warrant and official ballot.

4. New Business

4.1 Discussion of Keno

Selectwoman Kilgore stated that she believes the decision of whether to allow Keno in North Hampton should be decided by the people.

Chair Maggiore Stated he is against Keno in North Hampton and will vote not to recommend but that he agrees that the ultimate decision should be made by the people.

Selectman Miller discussed the fact there has not been a lot of time to make the decision and believes it requires more research.

Further discussion ensued where all three Select Board members agreed they would not vote to recommend Keno to the public and that a better path was to hold off for a year and study the effects positive and negative that the legislation has on other communities.

Motion by Chair Maggiore not to add a warrant article for Keno on the ballot due to a lack of time to properly investigate it. Seconded by Selectwoman Kilgore. Motion carries 3-0.

5. Any Other Item that may legally come before the Board

Chair Maggiore asked if there was any further business to be completed by the Board. Selectwoman Kilgore stated she would like to discuss the Economic Development Committee survey which is being completed through the UNH survey center. She stated that information for how the survey is being constructed has come forward and she has concerns it is more of a Planning Board survey than an Economic Development survey. She also discussed her reservations of how the sub-committee to determine the questions was seated and that when she questioned this she was guaranteed she would have input on the final decision. In lieu of that, the work has now been moved up on the schedule very quickly. Selectwoman Kilgore also stated that the questions on the survey are leading and instead of being scientific are regurgitated from the Planning Boards Survey Monkey questions.

Chair Maggiore questioned whether the questions came from the Planning Board survey and stated that after the Planning Board survey the Planning Board could not get consensus on the survey due to it not being scientific. He does not want that to occur again and questioned why are we spending \$6,000 for a survey if the questions are leading?

Selectwoman Kilgore answered because the sub-committee determined the questions with only guidance from the professional from UNH. Further she stated the questions should not be leading questions and she is not comfortable with them.

Selectman Miller asked what can be done to fix this? If you don't want to stop this, how does it bind our hands?

Chair Maggiore answered he didn't want to stop it; I just want them to do it the right way.

Selectwoman Kilgore stated something needs to be done, I have sent my concerns to the EDC Chair.

Chair Maggiore stated he is willing to accept a clean survey but that requires clean questions. He went on to ask if we can find out if UNH is scrubbing the questions for a sterile survey?

Selectwoman Kilgore stated she will look into it.

Selectman Miller asked if both Mr. Maggiore and Mrs. Kilgore agree that the survey should be altered?

Chair Maggiore stated he believes we hired a professional to assure we are getting sterile questions. Selectwoman Kilgore agreed.

Selectman Miller stated that the EDC needs to be clear with the Boards stated expectations.

6. Adjournment

Meeting adjourned at 10:07 PM.

Respectfully,
Michael J. Tully



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD DRAFT MINUTES
MONDAY, JANUARY 29, 2018
NOTICE OF PUBLIC MEETING
NORTH HAMPTON TOWN HALL
233 ATLANTIC AVENUE
8:00 O'CLOCK AM

1. **8:00 a.m. Call to Order**
2. **New Business**

2.1 Discussion of location and recording of deliberative session.

Chair Maggiore called the meeting to order at 8:00 AM. Those in attendance were Selectman Miller, Selectwoman Kilgore and Interim Town Administrator Tully. Mr. Savastano joined approximately two minutes after the meeting had begun.

Chair Maggiore stated that there was business to attend to regarding whether the Town should approve funds for a high speed line to be installed in the school which would enable the deliberative session to be televised live.

Interim Town Administrator Tully explained to the Board that he, as well as the moderator, feel the Town Hall will not be large enough to hold the crowd expected for deliberative session. The school was the planned venue though currently we do not have the ability to stream the meeting live from that location. He explained in order to stream live a line would be needed from Comcast at a cost of between \$2593.00 to \$4987.00 depending on a 6 or 12 month period of time.

Selectman Miller stated that he understands that it is an additional cost and asked if the school may be able to utilize the line also though out the school year?

Mr. Savastano stated he has not seen that interest at this time.

Mr. Miller stated that it is the cost of democracy and if the Town does not have a large enough building fit the number required then they should pay for the line at the school.

Mrs. Kilgore stated she believes it is important that the deliberative session is streamed live.

Motion by Selectman Miller for the Town to spend up to \$5000 in order to have Comcast install the high speed line. Seconded by Selectwoman Kilgore. Motion carries 2-1 (Selectman Miller and Selectwoman Kilgore for, Chair Maggiore against).

3. **Adjournment**

Meeting adjourned at 8:32 AM.

Respectfully,
Michael J. Tully



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD DRAFT MINUTES
TUESDAY, JANUARY 30, 2018
NOTICE OF PUBLIC MEETING
NORTH HAMPTON TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE
5:30 O'CLOCK PM

NON PUBLIC SESSION I: 5:30 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

1. 4:00 p.m. Call to Order
2. 4:01 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (a)
3. 9:37 p.m. Reconvening of Public Session

The Board returned to public session at 7:07PM. Those in attendance were Chair Maggiore, Selectman Miller, Selectwoman Kilgore and Interim Town Administrator Tully.

Motion by Selectman Miller to seal the minutes from Non-Public Session I Pursuant to RSA 91-A:3, III. Seconded by Selectwoman Kilgore. Motion carries 3-0.

Chair Maggiore stated that there was public business to attend to if the Board would agree.

Any Other Item that may legally come before the Board

Discussion Computer server quote

Chief Tully presented the Board with a quote from PCG to replace the back-up server in the Town Office. He stated that the server has been crashing every 3 days and that it was due for replacement.

The Board viewed the quote which included both a monthly lease cost and an outright purchase.

Selectwoman Kilgore stated that she believed that as a back-up server the Town may be able to extend the lifespan of the new server and therefore save money with an outright purchase...

Mr. Maggiore agreed and stated it could cause issues paying monthly out of the cable fund for a leased server.

The Board agreed that purchasing the server was the best option.

Motion by Selectwoman Kilgore to purchase the server, rack mount and set-up for up to \$8,395 as quoted by PCG and utilize funds from the cable fund. Seconded by Selectman Miller. Motion carries 3-0.

Included with the quote was a second quote for an operating system upgrade. Selectwoman Kilgore stated she believes this is not an emergency like the server and it should be handled as an agenda item at a regular meeting. The remainder of the Board agreed and instructed Chief Tully to make that happen in February.

Discussion of Town flag presentation

Chair Maggiore ask the opinion of the Board on whether they should have a presentation on the new Town flag design after deliberative session. The Board agreed that deliberative session was not a good venue to hold that presentation and requested it be an agenda item in February.

Discussion of Water Commission regarding Wiggin's Way

Mr. Miller stated that the recent issue with the Water Commission regarding Wiggin's Way needs to be aired in public. He stated he would like the Water Commission to be invited to the next Select Board meeting so it can be discussed.

The Board discussed the issue and reasoning's for the decision to control funding. Chief Tully stated that he had already spoken to Attorney Bennett and was working towards reinstating the Water Commission in the case so that they may move forward without council.

The Board also requested that documents be shared with the Water Commission in order to assist them in moving forward on their own.

4. Adjournment

Meeting adjourned at 8:03 PM.

Respectfully,
Michael J. Tully