



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD**

**NOTICE OF PUBLIC MEETING  
MONDAY, JANUARY 11, 2021**

**NORTH HAMPTON EXECUTIVE OFFICES  
NON-PUBLIC SESSION I  
233 ATLANTIC AVENUE  
4:40 O'CLOCK P.M.**

**NORTH HAMPTON EXECUTIVE OFFICES  
NON-PUBLIC SESSION II  
233 ATLANTIC AVENUE  
5:40 O'CLOCK P.M.**

**NORTH HAMPTON EXECUTIVE OFFICES  
NON-PUBLIC SESSION III  
233 ATLANTIC AVENUE  
6:40 O'CLOCK P.M.**

**NORTH HAMPTON TOWN HALL  
REGULAR SESSION  
231 ATLANTIC AVENUE  
7:00 O'CLOCK P.M.**

**IN FOLLOWING CDC AND FEDERAL RECOMMENDATIONS FOR SOCIAL DISTANCING THE SELECT BOARD WOULD STRONGLY SUGGEST THE PUBLIC CHOOSE TO VIEW THE SELECT BOARD MEETING LIVE ON CHANNEL 22 OR AS POSTED ON TOWN HALL STREAMS AS OPPOSED TO IN PERSON.**

**IN ORDER TO ASSURE THE PUBLIC HAS THE ABILITY TO COMMENT AND SHARE IDEAS DURING THE PUBLIC COMMENT PORTION OF THE MEETING WE HAVE ARRANGED THE ABILITY TO INCLUDE LIVE PHONE CALLS AND EMAIL DURING THE MEETING.**

**IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO [JMAGGIORE@NORTHHAMPTON-NH.GOV](mailto:JMAGGIORE@NORTHHAMPTON-NH.GOV) AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.**

- 1. 4:40 P.M. Call to Order by the Chair**

2. **4:41 P.M. Non Public Session I Pursuant to RSA 91-A:3 II (e)**
3. **5:40 P.M. Non Public Session II Pursuant to RSA 91-A:3 II (c)**
4. **6:40 P.M. Non-Public Session III Pursuant to RSA 91-A:3 II (e)**
5. **Return to Public Session and Pledge of Allegiance**
6. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.
7. **Consent Calendar**
  - 7.1 Payroll Manifest of December 30, 2020 in the amount of \$73,003.69
  - 7.2 Payroll Manifest of January 7, 2021 in the amount of \$85,288.84
  - 7.3 Accounts Payable Manifest of January 7, 2021 in the amount of \$227,865.79
  - 7.4 Elderly Tax Deferral Application
8. **Correspondence**
9. **Committee Updates**
  - 9.1 Economic Development Committee
  - 9.2 Heritage Commission
  - 9.3 Water Commission
  - 9.4 Budget Committee
  - 9.5 Rails to Trails Committee
10. **Public Hearing**

The purpose of the hearing is to consider acceptance of unanticipated revenue of \$10,258.89 from the Cares Act Fund for Aid for the Primary and General Elections in 2020.
11. **Report of the Town Administrator**
  - 11.1 General Report
12. **Items Left on the Table**
13. **New Business**
  - 13.1 Discussion of Deliberative Session
  - 13.2 Discussion of Warrant Articles
  - 13.3 Discussion of Tentative Agreement between the Town of North Hampton and New Hampshire Professional Firefighters Local 3211
  - 13.4 Discussion of Public Information Session on Climate Ready North Hampton & Little Boar's Head
  - 13.5 Open Sealed Bids on 2017 Chevrolet Tahoe
14. **Minutes of Prior Meetings**
  - 14.1 Approval of Meeting Minutes of December 22, 2020
  - 14.2 Approval of Meeting Minutes of December 28, 2020
  - 14.3 Approval of Non-Public Meeting Minutes of December 28, 2020
15. **Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

16. **Second Public Comment Session**

See Item 6, above

17. **Adjournment**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES  
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FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**CONSENT CALENDAR**

TOWN ADMINISTRATOR  
MICHAEL TULLY

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**C O N S E N T   C A L E N D A R**

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**TO:** SELECT BOARD  
**FROM:** MICHAEL TULLY, TOWN ADMINISTRATOR  
**SUBJECT:** CONSENT CALENDAR FOR SELECT BOARD MEETING 01/11/2021  
**DATE:** 01/08/2021

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**The following actions are for the approval of the Select Board:**

**Consent Calendar**

- 5.1 Payroll Manifest of December 30, 2020 in the amount of \$73,003.69
- 5.2 Payroll Manifest of January 7, 2021 in the amount of \$85,288.84
- 5.3 Accounts Payable Manifest of January 7, 2021 in the amount of \$227,865.79
- 5.4 Elderly Tax Deferral Application

MICHAEL J. TULLY  
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**CORRESPONDENCE**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR  
[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**PUBLIC HEARING**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

MTULLY@NORTHHAMPTON-NH.GOV



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
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**NOTICE OF PUBLIC HEARING**  
**North Hampton Select Board**

Notice is hereby given that in accordance with the requirements of RSA Chapter 31:95-b III (a) that a public hearing of the **Select Board** will be held on the **11<sup>th</sup>** day of **January, 2021** at **7pm** at the North Hampton Town Hall located at 231 Atlantic Avenue North Hampton, New Hampshire.

The purpose of the hearing is to consider acceptance of the following unanticipated revenues:

- Acceptance of funds in the amount of \$10,258.89 from the Cares Act Fund for Aid for the Primary and General Elections in 2020



# Seacoast Classified Ads

Local listings for Portsmouth Herald, Exeter News-Letter, Hampton Union, York County Coast Star, York Weekly, Foster's Daily Democrat.

## Search Classifieds



**NOTICE OF PUBLIC HEARING** North Hampton Select Board Notice is hereby given that in accordance with the requirements of RSA Chapter 31:95-b III (a) that a public hearing of the Select Board will be held on the 11th day of January, 2021 at 7pm at the North Hampton Town Hall located at 231 Atlantic Avenue North Hampton, New Hampshire. The purpose of the hearing is to consider acceptance of the following unanticipated revenues: • Acceptance of funds in the amount of \$10,258.89 from the Cares Act Fund for Aid for the Primary and General Elections in 2020

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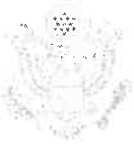


**LEGAL NOTICE** The Board of Trustees of the Kennebunk, Kennebunkport and Wells Water District will meet virtually via Zoom on Wednesday, December 30, 2020. An Executive Session (Personnel Issue) will be held beginning at 1:00 pm and the Regular Meeting will follow, tentatively at 2:00 pm. Interested parties are requested to contact the Clerk's Office (207-985-3385) before 1:00 pm, December 29, 2020, for instructions regarding remote participation. Wayne A. Brockway, Clerk [Show more »](#)

Post Date: 12/25 12:00 AM



**LEGAL NOTICE** Town of Rye, New Hampshire **NOTICE OF PUBLIC HEARING** The Town of Rye Historic District Commission will hold a Public Hearing on Thursday, January 7, 2021 at 3:00 p.m. via Zoom. The meeting ID is 876 6466 3545 and the password is 951753. The purpose of this hearing is to get public input on the proposed



