



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD MINUTES
NOTICE OF PUBLIC MEETING
MONDAY, SEPTEMBER 11, 2017
7:30 PM

1. Call to Order for Public Session and Pledge of Allegiance

Chair Maggiore called the meeting to order at 7:35 PM. Those in attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Apple.

Chair Maggiore led the Pledge of Allegiance and then asked those in attendance to remain standing for a Moment of Silence.

Selectwoman Kilgore stated she had attended the services in Hampton and noted the American Legion Post 35 has a monument with all of the names of New Hampshire fallen heroes, and added one more this year. She further stated she wanted to note that there are two former North Hampton residents on the monument and asked that everyone think of Matthew S. Coutu and Donald E. Smith and their families.

Town Administrator Apple recognized Margaret Schoenberger and Leslie Asadoorian thanking and acknowledging them for their fine work with the Rye/Little Boar's Head Garden Club in beautifying several places throughout North Hampton including the town campus.

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

2. Moment of Silence for September 11th

3. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Valerie Gamache, Atlantic Avenue thanked the fire department for helping to rescue her cat that was stuck in a wall in her house. She further stated they were fast to arrive, professional and very patient.

Henry Fuller, North Road, Water Commission Co-Chair asked members of the Select Board to attend an important meeting with Aquarion Water Compay in Hampton on Friday, September 15, 2017. He stated there were important decisions that need to be made regarding Well #22, Wiggins Way and Fire Hydrants and emphasized the importance of their attendance.

Mr. Fuller stated there would also be a Coakley Landfill Group meeting in Boston at the EPA Headquarters and asked if any of the Select Board members would be attending.

Chair Maggiore stated they needed to know when and where the meeting will be and the board will then decide who can go. Chair Maggiore stated a Notice of Quorum would be posted for both meetings.

4. Consent Calendar

- 4.1 Payroll Manifest of August 31, 2017 in the amount of \$63,854.50
- 4.2 Payroll Manifest of September 8, 2017 in the amount of \$335,685.25
- 4.3 Accounts Payable Manifest of September 5, 2017 in the amount of \$64,837.25
- 4.4 Approval of Cemetery Deed for Plot 609, No. 4
- 4.5 Approval of Timber Cut – Yield Tax for Tax Map 16, Lot 9
- 4.6 Approval of Veteran Tax Credit Application for Tax Map 19, Lot 1-14
- 4.7 Approval of Reimbursement Application for Fire Permits for January 1 through June 30, 2017

Chair Maggiore stated that there were actually three cemetery deeds in total.

Motion by Selectman Miller to approve the Consent Calendar with the addition of cemetery plot 6-13W and 6-133. Seconded by Selectwoman Kilgore. Motion carries 3-0.

5. Correspondence

- 5.1 Letter from Comcast regarding Channel Information

Chair Maggiore read the letter into the minutes.

6. Committee Updates

6.1 Budget Committee

Selectman Miller stated there was a meeting of the Budget Committee held on August 31 that was a makeup meeting that he was unable to attend. He further stated he had attended the meeting prior in which the Little Boar's Head commissioner was supposed to attend but did not show up. He further stated he believed the budget was approved for the Village District.

Selectwoman Kilgore stated that the Little Boar's Head representative was delayed while traveling.

6.2 Economic Development Committee

Selectwoman Kilgore stated a meeting was held on this date and that Mr. Wilson expressed concern that she had the raw data from the community survey.

Chair Maggiore stated the information is public information and it is available to everyone.

Selectwoman Kilgore another concern was brought up in that it is not a scientific survey, and that there was such a limited response, it is questionable whether the data is useful in regard to the Economic Development Committee working on their mission and vision and moving forward.

Selectwoman Kilgore asked what the purpose of the survey was, and Chair Maggiore stated the survey isn't a scientific survey, but the results are statistically valid. He further stated the response rate is low but consistent with prior surveys that the town has put out. Chair Maggiore stated he would be happy to have a member of the Long Range Planning Committee attend an Economic Development Committee meeting and discuss the survey.

Frank Ferraro noted to the Select Board that one person could vote multiple times using survey monkey by using different devices, i.e. a cell phone, a tablet, laptop, desktop and therefore the numbers are skewed.

6.3 Heritage Commission

No updates.

6.4 Conservation Commission

No updates.

6.5 Water Commission

This item was taken up under Public Comments.

