



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD

NOTICE OF PUBLIC MEETING  
MONDAY, JANUARY 8, 2024

NORTH HAMPTON TOWN HALL  
REGULAR SESSION  
231 ATLANTIC AVENUE  
7:00 O'CLOCK P.M.

**IF YOU HAVE A COMMENT, OPINION OR QUESTION DURING ONE OF THESE PORTIONS OF THE MEETING PLEASE DIAL IN TO 603-758-1447 OR EMAIL DIRECTLY TO [JONATHANPINETTETOWN@YAHOO.COM](mailto:JONATHANPINETTETOWN@YAHOO.COM) AND YOUR EMAIL WILL BE READ ALOUD DURING THE MEETING.**

1. **Call to Order and Pledge of Allegiance**

2. **First Public Comment Session**

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

3. **Consent Calendar**

- 3.1 Payroll Manifest of December 14, 2023 in the amount of \$246,790.63
- 3.2 Accounts Payable Manifest of December 21, 2023 in the amount of \$2,074,885.84
- 3.3 Payroll Manifest of December 21, 2023 in the amount of \$95,092.38
- 3.4 Payroll Manifest of December 28, 2023 in the amount of \$78,553.82
- 3.5 Payroll Manifest of January 4, 2024 in the amount of \$74,834.09
- 3.6 Accounts Payable Manifest of January 4, 2024 in the amount of \$71,772.64
- 3.7 Veteran Exemption
- 3.8 Abatement Recommendations

4. **Correspondence**

- 4.1 Correspondence from Paul Zoulamis

5. **Committee Update**

- 5.1 Heritage Commission
- 5.2 Water Commission
- 5.3 Rails to Trails Committee
- 5.4 Budget Committee

**6. Report of the Town Administrator**

**7. Items Left on the Table**

**8. New Business**

- 8.1 Swearing in of Deputy Fire Chief Jake MacGlashing
- 8.2 Discussion of Desalination Bill
- 8.3 Discussion of Emergency Alert System Changes
- 8.4 Discussion of Proposed Warrant Articles
- 8.5 Appointments to Conservation Commission

**9. Minutes of Prior Meetings**

- 9.1 Approval of Minutes of Workshop Meeting of December 20, 2023
- 9.2 Approval of Minutes of Regular Meeting of December 11, 2023
- 9.3 Approval of Minutes of Non-Public Meeting of December 11, 2023

**10. Any Other Item that may legally come before the Board**

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

**11. Second Public Comment Session**

See Item 2, above

**12. Adjournment**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

mtully@northhampton-nh.gov



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
OFFICE *of the* TOWN ADMINISTRATOR

**CONSENT CALENDAR**

TOWN ADMINISTRATOR  
MICHAEL TULLY

MTULLY@NORTHHAMPTON-NH.GOV



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

---

---

C O N S E N T   C A L E N D A R

---

---

**TO:** SELECT BOARD  
**FROM:** MICHAEL TULLY, TOWN ADMINISTRATOR  
**SUBJECT:** CONSENT CALENDAR FOR SELECT BOARD MEETING 01/08/2023  
**DATE:** 01/05/2024

**The following actions are for the approval of the Select Board:**

- 3.1 Payroll Manifest of December 14, 2023 in the amount of \$246,790.63
- 3.2 Accounts Payable Manifest of December 21, 2023 in the amount of \$2,074,885.84
- 3.3 Payroll Manifest of December 21, 2023 in the amount of \$95,092.38
- 3.4 Payroll Manifest of December 28, 2023 in the amount of \$78,553.82
- 3.5 Payroll Manifest of January 4, 2024 in the amount of \$74,834.09
- 3.6 Accounts Payable Manifest of January 4, 2024 in the amount of \$71,772.64
- 3.7 Veteran Exemption
- 3.8 Abatement Recommendations

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**CORRESPONDENCE**

PLEASE READ IN YOUR MOST COMPELLING ELOQUENT  
MANNER

Dear Mr Jim Maggiore

NH STATE REPRESENTATIVE

And North Hampton NH

SELECTMAN

This letter is to ask the select board to discuss the current elderly exemption amount of assessment reduction based on age and income and asset limits

When the 2023 summary inventory of valuation MS-1 report was submitted to the state of NH it showed historically significant increases in property values and a no increase disparity in exemptions and asset limits.

The elderly who qualify for the over 65 yr. old permanent elderly exemption and asset limit assistance include the most vulnerable residents of North Hampton NH many of whom are on fixed incomes and are below the defined poverty line.

The state of NH finds it essential to entitle the qualified senior citizen a permanent elderly exemption but not the amount. This exemption amount is calculated by the municipality and has been commonly

charted upwards following rising property values. Due to the current historically significant average rise of 50% in property value a rise in the exemption is now a subject to discuss. Using current facts comparables are old data.

This action to recalculate the exemption amount and abate and rebate over payments is allowed.

The town while moving forward should take care of the fundamentals and not leave the qualified low asset low income seniors behind.

