



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

**SELECT BOARD AGENDA
APRIL 24, 2017
REGULAR MEETING 7:00PM
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE**

1. Call To Order for the Public Session

2. Pledge of Allegiance

3. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

4. Consent Calendar

- 4.1 Payroll Manifest of April 13, 2017 in the amount of \$64,120.55
- 4.2 Payroll Manifest of April 20, 2017 in the amount of \$67,291.52
- 4.3 Accounts Payable Manifest of April 20, 2017 in the amount of \$1,083,191.95
- 4.4 Abatement Recommendation
- 4.5 Disabled Tax Credit Recommendation
- 4.6 Land Use Change Tax
- 4.7 Veteran Tax Credit Application
- 4.8 Veteran Tax Credit Application
- 4.9 Charitable Exemption Application
- 4.10 Elderly Tax Exemption Application

5. Correspondence

No Items

6. Committee Updates

7. Report of the Town Administrator

7.1 General Report

7.2 Committee of the Whole: Facilities

8. New Business

8.1 Consideration of Wiggins Way Intervenor Status Recommendation;

8.2 Consideration of Updates to Policies;

8.3 Fire Department

8.3.1 Acceptance of Resignation of Corey Greaney;

8.3.2 Acceptance of Resignation of Adam Mills;

8.3.3 Consideration of Hiring Process

8.4 Ratification of Goal Setting Session Decisions

8.5 Acceptance of Resignation of Chris Ganotis

8.6 Approval of Reappointment of Lisa J. Wilson to Conservation Commission

8.7 Deed Waivers

9. Minutes of Prior Meetings

9.1 Approval of April 10, 2017 Meeting Minutes

10. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

11. Second Public Comment Session

See Item 2, above.

12. Adjournment

TOWN ADMINISTRATOR
PAUL APPLE

PAPPLE@NORTHHAMPTON-NH.GOV



MUNICIPAL OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

TEL: (603) 964-8087
FAX: (603) 964-1514

TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

C O N S E N T C A L E N D A R

TO: SELECT BOARD
FROM: PAUL APPLE, TOWN ADMINISTRATOR
SUBJECT: CONSENT CALENDAR FOR SELECT BOARD MEETING 04/24/2017
DATE: 04/21/2017

The following actions are for the approval of the Select Board:

Consent Calendar

- 4.1 Payroll Manifest of April 13, 2017 in the amount of \$64,120.55
- 4.2 Payroll Manifest of April 20, 2017 in the amount of \$67,291.52
- 4.3 Accounts Payable Manifest of April 20, 2017 \$1,083,191.95
- 4.4 Abatement Recommendation
- 4.5 Disabled Tax Credit Recommendation
- 4.6 Land Use Change Tax
- 4.7 Veteran Tax Credit Application
- 4.8 Veteran Tax Credit Application
- 4.9 Charitable Exemption Applications
- 4.10 Elderly Tax Exemption Application

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 33546

Include Authorization Codes: Yes
Batch: 17433
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Larry Miller, Select Board


Jim Maggiore, Select Board


Kathleen Kilgore, Select Board


Paul Apple, Town Administrator

	04/13/2017	EFTPS	FEDERAL TAX PAYMENTS		9,596.78	9,596.78	0.00	0.00	
219474	04/13/2017	2008	PETER FRANCIS	1	1,578.99	1,007.17	308.37	698.80	
219475	04/13/2017	9711	EMILY R. STOCKBRIDGE	1	82.50	76.18	0.00	76.18	
219476	04/13/2017	9722	FRANCIS P. CULLEN	1	164.16	151.60	0.00	151.60	
219477	04/13/2017	9703	ANTHONY J. JANVRIN	1	97.76	84.93	0.00	84.93	
219478	04/13/2017	9724	NICHOLAS E. JANVRIN	1	97.76	90.28	0.00	90.28	
219479	04/13/2017	9488	RICHARD C. JANVRIN	1	266.48	236.09	0.00	236.09	
219480	04/13/2017	9691	GLEN S. BOSWORTH	1	475.86	407.05	407.05	0.00	
219481	04/13/2017	9663	KEVIN C. KELLEY	1	1,221.16	819.32	819.32	0.00	
219482	04/13/2017	9655	COLIN J. CHEVALIER	1	2,052.25	1,399.12	1,399.12	0.00	
219483	04/13/2017	9715	COREY A. GREANEY	1	1,611.51	1,077.93	1,077.93	0.00	
219484	04/13/2017	9409	STEPHEN S. HENRY	1	1,278.25	933.95	933.95	0.00	
219485	04/13/2017	5855	JAMES M. JURTA	1	1,022.14	775.28	775.28	0.00	
219486	04/13/2017	2019	JASON M. LAJOIE	1	1,534.62	1,140.17	1,140.17	0.00	
219487	04/13/2017	9721	ADAM J. MILLS	1	1,067.62	713.57	713.57	0.00	
219488	04/13/2017	9701	MICHAEL W. MORIN	1	1,686.53	1,221.95	1,221.95	0.00	
219489	04/13/2017	9481	JEREMY J. PARENT	1	1,521.40	958.48	958.48	0.00	
219490	04/13/2017	9621	ANGELO C. PUGLISI	1	1,228.62	668.70	668.70	0.00	
219491	04/13/2017	9557	LEE WILLIAM TABER	1	1,687.46	1,008.40	1,008.40	0.00	
219492	04/13/2017	9422	MARTIN B. TAVITIAN	1	1,228.62	707.68	707.68	0.00	
219493	04/13/2017	9083	MICHAEL J. TULLY	1	2,128.18	1,224.75	1,224.75	0.00	
219494	04/13/2017	9687	RYAN A. CORNWELL	1	1,430.31	984.66	984.66	0.00	
219495	04/13/2017	9702	ANNE M. KENNY	1	434.78	382.46	382.46	0.00	
219496	04/13/2017	9283	JEFFREY P. BARNES	1	1,059.69	746.75	746.75	0.00	
219497	04/13/2017	9649	SCOTT BUCHANAN	1	788.50	566.11	566.11	0.00	
219498	04/13/2017	9401	JON E. HOXIE	1	884.95	610.03	610.03	0.00	
219499	04/13/2017	9554	JOHN HUBBARD	1	1,573.85	1,057.81	1,057.81	0.00	
219500	04/13/2017	9259	WILLIAM L. ADAMS III	1	1,465.73	970.77	970.77	0.00	
219501	04/13/2017	9718	TIMON A. AIKAWA	1	971.16	673.47	673.47	0.00	
219502	04/13/2017	9479	STEVEN J. JANVRIN	1	1,534.50	1,166.52	1,166.52	0.00	
219503	04/13/2017	9634	ASA D. JOHNSON	1	1,220.92	858.44	858.44	0.00	
219504	04/13/2017	9263	MICHAEL E. MADDOCKS	1	1,715.27	1,116.22	1,116.22	0.00	
219505	04/13/2017	9699	JAMES D. MASCIOLI	1	1,806.86	1,218.50	1,218.50	0.00	
219506	04/13/2017	9314	JESSICA L. MIEHLE	1	904.81	644.78	644.78	0.00	
219507	04/13/2017	9727	CHRISTOPHER R. POPPALARD	1	1,096.16	813.46	813.46	0.00	
219508	04/13/2017	9725	JOSHUA N. PRECOURT	1	837.12	610.02	610.02	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 33546