6.6 Capital Improvement Committee

Selectwoman Kilgore stated the committee had met on September 8, 2017. The committee discussed the final review and priorities of the CIP. A concern about not addressing the town facilities was expressed with a suggestion of setting up a Capital Reserve account to set aside money for future building and or renovations.

Selectman Miller suggested adding the purchase of land to the conversations as there is not enough land to building the town campus on.

6.7 Bandstand Committee

Selectwoman Kilgore stated the final concert was held on Labor Day and noted this to be the second year in a row where they did not have to cancel a concert due to inclement weather. She further stated the forms to purchase a brick at the bandstand could be found on their webpage and hard copies will be placed at the Town Offices and the Town Clerk's office.

6.8 275th Anniversary Committee

Chair Maggiore stated the Harvest Dinner tickets are available at the Town Clerk's office and they can be purchased for \$50.00 each.

7. Public Hearings

7.1 The Board will conduct a public hearing to accept unanticipated revenue in the amount of \$87,772.48 awarded to the Town pursuant to SB 38.

Chair Maggiore stated the town was awarded \$87,772.48 from the State of New Hampshire to be used, per SB38 on work for roads and bridges within the town.

Chair Maggiore opened the Public Hearing at 8:12 PM.

Chair Maggiore closed the Public Hearing at 8:13 PM.

Selectwoman Kilgore asked if this money will be invested over and above what has been budgeted for the road resurfacing and repair projects.

Town Administrator Apple stated the funds will go into the general fund. He further stated John Hubbard had been before the board with the Fern Road/Route 1 project and that was a possibility or moving a year ahead on the road maintenance plan. He further stated the funds do not lapse.

Selectwoman Kilgore asked to have Mr. Hubbard on the September 25 agenda.

Motion by Selectwoman Kilgore to accept the unanticipated revenue in the amount of \$87,772.48 awarded to the town pursuant to SB38. Seconded by Selectman Miller. Motion carries 3-0.

8. Report of the Town Administrator

8.1 General Report

Town Administrator Apple stated the auditors were scheduled for the week of September 25, 2017.

Town Administrator Apple read his letter of resignation effective on October 6, 2017. He thanked several employees for their work and service to the town and wished everyone a fond farewell.

Selectwoman Kilgore asked Town Administrator Apple the status of the policy and procedures regarding the recordings of meetings. Town Administrator Apple stated he would put it in their mailbox to sign.

Chair Maggiore called for a brief recess.

9. Items Left on the Table

9.1 Discussion of Economic Development Committee Charge Revisions

10. New Business

Chair Maggiore stated that the town is now without a Police Chief and now a Town Administrator and asked the board how they would like to handle the search; using Municipal Resources Inc. or own their own.

Town Administrator Apple recommended using Deputy Town Administrator Tully as he has demonstrated competence. Selectman Miller expressed his concern with Mr. Tully being the Interim Town Administrator as well as the Fire Chief for any length of time and it was imperative to start the process moving as quickly as possible.

The Select Board agreed to have a Non Public meeting with Chief Tully on Wednesday, September 13, 2017 at 5PM in the Town Offices Executive Conference Room.

Motion by Selectman Miller to waive the town policy for posting agendas outside of the town's policy of 48 hours. Seconded by Selectwoman Kilgore. Motion carries 3-0.

10.1 Reappointment of Kevin Kelley as Health Officer

Motion by Selectman Miller to reappoint as the Health Officer for the Town of North Hampton. Seconded by Selectwoman Kilgore. Motion carries 3-0.

10.2 Discussion of Town Flag redesign proposed by Maxwell Reich

Chair Maggiore read a letter written by St. Thomas Aquinas student Maxwell Reich in which he proposes a change to the town flag.

The Select Board stated they would like to take time to review the history of the town seal and have Mr. Reich and his parents attend the next meeting.

Donna Etela stated the Historical Society decided a few years ago to have fundraiser and sell flags with the town seal on them. She further stated this is not an official town flag rather the official seal of the town voted in by warrant article in 1980.

Mrs. Etela stated the Select Board gave the Historical Society permission to use the town seal on the flag.

11. Minutes of Prior Meetings

11.1 Approval of August 28, 2017 Meeting Minutes

**Motion by Selectman Miller to approve the August 28, 2017 minutes as presented.
Seconded by Chair Maggiore. Motion carries 3-0.**

12. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

13. Second Public Comment Session

See Item 8, above.

14. Adjournment

Meeting adjourned at 8:24 PM.

Respectfully,

Janet L. Facella