This letter is written as a HAIL MARY.....reading pause.....prayer asking for help for the needy from all concerned

We are waiting to acknowledge how much you have done. Thank you

ALL RESIDENTS OF LIKE MIND CONTACT JIM MAGGIORE NH STATE REPRESENTATIVE @ 603 964 8087 TO HELP OR REDRESS THIS ASSESSMENT DISPARITY

YOU CAN CALL OR EMAIL NOW OR LATER @ phone # fill in to speak at the PUBLIC COMMENT SESSION. Please fill in the phone #

PLEASE HAVE THE MEDIA PERSON POST THE CALL IN PHONE NUMBER ON THE SCREEN AT ALL TIMES

*Dec 14 2023  
written at the Library Town of North Hampton NH.*



MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**COMMITTEE UPDATES**



MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**REPORT OF THE TOWN ADMINISTRATOR**

**Michael J. Tully**  
**Town Administrator**

Municipal Offices  
233 Atlantic Avenue  
North Hampton, NH 03862  
mtully@northhampton-nh.gov  
Tel: (603) 964-8087  
Fax: (603) 964-1514



**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
*OFFICE of the TOWN ADMINISTRATOR*

---

---

**TOWN ADMINISTRATOR'S REPORT**  
**JANUARY 8, 2023 SELECT BOARD MEETING**

---

---

**REPORTING PERIOD**

The reporting period is from December 12, 2023 through January 5, 2024

**Finance**

Financially we are running at 50% of the budget remaining with 26 weeks remaining in the fiscal year.

**Police**

The Police Department has been completing directed patrols in areas that have received motor vehicle complaints. The Chief would like residents to reach out with any specific areas they are experiencing issues.

**Fire**

The Fire Department is currently seeking to hire for a firefighter/paramedic to fill one vacancy.

Members have been working hard at unpacking and settling in to their new quarters.

## **Facilities**

*Town Hall.* The dumpster behind the Town Hall has been removed. The generator has been changed over to natural gas and the boiler has been repaired.

*New Town Office/Fire/Police Buildings.* Fire and Police have moved and are operating out of the new complex. Ricci is finishing up a punch list of items and finish paving/landscaping will be completed in the spring.

*Stone Building.* Nothing new to report. Final grading has been completed in the rear of the building which includes walkways connecting the buildings. Seeding will occur in the spring.

## **Recreation**

Upcoming programs include

No school day for the New Hampshire Primary on Jan 23<sup>rd</sup>.

Town indoor yard sale at the REC on January 27<sup>th</sup>.

Senior Luncheon on January 16 including a presentation on an upcoming trip to canyon country this September.

Winterfest on February 24<sup>th</sup>

For further information please visit our website or reach out to Joe Manzi at the Town Office.

## **Highway**

Special thanks go out to the Highway crew for their extra efforts assisting departments during the move and in prepping 34 Lafayette for return to the owner.

## **Projects**

*Route 1 Culvert.* Nothing new to report. I monitored the culvert and water flow through the last few heavy rain storms. The culvert handled the volume better than I had anticipated. Communication with a landowner affected occurred this week.

*PFAS Investigation.* Currently this project is on hold and will be revisited in the spring. We have received notification that the grant funds have been extended.

*Police/Highway/Fire Negotiations.* Warrant articles have been prepared for the contracts and are ready for Board approval.

*Community Power Aggregation.* A warrant article has been prepared and will move forward to the warrant.

*Cell Tower.* Nothing new to report. The Planning Board approved the Tower project with conditions at its November 7<sup>th</sup> meeting. The Planning Administrator will be working with Vertex towers to assure all conditions are met and then it will move on to a federal environmental review.

*Coakley Landfill Group.* There is a meeting scheduled for January 8<sup>th</sup>, I plan to be in attendance.

*Junkyard Closures and/or New Problems:* Nothing new to report.

Channel 22. Channel 22 is now available in Hi def. on channel 1075

*Rails to Trails.* Nothing new to report. There is an item on the agenda to discuss trail heads.

*Meeting Schedule:* The board's next meeting is scheduled for January 22nd.

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**ITEMS LEFT ON THE TABLE**

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**NEW BUSINESS**

## Janet Facella

---

**From:** Michael Tully  
**Sent:** Thursday, January 4, 2024 3:53 PM  
**To:** Janet Facella  
**Subject:** FW: North Hampton's Input Needed

Michael J. Tully  
Town Administrator  
Town of North Hampton, NH  
(603) 964-8087

**From:** Kevin Condict [mailto:Kevin.Condict@leg.state.nh.us]  
**Sent:** Wednesday, December 13, 2023 1:06 PM  
**To:** Michael Tully <mtully@northhampton-nh.gov>; Jonathan Pinette <jpinette@northhampton-nh.gov>; Jim Maggiore <jmaggiore@northhampton-nh.gov>; James Sununu <jsununu@northhampton-nh.gov>  
**Cc:** Debra Altschiller <Debra.Altshiller@leg.state.nh.us>  
**Subject:** North Hampton's Input Needed

Hello,

I want to bring to your attention a proposal that has been made by NH State Senator Kevin Avard of Nashua, State Representatives Gregory Hill of Northfield, David Rochefort of Concord, and Nicholas Germana of Keene. Senate bill 301

([https://gencourt.state.nh.us/lsr\\_search/billText.aspx?id=1975&type=3](https://gencourt.state.nh.us/lsr_search/billText.aspx?id=1975&type=3))

seeks to put together a legislative study committee to "study putting a desalination plant on the seacoast." This study committee would be comprised of three Senators appointed by the current Senate President (Jeb Bradley, Wolfeboro) and three Representatives appointed by the current Speaker of the House (Sherm Packard, Londonderry). The purpose of the committee would be to study the possibility of putting a desalination plant on the seacoast. The study shall include an assessment of the costs and benefits of such a plant for the region as well as recommendations for future legislation.

It is very important to have input from seacoast communities regarding this proposal. At the present time, hearing dates for specific bills have not been scheduled although we have been informed hearings will begin January 3<sup>rd</sup> and 4<sup>th</sup>.

I look forward to hearing your thoughts about this proposal.

