



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD

NOTICE OF PUBLIC MEETING  
MONDAY, FEBRUARY 12, 2024

NORTH HAMPTON TOWN OFFICES  
NON-PUBLIC SESSION I  
237A ATLANTIC AVENUE  
6:00 O'CLOCK P.M.

NORTH HAMPTON TOWN OFFICES  
NON-PUBLIC SESSION II  
237A ATLANTIC AVENUE  
6:30 O'CLOCK P.M.

NORTH HAMPTON TOWN HALL  
REGULAR SESSION  
231 ATLANTIC AVENUE  
7:00 O'CLOCK P.M.

**IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO [JONATHANPINETTETOWN@YAHOO.COM](mailto:JONATHANPINETTETOWN@YAHOO.COM) AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.**

1. **Call to Order**
2. **Non-Public Session I Pursuant to RSA 91-A:3 II (a)**
3. **Non Public Session II Pursuant to RSA 91-A:3 II (b)**
4. **Return to Public Session and Pledge of Allegiance**
5. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

**6. Consent Calendar**

- 6.1 Payroll Manifest of January 25, 2024, in the amount of \$81,145.41
- 6.2 Accounts Payable Manifest of February 1, 2024, in the amount of \$77,494.64
- 6.3 Payroll Manifest of February 1, 2024, in the amount of \$81,638.47
- 6.4 Payroll Manifest of February 8, 2024, in the amount of \$231,420.45
- 6.5 Veteran Tax Credit
- 6.6 Elderly Exemptions
- 6.7 Abatement Recommendation

**7. Correspondence**

- 7.1 Correspondence from Pam Lewis

**8. Committee Update**

- 8.1 Heritage Commission
- 8.2 Water Commission
- 8.3 Rails to Trails Committee
- 8.4 Budget Committee

**9. Report of the Town Administrator**

**10. Items Left on the Table**

**11. New Business**

- 11.1 Winterfest Update
- 11.2 Discussion of Recreation Events at Centennial Hall
- 11.3 Update of Winter Storm Damage Assessment
- 11.4 Appointment to the TAC Committee
- 11.5 Legislative Update

**12. Minutes of Prior Meetings**

- 12.1 Approval of Minutes of Regular Meeting of January 22, 2024
- 12.2 Approval of Minutes of Non-Public Meeting of January 22, 2024

**13. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

**14. Second Public Comment Session**

See Item 5, above

**15. Adjournment**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**CONSENT CALENDAR**

TOWN ADMINISTRATOR  
MICHAEL TULLY

MTULLY@NORTHHAMPTON-NH.GOV



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

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C O N S E N T   C A L E N D A R

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**TO:** SELECT BOARD  
**FROM:** MICHAEL TULLY, TOWN ADMINISTRATOR  
**SUBJECT:** CONSENT CALENDAR FOR SELECT BOARD MEETING 02/12/2024  
**DATE:** 02/09/2024

**The following actions are for the approval of the Select Board:**

- 6.1 Payroll Manifest of January 25, 2024, in the amount of \$81,145.41
- 6.2 Accounts Payable Manifest of February 1, 2024, in the amount of \$77,494.64
- 6.3 Payroll Manifest of February 1, 2024, in the amount of \$81,638.47
- 6.4 Payroll Manifest of February 8, 2024, in the amount of \$231,420.45
- 6.5 Veteran Tax Credit
- 6.6 Elderly Exemptions
- 6.7 Abatement Recommendation

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
OFFICE *of the* TOWN ADMINISTRATOR

**CORRESPONDENCE**

Pam Lewis  
50 Granite Drive  
North Hampton, NH 03862

Town of North Hampton  
233 Atlantic Drive  
North Hampton, NH 03862

January 27, 2024

Dear Mr. Tully,

I am writing in regard to the short notice that was given to the taxpayers whose tax assessment DOUBLED, resulting in a payment due that was TRIPLE the amount people had budgeted for. This was something unforeseen, and certainly unplanned for.

I live in Granite Post Green and there are several folks here on a fixed income. Getting a tax bill that TRIPLED the amount due was shocking and very unsettling. I was speaking to a lady here in the park a few days after we received the bills and she was in tears. She had set aside the amount that should have been due but now had to take a loan to pay her taxes on time. Surely this could have been handled in a more thoughtful and compassionate manner. There should have been some kind of notice, especially for those folks whose taxes were going to DOUBLE, so they could have had more than 30 days to try to figure out how they were going to pay their taxes.