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
219509	04/13/2017	9332	JAMES M. RUSSELL	1	2,327.66	1,473.47	1,473.47	0.00		
219510	04/13/2017	9264	JOSHUA E. STOKEL	1	1,779.99	1,299.37	1,299.37	0.00		
219511	04/13/2017	9710	PAUL J. YANAKOPOULOS	1	1,366.17	994.73	994.73	0.00		
219512	04/13/2017	9730	CHRISTOPHER M. ZELINSKI	1	838.83	595.26	595.26	0.00		
219513	04/13/2017	9656	JAMES M. O'HARA	1	887.35	627.43	627.43	0.00		
219514	04/13/2017	9230	STEVEN BUCHANAN	1	444.13	359.13	359.13	0.00		
219515	04/13/2017	9728	PATRICIA M. BOOKER	1	163.88	151.34	151.34	0.00		
219516	04/13/2017	9129	SUSAN M. BUCHANAN	1	1,090.90	770.99	770.99	0.00		
219517	04/13/2017	9482	GEORGIA A. DOUGHERTY	1	279.18	242.11	242.11	0.00		
219518	04/13/2017	9668	PAUL L. APPLE	1	1,905.48	1,388.13	1,388.13	0.00		
219519	04/13/2017	9004	JANET L. FACELLA	1	1,110.00	779.27	779.27	0.00		
219520	04/13/2017	9719	RICHARD M. MILNER	1	1,028.85	777.48	777.48	0.00		
219521	04/13/2017	LGC	Healthtrust		221.14	221.14	0.00	221.14		
219522	04/13/2017	457B	MID ATLANTIC CAPITAL CORP		1,323.73	1,323.73	0.00	1,323.73		
					64,120.55	47,722.96	35,243.43	2,882.75		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	6	1,337.88
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	41	34,935.06
	ACH Employee Credits	42	35,243.43
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,544.87
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	9,596.78

TOWN OF NORTH HAMPTON PAYROLL MANIFEST


Report # 33590

Include Authorization Codes: Yes
Batch: 17448
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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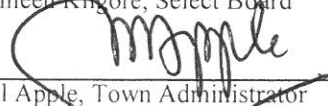
Larry Miller, Select Board



Jim Maggioro, Select Board



Kathleen Kilgore, Select Board



Paul Apple, Town Administrator

	04/20/2017	EFTPS	FEDERAL TAX PAYMENTS		10,223.82	10,223.82	0.00	0.00	
219523	04/20/2017	9528	BRIAN CHEVALIER	1	730.00	580.25	0.00	580.25	
219524	04/20/2017	9527	KENDALL CHEVALIER	1	440.00	378.97	0.00	378.97	
219525	04/20/2017	2008	PETER FRANCIS	1	1,624.81	1,037.73	308.37	729.36	
219526	04/20/2017	9722	FRANCIS P. CULLEN	1	158.08	145.99	0.00	145.99	
219527	04/20/2017	9703	ANTHONY J. JANVRIN	1	97.76	84.93	0.00	84.93	
219528	04/20/2017	9724	NICHOLAS E. JANVRIN	1	97.76	90.28	0.00	90.28	
219529	04/20/2017	9488	RICHARD C. JANVRIN	1	250.33	222.78	0.00	222.78	
219530	04/20/2017	9691	GLEN S. BOSWORTH	1	508.31	432.14	432.14	0.00	
219531	04/20/2017	9663	KEVIN C. KELLEY	1	1,221.16	819.32	819.32	0.00	
219532	04/20/2017	9655	COLIN J. CHEVALIER	1	1,011.35	737.01	737.01	0.00	
219533	04/20/2017	9715	COREY A. GREANEY	1	1,817.82	1,211.41	1,211.41	0.00	
219534	04/20/2017	9409	STEPHEN S. HENRY	1	1,525.25	1,115.55	1,115.55	0.00	
219535	04/20/2017	5855	JAMES M. JURTA	1	1,022.14	775.28	775.28	0.00	
219536	04/20/2017	2019	JASON M. LAJOIE	1	1,534.62	1,140.17	1,140.17	0.00	
219537	04/20/2017	9721	ADAM J. MILLS	1	3,757.17	2,442.24	2,442.24	0.00	
219538	04/20/2017	9701	MICHAEL W. MORIN	1	1,498.98	1,087.25	1,087.25	0.00	
219539	04/20/2017	9481	JEREMY J. PARENT	1	1,658.08	1,043.84	1,043.84	0.00	
219540	04/20/2017	9621	ANGELO C. PUGLISI	1	1,901.07	1,028.12	1,028.12	0.00	
219541	04/20/2017	9557	LEE WILLIAM TABER	1	1,124.51	665.29	665.29	0.00	
219542	04/20/2017	9422	MARTIN B. TAVITIAN	1	1,163.86	665.57	665.57	0.00	
219543	04/20/2017	9083	MICHAEL J. TULLY	1	2,128.18	1,224.75	1,224.75	0.00	
219544	04/20/2017	9687	RYAN A. CORNWELL	1	1,430.31	984.66	984.66	0.00	
219545	04/20/2017	9702	ANNE M. KENNY	1	455.24	399.32	399.32	0.00	
219546	04/20/2017	9283	JEFFREY P. BARNES	1	1,020.00	718.41	718.41	0.00	
219547	04/20/2017	9649	SCOTT BUCHANAN	1	760.00	545.77	545.77	0.00	
219548	04/20/2017	9401	JON E. HOXIE	1	884.95	610.03	610.03	0.00	
219549	04/20/2017	9554	JOHN HUBBARD	1	1,573.85	1,057.81	1,057.81	0.00	
219550	04/20/2017	9259	WILLIAM L. ADAMS III	1	1,195.56	795.47	795.47	0.00	
219551	04/20/2017	9718	TIMON A. AIKAWA	1	1,027.89	710.28	710.28	0.00	
219552	04/20/2017	9479	STEVEN J. JANVRIN	1	1,534.50	1,166.52	1,166.52	0.00	
219553	04/20/2017	9634	ASA D. JOHNSON	1	1,061.62	755.07	755.07	0.00	
219554	04/20/2017	9263	MICHAEL E. MADDOCKS	1	1,715.27	1,116.22	1,116.22	0.00	
219555	04/20/2017	9699	JAMES D. MASIOLI	1	1,166.58	820.45	820.45	0.00	
219556	04/20/2017	9314	JESSICA L. MIEHLE	1	904.81	644.78	644.78	0.00	
219557	04/20/2017	9727	CHRISTOPHER R. POPPALARD	1	1,223.66	896.20	896.20	0.00	