U.S. ELECTION ASSISTANCE COMMISSION  
1335 EAST-WEST HIGHWAY, SUITE 4300  
SILVER SPRING, MD 20910

April 6, 2020

**To: Chief State Election Officers**  
**From: Mona Harrington, Acting Executive Director**  
**CC: State Election Directors**

**Re: 2020 HAVA Coronavirus Aid, Relief and Economic Security (CARES) Act Grants**

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The EAC is committed to providing as much flexibility as possible to the states to access and expend funds appropriated under the Coronavirus Aid, Relief and Economic Security (CARES) Act. As we have done with the 2018 and 2020 Election Security grants, EAC is making the funds available for immediate access and use, subject to the contingencies found in the attached Notice of Grant Award (NGA). States may expend the funds as of March 28, 2020, the start date for the project and budget period on the notice of grant award and in advance of your request for disbursement. In addition, the funding request and application requirements are minimal.

We are aware many of you are concerned about meeting the match requirement under the grant and find the two-year period to make the match available confusing. Under a supplemental appropriation, the requirements in the original appropriation apply unless changed by the supplemental. Therefore, CARES Act appropriations are subject to requirements in the Consolidated Appropriations Act of 2020, as well as those in the CARES Act.

Under the Consolidated Appropriations Act, states must make a 20% match available within two years of receiving the funds. While the CARES Act did not address the two years allowed to make the match available, the activities for which the funds are authorized are limited to the 2020 federal elections. The definition of match in GAO-06-382SP, Principles of Federal Appropriations Law state "A matching share provision is one under which the grantee is required to contribute a portion of the total project cost." In this case, the project is the activities for which a state incurs costs *"to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle."*

EAC wants to provide as much flexibility as we can under the law for states to meet the match. The attached instructions provide additional guidance to ensure maximum flexibility. We will also host a webinar within the next two weeks to address the issue and will work with states to identify existing costs the state incurs that can be used to meet the matching requirement.

Please request the funds immediately. You may use the template described in the attached instructions to submit your request. The funds are solely focused on costs states incur as a result of the pandemic affecting 2020 federal elections. Therefore, instead of requiring a separate program narrative and budget, states will describe the major areas in which they expect to expend the funds in the CARES Disbursement

Tel: (301) 563-3919 [www.eac.gov](http://www.eac.gov) Fax: (301) 734-3108  
Toll free: 1 (866) 747-1471

Request Letter. We provide guidance on allowable costs in the attached instructions and states may request guidance related to other costs as needs arise.

Finally, I am pleased to inform you that we have hired a grants manager, Kinza Ghaznavi, who started on March 30, 2020. She has extensive experience in federal grants management and is coming quickly up to speed on HAVA and HAVA grants. For at least the next three weeks as she becomes familiar with the EAC and HAVA grants, please continue to address your questions to me or to Peg Rosenberry at [prosenberry@eac.gov](mailto:prosenberry@eac.gov).

## 2020 HAVA CARES Act Grants

**I. Purpose and Use of Funds.** The CARES Act makes clear that grant funds are for additional costs associated with the national emergency related to coronavirus and are to be spent *“to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle.”* The EAC has previously provided guidance on allowable uses of funds related to the pandemic. Those allowable uses include, but are not limited to:

- Printing of additional ballots and envelopes for potential higher levels of absentee or vote by mail processes
- Registration List Activities to improve the accuracy and currency of registrant addresses
- Upgrades of statewide or local databases to allow for online absentee or mail ballot requests or change of address
- Additional mailing and postage costs, including ballot tracking software
- Acquisition of additional voting equipment, including high speed or central count tabulators and hardware and software associated with signature comparison of returned absentee or mail ballots
- Installation and security for absentee or mail drop-boxes
- Temporary elections office staffing
- Cleaning supplies and protective masks and equipment for staff and poll workers in early voting, vote center, or election day polling places
- Overtime salary and benefit costs for elections staff and poll workers
- Training of poll workers on sanitization procedures for in-person voting
- Public communication of changes in registration, ballot request options, or voting procedures, including information on coronavirus precautions being implemented during the voting process.
- Mailings to inform the public on changes or determination of procedures of coronavirus precautions, options in voting, and other voting information.
- Pre- and post-election deep cleaning of polling places
- Leasing of new polling places when existing sites must be closed
- Additional laptops and mobile IT equipment
- Additional automated letter opening equipment

This list is not exhaustive and states may encounter other costs. States will determine allowable costs within the parameters of the CARES Act, and EAC staff is available to provide guidance as needed. EAC has established a specific email address, [CARESFunding@eac.gov](mailto:CARESFunding@eac.gov), for all correspondence related to the funding.

**II. Submitting the CARES Act Disbursement Request Letter:** Please submit your Disbursement Request Letter (Attachment A below) and the signed Standard Certifications (Attachment B below) by April 14, 2020. Send your documents to [CARESFunding@eac.gov](mailto:CARESFunding@eac.gov). EAC will process your request and forward it to the Bureau of Fiscal Services for disbursement within 24 hours. You will include a description in the letter describing the major costs you anticipate incurring based on the pandemic and how you will provide funds to local election jurisdictions.

We recognize states may have state procedures and requirements that will preclude submitting by April 14. If so, by April 14, please send an explanation for the delay and expected submission date to EAC to the [CARESFunding@eac.gov](mailto:CARESFunding@eac.gov). The template for the letter is on the EAC website at:

[https://www.eac.gov/sites/default/files/paymentgrants/cares/Template\\_StateCARES\\_Disbursement\\_Request\\_Letter.docx](https://www.eac.gov/sites/default/files/paymentgrants/cares/Template_StateCARES_Disbursement_Request_Letter.docx)

**III. Project and Budget Periods:** The CARES Act makes clear that states must spend all federal funds by December 31, 2020 or return any unspent funds as of that date to the U.S. Treasury. The law also indicates states have two years to make the match available. The project period on the Notice of Grant Award is March 28, 2020 through March 27, 2022. However, states cannot spend any federal funds on activities after December 31, 2020. The budget period for the federal funds ends on the Notice of Grant Award on December 31, 2020.

**IV. Match Requirement of 20%:** Under a supplemental appropriation, the requirements in the original appropriation apply unless changed by the supplemental. Therefore, CARES Act appropriations are subject to requirements in the Consolidated Appropriations Act of 2020 as well as those in the CARES Act. Under the Consolidated Appropriations Act, states must make a 20% match available within two years of receiving the funds. While the language hasn't changed related to the two years, the activities for which the funds are authorized are limited to the 2020 federal elections. The definition of match in GAO-06-382SP, Principles of Federal Appropriations Law state "A matching share provision is one under which the grantee is required to contribute a portion of the total project cost." In this case, the project is the activities for which a state incurs costs *"to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle"*

To address the conflicting requirements, EAC is setting a two-year project period on the grant. This will allow states to count costs as match they may incur in 2021 that are related to the effects of the coronavirus on the 2020 federal elections. For example, there may be an unexpected need for additional post-election audits or additional costs to deep clean facilities where ballots will be stored. States cannot expend federal funds after December 31, 2020, but will track and report on state funds expended over the remainder of the project period.

