



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD

NOTICE OF PUBLIC MEETING
MONDAY, JANUARY 9, 2023

NORTH HAMPTON TOWN OFFICES
NON-PUBLIC SESSION
237A ATLANTIC AVENUE
5:40 O'CLOCK P.M.

NORTH HAMPTON TOWN HALL
REGULAR SESSION
231 ATLANTIC AVENUE
7:00 O'CLOCK P.M.

IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO JSUNUNU@NORTHHAMPTON-NH.GOV AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.

1. **Call to Order**
2. **Non-Public Session Pursuant to RSA 91-A:3 II (b)**
3. **Non-Public Session Pursuant to RSA 91-A:3 II (c)**
4. **Non-Public Session Pursuant to RSA 91-A:3 II (a)**
5. **Return to Public Session and Pledge of Allegiance**
6. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

7. Consent Calendar

- 7.1 Payroll Manifest of December 15, 2022, in the amount of \$72,579.24
- 7.2 Payroll Manifest of December 22, 2022, in the amount of \$83,720.20
- 7.3 Payroll Manifest of December 29, 2022, in the amount of \$74,719.22
- 7.4 Payroll Manifest of January 5, 2023, in the amount of \$82,835.17
- 7.5 Accounts Payable Manifest of December 22, 2022, in the amount of \$1,130,849.98
- 7.6 Accounts Payable Manifest of January 5, 2023, in the amount of \$413,176.39
- 7.7 Tax Abatement Recommendations

8. Correspondence

9. Committee Update

- 9.1 Heritage Commission
- 9.2 Water Commission
- 9.3 Rails to Trails Committee
- 9.4 Budget Committee

10. Report of the Town Administrator

11. Items Left on the Table

12. New Business

- 12.1 Building Update
- 12.2 Dedication of New Town Office Conference Room

13. Minutes of Prior Meetings

- 13.1 Approval of Regular Minutes of December 8, 2022
- 13.2 Approval of Regular Minutes of December 12, 2022
- 13.3 Approval of Non-Public Minutes of December 12, 2022
- 13.4 Approval of Non-Public Minutes of December 22, 2022

14. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

15. Second Public Comment Session

See Item 6, above

16. Adjournment

MICHAEL J. TULLY
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CONSENT CALENDAR

TOWN ADMINISTRATOR
MICHAEL TULLY



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: MICHAEL TULLY, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 01/09/2023
DATE: 01/06/2023

The following actions are for the approval of the Select Board:

Consent Calendar

- 7.1 Payroll Manifest of December 15, 2022, in the amount of \$72,579.24
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- 7.3 Payroll Manifest of December 29, 2022, in the amount of \$74,719.22
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- 7.7 Tax Abatement Recommendations

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

CORRESPONDENCE

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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COMMITTEE UPDATES

MICHAEL J. TULLY
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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

Michael J. Tully
Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
mtully@northhampton-nh.gov
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Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT
JANUARY 5, 2023 SELECT BOARD MEETING

REPORTING PERIOD

The reporting period is from December 13, 2022 through January 6, 2023

Finance

Financially we are running at 49% of the budget remaining with 25 weeks remaining in the fiscal year.

Police

Officers were very busy during the December 23rd winter storm, the high tides brought dangerous conditions on Ocean Boulevard and necessitated the road being impassable and closed to motorists for several hours. The police department coordinated with the Fire Department, Public Works, bordering Towns and State DOT throughout the storm.

The department anticipates a new hire starting next week and will look forward to introducing him to the Town, in the near future.

Fire

The Fire Department's new Utility truck and is now in service. A reminder - this vehicle was purchased through grant-funding secured under (now retired) Chief Mark Cook and should serve the town for the next 15 years with its ability to be kept in doors in the new station instead of exposed to the elements and with ongoing preventive maintenance like oil undercoating.

Firefighters have taken advantage of the opportunity to train in the old Fire and Police station prior to demolition - here they were able to practice forcible entry training, breaking through masonry to breach a wall and overhaul techniques.

Facilities

Town Hall. The old fire panel in the fire station is being repurposed temporarily in the Town Hall for fire monitoring during construction of the new complex. The building will then be tied into the system with the new buildings which will lower monitoring costs in the future.

New Town Office/Fire/Police Buildings. There is an item on the agenda for a project update.

Stone Building. Nothing new to report. The chimney flashing has been completed, though we still have a small leak. I have reached out to the contractor to get that taken care of.

Town Office/Chevalier Building. The building is undergoing demolition.