Kindest regards,

***Debra Altschiller*** (she/her)

State Senator, District 24

Exeter, Greenland, Hampton, Hampton Falls, North Hampton, Rye & Stratham



*Kevin Condict*  
*Legislative Aide*

*Senator Debra Altschiller (District 24)*  
*Executive Departments and Administration Committee*  
*603-271-7875*



Article One: FY 2025 Operating Budget

To see if the Town will vote to raise and appropriate through taxation as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, Nine Million Six Hundred Forty-one Thousand Eight Hundred Eighty-two Dollars (\$9,641,882)? Should this Article be defeated, the default budget shall be Nine Million Four Hundred Ninety-two Thousand Two Hundred Twenty-three Dollars (\$9,492,223), which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Majority Ballot Vote Required.  
Recommended by the Select Board: 3-0  
Recommended by the Budget Committee: 9-0

Article Two: Proposed Fire Department Collective Bargaining Agreement

To see if the Town will vote to approve the cost items included in a three-year collective bargaining agreement reached between the Select Board and the International Fire Fighters Association Local 3211 which calls for the following increases in salaries, fringe and other cost items at the current staffing level:

| Fiscal Year | Total of Cost Items | Estimated Increase |
|-------------|---------------------|--------------------|
| 2025        | \$2,122,396         | \$150,169          |
| 2026        | \$2,200,049         | \$77,653           |
| 2027        | \$2,262,948         | \$62,899           |

And further, to see if the Town will vote to raise and appropriate through taxation the sum of One Hundred Fifty Thousand One Hundred Sixty-nine Dollars (\$150,169) for Fiscal Year 2025? Said sum representing the additional costs attributable to the increase in salaries, fringe and other cost items required in year one of the new agreement over those that would be paid at current staffing levels under the existing agreement.

Majority Ballot Vote required.  
Recommended by the Select Board: X-X  
Recommended by the Budget Committee: X-X

Article Three:                    Revised Police and Highway Departments Collective Bargaining Agreement

To see if the Town will vote to approve the cost items included in a revision to the existing three-year collective bargaining agreement reached between the Select Board and the New England Police Benevolent Association, Local 211 which calls for the following increases in salaries, fringe and other cost items at the current staffing level:

| Fiscal Year | Total of Cost Items | Estimated Increase |
|-------------|---------------------|--------------------|
| 2025        | \$1,163,807         | \$168,637          |

And further, to see if the Town will vote to raise and appropriate through taxation the sum of One Hundred Sixty-eight Thousand Six Hundred Thirty-seven Dollars (\$168,637) for Fiscal Year 2025? Said sum representing the additional costs attributable to the increase in salaries, fringe and other cost items required in the revised agreement over those that would be paid at current staffing levels under the existing agreement.

Majority Ballot Vote required.  
Recommended by the Select Board: 3-0  
Recommended by the Budget Committee: X-X

Article Four:                    Replace Fire & Rescue Forestry/Water Rescue Vehicle

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand Dollars (\$90,000) for the purpose of purchasing and equipping a forestry/water rescue vehicle for the Fire & Rescue Department to replace the temporarily repurposed former Department of Public Works vehicle with said funds to come from the Fire Department Equipment and Apparatus Special Revenue Fund? This item has been identified in the approved Capital Improvements Plan. Approval of this Article will have no effect on the tax rate.

Majority Ballot Vote required.  
Recommended by the Select Board: 3-0  
Recommended by the Budget Committee: X-X

Article Five:                    Purchase Mini-splits for the Highway Facility

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of purchasing and installing mini-splits at the Highway Department facility with said funds to come from the Building Maintenance Capital Reserve Fund? Approval of this Article will have no effect on the tax rate.

Majority Ballot Vote required.



Article Nine:                      Contribution to the Town Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate through taxation the sum of Twelve Thousand Five Hundred Dollars (\$12,500) for deposit into the Town Revaluation Capital Reserve Fund? The purpose of this fund is to allow for funding to comply with the State of New Hampshire's requirement to perform a property revaluation every five years. The balance in the Fund, as of December 31, 2023, is \$20,106.

Majority Ballot Vote required.  
Recommended by the Select Board: 3-0  
Recommended by the Budget Committee: X-X

Article Ten:                      Contribution to the EPA Stormwater Capital Reserve Fund

To see if the Town will vote to raise and appropriate through taxation the sum of Twenty Thousand Dollars (\$20,000) for deposit into the EPA Stormwater Capital Reserve Fund? The purpose of this fund is for the implementation of a Municipal Separate Storm Sewer System (MS-4) project required by an unfunded federal mandate of the Environmental Protection Agency to prevent harmful pollutants from being washed into local water bodies. The balance in the Fund, as of December 31, 2023, is \$28,874.

Majority Ballot Vote required.  
Recommended by the Select Board: 3-0  
Recommended by the Budget Committee: X-X

Article Eleven:                      Contribution to the Town Land Environmental Remediation Capital Reserve Fund

To see if the Town will vote to raise and appropriate through taxation the sum of Thirty Thousand Dollars (\$30,000) for deposit into the Town Land Environmental Remediation Capital Reserve Fund? The purpose of this fund is for environmental remediation to Town owned land and costs related thereto. The balance in the Fund, as of December 31, 2023, is \$21.

Majority Ballot Vote required.  
Recommended by the Select Board: 3-0  
Recommended by the Budget Committee: X-X

Article Twelve:                    Close the Town Building Capital Reserve Fund

To see if the Town will vote to discontinue the Town Building Capital Reserve Fund created in 2006 and amended in 2018 to plan and prepare for future Town building projects, including new buildings and renovations to existing buildings, not covered as part of routine maintenance? Said funds with accumulated interest to date of withdrawal, are to be transferred to the Town’s general fund. Approval of this article will have no effect on the tax rate.