States should make every effort to meet the required match by December 31. A state that expends its full federal allocation by December 31 without also meeting the match by that same date, may have to repay federal funds if they are unable to match the full amount within the two-year project period. EAC will schedule a webinar on meeting the match requirements within the next two weeks and will expand on ways to meet the match already on the EAC website.

States may meet the matching requirements through the agency's existing budget authority or with other emergency state funds allocated to the agency. EAC will work with states to identify costs within their existing budget authority that would be eligible matching funds.

**V. Reporting Requirements.** The CARES Act requires that states receiving funding under the Act "shall provide to the Election Assistance Commission, within 20 days of each election in the 2020 Federal election cycle in that State, a report that includes a full accounting of the State's uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus." EAC will issue specific instructions for the report format within two weeks. Reports are due as follows:

- A. States that have already conducted their primaries:** One report due after the November general election on November 23, 2020.
- B. States with upcoming primaries:** One report due 20 days after each primary and a report due on November 23 after the general election.
- C. December Federal Financial Report (FFR):** States will submit an FFR for the period ending December 31, 2020 by February 28, 2021. EAC will use this report to identify any unexpended amounts that will be due back to the U.S. Treasury.

**D. Additional Federal Financial Reports and Progress Reports:** States will submit a final Progress Report on February 28, 2021 if they have met their 20% match by that date. For any state that does not meet the match by December 31, 2020, EAC will require semi-annual FFRs and progress reports until the full match is met, but no later than March 27, 2022.

**Template for State Requests for 2020 CARES Funds**

Submit on Agency Letterhead to [CARESFunding@eac.gov](mailto:CARESFunding@eac.gov)

Areas in brackets in the letter are for state input

Mona Harrington, Acting Executive Director  
U.S. Election Assistance Commission  
1335 East-West Highway, Suite 4300  
Silver Spring, MD 20910

Dear Ms. Harrington:

The purpose of this letter is to certify that the state of *[Name]* will use the funds provided under the Notice of Grant Award, Agreement # *[Number]*, for activities consistent with the laws described in Section 906 of HAVA and will not use the funds in a manner that is inconsistent with the requirements of Title III of HAVA.

We further certify that we have reviewed and accept the terms of the award as specified in the Notice of Grant Award. Our UEI number (formerly DUNS) is *[UEI number]* and the signed Certifications are enclosed.

We are requesting *[\$ amount]*. We will use the funds to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle. To address the effects of the coronavirus on the election we.....

*[Include here a brief description of the needs and challenges the state faces related to the coronavirus effects on the 2020 elections. Include information about any costs already incurred and briefly describe the major areas on which you expect to expend the funds in the coming months, including how you will support local election jurisdictions. It does not have to be more than a paragraph or two.]*

If you have any questions about this request, please contact *[name of person in the state with knowledge of the request]* at *[phone number]* or *[email]*.

Sincerely,

*[Chief Election Official Name]*  
*[Title]*

Cc.  
Kinza Ghaznavi, Grants Manager

**To: US Election Assistance Commission**

**Standard Certifications**

**Certification Regarding Lobbying for Contracts, Grants, Loans and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Certification Regarding Trafficking in Persons**

The undersigned certifies to his or her understanding that this grant is subject to the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104) as follows:

- I. Provisions applicable to a recipient that is a private entity.
  - A. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not:
    1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
    2. Procure a commercial sex act during the period of time that the award is in effect; or
    3. Use forced labor in the performance of the award or subawards under the award.



- B. We as the federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity
  - 1. Violates a prohibition in paragraph A of this award term; or
  - 2. Has an employee who violates a prohibition in paragraph A of this award term through conduct that is either:
    - a. Associated with performance under this award; or
    - b. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)”.
- II. Provisions applicable to a recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is not a private entity—
  - A. Is determined to have violated an applicable prohibition of paragraph I.A of this award term; or
  - B. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph I.A of this award term through conduct that is –
    - 1. Associated with performance under this award; or
    - 2. Imputed to you using the standards and due process for imputing conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB 12 Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 2 CFR Part 2200.
- III. Provisions applicable to any recipient.
  - A. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph I A of this award term.
  - B. Our right to terminate unilaterally that is described in paragraph (1) and (2) of this section:
    - 1. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
    - 2. Is in addition to all other remedies for noncompliance that are available to us under this award.
  - C. You must include the requirements of paragraph I A of this award term in any subaward you make to a private entity.
- IV. Definitions. For purposes of this award term:
  - A. “Employee” means either:
    - 1. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
    - 2. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose service are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

B. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

C. "Private entity":

1. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR §175.25.

2. Includes:

a. A nonprofit organization, including any non-profit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR § 175.25(b).

b. A for-profit organization. d. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. § 7102

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**REPORT OF THE TOWN ADMINISTRATOR**

**Michael J. Tully**  
**Town Administrator**

Municipal Offices  
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North Hampton, NH 03862  
mtully@northhampton-nh.gov  
Tel: (603) 964-8087  
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**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
**OFFICE of the TOWN ADMINISTRATOR**

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**TOWN ADMINISTRATOR'S REPORT**  
**JANUARY 11, 2021 SELECT BOARD MEETING**

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**REPORTING PERIOD**

The reporting period is from December 29, 2020 through January 8, 2021

**Finance**

The Budget Committee had the second review of the Town budget on December 21, 2020. The proposed budget, which was below default was approved 8-1 by the committee and approved 3-0 by the Select Board the following day. A public hearing from the Budget Committee has been scheduled for January 19, 2021. Currently we are in good financial shape with 49% of the budget remaining and 25 weeks remaining in the fiscal year.

**Police**

The department's newest officer, Matthew McCue has started the virtual Police Academy. After his graduation in late April the Department will be at full staff.

Chief Mone also wanted to remind residents that they have reinstated the service of fingerprinting for residents. Please call the Department and make an appointment so they can assist you.

## **Fire**

Bids for the retired command vehicle have been put on the agenda. The new ambulance is due to be delivered on January 22<sup>nd</sup>. After delivery tasks will be completed to put the vehicle in service.

## **Facilities**

*Town Hall.* Nothing new to report. The staging has been removed from the Town Hall and the contractor has been paid. Mr. Schnitzler will return in the spring for maintenance to the clock face.

*The Library.* Nothing new to report. The Library build is moving along. Crews have been working on closing in the building by installing the outside shell.

*Stone Building.* Nothing new to report. Mr. Schnitzler will be inspecting the building in the spring and creating a report similar to the Town Hall. Having this in place will assist us in assuring timely maintenance is performed on the building.

*Town Office/Chevalier Building.* Interviews with firms that answered the RFP occurred on January 7<sup>th</sup>. An agenda item will be included on the next agenda for a discussion.