TOWN OF NORTH HAMPTON PAYROLL MANIFEST

Report # 33590

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
219558	04/20/2017	9725	JOSHUA N. PRECOURT	1	837.12	610.02	610.02	0.00		
219559	04/20/2017	9332	JAMES M. RUSSELL	1	1,858.51	1,171.89	1,171.89	0.00		
219560	04/20/2017	9264	JOSHUA E. STOKEL	1	1,892.37	1,382.23	1,382.23	0.00		
219561	04/20/2017	9710	PAUL J. YANAKOPULOS	1	1,719.28	1,199.08	1,199.08	0.00		
219562	04/20/2017	9730	CHRISTOPHER M. ZELINSKI	1	838.83	595.26	595.26	0.00		
219563	04/20/2017	9656	JAMES M. O'HARA	1	887.35	627.43	627.43	0.00		
219564	04/20/2017	9230	STEVEN BUCHANAN	1	395.68	321.66	321.66	0.00		
219565	04/20/2017	9728	PATRICIA M. BOOKER	1	166.75	153.99	153.99	0.00		
219566	04/20/2017	9129	SUSAN M. BUCHANAN	1	1,090.90	770.99	770.99	0.00		
219567	04/20/2017	9482	GEORGIA A. DOUGHERTY	1	287.77	249.19	249.19	0.00		
219568	04/20/2017	9668	PAUL L. APPLE	1	1,905.48	1,388.13	1,388.13	0.00		
219569	04/20/2017	9004	JANET L. FACELLA	1	1,182.85	824.51	824.51	0.00		
219570	04/20/2017	9719	RICHARD M. MILNER	1	1,028.85	777.48	777.48	0.00		
219571	04/20/2017	LGC	Healthtrust		221.14	221.14	0.00	221.14		
219572	04/20/2017	457B	MID ATLANTIC CAPITAL CORP		1,529.34	1,529.34	0.00	1,529.34		
					67,291.52	50,196.02	35,989.16	3,983.04		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	7	2,232.56
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	41	35,680.79
	ACH Employee Credits	42	35,989.16
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	2	1,750.48
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	1	10,223.82

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 33594

Check Batch: 17449
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

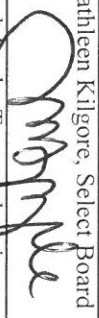
Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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 Larry Miller, Select Board



 Jim Maggioro, Select Board



 Kathleen Kilgore, Select Board



 Paul Apple, Town Administrator

17449	32391	04/20/2017	512	A.H. HARRIS & SONS, INC.	0.00	171.50
	32392	04/20/2017	2217	AMERICAN RED CROSS	0.00	500.00
	32393	04/20/2017	2929	BAY RING COMMUNICATIONS	0.00	886.98
	32394	04/20/2017	126	BOUND TREE MEDICAL	0.00	1,248.50
	32395	04/20/2017	2910	CHEVALIER, BRIAN	0.00	42.46
	32396	04/20/2017	3995	CIT FINANCING SERVICE, INC.	0.00	198.12
	32397	04/20/2017	1209	COMCAST	0.00	393.78
	32398	04/20/2017	47	COMSTAR INC	0.00	873.08
	32399	04/20/2017	1213	CRITICAL ALERT SYSTEMS, LLC	0.00	89.00
	32400	04/20/2017	4034	CRYSTAL ROCK	0.00	62.92
	32401	04/20/2017	2657	DAVE'S SEPTIC SERVICE, INC	0.00	148.00

TOWN OF NORTH HAMPTON ACCOUNTS PAYABLE MANIFEST

Report # 33594

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	32402	04/20/2017	299	DONAHUE, TUCKER & CIANDELLA	0.00	476.00
	32403	04/20/2017	33	EVERSOURCE	0.00	3,838.30
	32404	04/20/2017	2161	FASTENER WAREHOUSE	0.00	167.00
	32405	04/20/2017	4586	FIRST STUDENT	0.00	8.00
	32406	04/20/2017	71	G & K SERVICES	0.00	201.76
	32407	04/20/2017	51	GALLS, LLC	0.00	228.60
	32408	04/20/2017	102	HAMPTON FORD-HYUNDAI	0.00	464.34
	32409	04/20/2017	29	Health Trust	0.00	30.00
	32410	04/20/2017	1931	HOME DEPOT CREDIT SERVICES	0.00	29.81
	32411	04/20/2017	530	LAMPREY ENERGY, INC.	0.00	283.07
	32412	04/20/2017	209	LHS ASSOCIATES, INC.	0.00	4,310.00
	32413	04/20/2017	255	LIBERTY INTERNATIONAL TRUCKS	0.00	499.18
	32414	04/20/2017	20	MATTHEW BENDER & CO INC	0.00	482.61
	32415	04/20/2017	4071	MAUSOLF, LISA	0.00	3,000.00
	32416	04/20/2017	1230	MUNICIPAL RESOURCES INC	0.00	5,462.36
	32417	04/20/2017	12	NORTH HAMPTON PUBLIC LIBRARY	0.00	32,343.33
	32418	04/20/2017	14	NORTH HAMPTON SCHOOL DISTRICT	0.00	669,731.00
	32419	04/20/2017	1257	PROWASH CARWASH LLC	0.00	154.00
	32420	04/20/2017	4260	RAM PRINTING INC.	0.00	1,150.43
	32421	04/20/2017	119	ROCKINGHAM COUNTY	0.00	80.49
	32422	04/20/2017	1428	ROUTE 1 SELF STORAGE	0.00	210.00
	32423	04/20/2017	573	SANEL AUTO PARTS CO	0.00	14.44
	32424	04/20/2017	2907	SEABROOK TRUCK CENTER	0.00	211.21
	32425	04/20/2017	260	SIMPLEXGRINELL	0.00	3,532.50
	32426	04/20/2017	4587	SOUTHBRIDGE HOTEL & CONFERENCE CTR.	0.00	1,275.59
	32427	04/20/2017	97	SOUTHEAST REGIONAL REFUSE	0.00	2,669.94
	32428	04/20/2017	3278	TREASURER OF THE STATE OF NEW HAMPSHIRE	0.00	80.25
	32429	04/20/2017	56	TREASURER STATE OF NH	0.00	1,109.78
	32430	04/20/2017	2111	TREASURER STATE OF NH	0.00	1,356.00
	32431	04/20/2017	3295	TROIANO WASTE SERVICE, INC.	0.00	225.00
	32432	04/20/2017	2886	UNITIL	0.00	592.74
	32433	04/20/2017	2330	UPTON & HATFIELD LLP	0.00	29,331.63
	32434	04/20/2017	4276	VENTURA, JOHN	0.00	3,333.33
	32435	04/20/2017	4026	VERIZON WIRELESS	0.00	163.06
	32436	04/20/2017	1306	W.B. MASON	0.00	405.78
	32437	04/20/2017	91	WASTE MANAGEMENT	0.00	3,204.08
	32438	04/20/2017	338	WHITE'S WELDING CO., INC.	0.00	1,138.00

**TOWN OF NORTH HAMPTON
ACCOUNTS PAYABLE MANIFEST**

Report # 33594

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
32439		04/20/2017	93	WINNACUNNET COOP SCHOOL DISTRICT	0.00	306,784.00
Totals:					<u>0.00</u>	<u>\$1,083,191.95</u>

49 Checks Listed.

Paul L. Apple
Town Administrator

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
papple@northhampton-nh.gov
Tel: (603) 964-8087
Fax: (603) 964-1514



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

**TOWN ADMINISTRATOR'S REPORT
APRIL 10, 2017 SELECT BOARD MEETING**

REPORTING PERIOD

The reporting period is from April 10, 2017 through April 24, 2017.

FINANCE

The expenditure report is posted on the website. See: http://www.northhampton-nh.gov/Public_Documents/NorthHamptonNH_FinDept/expense2016sept.pdf.