Recreation

Plans are under way for Winterfest February 25th which will include a bonfire at Dearborn Park as well as indoor and hopefully snow/ice events.

February vacation camp week is scheduled for the week February 27th.

Many activities are upcoming at the REC including a dance for Grades 2, 3 and 4, Floor Hockey, Game night, as well as a senior luncheon on January 17th.

The Egg Scramble has been scheduled for April 1st and Summer Camp preparations have also begun. Membership registration for summer camp opens February 1st.

Highway

The Highway Department has been busy with equipment maintenance including cleaning and greasing all trucks used in the previous storms.

They have fixed the loader which suffered damage to the tire and continue processing and staffing the recycling center which is still under staffed.

I would like to give a huge thank you to the Highway crew for their assistance during the Town Office move. By assisting with breaking down shelves and moving boxes they assisted in saving the Town approximately \$3000 in moving costs.

The Department would also like to thank Lonza Biologics on the Pease Tradeport for the donation of several tons of salt which will assist us in keeping the roads clear of ice during storms.

The department also assisted and repaired storm damage to Little Boars Head walkway area after the recent storm.

Projects

Route 1 Culvert. Flooding was not as concerning as expected during the last storm. The culvert was monitored and though there was back-up onto private property it drained quickly. I did have a conversation with a resident as well as district 6 regarding the grates that have been installed. The fear is that the grates will become clogged with debris and limit flow from the area. That issue will be monitored and district 6 will be contacted again if it is a problem.

PFAS Investigation. The project has passed the environmental review by DES and I hope to have final approval to move forward by the end of January.

Revaluation. Nothing new to report. MRI has begun the process and we expect to be completed this spring.

Cell Tower. The public hearing for the Select Board to determine if there is a public need for the easement has been scheduled and advertised for the evening of January 23rd.

Walkway Project. Nothing new to report. This project will be completed after the buildings have been constructed. This alleviates the chance of damage during construction.

Coakley Landfill Group. The meeting scheduled for scheduled for January 5th was cancelled and rescheduled for February 15th. I plan to be in attendance.

Junkyard Closures and/or New Problems: Nothing new to report.

Rails to Trails. Nothing new to report. The committee held a meeting on December 7th. Work will continue and we are looking forward to construction beginning in 2023.

Seacoast Private Well Initiative. The well testing educational workshop has been scheduled for January 11th at Exeter High School. Residents will be educated on possible well contaminants and given instructions of how to take samples. They will then be instructed when to drop the samples off at the Town Office. We are working on getting the word out to as many residents as possible, though we have not had the participation we were hoping for. We encourage all residents on well water to be part of this free well testing program worth approximately \$400.

Route 95 Exit 2 Bridge. At the present time I am waiting for confirmation that this project has been delayed. I received that message, though two days later saw signs being erected on Exeter and Post Roads for a detour.

Meeting Schedule: The board's next meeting is scheduled for January 23rd.

MICHAEL J. TULLY
TOWN ADMINISTRATOR

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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ITEMS LEFT ON THE TABLE

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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NEW BUSINESS

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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
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MINUTES OF PRIOR MEETINGS



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
NORTH HAMPTON SELECT BOARD

SELECT BOARD WORKSHOP DRAFT MINUTES

THURSDAY, DECEMBER 8, 2022
TOWN OFFICE EXECUTIVE CONFERENCE ROOM
233 ATLANTIC AVENUE
9:00 O'CLOCK AM

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1. **Call to Order by the Chair**

Chair Sununu called the meeting to order at 9:06AM. In attendance were Selectman Maggiore, Town Administrator Tully, Finance Director Cornwell and Town Clerk Susan Buchanan. Absent: Selectman Pinette.

2. **New Business**

2.1 Setting of the Tax Rate

Finance Director Cornwell presented the Select Board with the town's current abatement exposure as verified by the Tax Assessor Scott Marsh.

Finance Director Cornwell stated the current fund balance was \$1.4 million or 5.9%.

Motion by Selectman Maggiore to set the tax rate at \$17.17, which includes the overlay amount not to exceed \$330,000. Seconded by Chair Sununu. Motion carries 2-0.

3. **Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require

4. **Adjournment**

Meeting adjourned at 9:30AM.

Respectfully submitted,
Janet Facella



1
2 TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
3 NORTH HAMPTON SELECT BOARD MEETING

4 DECEMBER 12, 2022 7:00 PM

5 NORTH HAMPTON TOWN HALL

6 DRAFT MINUTES

7 SELECT BOARD MEMBERS PRESENT: Chairman James Sununu, Vice-Chairman James Maggiore, Selectman
8 Jonathan Pinette

9 ALSO PRESENT: Town Administrator Michael Tully
10

11 Chairman James Sununu welcomed everyone to the Select Board Meeting of December 12, 2022 and
12 called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

13
14 **Motion:** To seal the minutes of the Non-Public Session of December 12, 2022.