Majority Ballot Vote required.  
Recommended by the Select Board: 3-0

Article Thirteen:                    Adopt the North Hampton Community Choice Aggregation Plan

To see if the Town of North Hampton will vote to adopt the North Hampton Community Choice Aggregation Plan which authorizes the Select Board to develop and implement a North Hampton Community Choice Aggregation Program as described therein (pursuant to RSA 53-E). This program would allow the Town to provide North Hampton residents and businesses access to competitive markets for supplies of electricity and related energy services.

Majority Ballot Vote required.  
Recommended by the Select Board: 3-0

Article Fourteen:                    Modify Elderly Exemption from Property Tax

Shall the Town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of North Hampton, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$\_\_\_\_,\_\_\_\_; for a person 75 years of age up to 80 years, \$\_\_\_\_,\_\_\_\_; for a person 80 years of age or older \$\_\_\_\_,\_\_\_\_. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person’s spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$\_\_\_\_,\_\_\_\_ or, if married, a combined net income of less than \$\_\_\_\_,\_\_\_\_; and own net assets not in excess of \$\_\_\_\_,\_\_\_\_ excluding the value of the person’s residence.

Majority Ballot Vote Required.  
Recommended by the Select Board: X-X  
Recommended by the Budget Committee: X-X

Article Fifteen:                    Any other business.

To see if the Town will transact any other business that may legally come before the Meeting.

Town of North Hampton  
Conservation Commission  
233 Atlantic Avenue  
North Hampton, New Hampshire 03862



**Conservation Commission Members**  
Lisa Wilson, Chair  
Kathy Grant, Vice Chair  
Phil Thayer, Andy Vorkink  
Audrey Prior, Dave Ciccalone  
**Alternate Members**  
Allyson Ryder, David McGilvery

December 14, 2023

To the North Hampton Select Board,

On behalf of the Conservation Commission, I ask that the Select Board to consider the following candidates for appointment to the Commission. During the December 12, 2023 meeting the Commission voted unanimously to recommend:

**Jay Chabot:**

Appointment as a Regular Member for a three-year term to expire in 2026.

**Jennifer Kotzen:**

Appointment as an Alternate Member for a three-year term to expire in 2026.

Jay Chabot and Jennifer Kotzen are long-time residents of North Hampton who have expressed their desire to serve the town. Jay, who has recently retired from the Naval Shipyard, has an engineering degree and the background and expertise to help the Commission assess and improve the town's culverts and overall water quality. Jennifer, with a degree in geology, now has more time to devote to what matters in her life following a career transition and wants to help protect the environment.

These candidates for appointment will help further the goals of the Commission to preserve and protect our natural resources.

Sincerely,

Lisa J. Wilson, Chair  
North Hampton Conservation Commission

Cc: North Hampton Conservation Commission  
Jay Chabot  
Jennifer Kotzen



**Oath of Office**

*Town of North Hampton*

I, **Jay Chabot** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Jay Chabot** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Conservation Commission Member**, for a term of **Three (3) years**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word "swear" and likewise the words, "So help me God," adding instead, "This I do under the pains and penalties of perjury.")

\_\_\_\_\_  
(Election Official/Appointee Signature) (Date)

\_\_\_\_\_  
Sworn Before: Moderator, Town Clerk, Selectman or Justice of the Peace – Signature RSA 42:2 Sworn Before: Print Name

-----  
All individuals appointed to fill vacant elected positions must run for the office at the following election to complete the established term.

Elected      Appointed      (If appointed: Need election official title and signature below.)  
(Please circle one.)

Term Expires:   03   /    /    2026      Date Appointed: 01/08/2024

Phone: (    )    -         E-Mail: \_\_\_\_\_

Appointed by: \_\_\_\_\_  
(Signature) (Title)

Appointed by: \_\_\_\_\_  
(Signature) (Title)

Appointed by: \_\_\_\_\_  
(Signature) (Title)





**Oath of Office**

***Town of North Hampton***

I, **Jennifer Kotzen** do solemnly and sincerely swear and affirm that I will bear faith and true allegiance to the United States of America and the state of New Hampshire and will support the constitution thereof. So, help me God.

I, **Jennifer Kotzen** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Conservation Commission Alternate Member**, for a term of **Three (3) years**, according to the best of my abilities, agreeably to the rules and regulations of this Constitution and the Laws of the State of New Hampshire. So, help me God.

(Any person who is scrupulous of swearing may omit the word "swear" and likewise the words, "So help me God," adding instead, "This I do under the pains and penalties of perjury.")

\_\_\_\_\_  
(Election Official/Appointee Signature) (Date)

\_\_\_\_\_  
Sworn Before: Moderator, Town Clerk, Selectman or Justice of the Peace – Signature RSA 42:2 Sworn Before: Print Name

-----  
All individuals appointed to fill vacant elected positions must run for the office at the following election to complete the established term.

Elected Appointed (If appointed: Need election official title and signature below.)  
(Please circle one.)

Term Expires:   03   /    /    2026 Date Appointed: 01/08/2024

Phone: (    )    -    E-Mail: \_\_\_\_\_

Appointed by: \_\_\_\_\_  
(Signature) (Title)

Appointed by: \_\_\_\_\_  
(Signature) (Title)

Appointed by: \_\_\_\_\_  
(Signature) (Title)

MICHAEL J. TULLY  
TOWN ADMINISTRATOR

[mtully@northhampton-nh.gov](mailto:mtully@northhampton-nh.gov)



MUNICIPAL OFFICES  
237A ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087  
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**MINUTES OF PRIOR MEETINGS**



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
NORTH HAMPTON SELECT BOARD

SELECT BOARD WORKSHOP DRAFT MINUTES

WEDNESDAY DECEMBER 20, 2023  
TOWN OFFICE CONFERENCE ROOM  
237A ATLANTIC AVENUE  
12:00 O'CLOCK PM

1. **Call to Order by the Chair**

Chair Pinette called the meeting to order at 12:00PM. Those in attendance were Selectman Sununu, Selectman Maggiore, Town Administrator Tully and Finance Director Cornwell.