## **Recreation**

Director Manzi continues to add programs held at the new Rec space. Even with the short month in December he was able to cover all the expenses of the new space.

## **Projects**

*PFAS Investigation.* The Select Board chose Stonehill Environmental as the firm to handle the required PFAS investigation. I have had contact with the firm and will be meeting with them on January 13<sup>th</sup> for a project kickoff meeting.

*Telephone System/Communications.* Nothing new to report. Due to budgetary concerns with this unbudgeted project Chief Mone and I have agreed to wait until the spring to consider movement on this.

*Cell Tower.* Nothing new to report. I am in contact with a provider who is working on a plan for our community. It will be brought forward if and after it receives final approval in their internal processes.

*Regionalization.* Nothing new to report. Deputy Lajoie and I met with the Rye Fire Chief to continue talks about increased mutual aid between the communities. The Departments have established new automatic response guidelines and are currently operating under those protocols

*Coronavirus.* A discussion is on the agenda for how the Town Deliberative Session should be handled pertaining to the Covid-19 risk.

*Coakley Landfill Group.* Nothing new to report. There is a meeting of the Coakley Landfill Group scheduled for January 13<sup>th</sup>. I plan to be on the call.

*Junkyard Closures and/or New Problems:* Nothing new to report. The building inspector is working with residents and a commercial property owner to solve issues brought forward. He is also following up on a past case to assure compliance.

*Economic Development.* The EDC did not have a meeting in December. Ironwood was not prepared to present at the January meeting and is scheduled for February. I expect to see a recommendation from the EDC to the Select Board this spring.

*Negotiations.* There is an item on the agenda to discuss the tentative agreement with the International Association of Firefighters – Local 3211.

*Warrant Articles.* A large portion of warrant articles were deliberated and approved by the Board on December 22, 2020. There is an item on the agenda to discuss and vote on the remaining articles

*Rails to Trails.* The committee will be meeting in February to continue on the task of developing a plan for our rail trail.

*Public Works.* Director Hubbard and Chief Mone have identified the best spot for the electronic speed sign on Mill Road which was requested by the Board. The sign will be installed by highway personnel in the next 2 weeks dependent on weather.

*Community Outreach.* TA's open office hours are reinstated. I will be available on January 25<sup>th</sup> from 4 to 5 pm at the Town Clerk's office to meet with any resident or business owner who would like to discuss an issue.

*Philbrick Study Report.* The group has continued to have discussions and is waiting on language from the State DOT regarding future maintenance responsibilities

*Document Management System.* Nothing new to report. The GIS of the tax maps with an interactive page on the website is underway. Another meeting has been planned with RICOH to discuss different options for further document management systems. I was made aware of a required update of the Vision Appraisal software which allows our tax cards to be electronic. I am working on anticipated pricing as well as checking on our server requirements to run the software. I will bring it forward to the Board when all of the information is known.

*Meeting Schedule:* Our next regularly scheduled meeting is on January 25, 2021.

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**NEW BUSINESS**

# 2021 Town of North Hampton Deliberative Session

## Logistics

- School gym versus smaller cafeteria
- 6 ft spacing between chairs
- Door open for better airflow if required
- Voter check in through lobby
- Roped area for non-masked attendees
- Microphone sanitized between participants
- Monitors to assist with social distancing while registering

## Voter Participation

- Broadcast live on Channel 22 and via Zoom
- **NH law does not allow for virtual attendees to vote nor propose amendments virtually. VOTERS MUST ATTEND IN PERSON TO PROPOSE AMMENDMENTS OR VOTE**
- Call in number and email address available via the town website for voters to comment and ask questions

## Communication

- January 11 Select Board Meeting
- Town email push
- Friday Folder
- Posting at Library, Town Offices, and Town Clerk/Tax Collector Office
- Social media

## Contingency Plan

- If exposed to Covid, the Moderator will conduct the meeting via Zoom
- If unable to perform her duties, Judge Sharon DeVries will step in as Moderator Pro Tem
- Under a catastrophic outbreak of Covid in the town, deliberative session will be postponed to a date determined.



Article XXXX:

FY 2022 Operating Budget

To see if the Town will vote to raise and appropriate through taxation as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, Seven Million Six Hundred Eighty-two Thousand Three Hundred Thirteen Dollars (\$7,682,313)? Should this Article be defeated, the default budget shall be Seven Million Seven Hundred Seventy-four Thousand One Hundred Fifty-eight Dollars (\$7,774,158), which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Majority Ballot Vote Required.

Recommended by the Select Board: 3-0

Recommended by the Budget Committee: 8-1

Article XXXX: Proposed Fire Department Collective Bargaining Agreement

To see if the Town will vote to approve the cost items included in a three-year collective bargaining agreement reached between the Select Board and the International Fire Fighters Association Local 3211 which calls for the following increases in salaries, fringe and other cost items at the current staffing level:

Fiscal Year	Total of Cost Items	Estimated Increase
2022	\$1,456,727	\$24,243
2023	\$1,515,627	\$3,103
2024	\$1,607,419	\$4,380

And further, to see if the Town will vote to raise and appropriate through taxation the sum of Twenty-four Thousand Two Hundred Forty-three Dollars (\$24,243) for Fiscal Year 2022? Said sum representing the additional costs attributable to the increase in salaries, fringe and other cost items required in year one of the new agreement over those that would be paid at current staffing levels under the existing agreement. Shall the Town, if Article XXXX is defeated, authorize the governing body to call one special meeting, at its option, to address Article XXXX cost items only?

Majority Ballot Vote required.  
Recommended by the Select Board: X-X  
Recommended by the Budget Committee: X-X

Article XXXX:

Lease Purchase of DPW Medium Duty Truck

To see if the Town will vote to authorize the Select Board to enter into a five-year lease/purchase agreement in the amount of Ninety Thousand Dollars (\$90,000) for the purpose of leasing and equipping a medium duty truck for the Department of Public Works; and to raise and appropriate through taxation the sum of Eighteen Thousand Dollars (\$18,000) for the first year's payment on said lease. This lease agreement contains a fiscal funding (escape) clause. This item has been identified in the approved Capital Improvements Plan.

Majority Ballot Vote required.

Recommended by the Select Board: 3-0

Recommended by the Budget Committee: X-X

Article XXXX:

Purchase of an Automated Fingerprint Scanner

To see if the Town will vote to raise and appropriate through taxation the sum of Fifteen Thousand Dollars (\$15,000) for the purchase of an automated fingerprint scanner. The Police Department has an antiquated fingerprinting system and the automated scanner will eliminate the labor-intensive work, prevent mix-ups and allow touchless printing. This item has been identified in the approved Capital Improvements Plan.

Majority Ballot Vote required.

Recommended by the Select Board: 3-0

Recommended by the Budget Committee: X-X

Article XXXX:                    Road Resurfacing

To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty Thousand Dollars (\$240,000) for the purpose of resurfacing and reconstructing approximately 3 miles of road, by withdrawing Thirty Thousand Dollars (\$30,000) from the previously established Municipal Transportation Improvement Capital Reserve Fund created for this purpose, and raising through taxation Two Hundred Ten Thousand Dollars (\$210,000)? This item has been identified in the approved Capital Improvements Plan.

