



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD WORKSHOP DRAFT MINUTES

JANUARY 4, 2018 5:30 PM

233 ATLANTIC AVENUE  
NORTH HAMPTON, NEW HAMPSHIRE

NON PUBLIC SESSION  
EXECUTIVE CONFERENCE ROOM  
231 ATLANTIC AVENUE  
NORTH HAMPTON, NEW HAMPSHIRE

1. 5:30 PM Call to Order

2. 5:31 PM Non Public Session Pursuant to RSA 91-A:3, II (a, b)

Chair Maggiore resumed the Public Meeting at 6:35 PM, and led the Pledge of Allegiance.

Chair Maggiore stated one unanimous vote taken in the Non Public Session, and the board has asked Chief Tully to take action on that vote.

**Motion by Selectman Miller to seal the minutes of the Non Public minutes. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

3. New Business

3.1 Discussion of 2017 Town Report Dedication

**Motion by Selectwoman Kilgore to accept option "C" to dedicate the Annual Town Report for fiscal year ending 2017. Seconded by Selectman Miller. Motion carries 3-0.**

Selectwoman Kilgore offered to write the dedication page and will forward to Chief Tully.

Selectwoman Kilgore stated she had edits for the Report of the Select Board page, and will forward to Chief Tully for distribution.

Chair Maggiore asked to have this item on the January 8, 2018 agenda.

3.2 Discussion and Approval of Town Warrant Articles

**FY2019 Operating Budget**

Selectwoman Kilgore read the proposed warrant article.

Chair Maggiore stated the budget committee had added \$16,675 back into the budget.

**Motion by Selectwoman Kilgore to recommend the FY2019 Operating Budget warrant article and to place it on the ballot as read. Seconded by Selectman Miller. Motion carries 3-0.**

49 **All Veterans Tax Credit and Changes to Elderly Exemption**

50  
51 Selectman Miller read the proposed warrant article. He explained legislature had passed in 2016 to allow those  
52 veteran's that did not serve during a conflict, to now be eligible to receive the \$500 Veterans Tax Credit.  
53

54 **Motion by Selectman Miller to recommend the All Veterans Tax Credit warrant article and to place it on the**  
55 **ballot as read. Seconded by Selectwoman Kilgore. Motion carries 3-0.**  
56

57 Selectman Miller suggested changes to the amounts allowed on the elderly tax exemption, blind exemption and  
58 disabled exemption. He stated his suggestions would take into consideration the costs rising due to inflation.  
59

60 Selectwoman Kilgore asked to table this item until the January 8 Select Board meeting. She stated she agreed on the  
61 idea but would like a chance to look at all of the information before voting.  
62

63 The Select Board agreed to table until January 8, 2018.  
64

65 **Composition of the Capital Improvements Committee**

66 After discussion amongst all board members, this item was tabled until input could be received from the Capital  
67 Improvements Committee when they reconvene in the summer of 2018.  
68

69 **Proposed Fire Department Collective Bargaining Agreement**

70 Selectwoman Kilgore read the proposed warrant article. She stated she thought this item should be raised through  
71 taxation as it is an operational expense that isn't an option. All board members agreed.  
72

73 **Motion by Selectwoman Kilgore to move the proposed Collect Bargaining Agreement as reported and to raise**  
74 **and appropriate through taxation and to place on the March ballot. Seconded by Selectman Miller. Motion**  
75 **carries 3-0.**  
76

77 **Replace 6-Wheel DPW Dump Truck with Plow and Wing**

78 Selectman Miller read the proposed warrant article. He stated there is an escape clause so that it doesn't bind future  
79 boards.  
80

81 Selectwoman Kilgore asked to table until the end of the meeting. All board members were in agreement.  
82

83 **Road Resurfacing**

84 Chair Maggiore read the proposed warrant article and stated that this was a number four priority on the Capital  
85 Improvements Committee report.  
86

87 Selectwoman Kilgore stated this was routine maintenance and should come from taxation. She further stated she  
88 would like to table this article until the end of the meeting. All board members were in agreement.  
89

90 **Replace Fire & Rescue Department Command Vehicle**

91 Selectwoman Kilgore read the proposed warrant article and stated this article would come out of the Fire Department  
92 Equipment and Apparatus Fund.  
93

94 **Motion by Selectman Miller to move the article with the change "of" to "if." Seconded by Selectwoman**  
95 **Kilgore. Chief Tully explained the need to replace the command vehicle is a 2007, and was scheduled to be**  
96 **replaced in 2017. He further stated it will be kept for use by the Deputy. Motion carries 3-0.**  
97

98 **Purchase of a Police Cruiser**

99 Selectman Miller read the proposed warrant article. It was noted that current equipment in the Crown Victoria cruiser  
100 cannot be used in the proposed SUV model.  
101

**Motion by Selectman Miller to approve the Police Cruiser as presented. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

**Modify the Purpose of the Town Revaluation Capital Reserve Fund**

Chair Maggiore read the proposed warrant article and stated the current article needs to have the date changed from 2013 to 2018. He further stated the article needed to be reworded to delete the word “complete” in the article.

**Motion by Chair Maggiore to place the Town Revaluation Capital Reserve Fund on the ballot as amended. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

**Modify the Purpose of the Town Building Capital Reserve Fund**

Selectwoman Kilgore read the proposed warrant article and asked to include “renovations on existing buildings.”

**Motion by Selectwoman Kilgore to add the proposed article to the March ballot. Seconded by Selectman Miller. Motion carries 3-0.**

**Close the Fire Department Equipment Fund**

Interim Town Administrator read the proposed warrant article. He stated the current balance in the fund is \$81.29.