I would respectfully ask that in the future more thought be given to this delicate situation.

Respectfully yours,



Pam Lewis

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
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**COMMITTEE UPDATES**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
OFFICE *of the* TOWN ADMINISTRATOR

**REPORT OF THE TOWN ADMINISTRATOR**



**Michael J. Tully**  
**Town Administrator**

Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862  
mtully@northhampton-nh.gov  
Tel: (603) 964-8087  
Fax: (603) 964-1514



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
*OFFICE of the TOWN ADMINISTRATOR*

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**TOWN ADMINISTRATOR'S REPORT**  
**FEBRUARY 12, 2024 SELECT BOARD MEETING**

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**REPORTING PERIOD**

The reporting period is from January 20, 2024 through February 9, 2024

**Finance**

Financially we are running at 40% of the budget remaining with 21 weeks remaining in the fiscal year.

**Police**

Recent participation in the Seabrook Nuclear Power Plant drill exercise, in collaboration with the Fire Department, NH Homeland Security, and FEMA, was a resounding success. This exercise gave officers vital training and enhanced our readiness for emergency response scenarios.

After 22 years of dedicated service at the North Hampton Police Department, Lieutenant Jim Russell is retiring on February 29th. Jim's wealth of knowledge and experience has been an asset to our department, and we extend our heartfelt appreciation for his contributions over the years.

The Chief wishes to thank the Department of Public Works for their assistance in relocating our heavy file cabinets and equipment. Their support has been instrumental as we settle into our new space.

## **Fire**

During a recent ten-hour period, one shift responded to two separate calls for cardiac arrest. Successfully reviving a patient in cardiac arrest is a rarity; the on-duty shift that day successfully revived both patients. The first incident was in town and the other was in Rye, in which our crew was requested for our paramedic and we responded on a mutual aid request.

This type of outcome surmises the importance of having a professionally staffed fire department with a quick response time, with the advanced equipment who can perform sophisticated procedures.

## **Facilities**

*Town Hall.* Nothing new to report. The dumpster behind the Town Hall has been removed. The generator has been changed over to natural gas and the boiler has been repaired.

*New Town Office/Fire/Police Buildings.* The elevator has had its final inspection and 2-way is finishing installing communication equipment in the departments.

*Stone Building.* Nothing new to report. Final grading has been completed in the rear of the building which includes walkways connecting the buildings. Seeding will occur in the spring.

## **Recreation**

Winterfest is Saturday February 24<sup>th</sup> Events include Magic Fred hosted by the North Hampton Public Library, 3 V 3 basketball tournament at the North Hampton School, Dodge ball at North Hampton School, Chili Cook-off at Centennial Hall, Winter carnival at the REC and Bonfire (hopefully sledding) DJ and food truck at Dearborn Park

Summer Camp memberships opened for registration on February 1<sup>st</sup>. Individual weeks and added for this year, a daily option, registration begins March 1<sup>st</sup>. We are currently posting for a Summer Camp Director and Summer Camp positions.

In addition to our traditional summer day camp we will once again be offering a soccer camp with Seacoast United, a chess camp with "Chess Wizards" an Aerial silks camp with BKS in North Hampton, a Mad Science camp, tennis lessons and more.

The next Senior Luncheon will be Tuesday February 20<sup>th</sup>. Scott Marsh from Municipal Resources will be on hand to answer any questions.

Senior Coffee continues Thursday mornings from 10-11:30 at the REC. At our February 22<sup>nd</sup> coffee Collette travel will be presenting information regarding our trip to the Canyons in September.

Adult volleyball (Mondays) and Basketball (Tuesdays) continues at North Hampton School.

We are offering three separate trips on three separate days for kids during February School vacation Camp.

We are offering a “Parent Night Out” at the REC for the kids on Valentine’s Day.

For further information please visit our website or reach out to Joe Manzi at the Town Office.

### **Highway**

The Highway Department has been busy with the recent storms. Mechanical issues with the loader and the F650 made clearing the snow more difficult. The Loader is back in service after a repair and the department is making only emergent repairs to the F650 as its replacement is expected to arrive this spring.