Majority Ballot Vote required.

Recommended by the Select Board: 3-0

Recommended by the Budget Committee: X-X

Article XXXX:                      Paving at Recycling Center

To see if the Town will vote to raise and appropriate through taxation the sum of Thirty-three Thousand Dollars (\$33,000) for the purpose of reconstructing and paving the driveway and material storage areas at the recycling center? This item has been identified in the approved Capital Improvements Plan.

Majority Ballot Vote required.

Recommended by the Select Board: 3-0

Recommended by the Budget Committee: X-X

Article XXXX:

Contribution to the Earned Time Settlement Capital Reserve Fund

To see if the Town will vote to raise and appropriate through taxation the sum of Twenty Thousand Dollars (\$20,000) for deposit into the Earned Time Settlement Capital Reserve Fund? The purpose of this fund is to buy out employees earned time during anytime of the life of their career and limit the Town's unfunded accrued leave liability. The total estimated liability for unfunded accrued leave is \$319,510 of which \$87,368 is anticipated to be payable prior to July 1, 2022. The balance in the Fund, as of November 2020, is \$92,032.

Majority Ballot Vote required.

Recommended by the Select Board: 3-0

Recommended by the Budget Committee: X-X

Article XXXX:

Contribution to the Coakley Landfill Capital Reserve Fund

To see if the Town will vote to raise and appropriate through taxation the sum of Seventy-five Thousand Dollars (\$75,000) for deposit into the Coakley Landfill Capital Reserve Fund? The purpose of this fund is to account for any expenses incurred by the Town under the Superfund Cleanup Program. The balance in the Fund, as of November 2020, is \$154,466.

Majority Ballot Vote required.

Recommended by the Select Board: 3-0

Recommended by the Budget Committee: X-X

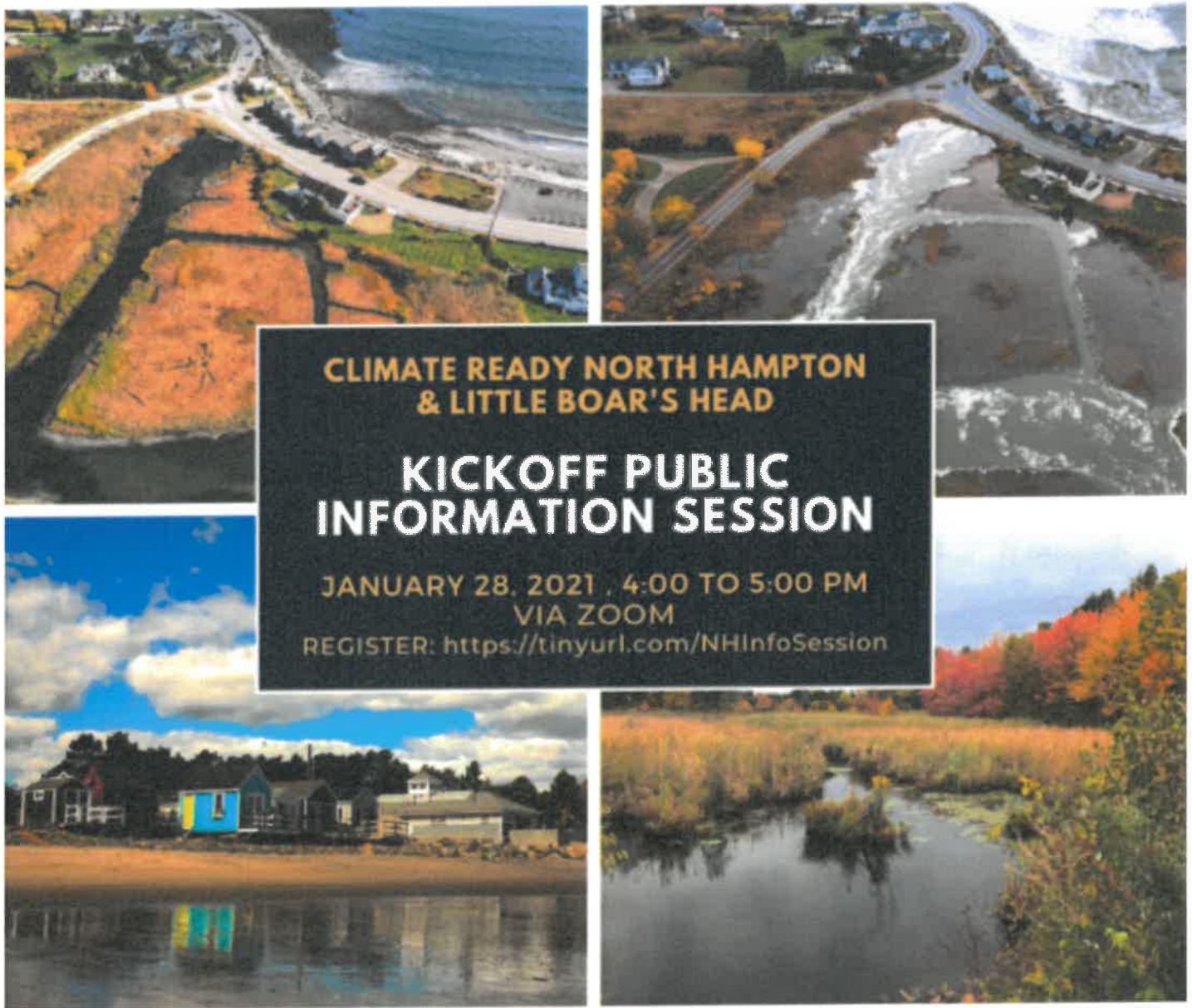


Article XXXX:                    Establish Town Land Environmental Remediation Capital Reserve Fund

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of environmental remediation to Town owned land and costs related thereto, and to raise and appropriate the sum of Thirty-four Thousand Five Hundred Dollars (\$34,500) for deposit into the Fund with said funds to come from unassigned fund balance, and to name the Select Board as agents to expend from the Fund? Approval of this article will have no effect on the tax rate.

Majority Ballot Vote required.  
Recommended by the Select Board: X-X  
Recommended by the Budget Committee: X-X

In 2021, North Hampton and LBH are developing climate adaptation chapters for their master plans. Join us to for a zoom session on 1/28 to learn about the latest science about rising seas and storms, find out what North Hampton and LBH are doing to prepare, and share your thoughts on priority issues and concerns. Register here: <https://tinyurl.com/NHInfoSession>



 Like

 Comment

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**MINUTES OF PRIOR MEETINGS**



1  
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD**  
4 **WORKSHOP MEETING**

5 **DECEMBER 22, 2020 1:00 PM**

6 **NORTH HAMPTON TOWN HALL**

7 ***DRAFT MINUTES***

8  
9 **MEMBERS PRESENT:** Chairman Jim Maggiore, Vice Chairman James Sununu, Selectman Larry Miller

10  
11 **ALSO PRESENT:** Town Administrator Michael Tully, Finance Director Ryan Cornwell, Public Works Director  
12 John Hubbard, Rick Stanton

13  
14 **AGENDA**

15  
16 Chairman Jim Maggiore welcomed everyone to the December 22, 2020 Select Board Workshop Meeting  
17 and called the meeting to order at 1:03 pm, followed by the Pledge of Allegiance.