**Motion by Selectman Miller to approve as presented. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

**Purchase of a Recreation Van (By Citizens Petition)**

Selectman Miller read the proposed Citizens Petition. The board discussed the van and noted it is not wheel chair accessible and a suggestion was made to have a few PASA (Programs for Active Seniors) members look at the van with Mr. Chauncey.

**Motion by Selectman Miller to place the Citizens Petition on the ballot as read. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

**Resurfacing of Dearborn Park Parking Lot**

Chair Maggiore read the proposed warrant article. He further noted that this article had two options; to raise and appropriate through taxation or take the money from the Undesignated Fund Balance.

**Motion by Chair Maggiore to place the warrant article on the ballot using the Undesignated Fund Balance. Seconded by Selectman Miller. Motion carries 3-0.**

**Replace Septic System at Town Hall**

Selectwoman Kilgore read the proposed warrant article noting there were two options for funding; through taxation or from the Undesignated Fund Balance.

Interim Town Administrator Tully stated the Town Hall is one of the two warming stations for the town, and the current dry well system would not be able to handle it.

**Motion by Selectman Miller to replace the septic system from the Undesignated Fund Balance on the warrant. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

**Replace the Boiler at North Hampton Public Library**

Selectman Miller read the proposed warrant article noting there were two options for funding; through taxation or from the Undesignated Fund Balance. The board discussed whether this new boiler could be used in the proposed addition. After much discussion, the board decided to remove the warrant article from FY19.

**Contribution to Health Agencies**

Interim Town Administrator Tully stated this was originally in the operating budget however the Select Board asked to put forward as a warrant article. The budget committee voted to put all items back into the budget however Health Agencies was overlooked.

**Motion by Selectwoman Kilgore to place Health Agencies on the warrant and to raise and appropriate through taxation. Seconded by Selectman Miller. Motion carries 3-0.**

**Contribution to the Earned Time Settlement Capital Reserve Fund**

Selectwoman Kilgore read the proposed warrant article. It was noted by the board that the monies in this account are used when an employee retires or leaves employment.

**Motion by Selectman Miller to place the warrant article on the ballot with funding through the Undesignated Fund Balance. Seconded by Chair Maggiore. Motion carries 3-0.**

**Contribution to the Town Building Maintenance Capital Reserve Fund**

Selectman Miller read the proposed warrant article stating there were two options for funding; through taxation or from the Undesignated Fund Balance.

The board discussed that repairs were able to be done without using this fund and instead using the operating budget due to the fact there were few employees.

**Motion by Selectman Miller to contribute \$100,000 to the Town Building Maintenance Capital Reserve Fund and to be funded from the Undesignated Fund Balance. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

**Contribution to the Town Building Capital Reserve Fund**

Selectwoman Kilgore read the proposed warrant article noting there were two options for funding; through taxation or from the Undesignated Fund Balance.

The board discussed the intent of the Capital Reserve Fund was intended for maintenance of town buildings not for renovations or for the library however.

The board discussed what amount to place on the ballot, and how much the voters would be willing to approve.

**Motion by Selectman Miller to place the Town Building Capital Reserve Fund on the ballot with an amount of \$100,000 to be funded through the Undesignated Fund Balance. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

**Contribution to the Document Management Capital Reserve Fund**

After discussion of a Request for Proposal to see how much it would cost to do the project, the board decided not to put forth a warrant article but asked to place this item on the January 22, 2018 agenda.

The board revisited the Road Resurfacing warrant article with Selectwoman Kilgore reading the article and stating there were two ways of funding; through taxation or from the Undesignated Fund Balance.

Selectman Miller suggested this warrant article be paid for through taxation, and Selectwoman Kilgore was in agreement. She stated that this was a maintenance item and there was a sound road plan put in place by Mr. Hubbard.

**Motion by Selectwoman Kilgore to place the Road Resurfacing article on the March ballot and to raise and appropriate the sum of \$230,000 through taxation. Seconded by Selectman Miller. Motion carries 3-0.**

The board revisited the Dump Truck with plow and wing warrant article.

208 Chair Maggiore noted this item failed last year on the ballot.

209  
210 Selectman Miller stated this was a big expenditure of a capital item and was reluctant to take it from the Undesignated  
211 Fund Balance. He further suggested adding a note on the warrant article that this item was a number two priority per  
212 the approved Capital Improvements Plan.

213  
214 Selectwoman Kilgore agreed a note should state the item was identified by the Capital Improvements Report as a  
215 number two priority item.

216  
217 **Motion by Selectman Miller to put the Six Wheel Dump Truck with Plow and Wing on the warrant with a note**  
218 **stating this was a number two priority item from the Capital Improvements Committee and should appear on**  
219 **the ballot through taxation. Seconded by Selectwoman Kilgore. Motion carries 3-0.**

220  
221 The board discussed the Select Board report and Selectwoman Kilgore asked to rewrite the dedication. The board  
222 agreed and asked to put this on the January 8, 2017 agenda.

223  
224  
225 **4. Any other business to come before the board**

226 Chair Maggiore thanked the Department of Public Works, Police Department and the Fire Department for their hard  
227 work on Christmas Day during the snowstorm. John Savastano was also thanked for his tireless efforts in the Channel  
228 22 studio.

229  
230  
231 **5. Adjournment of Public Meeting**

232  
233 Chair Maggiore adjourned the meeting at 10:00 PM.

234  
235 Respectfully,

236  
237 Janet L. Facella  
238