### **Projects**

*Route 1 Culvert.* Nothing new to report. The culvert handled the excess drainage very well during the recent storms. I touched base with a property owner who is usually affected and he agreed it was minimal.

*PFAS Investigation.* Nothing new to report. Currently this project is on hold and will be revisited in the spring. We have received notification that the grant funds have been extended.

*Police/Highway/Fire Negotiations.* The contracts are included on the warrant and will be voted on in March.

*Community Power Aggregation.* Nothing new to report. A warrant article has been prepared and will move forward to the warrant.

*Cell Tower.* Nothing new to report. The Planning Board approved the Tower project with conditions at its November 7<sup>th</sup> meeting. The Planning Administrator will be working with Vertex towers to assure all conditions are met and then it will move on to a federal environmental review.

*Coakley Landfill Group.* There is a meeting scheduled for March 6<sup>th</sup>, I plan to be in attendance.

*Junkyard Closures and/or New Problems:* Nothing new to report.

*Channel 22.* Thank you to Channel 22 staff for the excellent coverage of deliberative sessions for both the Town and school.

*Rails to Trails.* Nothing new to report. Stone dust was completed on the northern portions of the trail before the recent storms. I would expect the State will hold off on spreading our section until after the snow melts

*Meeting Schedule:* The board’s next meeting is scheduled for February 26th.

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**ITEMS LEFT ON THE TABLE**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



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**NEW BUSINESS**

## Janet Facella

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**From:** Rick Milner  
**Sent:** Thursday, February 8, 2024 11:50 AM  
**To:** Michael Tully; Janet Facella  
**Subject:** RPOC TAC member appointment  
**Attachments:** RPC TAC Committee member appointment.pdf

Good Day,

In response to the attached letter from the Rockingham Planning Commission, the Planning Board, at its February 6 meeting, approved a motion to recommend to the Select Board that Robert 'Shep' Kroner be appointed as the Town of North Hampton representative on the RPC Transportation Advisory Committee for the term noted in the attached letter. Included in the attachment is the form to be filled out and signed by the Select Board and sent to RPC notifying RPC of the appointment. Please add this item to the next available Select Board agenda.

Thank You,  
Rick Milner  
Planning and Zoning Administrator  
Town of North Hampton, NH  
[rmilner@northhampton-nh.gov](mailto:rmilner@northhampton-nh.gov)  
603-964-8650

January 24, 2024

Phil Wilson, Chair  
North Hampton Planning Board  
237A Atlantic Avenue  
North Hampton, NH, 03862

Dear Mr. Wilson,

As we welcome in a new year, we are excited to announce that we are making some welcomed changes to the Transportation Advisory Committee (TAC). The TAC is one of two standing committees of the Rockingham Metropolitan Planning Organization (MPO). The MPO is a federally designated entity, staffed by Rockingham Planning Commission (RPC), that administers the urban transportation planning process for the 27 communities of the RPC.

The purpose of the TAC is to provide technical advice and recommendations to the MPO's Policy Committee concerning transportation issues that have a bearing on the region. Specifically, this often involves prioritizing transportation improvements, reviewing studies, and providing input to New Hampshire DOT and other agencies. The TAC has one appointed member from each community.

Bob Landman is currently your community's representative on the TAC; however, he has not recently participated in meetings. Please confirm that Mr. Landman still wishes to participate in the TAC for the 2-year period of January 1, 2024, to December 31, 2025 by completing the attached form. You must also complete a formal nomination process according to the following procedures: the Planning Board nominates a TAC representative for consideration by the Selectmen and the Selectmen make the appointment. RPC is then informed in writing by the Selectmen of the appointment. The date of appointment, name, address, telephone number, and e-mail address of the newly appointed commissioner should be included in the notification letter to RPC.

If you would like to appoint a new TAC member, please follow the procedures outlined above. TAC members are often town/city planners, planning board members, public works employees, or other members of community leadership. Residents interested in transportation may also be appointed.

TAC meetings are normally held monthly on the fourth Thursday of the month at the Rockingham Planning Commission offices. Beginning in 2024, meetings will take place at 12:00 and lunch will be provided. In the new year, we will also be offering TAC members with an updated orientation and training session, guest speakers, and opportunities to provide input on State Ten Year Plan priorities, the Long Range Transportation Plan, and the development of a Regional Safety Action Plan.