18  
19 **NEW BUSINESS**

20  
21 **2.1 Discussion and Approval of Warrant Articles**

22  
23 Town Administrator Michael Tully said the first Warrant Article is the Town Operating Budget for  
24 FY2021/2022 which is \$7,682,313 totaling 3.44% increase after Budget Committee added \$24,999 for  
25 Social Services. The increase also includes Debt Service & Principal for the new Library; 3.44% is below the  
26 Default at 4.62%; the Budget was appropriated by a vote of 8-1 at the Budget Committee Meeting last  
27 night.

28  
29 **Motion:** Select Board to recommend the FY2022 Town Operating Budget Warrant Article as presented.

30 **Motioned:** Vice-Chair Sununu

31 **Seconded:** Selectman Miller

32 **Vote:** Motion approved by a vote of 3-0

33  
34 Town Administrator Tully said the second Warrant Article is for a Lease/Purchase of a Medium-Duty Truck  
35 for \$90,000 by taxation, raising \$18,000 of the cost this year, for the Department of Public Works. This  
36 purchase is approved by CIP and on the replacement schedule. Director Hubbard is looking at trading in  
37 the current 2011 vehicle for a wing and plow for the new vehicle.  
38

Select Board Workshop Meeting  
December 22, 2020

39 **Motion:** That the Select Board recommend the Lease/Purchase of a DPW Medium-Duty Truck Warrant  
40 Article as presented.

41 **Motioned:** Vice-Chair Sununu

42 **Seconded:** Selectman Miller

43 **Vote:** Motion approved by a vote of 3-0

44

45 Town Administrator Tully said the next Warrant Article is for yearly Road Resurfacing for Director Hubbard  
46 to move forward with required paving; to withdraw \$30,000 from the Municipal Transportation  
47 Improvement Capital Reserve Fund and \$210,000 by taxation. This also helps the Town prove they are  
48 spending more money towards the Highway Block Grant; \$105,000 received last year plus another  
49 \$100,000 from doing more.

50

51 **Motion:** That the Select Board recommend the Road Resurfacing Warrant Article as presented.

52 **Motioned:** Vice-Chair Sununu

53 **Seconded:** Selectman Miller

54 **Vote:** Motion approved by a vote of 3-0

55

56 Town Administrator Tully said the next Warrant Article is for \$33,000 by taxation to Repave the Recycling  
57 Center Parking Lot. Public Works Director John Hubbard said the project would involve an overlay of all  
58 good pavement, removing broken pavement, and putting in a base and topping the whole lot. Vice-Chair  
59 Sununu asked if the traffic flow would be affected, and Director Hubbard said it would not but eventually  
60 there will be a change.

61

62 **Motion:** That the Select Board recommend the Paving & Recycling Center Warrant Article as presented.

63 **Motioned:** Selectman Miller

64 **Seconded:** Vice-Chair Sununu

65 **Vote:** Motion approved by a vote of 3-0

66

67 Director Hubbard added that the Truck lease-purchase includes a new plow and sander, is waiting for an  
68 estimate on the trade-in, and the Warrant amount will probably be much less.

69

70 Town Administrator Tully said the next Warrant Article is for an Automatic Fingerprint Scanner which  
71 updates the situation of officers working with new equipment. It is a piece of equipment Police Chief  
72 Mone brought to the CIP and put in the Budget; he asked that it be taken out and put in as a Warrant  
73 Article instead and the Board Agreed.

74

75 **Motion:** Move the Select Board recommend the purchase of an Automatic Fingerprint Scanner Warrant  
76 Article as presented.

77 **Motioned:** Vice-Chair Sununu

78 **Seconded:** Selectman Miller

79 **Vote:** Motion approved by a vote of 3-0

80

81 Town Administrator Tully said the next Warrant Article is for the Purchase of a Police Cruiser which was  
82 approved by CIP. He said he recommends not taking action on it as 2 Police Cruisers were purchased last  
83 year and were just recently delivered in December. He said the \$45,000 for this Warrant Article is to be  
84 paid out of the Police Detail Revolving Fund, but because of COVID they have not had many details and  
85 the fund is low (\$24,000) and would need to be paid through taxation; approved by Chief Mone.

86 *Warrant Article deferred.*

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Town Administrator Tully said the next Warrant Article is to Rebuild the Stone Wall at Center Cemetery after removal of the trees; approved by CIP; Cemetery Superintendent Brian Chevalier will look into possible Grant funding; due to the historic nature of the wall the cost is estimated at \$50,000.

Vice-Chair Sununu said if there is a possibility of a grant or LCHIP he preferred to wait to see if either is available before moving forward. Town Administrator Tully said he spoke with Marcy McKann of Centennial Hall who offered to work with Brian on an LCHIP application. He said he could invite Brian Chevalier to come to the next Select Board meeting for a quick discussion.

*Warrant Article on hold.*

Town Administrator Tully said the next Warrant Article is for a \$20,000 Contribution to the Earned Time Capital Reserve Fund to be deposited in that fund; gives the Town about 2 years' worth of liability; have \$87,368 anticipated to be payable before July 1, 2022. Finance Director Ryan Cornwell said the Warrant Article is currently written to come from Unassigned Fund Balance which is at 7.1%. Vice-Chair Sununu said he is not in favor of taking anything out of Fund Balance as their target is 8%.

**Motion:** To recommend the Contribution to the Earned Time Capital Reserve Fund with the amendment that source of funds is taxation rather than Unassigned Fund Balance.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

Town Administrator Tully said the next Warrant Article is for Contribution to the Coakley Landfill Capital Reserve Fund for \$75,000; fund currently has \$154,000 but payment not made up for this year (average \$50,000-\$52,000). He said there is a yearly liability, and also at any time a new treatment system could be put in and we are sent the bill. He said looking ahead to 2031 when a \$250,000 payment is due, they should divide that into 10 years of \$25,000 payments per year.

Selectman Miller said if and when remediation required to offset pollution going into Berry's Brook is identified that is above and beyond, and they should start putting money away now. Vice-Chair Sununu agreed on the amount but with funding through taxation.

**Motion:** That the Select Board recommend a contribution to Coakley Landfill Capital Reserve Fund Warrant Article with amendment that funds come from taxation and not Unassigned Fund Balance.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Miller

**Vote:** Motion approved by a vote of 3-0

Town Administrator Tully said the next Warrant Article is to establish the Town Land Environmental Remediation Capital Reserve Fund. He said they have the PFAS Investigation coming up and RFPs back deciding on a firm; we have a range and Board has not yet discussed how to fund that; no other account is available for those funds. He said he sees this as an up-and-coming thing on properties and is trying to create a fund that can be used on any Town properties for environmental concerns.