Our "cushion" remains just under 6% when spending levels are adjusted to reflect large, one-time purchases.

PRIORITIES

Scheduling

Personnel

The Police Department. Officer Precourt graduated from the New Hampshire Police Academy on April 21, 2017. The Academy is a 16 week training course that provides New Hampshire police officer certification to successful attendees.

Officer Zelinski has completed his field training, and will attend the next Academy session in May.

The Fire Department. There are two resignations on the agenda. I seek authorization to fill the vacancies by means of our normal hiring process.

Facilities

The first Facilities Committee meeting is this evening. At the Goal Setting Exercise on Tuesday, April 18, 2017, the Board agreed to divide the issue of facilities into thirds. Of first priority is the Town's historic buildings: the Town Hall and the Stone Building. The second third is the Chevalier Building and the Fire Department. The decision was to "wait to fail" on the issue of the oil burner in the Fire Department. The third group is future planning. The Board does not anticipate addressing future planning in the immediate future.

Campus. Work has not yet commenced on the septic system because of the weather. As soon as work begins, I will inform the Board.

The plan still calls for a chambered system, and a small, raised bed along the fence line. The raised bed will not interfere with drainage for the Library or snow removal and storage.

Town Hall. There is nothing new to report.

Chevalier Building. There is nothing new to report.

Projects

Cell Tower. Nothing new to report.

Regionalization. The Chiefs and the organized labor representatives met last week to discuss the operational implications of a joint ladder truck. The Chief reports that additional work in subcommittee is necessary, so the meeting of the whole committee will be rescheduled when that work is complete.

Coakley Landfill Group. I attended the meeting of the Group on April 5, 2017 in Portsmouth. The next scheduled meeting is May 4, 2017. I petitioned the group for permission to bring Mr. Miller with me at the May meeting and that request was granted. I have also convinced the Group of the wisdom of conducting a public meeting of the Group in either June or July here in North Hampton. I will report in greater detail when these arrangements are finalized.

Meeting Schedule. The regular meetings for the Select Board in May are May 8, 2017 at 7:00 p.m. and May 22, 2017 at 7:00 p.m. The Budget Committee will meet for its organizational meeting on May 15, 2017 at 6:30 p.m.

Website Update. Nothing new to report.

Finance Policies: Our review of policies is on-going.

FY 2019 Budget Preparation. There is a proposed schedule that should be finalized on May 15, 2017.

Junkyard Closures and/or New Problems: Nothing new to report.

Trolley Bridge/Philbrick Pond Grant. I met with CMA Engineers and we are beginning the outreach necessary to start field work in the spring. Outreach requires individual meetings with at least 3 property owners who are opposed to any work being done on this issue. Since the grant is only to study the hydrology – meaning that no changes will be proposed at present – we believe it is likely that property owners will permit the surveying and sampling necessary for this study.

Hampton Rod and Gun Club: The Gun Club's expert filed material with the State, a copy of which has been provided to the Board.

Storm-Water Regulations. Work is ongoing between RPC and the working group.

Hazard Mitigation Plan. A draft recommendation will be ready for your review at the end of the process, and final implementation is scheduled for August 2017.

Water Conservation Regulations. Notice of the regulations has been posted, physically and on-line, sent out on an email blast and included in Friday Folders.

Recreation Activities. Nothing new to report.

Conservation Easement Deeds. I have not heard from the Commissioners.

Mutual Aid. I have nothing new to report.

Economic Development. EDC heard from Rick Traintor, who is a planner, and who has agreed to prepare a proposal to create a baseline and strategic plan for economic development.

Facilities. See, above.

Document Management System. I have nothing new to report.

IT Issues. The items in the last report are underway (BDR, Windows 10, Fire Chief's computer).

Deed Waiver/Modular Home Tax Abatement Policy.

The Tax Collector has prepared a summary report of properties subject to tax deed this year (for nonpayment of 2014 taxes). The report is part of your packet tonight. Action will be taken this year in a public session, and the Board is respectfully reminded to refer to properties by map and lot designation rather than by name. Action must be taken tonight because the deed date is April 28.

There are a number of manufactured and modular homes that are in arrears. Tax deeding manufactured housing creates significant risks. First, the Town becomes the delinquent owner's landlord and will be required to expend resources to evict the owner once the tax deed has been

recorded. This process, in addition to being expensive, also presents public perception issues. The forced removal of anyone from their home is not a matter to be undertaken in all but the most severe cases.

Additional risks presented in this category include liability for park rent and other charges associated with the location of the unit. The park owners have agreed to waive park rent for properties taken pursuant to Tax Deed. The cost of disposal is also a potential liability for homes that are in poor condition or have no value. Manufactured housing does not hold value in the same way as traditional, stick-built housing.

Rails to Trails. Nothing new to report.

18 Deer Run Road
North Hampton, NH 03862

April 17, 2017

Mr Paul Apple
Town Administrator
Town of North Hampton
233 Atlantic Ave
North Hampton, NH 03862

Dear Paul,

This letter constitutes an official record for the Town Files.

Effective April 12, 2017, I have resigned from the Conservation Commission due to personal matters regarding several family illnesses that continue to require my full attention.

I have enjoyed membership as Chair of the Commission for some 17 years and regret that I must move on. Over those years, we have made numerous inroads toward monitoring, protecting and preserving North Hampton's open space, its rivers, streams, ponds and wetlands areas. Moreover, we have faithfully served the residents of North Hampton to provide public enjoyment of conservation land for passive recreational use and of the Town Forest and the Community gardens.

Please note that ongoing attempts to undermine activities of the Commission had no impact whatsoever on my decision to resign. Had circumstances been different, I would have continued to ensure that conservation easements and conservation land stewardship be followed pursuant to Town ordinances and the NH RSA's governing the Commission's legal rights and obligations.

I thank the Town Staff, Town management, elected boards and residents of North Hampton for the opportunities to support our Commission in successfully achieving numerous public benefit accomplishments during my tenure as the Commission Chair. I am confident that the current and future Conservation Commission members will continue to pursue this legacy.

With Warmest regards and Best Wishes,

Chris G Ganotis

April 14, 2017

Town of North Hampton Select Board
233 Atlantic Avenue
North Hampton, NH 03862

To the North Hampton Select Board:

On behalf of the Conservation Commission, I am writing to request that the Select Board consider reappointing Lisa Wilson to a three-year term as a regular member on the Commission. Lisa's term expires in May 2017.

At the April 11, 2017 Conservation Commission Meeting, the commissioners voted to recommend the reappointment of Lisa Wilson to the Commission. *"A motion was made by Andrew Vorkink, duly seconded by Philip Thayer, to request that the Select Board reappoint Lisa Wilson for a three-year term as a regular member. The motion carried with a unanimous vote."*

I request that consideration for the reappointment be placed on the upcoming Select Board agenda.

Please find attached a letter from Lisa Wilson to the Conservation Commission that demonstrates her commitment to continue to work to further the goals of conservation. A copy of the draft minutes of the meeting is also attached.

Sincerely,



Lisa J. Wilson, Chair
Town of North Hampton Conservation Commission

Nine Runnymede Drive,
North Hampton, NH 03862
lisajwilson@comcast.net

North Hampton Conservation Commission
Town of North Hampton
233 Atlantic Ave, North Hampton, NH 03862

April 11, 2017

To the North Hampton Conservation Commission:

I am writing respectfully to request that the North Hampton Conservation Commission consider nominating me to be reappointed to serve a three-year term on the Commission.