2. **New Business**

Discussion of Warrant Articles

The board discussed the following articles:

**FY 2025 Operating Budget**

To see if the Town will vote to raise and appropriate through taxation as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, Nine Million Six Hundred Forty-one Thousand Eight Hundred Eighty-two Dollars (\$9,641,882)? Should this Article be defeated, the default budget shall be Nine Million Four Hundred Ninety-two Thousand Two Hundred Twenty-three Dollars (\$9,492,223), which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Motion by Selectman Sununu to approve as read. Seconded by Selectman Maggiore. Motion carries 3-0.

**Proposed Fire Department Collective Bargaining Agreement**

41 To see if the Town will vote to approve the cost items included in a three-year collective bargaining  
 42 agreement reached between the Select Board and the International Fire Fighters Association Local 3211  
 43 which calls for the following increases in salaries, fringe and other cost items at the current staffing level:  
 44

| Fiscal Year | Total of Cost Items | Estimated Increase |
|-------------|---------------------|--------------------|
| 2025        | \$                  | \$                 |
| 2026        | \$                  | \$                 |
| 2027        | \$                  | \$                 |

45  
 46 And further, to see if the Town will vote to raise and appropriate through taxation the sum of  
 47 \_\_\_\_\_ (\$\_\_\_\_,\_\_\_\_) for Fiscal Year 2025? Said sum  
 48 representing the additional costs attributable to the increase in salaries, fringe and other cost items required  
 49 in year one of the new agreement over those that would be paid at current staffing levels under the existing  
 50 agreement.

51  
 52 Motion by Selectman Sununu to table this article. Seconded by Selectman Maggiore. Motion carries 3-0.

53  
 54 Revised Police and Highway Departments Collective Bargaining Agreement

55  
 56 To see if the Town will vote to approve the cost items included in a revision to the existing three-year  
 57 collective bargaining agreement reached between the Select Board and the New England Police Benevolent  
 58 Association, Local 211 which calls for the following increases in salaries, fringe and other cost items at the  
 59 current staffing level:  
 60

| Fiscal Year | Total of Cost Items | Estimated Increase |
|-------------|---------------------|--------------------|
| 2025        | \$1,163,807         | \$168,637          |

61  
 62 And further, to see if the Town will vote to raise and appropriate through taxation the sum of One Hundred  
 63 Sixty-eight Thousand Six Hundred Thirty-seven Dollars (\$168,637) for Fiscal Year 2025? Said sum  
 64 representing the additional costs attributable to the increase in salaries, fringe and other cost items required  
 65 in the revised agreement over those that would be paid at current staffing levels under the existing  
 66 agreement.

67  
 68 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

69  
 70  
 71 Replace Fire & Rescue Forestry/Water Vehicle

72  
 73 To see if the Town will vote to raise and appropriate the sum of Ninety Thousand Dollars (\$90,000) for the  
 74 purpose of purchasing and equipping a forestry/water vehicle for the Fire & Rescue Department to replace  
 75 the temporarily repurposed former Department of Public Works vehicle with said funds to come from the

76 Fire Department Equipment and Apparatus Special Revenue Fund? This item has been identified in the  
77 approved Capital Improvements Plan. Approval of this Article will have no effect on the tax rate.

78  
79 Motion by Selectman Sununu to approve as read. Seconded by Selectman Maggiore. Motion carries 3-0.

80

81 Replace Highway Facility A/C Condenser

82

83 To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for  
84 the purpose of replacing the air conditioner condenser at the Highway Department facility with said funds  
85 to come from the Building Maintenance Capital Reserve Fund? This item has been identified in the  
86 approved Capital Improvements Plan. Approval of this Article will have no effect on the tax rate.

87 Motion by Selectman Sununu to change to read the replacement with mini splits and the amount to \$10,000.  
88 Seconded by Selectman Maggiore. Motion carries 3-0.

89

90 Road Resurfacing

91

92 To see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand Dollars  
93 (\$300,000) for the purpose of resurfacing and reconstructing approximately three miles of road, by  
94 withdrawing Thirty Thousand Dollars (\$30,000) from the previously established Municipal Transportation  
95 Improvement Capital Reserve Fund created for this purpose, and raising through taxation the sum of Two  
96 Hundred Seventy Thousand Dollars (\$270,000)? This item has been identified in the approved Capital  
97 Improvements Plan.

98 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

99

100 Replace DPW Mower

101

102 To see if the Town will vote to raise and appropriate through taxation the sum of Seventeen Thousand  
103 Dollars (\$17,000) for the purpose of replacing the current 2012 mower for the Department of Public Works?  
104 This item has been identified in the approved Capital Improvements Plan.

105 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

106

107

108 Contribution to the Earned Time Settlement Capital Reserve Fund

109

110 To see if the Town will vote to raise and appropriate through taxation the sum of One Hundred Thousand  
111 Dollars (\$100,000) for deposit into the Earned Time Settlement Capital Reserve Fund? The purpose of this  
112 fund is to buy out employees' earned time during anytime of the life of their career and limit the Town's  
113 unfunded accrued leave liability. The total liability for unfunded accrued leave is estimated to be \$417,625  
114 of which \$198,899 may be payable prior to July 1, 2025. The balance in the Fund, as of December 31,  
115 2023, is \$\_\_\_\_, \_\_\_\_.