We look forward to your community's continued participation on this important committee and we thank you for your time. Please do not hesitate to contact the RPC office if you have any questions.

Sincerely,



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David Walker, Assistant Director

cc: **Phil Wilson, North Hampton Planning Board**  
**Michael Tully, Town Administrator**  
**Valerie Gamache, RPC Commissioners**  
**Bob Landman, Current TAC Member**



**EXISTING APPOINTEE(S)**

Name:  
Address:

Home Phone:  
Cell/Work Phone:  
Email:

**Alternate**

Name:  
Address:

Home Phone:  
Cell/Work Phone:  
Email:

**Please check one of the following:**

- The signature of the Appointing Official below confirms the above-named Existing Appointee(s) shall continue as the TAC representative(s) of the Rockingham MPO Transportation Advisory Committee for the 2-year period of January 1, 2024 to December 31, 2025. This person will officially be nominated to the position using the procedures outlined in the attached letter.
  
- The signature of the Appointing Official below confirms the above-named Existing Appointee(s) will no longer serve as the TAC representative(s) of the Rockingham MPO Transportation Advisory Committee. A new representative will be selected for the 2-year period of January 1, 2024 to December 31, 2025, using the procedures outlined in the attached letter.

\_\_\_\_\_  
Board of Selectmen

\_\_\_\_\_  
Date

**\*\*Please return this form by February 16, 2024.**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
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**MINUTES OF PRIOR MEETINGS**



1  
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **January 22, 2024 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MEETING MINUTES***

7  
8 **SELECT BOARD MEMBERS PRESENT:** Chairman Jonathan Pinette, Vice-Chairman James Sununu,  
9 Selectman James Maggiore

10 **ALSO PRESENT:** Town Administrator Michael Tully, Town Tax Assessor Scott Marsh

11  
12  
13 Chairman Pinette welcomed everyone to the Select Board Regular Meeting of January 22, 2024 and called  
14 the meeting to order at 7:05 pm, followed by the Pledge of Allegiance.

15  
16 **Motion:** To seal the meeting minutes of both Non-Public Sessions of January 22, 2024.

17 **Motioned:** Selectman Maggiore

18 **Seconded:** Vice-Chair Sununu

19 **Vote:** Motion approved 3-0

20  
21 **First Public Comment Session**

22 *Phone: 603-758-1447*

23 Chairman Pinette opened the first Public Comment Session at 7:06 pm; no Public Comments.

24  
25 **Consent Calendar**

26 6.1 Payroll Manifest of January 11, 2024 in the amount of \$237,903.07

27 6.2 Accounts Payable Manifest of January 18, 2024 in the amount of \$1,792,547.84

28 6.3 Payroll Manifest of January 18, 2024 in the amount of \$88,993.10

29  
30 **Motion:** To approve Consent Calendar items 6.1 through 6.3 as presented.

31 **Motioned:** Selectman Maggiore

32  
33 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
34 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

35  
36 ***A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a***  
37 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***  
38 ***Hampton, New Hampshire 03862.***

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**Seconded:** Vice-Chair Sununu  
**Vote:** Motion approved 3-0

**Correspondence** – None

**Committee Updates**

Selectman Maggiore said *Heritage Commission* met and discussed Barn easements; notifications sent out to those needing renewal; check Friday Folders for opportunity to apply for Discretionary Preservation Easements for qualifying structures under 79-E. *Water Commission* has not met.

Vice-Chair Sununu said *Rails to Trails Committee* has not met, but trail work is continuing putting down stone dust; DOT may open this stretch in spring. *Budget Committee* met January 11 with Public Hearings on Town and School Budgets, also reviewed and voted on all Warrant Articles that will be on the Ballot: Town 14, School 4.

**Report of the Town Administrator**

Report January 6–January 19, 2024: Finance: running at 46% of Budget remaining with 24 weeks left in FY; Police: worked with Fire and Highway through the storms and assisted in emergent care; directed patrols on Routes 151 and 111; Fire: responded to many flood-related emergencies during 6-hour coastal storm January 13<sup>th</sup>; Fire Chief reminds people not to drive around barricades and road closure signs; people with storm-related property damage should call State of New Hampshire 211 hotline and contact him for assistance; Ritchie Construction still working on new building punch list; REC: Town Indoor Yard Sale January 27, Winterfest February 24; Highway Department busy with recent storms; mechanical problems with F-650 loader, new F-650 to arrive in spring; Channel 22 preparing for Deliberative Session.