I have served on the Commission since 2005 and have been vice-chair for the past two years and wish to continue the stewardship of valuable wetlands, water resources, and conserved land. The experience that I gained while serving on Commission will help further the goals of conservation.


I have assumed leadership roles in conserving land, raising funds to complete the acquisition of Gov. Dale Farm, designing and implementing aesthetically pleasing maintenance-free signage for conservation land, and developing a trail map brochure for conservation land that is currently posted on the town's website.

I am currently serving on the Conservation Easement Subcommittee. In 2016, I drafted an initial proposal for the Management Plan for Forest Hills Farm and am currently working with both FB Environmental Associates and the Southeast Land Trust of New Hampshire to complete the plan.

I would be honored to serve another term on the Conservation Commission with fellow members who have generously dedicated their time and talent to fulfill its mission.

Thank you for your consideration.

Sincerely,



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

To **Lisa Wilson** of North Hampton in the County of Rockingham, WHEREAS, there is a vacancy as a **Conservation Commission member**, in said town and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you the said **Lisa Wilson** as a Conservation Commission member, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such Office, until another person shall be chosen and qualified in your stead.

Given under our hands this day of 20

James Maggiore

Term expiration date: March, 2020

Larry Miller

Kathleen Kilgore

OATH OF OFFICE

I, **Lisa Wilson** of North Hampton do solemnly swear, that I will bear faith and true allegiance to the United States of America and the State of New Hampshire, and will support the Constitution thereof, So help me God.

I, **Lisa Wilson** do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Conservation Commission** member according to the best of my abilities, agreeably to the rules and regulations of this Constitution and laws of the State of New Hampshire, So help me God.

STATE OF NEW HAMPSHIRE

Rockingham ss. On the _____ day of _____ 20 .

Personally appeared the above named, **Lisa Wilson**, who took and subscribed the foregoing oath. Before me,

Date

Town Clerk

Town of North Hampton
Deed Notice List -- Created 04/21/2017
 Requested by Susan -- Interest Calculated as of 04/28/2017

Owner	Invoice	PID	Tax	Interest & Penalties	Deed Fee	Mortgagee Fees	Total
BARRETT MICHAEL	2014L01000004	000017 000100 000000	\$ 319.65	\$ 115.86	\$ 17.00	\$ 0.00	\$ 967.00 *
CHICHESTER DRU	2014L01000008	000017 000082 000001	\$ 1,176.24	\$ 426.35	\$ 17.00	\$ 0.00	\$ 6,021.06 *
CLARK KATHY M	2014L01000009	000013 000071 000029	\$ 701.56	\$ 254.29	\$ 17.00	\$ 0.00	\$ 972.85
COAKLEY LANDFILL INC	2014L01000010	000021 000032 000000	\$ 696.20	\$ 263.55	\$ 17.00	\$ 0.00	\$ 12,402.77 *
COAKLEY LANDFILL INC	2014L01000011	000021 000033 000000	\$ 551.26	\$ 211.01	\$ 17.00	\$ 0.00	\$ 6,949.84 *
COTTON MICHAEL	2014L01000013	000013 000071 000042	\$ 0.00	-\$ 17.00	\$ 17.00	\$ 0.00	\$ 0.00
DESILETS VALERIE	2014L01000014	000013 000073 000103	\$ 1,103.58	\$ 400.01	\$ 17.00	\$ 0.00	\$ 7,278.91 *
FERBER GEORGE A & CHERI D	2014L01000020	000021 000007 000111	\$ 0.00	-\$ 17.00	\$ 17.00	\$ 0.00	\$ 0.00
GARVEY PAULA M & HELEN L	2014L01000021	000021 000007 000090	\$ 0.00	-\$ 17.00	\$ 17.00	\$ 0.00	\$ 0.00
LA BONTE LINDA M	2014L01000028	000021 000007 000027	\$ 623.68	\$ 237.26	\$ 17.00	\$ 0.00	\$ 4,694.53 *
LOUD COLLEEN D	2014L01000029	000017 000082 000057	\$ 0.00	-\$ 17.00	\$ 17.00	\$ 0.00	\$ 0.00
MONTOYA SAMUEL M	2014L01000035	000017 000082 000043	\$ 349.38	\$ 45.49	\$ 17.00	\$ 0.00	\$ 411.87
MORE ALEXIS	2014L01000039	000003 000010 000000	\$ 0.00	-\$ 17.00	\$ 17.00	\$ 0.00	\$ 0.00
ROY SHARI	2014L01000040	000021 000007 000066	\$ 300.44	\$ 108.90	\$ 17.00	\$ 0.00	\$ 426.34
SIMMONS THOMAS F	2014L01000043	000013 000071 000027	\$ 0.00	-\$ 17.00	\$ 17.00	\$ 0.00	\$ 0.00
WONG EDMOND C	2014L01000050	000007 000112 000000	\$ 11,280.58	\$ 4,088.82	\$ 17.00	\$ 0.00	\$ 15,386.40

*Includes total amount owed for unpaid invoices, including interest and costs, up to and including the deeding lien year.



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

**SELECT BOARD DRAFT MINUTES
APRIL 10, 2017**

**JOINT NON-PUBLIC SESSION WITH LIBRARY TRUSTEES 5:30 PM
CHEVALIER BUILDING
233 ATLANTIC AVENUE**

**REGULAR MEETING 7:00PM
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE**

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.

1. Joint Non-Public Session with Library Trustees

5:30 p.m. Mary Herbert Room, Chevalier Building, 233 Atlantic Avenue.

The Select Board and the Library Trustees will meet in nonpublic session to consider the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party whose interests are adverse to those of the general community, pursuant to RSA 91-A:3, II(d).

2. Call To Order for the Public Session

7:00 p.m. North Hampton Town Hall, 231 Atlantic Avenue.

Chair Maggiore called the meeting to order at 7:05 PM. Those in attendance were Selectwoman Kilgore, Selectman Miller and Town Administrator Apple.

3. Pledge of Allegiance

Chair Maggiore led the pledge of allegiance.

39 Chair Maggiore stated a motion was made at the Non Public session with the Library Trustees,
40 specifically Mrs. Brandt and seconded by Mrs. Leonardi , to authorize the architect to act in a
41 manner consistent with the discussion in the Non Public. The vote was 3-0 in favor.