116 Director Cornwell stated that the because it wasn't after December 31 the balance in the fund was not yet  
117 available but will be stated in the final article.

118 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

119

120 Contribution to the Town Revaluation Capital Reserve Fund

121

122 To see if the Town will vote to raise and appropriate through taxation the sum of Twelve Thousand Five  
123 Hundred Dollars (\$12,500) for deposit into the Town Revaluation Capital Reserve Fund? The purpose of  
124 this fund is to allow for funding to comply with the State of New Hampshire's requirement to perform a  
125 property revaluation every five years. The balance in the Fund, as of December 31, 2023, is \$\_\_\_\_,\_\_\_\_.

126

127 Finance Director Cornwell stated the balance in the fund would be inserted into the final warrant.

128

129 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

130

131 Contribution to the EPA Stormwater Capital Reserve Fund

132

133 To see if the Town will vote to raise and appropriate through taxation the sum of Twenty Thousand Dollars  
134 (\$20,000) for deposit into the EPA Stormwater Capital Reserve Fund? The purpose of this fund is for the  
135 implementation of a Municipal Separate Storm Sewer System (MS-4) project required by an unfunded  
136 federal mandate of the Environmental Protection Agency to prevent harmful pollutants from being washed  
137 into local water bodies. The balance in the Fund, as of December 31, 2023, is \$\_\_\_\_,\_\_\_\_.

138

139 Finance Director Cornwell stated that the balance will be inserted in the final warrant.

140

141 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

142

143 Contribution to the Town Land Environmental Remediation Capital Reserve Fund

144

145 To see if the Town will vote to raise and appropriate through taxation the sum of Thirty Thousand Dollars  
146 (\$30,000) for deposit into the Town Land Environmental Remediation Capital Reserve Fund? The purpose  
147 of this fund is for environmental remediation to Town owned land and costs related thereto. The balance  
148 in the Fund, as of December 31, 2023, is \$\_\_\_\_,\_\_\_\_.

149

149 Finance Director Cornwell stated the balance in the fund will be inserted into the final warrant.

150

150 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

151

152 Close the Town Building Capital Reserve Fund

153

154 To see if the Town will vote to discontinue the Town Building Capital Reserve Fund created in 2006 and  
155 amended in 2018 to plan and prepare for future Town building projects, including new buildings and  
156 renovations to existing buildings, not covered as part of routine maintenance? Said funds with accumulated  
157 interest to date of withdrawal, are to be transferred to the Town's general fund. Approval of this article  
158 will have no effect on the tax rate.

159

159 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion carries 3-0.

160

161 Adopt the North Hampton Community Choice Aggregation Plan

162

163 To see if the Town of North Hampton will vote to adopt the North Hampton Community Choice  
164 Aggregation Plan which authorizes the Select Board to develop and implement a North Hampton  
165 Community Choice Aggregation Program as described therein (pursuant to RSA 53-E). This  
166 program would allow the Town to provide North Hampton residents and businesses access to  
167 competitive markets for supplies of electricity and related energy services.  
168 Motion by Selectman Maggiore to approve as read. Seconded by Selectman Sununu. Motion  
169 carries 3-0.

170

171 Any other business.

172

173 To see if the Town will transact any other business that may legally come before the Meeting.

174

175 3. Any Other Item that may legally come before the Board

176 The Board reserves the right to take action on any item relative to the prudential administration of the Town's  
177 affairs, which circumstances may require

178

179 Motion by Selectman Maggiore to go into Non-Public Session pursuant to RSA 91-A:3 II (a,b,c,e) at  
180 12:47PM. Seconded by Selectman Sununu. Motion carries 3-0.

181

182 4. Adjournment

183 The Board came out of Non-Public at 12:56PM.

184 Motion by Selectman Maggiore to seal the minutes. Seconded by Selectman Sununu. Motion carries 3-0.

185

186 Meeting adjourned at 12:57PM.

187

188 Respectfully submitted,

189 Janet Facella

190



1  
2 **TOWN OF NORTH HAMPTON, NEW HAMPSHIRE**  
3 **NORTH HAMPTON SELECT BOARD MEETING**

4 **December 11, 2023 7:00 PM**

5 **NORTH HAMPTON TOWN HALL**

6 ***DRAFT MINUTES***

7  
8 **SELECT BOARD MEMBERS PRESENT:** Chairman Jonathan Pinette, Vice-Chairman James Sununu,  
9 Selectman James Maggiore

10 **ALSO PRESENT:** Town Administrator Michael Tully, Police Chief Robert LaBarge

11  
12  
13 Chairman Pinette welcomed everyone to the Select Board Regular Meeting of December 11, 2023 and  
14 called the meeting to order at 7:01 pm, followed by the Pledge of Allegiance.

15  
16 Selectman Maggiore said the Board had just come from two Non-Public Sessions and needed to seal the  
17 minutes of Non-Public Session II.

18  
19 **Motion:** To seal the minutes of Non-Public Session II of December 11, 2023

20 **Motioned:** Selectman Maggiore

21 **Seconded:** Vice-Chair Sununu

22 **Vote:** Motion approved 3-0

23  
24 Selectman Maggiore also asked that the Board move New Business items 12.1 – Swearing in of Deputy  
25 Tom Scotti and 12.2 – Presentation of “524” Award up to next items of business.