15 **Motioned:** Selectman Pinette

16 **Seconded:** Vice-Chair Maggiore

17 **Vote:** Motion approved 3-0
18

19 **First Public Comment Session**

20 Call 603-758-1447 or email: jsununu@northhampton-nh.gov

21 No Public Comments.
22

23 **Consent Calendar**

24 5.1 Payroll Manifest of December 1, 2022 in the amount of \$99,126.85

25 5.2 Payroll Manifest of December 8, 2022 in the amount of \$258,260.02

26 5.3 Accounts Payable Manifest of December 8, 2022 in the amount of \$1,823,798.90
27

28 **Motion:** To approve the Consent Calendar items 5.1-5.3 as presented.

29 **Motioned:** Vice-Chair Maggiore
30
31

32 *Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by*
33 *NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.*
34

35 *A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a*
36 *DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North*
37 *Hampton, New Hampshire 0386.*
38

39 **Seconded:** Jonathan Pinette
40 **Vote:** Motion approved 3-0

41
42 **Correspondence** - None

43
44 **Committee Updates**

45 Vice-Chair Maggiore said the *Heritage Commission* met but he was unable to attend; discussion of
46 potential Planning Board Case, preliminary conversation; *Water Commission* has not met.

47
48 Chairman Sununu said *Rails to Trails Committee* met last week and reviewed presentations given by DOT
49 and RPC with National Park Service regarding trailhead development with timetable. *Budget Committee*
50 met last Monday for 2nd review of Library Budget and Town Budget; Library Budget cost increases revised
51 down; both budgets were approved with final number for Warrants; meeting next week for 2nd School
52 Budget Review.

53
54 **Report of the Town Administrator**

55
56 **Period November 29 – December 9, 2022:** Finance at 57% of Budget remaining with 29 weeks left in fiscal
57 year; new Police Cruiser delivered to be in service in January 2023; additional traffic patrols throughout
58 December through grant funding; Fire Department new Utility Vehicle being outfitted in next few weeks;
59 maintenance issues brought up by John Savastano for Town Hall; Rec: Holiday Vacation Camp scheduled
60 for Christmas week; Highway auctioned off 1999 6-wheel Dump Truck for \$8,800; MRI began town
61 revaluation process; Seacoast Private Well Initiative January 11, 2023 at Exeter High School; Route 1
62 Culvert flow restricted by debris collecting against grate, State to check.

63
64 Town Administrator Tully asked the Board to reconsider the next meeting date of December 26, 2022 and
65 only schedule a meeting if something urgent comes up; the Board was in agreement. Town Administrator
66 Tully said there would be a Workshop Meeting scheduled for Warrants before Christmas.

67
68 **Items Left on the Table** – None

69
70 **NEW BUSINESS**

71
72 **10.1 Discussion of Coalition Communities 2.0**

73 Chairman Sununu said a letter was received from Chairman of Coalition Communities Mark Decoteau, a
74 group of towns that got together to monitor legislation potentially affecting Statewide Property Tax
75 (SWEPT), with a potential for North Hampton to collect more in Statewide Property Tax than they get back
76 in State Adequacy Aid (formerly “donor towns”).

77
78 Chairman Sununu said the new MOU is a 2-year agreement with the allocation for North Hampton to be
79 \$6,991 with potential additional legal costs, and voiced concerns that the increase may not be justified in
80 terms of what needs to be done and said the budget is going up too high too fast with underlying costs
81 the Town may incur which are not budgeted for.

82
83 Selectman Pinette said the new amount is not feasible and not within our Budget and recommended
84 pulling out of the coalition. Vice-Chair Maggiore agreed with Board members that it was not a good
85 investment at this time for North Hampton. Town Administrator Tully said he brought this up last month

86 with numbers which the Board approved and suggested a motion be made to withdraw from Coalition
87 Communities 2.0. Chairman Sununu said the Board will still be monitoring for this but it is an unbudgeted
88 amount the Town cannot afford.

89

90 **Motion:** To withdraw from Coalition Communities 2.0.