42 A motion to seal the minutes was made by Selectwoman Kilgore and seconded by Selectman
43 Miller on the basis that public disclosure would render a proposed action ineffective. The vote
44 was unanimous by both the Select Board and the Library Trustees.
45

46 Chair Maggiore stated it should be noted that they were in Non Public pursuant to RSA 91-A:3, II
47 (d), to consider the acquisition, sale or lease of real or personal property, which if discussed in
48 public would likely benefit a party whose interests are adverse to those of the general community.
49

50 51 **4. First Public Comment Session**

52
53 Public Comment is an opportunity for residents to ask questions, request information and make
54 comments on issues facing the Town. Individuals ordinarily will be given not more than three (3)
55 minutes to speak, and people who have already spoken will be asked to wait until everyone has
56 had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes.
57 Individuals who are not able to speak during the First Public Comment Session will be given first
58 opportunity to speak during the Second Public Comment Session at the end of the Meeting.
59

60 Bill Gosselin, 2 Maple Road stated over a year ago there were “truckloads of soil being imported
61 all over the Lamprey Conservation property.” Neighbors began to question this and further
62 stated “easement violations had been going on for some time on this property.”
63

64 Mr. Gosselin stated “they” tried to go through the proper chain of commands by going to the
65 Town Administrator and he informed “us” that we need to go through the Conservation
66 Commission chairman.
67

68 Mr. Gosselin stated that the “Conservation Commission was informed by the Town Administrator
69 not to answer any questions because it could become legal complications [sic] in an email dated
70 twelve twenty second the fourteenth [sic].” He further stated, “this prevented any dialogue to the
71 Conservation Commission.”
72

73 Mr. Gosselin stated, “This all began when the owner met with the Conservation Commission and
74 the Town Administrator. This was to discuss what the owner’s plans were. His intent for the
75 Lamprey Conservation Commission [sic] from the very beginning was to have a private party
76 barn.” “This was informed [sic] to a number of people on the seacoast including myself on two
77 separate occasions.”
78

79 Mr. Gosselin stated, “He never mentioned any type of agriculture for this barn or the conservation
80 property. Just the plans for the party barn.”
81

82 Mr. Gosselin stated, "The feedback we got from the vote in March was that the voter's thought
83 that financial responsibility for the correction of the conservation property would be the
84 responsibility of the Select Board and the Conservation Commission." "The second part of the
85 warrant article stated it should be the responsibility of the owner, and this is stated in the Lamprey
86 deed in section six that any easement violation would be the responsibility of the owner."
87

88 Mr. Gosselin stated, "the owner knew what the easements were when he purchased the property.
89 After purchasing the property, all the, it seems like all the every [sic] easement was violated and
90 was approved by the Conservation Commission and the Town Administrator was a part of this.
91 He was part of this because he told the Conservation Commission not to answer any questions."
92

93 Mr. Gosselin went on to say many voters were not aware of what was going on with the property
94 and that was another reason for his attendance at this Select Board meeting. He also stated the
95 property is a "disaster" and that the "prime hay" is now "all weeds."
96

97 Mr. Gosselin stated he spoke with his neighbors about "this" and that he told them he would be
98 part of "it" as long as he didn't have to get up and speak due to his "medical condition." He
99 further stated he was denied a request by the Select Board to read his letter for him at the
100 Deliberative Session. Mr. Gosselin stated it was his understanding that if someone had a medical
101 condition, reasonable accommodations have to be made so that someone's due process would not
102 be comprised.
103

104 Chair Maggiore stated to Mr. Gosselin that he had been before the board several times, and that
105 he had just stated facts the have been stated previously, and the three warrant articles have gone
106 before the voters and in fact the Select Board have made public that they are looking for a
107 declaration from a judge and are waiting for a response.
108

109 Chair Maggiore further asked if perhaps Mr. Gosselin would like this as an agenda item at a
110 future meeting.
111

112 Mr. Gosselin asked that Chair Maggiore allow him to continue.
113

114 Mr. Gosselin stated "the term agriculture has been a blanket term used by the Select Board and
115 the Conservation Commission to for all the damages done because the deed said it could be
116 agricultural work done on this property."
117

118 Mr. Gosselin stated Attorney General Foster was given faulty information. He was given
119 information that the barn was going to be used for agriculture.
120

121 Chair Maggiore stated the information given to the Attorney General came from Mr. O'Kane, not
122 the Select Board.
123

124 Mr. Gosselin stated "the Attorney General's opinion is not binding and is not enforceable."
125

126 Mr. Gosselin stated, “two town officer’s, the Town Administrator and the Conservation
127 Commission chairman broke two state statutes in order to be part of the scheme with the owner.”
128

129 Town Administrator Apple stated that Mr. Gosselin is now alleging a criminal violation on the
130 part of the Town Administrator and invoked his right for a Non Public Hearing under RSA 91.
131

132 Mr. Gosselin went on to state “the Select Board approved this and there were more violations
133 done to the property, and it was approved by the Select Board and promoted.”
134

135 Selectman Miller asked Mr. Gosselin if he was accusing him of a crime, and asked for a yes or
136 no answer.
137

138 Mr. Gosselin stated he was not accusing him of a crime.
139

140 Chair Maggiore stated that Mr. Gosselin had been speaking for over 20 minutes when the agenda
141 clearly states you are allowed three minutes. He further stated that the Select Board has willingly
142 said the town will go to a judge and get a declaration that will then bind them.
143

144 Mr. Gosselin stated, “on May 9 the Select Board was notified of what was going on with the
145 property, and instead of having the meeting, and Selectman Miller said he would investigate it, he
146 came back with a statement saying he found no evidence that this was going to be a party barn.”
147 He further stated, “when I asked for a copy of the correspondence from the owner and Selectman
148 Miller, he was told there was not investigation done.”
149

150 Mr. Gosselin stated, “not only is it concerning what the Select Board has done by approving the
151 destruction of this property, but trees out of 42 acres of conservation property, the only place the
152 trees were planted [sic] was in the eastern part of the conservation property, and at the time Mr.
153 O’Kane was trying to get an answer, these trees were planted as a harassment [sic].”
154

155 Mr. Gosselin went on to say he would like this to be put on the goal setting agenda the Select
156 Board is having to make all attempts to rectify what is going on. He further stated he “would like
157 all of the easements to be halted until this matter can be resolved, and the easement violations
158 corrected.”
159

160 Mr. Gosselin asked that the Select Board appoint Selectwoman Kilgore to be a representative to
161 the Conservation Commission.
162

163 Chair Maggiore stated he understood Mr. Gosselin’s requests.
164

165 Chair Maggiore stated he wished to make the following statement:
166

167 “Finding solutions”. “Working together”. “Objective perspective”. “Return to a family friendly town”.
168 “Supporting our community”. “These are some of the calls to action espoused during our last election,

169 almost exclusively by a group of North Hampton residents who align themselves with the domestic non-
170 profit group “We Are 03862Strong”.

171 Groups that use “strong” in their title are usually attempting to unify masses of people against some
172 malfeasance. When we think of Boston Strong we think of unification against the terrorist attacks at the
173 Boston Marathon. North Hampton “strong” has come to symbolize an effort to reduce municipal
174 spending, especially spending in the fire/rescue department.

175 So where in the phrases “finding solutions”, “working together”, “objective perspective”, “returning to a
176 family friendly town”, “supporting our community”, or North Hampton “strong” is there room for
177 taunting and verbal abuse of members of the North Hampton Fire/Rescue Department? I assert there is
178 no room for taunting or verbal abuse against any fire fighter or paramedic who, with no more than a
179 moment’s notice would risk his life to save yours. Yet one of our bravest fire fighters was verbally
180 taunted right here in North Hampton last week. Two citizens followed our fighter up and down the aisles
181 of Shaw’s supermarket taunting him with “North Hampton Strong!”and taking pictures of him buying
182 groceries. Where is the “family friendly” and “supporting our community” in such harassment? How
183 does such taunting make us truly strong? I had hoped that the vitriol against our fire/rescue department
184 had hit an all-time low with the desecration of a family gravesite here in North Hampton. But apparently
185 the frustration with policy-makers is still being directed our bravest and finest.