Chairman Pinette asked about reimbursement for storm damage from FEMA; Town Administrator Tully said no reimbursements yet for anyone; FEMA will make an assessment by the numbers from damages and deal with the Town for public property and any private landowners.

**Items Left on the Table** – None

**NEW BUSINESS**

**11.1 Discussion of Equalization Ratio** – Scott Marsh

Town Tax Assessor Scott Marsh said information was submitted on all properties sold from October 2022 through November 2023 and compared those to assessments. Ratio came in at 95.9%; without revaluation it would have been around 60% as property values are still increasing. The Coefficient of Dispersion or COD represents how far away from that median every property is; anything under 20 is acceptable and we are at 8.4; did a good job overall statistically making property assessments more equitable than prior to the revaluation.

Vice-Chair Sununu asked about the equalization ratio, and if the town is required to do a revaluation sooner than 5 years if ratios fall below a certain level because of rapidly increasing house prices. Mr. Marsh said the constitution says to do revaluations at least every 5 years; if everyone is at 50% it really does not matter, when things get out of proportion you make adjustments; like to be between 90 and 110 during year of revaluation.

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**11.2 Acceptance of Recreation Commission Member Resignation**

**Motion:** To accept the resignation of Mr. Martin Tavitian, a long-term member of the Recreation Commission.

**Motioned:** Selectman Maggiore

**Seconded:** Vice-Chair Sununu

**Vote:** Motion approved 3-0

**11.3 Appointment to Recreation Commission**

**Motion:** To recommend Carrie Becker to the 3-year term on the Recreation Commission.

**Motioned:** Selectman Maggiore

**Seconded:** Vice-Chair Sununu

*Motion/Second withdrawn.*

**Motion:** To recommend Carrie Becker to fill the remainder of Mr. Tavitian's 3-year term on the Recreation Commission.

**Motioned:** Selectman Maggiore

**Seconded:** Vice-Chair Sununu

**Vote:** Motion approved 3-0

**11.4 Discussion of New Hampshire Primary – Time/Place/Registration**

Chairman Pinette read a letter from Town Clerk/Tax Collector Susan Buchanan and Town Moderator Bobbi Burns reminding people that registered republicans will receive a Republican Ballot, and registered democrats a Democratic Ballot, undeclared voters can vote either ballot. Poll Pads will be used in this election with no last-name specific lines; go to next available clerk, provide name, address, and valid photo ID; 8:00 am to 7:00 pm at North Hampton School. For questions contact Susan Buchanan or Bobbi Burns at [rburns@northhampton-nh.gov](mailto:rburns@northhampton-nh.gov).

Town Administrator Tully said residents can register to vote tomorrow at the election.

**MINUTES OF PRIOR MEETINGS**

**12.1 Approval of Minutes of the Regular Meeting of January 8, 2024**

**Motion:** To approve the Regular Meeting Minutes of January 8, 2024, as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Maggiore

**Vote:** Motion approved 3-0

**12.2 Approval of the Minutes of the Non-Public Meeting of January 8, 2024**

**Motion:** To approve the Non-Public Meeting Minutes of January 8, 2024, as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Maggiore

**Vote:** Motion approved 3-0

**Any Other Item that may legally come before the Board**

**Second Public Comment Session**

Select Board Regular Meeting  
January 22, 2024

133 *Phone: 603-758-1447*

134 Chairman Pinette opened Second Public Comment; no public comments; closed at 7:22 pm.

135

136 Town Administrator Tully informed the Board that a resident asked for the call-in number to be displayed  
137 throughout the meeting which he has not done to discourage calls coming in outside of public comment.

138

139 **Next Regular Meeting:** February 12, 2024

140

141 **ADJOURNMENT**

142

143 Chairman Pinette adjourned the meeting at 7:22 pm.

144

145 Respectfully submitted,

146 Patricia Denmark, Recording Secretary

DRAFT