26  
27 **12.1 Swearing in of Deputy Police Chief Thomas Scotti**

28 Police Chief Robert LaBarge said the Department has a new Deputy Chief, Thomas Scotti. As a Police  
29 Officer Scotti became a Detective Sergeant for 6 years, went to Litchfield and attained the rank of Captain,  
30 and has done everything necessary to run a police department. He said he is a great addition to the North  
31 Hampton Police Department, brings a great amount of leadership and experience, and we look forward  
32 to working with him. He thanked everyone for coming.

33  
34 ***Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by***  
35 ***NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.***

36  
37 ***A recording of the meeting can be found at: [http://www.townhallstreams.com/towns/north\\_hampton\\_nh](http://www.townhallstreams.com/towns/north_hampton_nh), and a***  
38 ***DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North***  
39 ***Hampton, New Hampshire 03862.***



40  
41 Town Administrator Tully presented the Oath of Office to Deputy Chief Thomas Scotti, and his wife Christie  
42 Scotti did the pinning of the badge. The Board said they were very pleased to have him as part of the team  
43 and welcomed him to the community.  
44

45 **12.2 Presentation of "524" Award**

46 Police Chief LaBarge said he did not know Peter Cormier but heard he was a positive team player and  
47 everything a department would need. He said the Police Department came up with the 524 Award in  
48 memoriam and retired Pete's badge number. This year the Department was unanimous in giving the  
49 award to our Administrative Secretary, Erin Coker. He said she is up there every day, is a hard worker with  
50 a great work ethic, and has done everything this Department needs. She sits at the computer day after  
51 day without complaint and is the most deserving of the award for this year.  
52

53 **Erin Coker** said she is used to being in the background and has been around Emergency Services her whole  
54 life. She said her father was a firefighter and she started as a firefighter in 1999; when she had her children  
55 she moved into more administrative roles. She said in working with Police Officers you see their passion.  
56 dedication, and care for the community. She said though she did not work personally with Pete Cormier  
57 he was well-respected, a teacher, and an inspiration to her and her family.  
58

59 The Board congratulated Ms. Coker and said North Hampton is fortunate to have such a tremendous team  
60 of employees.  
61

62 The Select Board took a 10-minute break then resumed the meeting.  
63

64 **First Public Comment Session**

65 *Phone: 603-758-1447*

66 Chairman Pinette opened the first Public Comment Session at 7:28 pm; no Public Comments.  
67

68 **Consent Calendar**

- 69 6.1 Payroll Manifest of November 30, 2023 in the amount of \$74,005.91  
70 6.2 Accounts Payable Manifest of November 22, 2023 in the amount of \$1,331,077.15  
71 6.3 Payroll Manifest of December 7, 2023 in the amount of \$116,833.02  
72 6.4 Accounts Payable Manifest of December 7, 2023 in the amount of \$1,337,486.39  
73 6.5 Cemetery Deeds  
74

75 **Motion:** To approve Consent Calendar items 6.1 through 6.5 as presented.

76 **Motioned:** Vice-Chair Sununu

77 **Seconded:** Selectman Maggiore

78 **Vote:** Motion approved 3-0  
79

80 **Correspondence**

81 7.1 Correspondence from Jim and Nancy Bergeron  
82

83 Chairman Pinette said the Board received a letter, responded to by Vice-Chair Sununu, from Jim and Nancy  
84 Bergeron regarding the tax rate and assessment and read the letter in full. Their property tax increased  
85 to \$4,000/yr and they felt they were being punished for living on the Seacoast with market rates forcing  
86 people out of their homes.

87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129  
130  
131  
132  
133

Vice-Chair Sununu said there is a similar discussion going on online regarding the tax rate, tax bills, and assessments. Information has been posted online for clarity on why the tax bills worked out the way they did. He explained that the Fiscal Year starts in July and the Budget is passed in March, but the tax rate is not set until November. The first tax bill is an estimate based on last year's taxes, multiplied by assessment; for total taxes this year subtract out what was paid in June. This year all properties were re-evaluated, and assessments were changed.

Vice-Chair Sununu said with revaluation some taxes go up more than others, and this year there was an overall increase in the Town assessment of 50%; any assessments that went up more than that will see an increase in their tax bill, and this property had an above-average increase in property value. He said Bonds for the Library and Safety Center are now hitting the Budget and healthcare and payroll costs are up. Overall the Town Budget has gone up 3-4% less than inflation over the last 4 years, not counting the debt service. He said the goal is for everyone's property to be fairly assessed.

**Committee Updates**

Selectman Maggiore said the *Heritage Commission* has not met and will not meet this month; *Water Commission* met before the last Budget Committee meeting to discuss impact of PUC decision against the agreement in place and the effect of that on our budgets.

Vice-Chair Sununu said *Rails to Trails Committee* has not met; *Budget Committee* met last week and did a second review of Library and Town Budgets and approved both unanimously.

**PUBLIC HEARING**

To Consider the Acceptance of Unanticipated Revenue, and Special One-Time Highway Payment in the amount of \$28,737.14 awarded to the Town of North Hampton from the State of New Hampshire in Accordance with House Bill 2 for Maintenance, Construction, and Reconstruction of Class IV and V Highways in the Town of North Hampton for Fiscal Year 2024.

Chairman Pinette opened the Public Hearing.

Public Works Director John Hubbard said this is periodically voted on in the legislature to release additional funding as part of our Block Grant for road reconstruction; can be used for drainage but not to reduce budgets. This addition goes a long way toward covering our expenses and allows us to stick to our road plan despite inflation; they are looking at replacing a 6-ft metal culvert on Lovering in Spring.

Selectman Maggiore said it is part of House Bill 2; every two years there are House Bills 1 and 2; HB-1 is all the numbers and HB-2 all the language to back it up. Public Works Director Hibbard said North Hampton budgets a certain amount to cover money spent on roads, but always has a Warrant Article that exceeds it by 2-3 times.