186 “We Are 03862 Strong” makes clear their concern that the cost of providing 24-hour
187 fire/rescue/paramedic/and police protection is too high. “We Are 03862 Strong”, whoever you are, (no
188 names are listed on their website and only an address is listed on the NH Corporation Division of the NH
189 Secretary of State’s website) if you would like to engage in open, honest, productive discussions about
190 the value of town services, contact me or the Town Administrator and we will schedule meetings. If you
191 have comments, questions, or concerns about any policy issues.....talk to the Board that sets the policy; if
192 you have a problems with the budget.....talk to the Board who sets the budget; If you have questions
193 about staffing levels.....talk to the Board that negotiates the contracts and honors the warrants that set the
194 staffing levels; if you have a problem with personnel.....ask for a non-public meeting to voice your
195 concerns. In my tenure on this Select Board, the Municipal Budget Committee, the Planning Board, the
196 Heritage Committee, the Water Commission, the Capital Improvements Committee, and at least two
197 subcommittees of the North Hampton School, board chairs have always welcomed public input on any
198 subject. This Board welcomes cooperation, public input, and yes, public criticism. We may not agree,
199 but I promise you will have the opportunity to speak. And even if our discussions become so heated that
200 you feel it necessary to take shots at me and/or the Board, I promise you will have the opportunity to take
201 those shots. I can handle the black eye. If instead your group prefers to lie and wait for the opportunity
202 to pounce on the innocent with caustic language then you have given all of North Hampton a black eye.”

203 Casey O’Kane, 45 Atlantic Avenue stated he “didn’t know why a taxpayers association would in any way
204 be linked with that kind of behavior.” He further stated that “the comments made that a taxpayers group
205 would somehow be affiliated with this are unfounded.”

206 Chair Maggiore stated that there is an active investigation by the North Hampton Police Department
207 about this incident.

208

209 **5. Consent Calendar**

210

211 5.1 Payroll Manifest of March 30, 2017 in the amount of \$67,163.05

212 5.2 Payroll Manifest of April 6, 2017 in the amount of \$226,486.84

213 5.3 Accounts Payable Manifest of March 23, 2017 in the amount of \$1,022,066.51

214 5.4 Accounts Payable Manifest of April 6, 2017 in the amount of \$43,321.38

215 5.5 Veteran's Tax Credit Application

216 5.6 Veteran's Tax Credit Application

217 5.7 Veteran's Tax Credit Application

218

219 **Motion by Selectman Miller to approve the Consent Calendar as presented. Seconded by**
220 **Selectwoman Kilgore. Motion carries 3-0.**

221

222 **6. Correspondence**

223 *No items*

224

225 **7. Public Hearing**

226

227 7.1 To Accept Unanticipated Funds pursuant to RSA 31:95-b, in the amount of \$2,132.50 from a
228 Grant from the Ballistic Vest Program of U.S. Department of Justice

229

230 Chief Maddocks stated the Police Department received a grant for the purchase of five Ballistic
231 Vests at 50% reimbursement from the Ballistic Vest Program of the United States Department of
232 Justice.

233

234 Chief Maddocks stated the life cycle of a ballistic vest is five years. He further stated the grant
235 will reduce expenditures by paying 50% toward five ballistic vests. He recommended the Select
236 Board accept the \$2,132.50 in funding from the Department of Justice.

237

238 Chair Maggiore opened the Public Hearing at 7:47 PM.

239

240 No comments or questions from the public.

241

242 Chair Maggiore closed the Public Hearing at 7:48 PM.

243

244 Selectman Miller asked Chief Maddocks if this was a reimbursement for already purchased items.

245

246 Chief Maddocks stated that was correct. He further stated anything purchase from April, 2016 to
247 present qualifies for reimbursement.

248

249 **Motion by Selectwoman Kilgore to accept \$2,132.50 in funding from the Department of**
250 **Justice, so that the grant can be used by the police department to offset the costs of five (5)**
251 **ballistic vests. Seconded by Selectman Miller. Motion carries 3-0.**

252

253 **8. Committee Updates**

254 Selectman Miller asked of the possibility of having Selectwoman Kilgore attend the Coakley
255 Landfill Group meeting with him.

256

257 Selectwoman Kilgore stated she had attended some meetings and have been reading a lot. She
258 further stated that Selectman Miller has been invited to attend and she would rather he go alone in
259 order to be hopefully invited back. She also stated Selectman Miller was more up to speed and he
260 might pick up some information that she might not.

261
262 Discussion ensued regarding the Coakley Landfill Groups agreement to hold a public meeting in
263 North Hampton.

264
265 Chair Maggiore reported on the Water Commission and the proposed hook up to water on
266 Wiggin's Way in Stratham and the administrative order that has come through.

267
268 Selectwoman Kilgore stated that she has met with Henry Fuller on two occasions as well as Carl
269 McMorran once.

270
271 Chair Maggiore stated the Administrative Order states that the DES is going ahead with the
272 hookup of water of those homes in Wiggin's Way.

273
274 Chair Maggiore asked the board members if they would allow him to engage in conversation
275 about the administrative order at the next Water Commission meeting.

276
277 Chair Maggiore moved to item 10.2 on the agenda with no objections from the other board
278 members.

279

280 **9. Report of the Town Administrator**

281
282 9.1 General Report
283 *(Recorder's Note: A copy of the Town Administrator's report are attached to these minutes.)*

284
285 Selectwoman Kilgore asked for an update on the Regionalization meeting in Rye and asked
286 if there were minutes. She further stated she was in attendance just to observe.

287
288 Chief Tully stated the Sub Committee happened in Rye and Rye is in charge of completing
289 the minutes and he would check to see if they are available.

290
291 Chief Tully stated most of the discussion at the meeting centered around operations and
292 decided on points that will be worked on for an operational plan.

293

294 **10. New Business**

295
296 10.1 Ratify Financial Polices

297 10.1.1 Purchasing Policy;

298 10.1.2 Investment Policy;

299 10.1.3 Fraud Policy;

300 10.1.4 Credit Card Policy;

301 10.1.5 Information Security Policy;

- 302 10.1.6 Deposit Policy;
- 303 10.1.7 Fund Balance Ordinance;
- 304 10.1.8 Employee Email, Internet and Computer Use Policy;
- 305 10.1.9 Internal Control Policy;
- 306 10.1.10 Delegation of Duties of Treasurer to Finance Department;
- 307 10.1.11 Regulations Governing Delegation
- 308 10.1.12 Delegation of Deposit Authority by Treasurer;

309 Selectwoman Kilgore stated she had questions on all of the policies and wondered if the
310 board would entertain having a work session to go through it.

311

312 Chair Maggiore suggested having Selectwoman Kilgore's items circulated to all members.

313 **Motion by Selectman Miller to provisionally accept the policies before them including**
314 **the Purchase Policy , Investment Policy, Fraud Policy, Credit Card Policy, Information**
315 **Security Policy, Deposit Policy, Fund Balance Ordinance, Employee Email, Internet and**
316 **Computer Use Policy, Internal Control Policy, Delegation of Duties of Treasurer to**
317 **Finance Department, Regulations Governing Delegation and Delegation of Deposit**
318 **Authority by Treasurer. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

319 This item will be taken up on the April 24, 2017 meeting agenda.

320 10.2 Presentation of Drought Conditions – Carl McMorran

321 *(Recorder's note: Mr. McMorran's Power Point slides are attached to these minutes.)*

322 Mr. McMorran stated the conditions of the drought are definitely trending in the right
323 direction. He further stated there isn't any justification or need for a mandatory water
324 restrictions.