Vice-Chair Sununu said he does not like the idea of another Capital Reserve Fund, but suggested they divert approving this until discussion on Monday about the RFP put out for remediation for testing required by DES.

135 *Warrant Article deferred.*  
136

137 Town Administrator Tully said the next Warrant if for the proposed Fire Department Collective Bargaining  
138 Agreement and numbers are not yet available until January 6, 2021. Chairman Maggiore said the next CBA  
139 meeting is December 29, 2020 so they cannot discuss this at their next meeting on January 28, 2020.  
140

141 Town Administrator Tully said he would also like to talk to the Board about a few Warrant Articles not in  
142 the packet: (1) Philbrick Pond for Cobble Weir; have 2 funding mechanisms for the project which should  
143 cover the cost; project still waiting for language from DOT re long-term maintenance. (2) No Warrant  
144 Article for Building Maintenance Capital Reserve because they have \$300,000, out of which \$50,000 to be  
145 paid for the Town Hall roof. Still have work on Clock face but siding is done with no large expenses  
146 anticipated.  
147

148 Town Administrator Tully said Mr. Miller brought up the old Library if the Select Board planned on doing  
149 short-term work there after it is vacated. Vice-Chair Sununu said they want a Warrant Article that will  
150 address some of the costs but it is not yet clear how much expense associated with the RFP proposals  
151 would come before we come to a Warrant Article and they need to consider where the money is going to  
152 come from.  
153

154 Town Administrator Tully said it should be split into 2 funds, Building Maintenance Capital Reserve and  
155 New Building Capital Reserve to cover design costs. He said there is already a fund established with  
156 approximately \$250,000 not for Building Maintenance costs.  
157

158 Chairman Maggiore asked how the upkeep of the old Library would be funded. Town Administrator Tully  
159 said his plan was to minimally heat it, use for storage, and wait for the decision on Town buildings.  
160 Selectman Miller asked that they think about it. Mr. Rick Stanton said they should be careful about  
161 changing the purpose because it would provoke the Disabilities Act and require ADA accessible bathrooms  
162 and entry.  
163

164 **Any Other Item that may legally come before the Board**  
165

166 **Next Regular Meeting:** December 28, 2020  
167

168 **Adjournment**  
169

170 Chairman Maggiore adjourned the meeting at 1:54 pm.  
171

172 Respectfully submitted,  
173

174 Patricia Denmark, Recording Secretary  
175  
176  
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178  
179  
180



1  
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **DECEMBER 28, 2020 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***  
7

8 MEMBERS PRESENT: Chairman Jim Maggiore, Selectman Larry Miller  
9 VIA ZOOM: Vice Chairman James Sununu

10  
11 ALSO PRESENT: Town Administrator Michael Tully, Police Chief Kathryn Mone,  
12

13 **AGENDA**  
14

15 Chairman Jim Maggiore welcomed everyone to the December 28, 2020 Regular Select Board Meeting  
16 and called the meeting to order at 7:03 pm, followed by the Pledge of Allegiance.  
17

18 **First Public Comment Session**

19 *Phone: 758-1447; Email: [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)*

20 No one from the Public called in or came forward.  
21

22 **Consent Calendar**

- 23 5.1 Payroll Manifest of December 17, 2020 in the amount of \$67,330.24  
24 5.2 Payroll Manifest of December 3, 2020 in the amount of \$73,330.24  
25 5.3 Accounts Payable Manifest of December 24, 2020 in the amount of \$1,209,054.25  
26 5.4 Cemetery Deed  
27 5.5 Supplemental Tax Warrants  
28 5.6 Abatement Applications  
29

30 **Motion:** To approve the Consent Calendar as presented

31 **Motioned:** Vice-Chair Sununu  
32  
33

34 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
35 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

36  
37 ***A recording of the meeting can be found at: [http://www.townhallstreaming.com/towns/north\\_hampton\\_nh](http://www.townhallstreaming.com/towns/north_hampton_nh), and a***  
38 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***  
39 ***Hampton, New Hampshire 03862.***



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**Roll Call Vote:** Jim Maggiore-aye, James Sununu-aye, Larry Miller-aye  
*Motion approved by a vote of 3-0*

**Correspondence** – No Items

**Committee Updates**

Selectman Miller said the *Economic Development Committee* has no scheduled meeting for January or February at this time.

Chairman Maggiore said the *Heritage Commission* did not meet in December but will meet in January. He said he has updates from 2 *Water Commission* meetings to be covered under New Business.

Selectman Miller said the *Budget Committee* did pass a Town Budget and the next meeting will be January 19, 2021.

Vice-Chair Sununu said the *Rails to Trails Committee* has not met since the last meeting and will meet the first week of February 2021.

**Public Hearing**

The purpose of the hearing is to consider acceptance and adoption of the following Parking Ordinance:

**Election Day Parking: Any parking areas adjacent to any building where a town or State election is being held may be designated, by the Select Board, as Election Day Parking. Parking areas will be posted 14 days prior to election along with the posting of times and locations. Designated parking is reserved for residents engaged in the process of voting and poll workers.**

- a. **Any person violating the provisions of this ordinance may be issued a parking ticket payable to the Town of North Hampton, the fine payable to be \$100.00.**
- b. **The Chief of Police or any Sworn Officer of the North Hampton Police Department may also cause any vehicle parked in violation of this ordinance, to be towed at the expense of the owner.**

Police Chief Kathryn Mone said she worked with Town Moderator Bobbi Burns on some issues at the polls with vehicles left unattended or parked in voter spots. Town Moderator Bobbi Burns said there should be an ordinance in place to give us or the Police Chief the authority to ask people to vacate needed spaces where “no parking” is not posted. She said they can request the owner move the vehicle but there is no authority to force the issue without an ordinance and this is an enforcement mechanism for the Police.

Chairman Maggiore opened the Public Hearing at 7:14 pm. Town Administrator Tully said he would start his report and leave the Public Hearing open.

**Report of the Town Administrator**

*A copy of the Report of the Town Administrator will be attached to these minutes.*

Report from December 14 through December 14, 2020 – Town Administrator Tully said the Budget Committee held the second Town Review on December 21, 2020; the Proposed Budget is 3.44% increase over prior year and is below the Default Budget; approved by the Budget Committee by a vote of 8-1. He

88 said financially the Town is currently in good financial shape with 57.95% of Budget remaining and 27  
89 weeks left in FY 2021.

90  
91 Town Administrator Tully said Town Offices/Chevalier Building RFP responses are being reviewed by  
92 Select Board members with interviews scheduled for January 7, 2021 at 9:00 am. Four responses to the  
93 PFAS Investigation were received to be discussed under New Business; contract negotiations with Fire  
94 Department Union underway with hopefully a contract by first week of January. He said there are still  
95 some Warrants needing attention to be taken care of in January (including citizens' petitions); Brian  
96 Chevalier will hold off on Warrant for Center Cemetery stone wall repair to allow time to look into grants.

97  
98 As no one from the public called in or emailed, Chairman Maggiore closed the Public Hearing on the  
99 Amendment to the Parking Ordinance at 7:20 pm.