91 **Motioned:** Chairman Sununu

92 **Seconded:** Selectman Pinette

93 **Vote:** Motion approved 3-0

94

95 **10.2 Building Update**

96 Town Administrator Tully said Town Offices are coming along nicely with move-in date set for week after
97 Christmas; 4 days are needed for power and computers to be changed over and files moved starting
98 December 27, 2022; looking at possibility of tearing down Fire and Police first week of January; asking
99 public for leeway during move into a new system in that building. He said a lot of construction is going on
100 around the complex right now with the entry/exit changing daily.

101

102 **10.3 Consideration of Public Petition for Cellular Communications Facility**

103 Chairman Sununu provided background saying Cellular Service is a big issue in Town growing more
104 significant as time goes on, with lack in cell coverage in North Hampton due to lack of cellular towers. Per
105 Zoning Ordinance, any towers east of I-95 have to be located on municipal property which restricts
106 available options; to locate on private property requires waivers.

107

108 Chairman Sununu said in 2000 a piece of property was donated to the Town for locating a cell tower but
109 it has no access; a property is needed with access, road frontage, and buildable area for a tower without
110 restrictions. As the Town has been unable to locate any other property, they need to pursue some sort of
111 eminent domain proceedings to get the property needed as a safety issue for Police & Fire. The donated
112 property is the best option to pursue under the Zoning Ordinance to enter into a lease with a tower
113 company to put up a tower; process of eminent domain begins with a petition.

114

115 Chairman Sununu read the Petition to North Hampton Board of Selectmen pursuant to RSA Chapter 498-
116 A and RSA Chapter 231 to take private property for public use signed by petitioners. He said the petition
117 does not actually take a piece of land but takes an easement over the land (a property right), with owners
118 compensated for damages for surrendering said easement. The access road will run from Mill Road
119 through woods to the piece of property, Map 12, Lot 62. The Board starts by accepting this petition and
120 scheduling a Public Hearing within 30 days.

121

122 Town Administrator Tully reiterated that this piece of land fits all requirements with an easement already
123 over the property. Chairman Sununu said this is not ideal but is the best option to address the Public
124 Safety need. Selectman Pinette said this has been ongoing for a long time and most people are in favor of
125 moving forward on this. Vice-Chair Maggiore agreed with everything heard so far and said he was glad
126 the Town was moving forward with this.

127

128 Chairman Sununu asked Board Members if the public could address this now.

129

130 **Mike Golden** of 15 Squire Drive said this is an imperative and the Town is at risk of bad things happening.
131 He said the Town is building a new state-of-the-art facility for Police & Fire, yet some residents are unable

132 to contact them, and the North Hampton School needs to be able to contact the outside world in the
133 event of an emergency. He urged the Select Board to consider this and push it forward.

134
135 **Doug Miles** of 17 Squire Drive said that area is a massive dead spot in Town and agrees with all the Select
136 Board has said this evening and thrilled they are moving forward with this as it is well overdue. He said his
137 wife was in an accident in town and was unable to call 911 on her cellphone, and with technology today
138 there is no reason this should be happening.

139
140 **Motion:** To accept the Petition and instruct Town Administrator Michael Tully to schedule a Public
141 Hearing.

142 **Motioned:** Selectman Pinette

143 **Seconded:** Vice-Chair Maggiore

144 **Vote:** Motion approved 3-0

145
146 Town Administrator Tully said he was looking at the second Select Board Meeting in January (23rd) for the
147 Public Hearing.

148

149 **10.4 Discussion of Tax Rate**

150 Chairman Sununu said the Select Board had a Workshop last week to set the Tax Rate, reviewed Overlay
151 and what needs to be appropriated in terms of funding. The new Tax Rate was approved at \$17.17, up
152 \$0.60 for a 3.6% increase.

153

154 **MINUTES OF PRIOR MEETINGS**

155

156 **11.1 Approval of Regular Meeting Minutes of November 28, 2022**

157

158 **Motion:** To approve the Regular Meeting Minutes of November 28, 2022 as presented.

159 **Motioned:** Selectman Pinette

160 **Seconded:** Vice-Chair Maggiore

161 **Vote:** Motion approved 3-0

162

163 **Any Other Item that may legally come before the Board**

164

165 **Second Public Comment Session**

166 *Call 603-758-1447 or email: jsununu@northhampton-nh.gov*

167 **Janet Larson** of Post Road asked if home rates are being reevaluated this year in conjunction with the new
168 tax rate. Chairman Sununu said not for this tax bill.

169

170 **Next Regular Meeting:** January 11, 2023

171

172 **Adjournment**

Chairman Sununu adjourned the meeting at 7:45 pm.

173

174 Respectfully submitted,

175 Patricia Denmark, Recording Secretary