Chairman Pinette closed the Public Hearing at 7:46 pm.

**Motion:** To accept the unanticipated revenue in the amount of \$28,737.14 awarded to the Town of North Hampton.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Maggiore

**Vote:** Motion approved 3-0

134  
135  
136  
137  
138  
139  
140  
141  
142  
143  
144  
145  
146  
147  
148  
149  
150  
151  
152  
153  
154  
155  
156  
157  
158  
159  
160  
161  
162  
163  
164  
165  
166  
167  
168  
169  
170  
171  
172  
173  
174  
175  
176  
177  
178  
179

**Report of the Town Administrator**

Report November 28 – December 8, 2023: Finance: 50% of Budget remaining with 30 weeks left n FY; Police: preparing for Dec 13 move to new facility, great results in Cruiser re-design project; Fire: Jake MacGlashing appointed Deputy Chief, prepping for final move; Town Hall: meters/equipment removed from front corner and underground electrical installed, having problems with boiler; New Building on budget and on time; REC: new program adopted for over 55 social activities, holiday and vacation camp open for registration; Highway ready for winter operations; no SB meeting Christmas Day.

**Items Left on the Table**

**NEW BUSINESS**

**12.3 Consideration of Electrical Aggregation Plan**

Vice-Chair Sununu said it was passed by the legislature 2 years ago to allow towns to collectively go out and seek better default electrical service rates. An Aggregation Committee was formed to draft a plan and 2 Public Hearings were held as part of the process. The plan will be adopted by the Select Board, a Warrant Article will be crafted for voter approval, and the plan will be submitted to PUC for final approval, after which the Town can begin shopping for rates. This is just the next step in the process.

**Motion:** To approve the Community Choice Aggregation Plan prepared by North Hampton Energy Aggregation Committee as presented.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Maggiore

**Vote:** Motion approved 3-0

**12.4 Discussion of Request from Town of New Castle**

Vice-Chair Sununu said the Town of New Castle is facing some challenges with their town administration on how to provide growth and organize their town services and it was suggested they contact someone in North Hampton; the two boards met to better understand the needs. Mr. Tully agreed to assist in a part-time capacity, and we are confident he can provide that help without taking away from his duties here. Mr. Tully has developed a close collaborative partnership with department heads that has created one of the finest town administrations around. This is a great opportunity to collaborate with another community and add more resources.

**Motion:** To approve the request from New Castle to allow Mr. Tully to provide some part-time assistance.

**Motioned:** Vice-Chair Sununu

**Seconded:** Selectman Maggiore

**Vote:** Motion approved 3-0

**12.5 Appointment to Seacoast Community Drinking Water Commission**

Selectman Maggiore said in 2018 the legislature created through RSA the Seacoast Commission on Long-Term Goals & Requirements for Drinking Water and the current member, David Ciccalone, is no longer able to serve. Valerie Gamache has volunteered and has a background in natural resources and policy, and I recommend her to replace David on the Commission.

180 **Motion:** To approve the appointment of Valerie Gamache to replace David Cicalone as representative  
181 on the Seacoast Commission on Long-Term Goals & Requirements for Drinking Water.

182 **Motioned:** Selectman Maggiore

183 **Seconded:** Vice-Chair Sununu

184 **Vote:** Motion approved 3-0

185

186 **12.6 Discussion of Safety Complex Open House**

187 Chairman Pinette said tomorrow North Hampton will be celebrating the Grand Opening of the Town's  
188 new Safety Complex, with Fire and Police moving in this weekend. Town Administrator Tully said this is an  
189 opportunity for taxpayers to see the new building, paid for with their tax dollars, before the building is  
190 occupied. Open House will be held from 4:00 pm to 6:00 pm tomorrow, December 12, 2023.

191

192 **MINUTES OF PRIOR MEETINGS**

193

194 **13.1 Approval of Minutes of Workshop Meeting of November 27, 2023**

195 **Motion:** To approve the Workshop Meeting Minutes of November 27, 2023, as presented.

196 **Motioned:** Selectman Maggiore

197 **Seconded:** Vice-Chair Sununu

198 **Vote:** Motion approved 3-0

199

200 **13.2 Approval of Minutes of Regular Meeting of November 27, 2023**

201 **Motion:** To approve the Regular Meeting Minutes of November 27, 2023, as presented.

202 **Motioned:** Selectman Maggiore

203 **Seconded:** Vice-Chair Sununu

204 **Vote:** Motion approved 3-0

205

206 **13.3 Approval of Minutes of Non-Public Meetings of November 27, 2023**

207 **Motion:** To approve the Minutes of Non-Public Meetings of November 27, 2023, as written.

208 **Motioned:** Selectman Maggiore

209 **Seconded:** Vice-Chair Sununu

210 **Vote:** Motion approved 3-0

211

212 **Any Other Item that may legally come before the Board**

213

214 **Second Public Comment Session**

215 *Phone: 603-758-1447*

216 Chairman Pinette opened Second Public Comment at 8:08 pm

217

218 **John Savastano**, Channel 22 Director, said Channel 22 will provide all visuals for tomorrow to have  
219 historical documentation of the event. He said he is finishing up the time lapse for the construction project  
220 which will be displayed in one of the Fire bays. He said at 9:30 am on Wednesday, December 13, HD  
221 Channel 22 goes on the air; HD channel number is not yet known.

222

223 **Next Regular Meeting:** January 8, 2023

224

225 **ADJOURNMENT**

226

227 Chairman Pinette adjourned the meeting at 8:11 pm.

228  
229 Respectfully submitted,  
230 Patricia Denmark, Recording Secretary

DRAFT