325

326 A current drought summary of April 3, 2017 states that Aquarion's service territory
327 continues to be in a Moderate Drought condition, and customers are being asked to observe
328 the voluntary lawn watering practices, with landscape watering not occurring between the
329 hours of 8AM and 7PM.

330

331 Chief Tully stated he would be in support of the Select Board changing from a Level Four
332 Restriction to a Level One Restriction with voluntary usage.

333

334 Selectwoman Kilgore would like to see the Friday Folders used to educate residents on good
335 practices so that we can be more conscientious. She also suggested putting the information
336 "bullets" on Channel 22. She further stated she would like to see a "good example set at the
337 Bandstand and the town doing it smarter."

338

339 Selectwoman Kilgore asked to have an email go out about the watering.

340

341 **Motion by Chair Maggiore to repeal the Level Four Restriction from the Resolution**
342 **dated September 26, 2016 and insert a Level One Restriction until the expiration of the**
343 **regulation. Seconded by Selectwoman Kilgore. Motion carries 3-0.**
344

345 10.3 Appointments to Economic Development Committee

346 Selectwoman Kilgore asked how nominees for appointment are indentified. She further
347 noted that the web site does not list terms and asked for it to be “tightened up.”
348

349 Selectwoman Kilgore asked where these positions were advertised. She asked that it be
350 more structured and people given more opportunity to know these positions are available,
351 because it seems to be “kind of buried.”
352

353 Chair Maggiore stated he would read the minutes from when the Economic Development
354 committee was created to see how the positions were created.
355

356 Selectwoman Kilgore stated she wasn’t comfortable nominating the three nominees before
357 the board.
358

359 Chair Maggiore asked to have this agenda item moved to the second meeting in May.
360
361

362 10.4 Approval of MS-232 – Report of Appropriations Actually Voted
363

364 Chair Maggiore stated these were items including warrant articles approved at the March
365 elections and the Department of Revenue Administration requires the MS-232 form
366 completed and signed 20 days after the election.
367

368 Chair Maggiore stated he had signed the form in order to comply with those terms, and the
369 board would now be ratifying his action.
370

371 **Motion by Chair Maggiore to approve the MS-232 Report of Appropriations Actually**
372 **Voted. Seconded by Selectwoman Kilgore. Motion carries 3-0.**
373

374 10.5 Petition and Pole License for 4 Hillside Road
375

376 Chair Maggiore stated the Select Board have received a request from Eversource to replace poles
377 at 4 Hillside Road and 5 Appledore Avenue.
378

379 **Motion by Selectman Miller to approve the Petition and Pole License for 4 Hillside Road**
380 **and 5 Appledore Avenue. Seconded by Selectman Miller. Motion carries 3-0.**
381

382 10.6 Petition and Pole License for 5 Appledore Avenue
383 (See motion above)
384

385 10.7 Approval of Forest Fire Report/Bill
386 Chief Tully explained the town is allowed to charge the state a minimal fee for the amount of
387 time required to issue the fire permits, and the bill before the Select Board is for a six month
388 period and requires a Select Board's signature in order to go forward.
389

390 **Motion by Selectman Miller to approve the Forest Fire Report and Bill in the amount of**
391 **\$741.80 for reimbursement of fire permits. Seconded by Selectwoman Kilgore. Motion**
392 **carries 3-0.**
393

394

395 **11. Minutes of Prior Meetings**

396
397 11.1 Approval of March 20, 2017 Meeting Minutes
398

399 Selectwoman Kilgore stated the minutes do not have enough substance and they are inconsistent.
400 She further stated there needed to be more information on the discussion that took place when
401 board members were speaking about which committees they would like to serve on.
402

403 Selectwoman Kilgore stated that there was more information put in to the discussion on the 275th
404 Anniversary committee.
405

406 Selectwoman Kilgore stated there isn't enough information in the minutes to go back to when
407 looking for information about the meeting. She further stated the written minutes are the legal
408 document of the meeting.
409

410 Selectwoman Kilgore stated the minutes are not a true reflection of the meeting and what
411 discussions took place.
412

413 Chair Maggiore stated that Jan Facella has always done the minutes and has completed them
414 within the five day time frame. He further stated he didn't disagree with Selectwoman Kilgore
415 but wasn't sure how to get "there" along with all of the other responsibilities.
416

417 Town Administrator Apple stated if you read the State Statute, it was more than apparent that our
418 minutes exceed the standards set out in the Right-to-Know statute. He further stated the question
419 for the Select Board in their goal setting, is how far do they want to exceed the statutory
420 standard and are they willing to pay for it.
421

422 Selectman Miller stated the board had talked about having a recorder for more than just the Select
423 Board, Budget Committee and the Planning Board.
424

425 Town Administrator Apple stated there have been problems getting someone to transcribe
426 minutes when the town is only offering to pay him or her \$11.00 per hour. Many attempts have
427 been made by advertising and no one is interested.
428

429 Selectwoman Kilgore stated that Jan "does everything, touches everything and is Gal Friday,"
430 however she is hearing the board agree "the content needs to be clearer, more thorough." She
431 further asked if there had been any thought of reaching out to the high school's and the business
432 program.
433

434 Town Administrator Apple stated that they have done that in the past with limited success.
435 Selectman Miller stated he agreed with Selectwoman Kilgore in that we could do better, it is just
436 a matter of how.

437
438 Selectwoman Kilgore suggested that Nancy Monaghan might volunteer as she “takes great
439 minutes.”

440
441 Chair Maggiore stated it sounded like this is an item that needs to be taken up at the goal setting
442 session.

443
444 Selectwoman Kilgore stated she did not wish to “shoot the idea down” however for example she
445 has looked at Rye’s meeting minutes and although not “elaborate” they are “better detailed than
446 ours.”

447
448 **Motion by Selectwoman Kilgore to table the minutes of the March 20, 2017 Select Board**
449 **meeting to be revised to include a better detail of the discussion items of the committee**
450 **assignments. Discussion. Chair Maggiore asked Selectwoman Kilgore to send her**
451 **amendments to the Town Administrator for review at the next Select Board meeting of**
452 **April 24, 2017. Seconded by Selectman Miller. Motion carries 3-0.**

453
454

455 **12. Any Other Item that may legally come before the Board**

456
457 The Board reserves the right to take action on any item relative to the prudential administration of
458 the Town’s affairs, which circumstances may require.

459

460 **13. Second Public Comment Session**

461
462 See Item 2, above.

463
464 Selectwoman Kilgore wanted it noted that Chair Maggiore is closing the meeting two hours and
465 nine minutes after it opened.

466
467 Chair Maggiore stated that four firefighters helped out at the Portsmouth fire at State Street
468 Saloon and thanked them for their service.

469

470 **14. Adjournment**

471
472 Meeting adjourned at 9:10 PM.

473
474 Respectfully,

475 Janet L. Facella

476