100

101 **Motion:** To Approve the Parking Ordinance as amended.

102 **Motioned:** Vice-Chair Sununu

103 **Seconded:** Selectman Miller

104 **Roll Call Vote:** Jim Maggiore-aye, James Sununu-aye, Larry Miller-aye

105 *Motion approved by a vote of 3-0*

106

107 **Items Left on the Table**

108

109 **NEW BUSINESS**

110

111 **11.1 Discussion of Police Detail Rate Adjustment** -- Police Chief Mone

112

113 Police Chief Mone stated that the current Detail Rate is \$86/hour for a company or person hiring a Police  
114 Officer, which includes \$15 for the Police Cruiser. She said \$45.00 now goes to the Officer and the rest to  
115 our Revolving Detail Fund for purchasing cruisers; January 1, 2021 officer rate goes up to \$46/hour; asking  
116 to raise the Detail Rate to \$88.00/hour total. North Hampton Officers make less than most others, but  
117 administrative fee is considerably higher because of the Detail Fund. Town Administrator Tully said there  
118 may be differences in rates town to town, but not every town buys their cruisers out of that fund.

119

120 **Motion:** To set the standard Detail Rate for North Hampton at \$88/hour as of January 1, 2021.

121 **Motioned:** Vice-Chair Sununu

122 **Seconded:** Selectman Miller

123 **Roll Call Vote:** Jim Maggiore-aye, James Sununu-aye, Larry Miller-aye

124 *Motion approved by a vote of 3-0*

125

126 **11.2 Review of Request for Proposals (RFPs) for PFAS Consultant Services**

127

128 Chairman Maggiore said an RFP was sent out subsequent to a DES Investigation, and they have several  
129 companies that can do the work outlined to determine contamination on or around the Municipal  
130 Complex site, specifically by the Fire Station, with positive review on all companies.

131

132 **Companies with associated costs:**

133 Stone Hill Environmental, Portsmouth, NH - \$34,500

134 Ransom Consulting LLC, Portsmouth, NH - \$52,250

135 Wilcox & Barton, Londonderry, NH - \$51,616

136 Sanborn, Head & Associates, Concord, NH - \$49,000

137

138 Selectman Miller said at this time there is no reason not to believe all the firms are capable and asked  
139 about a start date; Town Administrator Tully said the State wants to see “forward momentum”. Vice-Chair  
140 Sununu said he would be happy to go with Stone Hill Environmental. Chairman Maggiore also agreed and  
141 said he is happy with the number of wells they propose and that they will be looking at all possible factors  
142 that could have led to this contamination. Town Administrator Tully said the Board needed to look at what  
143 has happened on this site since the Town has been here: more than 1 Fire Station, a DPW Garage with  
144 floor drains, and other sites around the Fire Station.

145

146 **Motion:** To approve awarding of PFAS Investigation Contract to Stone Hill Environmental pending a final  
147 agreement to be negotiated.

148 **Motioned:** Vice-Chair Sununu

149 **Seconded:** Selectman Miller

150 **Roll Call Vote:** Jim Maggiore-aye, James Sununu-aye, Larry Miller-aye

151 *Motion approved by a vote of 3-0*

152

### 153 **11.3 Discussion of Upcoming Aquarion Rate Case**

154

155 Chairman Maggiore stated that Aquarion Water has filed for a “Rate Case”, which is an extremely involved  
156 and complicated matter that goes before the Public Utility Company (PUC) and can take a considerable  
157 amount of time. He said the Water Commission has met because there is a contributing factor to the Rate  
158 Case they wanted to discuss and vote to intervene to give North Hampton a seat at the table for public  
159 hearings.

160

161 Chairman Maggiore said one of the issues is the community of Wiggins Way in Stratham on the border of  
162 Hampton and North Hampton with an emergency hook-up for water due to an issue with one of their  
163 wells. He said what is relevant to the Rate Case is they now have an additional 43 homes using water from  
164 Aquarion. Raftelis Financial will evaluate the cost implications of adding those properties and having a  
165 more comprehensive study of Fire Protection and why North Hampton pays thousands of dollars per fire  
166 hydrant while others only pay several hundred. The Town will use Attorney Justin C. Richardson of New  
167 Hampshire Water law.

168

169 Chairman Maggiore said the Water Commission took votes on 2 motions: (1) “The Board of Water  
170 Commissioners requests that the Public Utility Company (PUC) hold a hearing and investigate the  
171 proposed rates and costs to serve customers in Wiggins Way;” (2) “That the Board of Water  
172 Commissioners intervene in Aquarion’s Rate Case at PUC requesting a \$1.3 Million increase in rates and  
173 recommend that the Board of Selectmen and the Town Administrator sign the November 17, 2020  
174 Proposal by Raftelis to review the Aquarion proposed methodology and charges for Fire Protection  
175 services billed to the Town (\$277,000/year) subject to the Town of Hampton approving the proposal and  
176 its share of the cost (60-40 split).” Both motions were approved by the Water Commission unanimously  
177 by a vote of 5-0.

178

179 Chairman Maggiore said the third piece of this is the Water Commissioners would like to know if the Select  
180 Board would also like to be “intervenor” in the Rate Case. Town Administrator Tully said they also need  
181 to approve funds for the Water Commission to go forward with the Rate Case and the Raftelis letter.

182

Select Board Regular Meeting  
December 28, 2020

183 **Motion:** That the Town of North Hampton Select Board wishes to notify Justin C. Richardson, Esq. on our  
184 behalf that we would like to be included in “intervenor” status for the upcoming Rate Case, that we also  
185 approve the expenditure of fees for the consultant services by Raftelis Financial Consultants, and to  
186 support the motions made by the Water Commission at the December 28, 2020 meeting of the Water  
187 Commission.

188 **Motioned:** Vice-Chair Sununu

189 **Seconded:** Selectman Miller

190 **Roll Call Vote:** Jim Maggiore-aye, James Sununu-aye, Larry Miller-aye

191 *Motion approved by a vote of 3-0*

192

193 **MINTES OF PRIOR MEETINGS**

194

195 **Approval of the Regular Minutes Meeting of December 14, 2020**

196 **Motion:** To approve the Regular Meeting Minutes of December 14, 2020 as presented.

197 **Motioned:** Vice-Chair Sununu

198 **Seconded:** Selectman Miller

199 **Roll Call Vote:** Jim Maggiore-aye, James Sununu-aye, Larry Miller-aye,

200 *Motion approved by a vote of 3-0*

201

202 **Any Other Item that may legally come before the Board**

203

204 **Second Public Comment Session**

205 *Phone: 758-1447; Email: [jmaggiore@northhampton-nh.gov](mailto:jmaggiore@northhampton-nh.gov)*

206 No one from the Public called in or came forward.

207

208 **Next Regular Meeting:** January 11, 2020

209

210 **Adjournment**

211

212 Chairman Maggiore adjourned the meeting at 7:52 pm.

213

214 Respectfully submitted,

215

216 Patricia Denmark, Recording Secretary

217

218