



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

SELECT BOARD DRAFT MINUTES
MONDAY JUNE 11, 2018
NOTICE OF PUBLIC MEETING
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
6:45 O'CLOCK PM

NON PUBLIC SESSION 6:45 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription

1. 6:45 p.m. Call To Order by the Chair
2. 6:46 p.m. Non-Public Session I Pursuant to RSA 91-A:3, II (c)
3. 6:55 p.m. Return to Regular Session and Recess to Town Hall, 231 Atlantic Avenue
4. 7:00 p.m. Reconvening of Public Session at Town Hall and Pledge of Allegiance

Chair Maggiore called the meeting to order at 7:10 PM. Those in attendance were Selectman Miller, Selectwoman Kilgore and Town Administrator Kaenrath.

Chair Maggiore led the Pledge of Allegiance.

Motion by Selectman Miller to seal the minutes of the Non Public Session. Seconded by Selectwoman Kilgore. Motion carries 3-0.

5. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Rick Stanton, Walnut Avenue thanked Public Works Director John Hubbard and his crew for the excellent job on the sidewalk going up the hill along Ocean Boulevard.

Mr. Stanton stated he and his wife had attended the CRASE (Civilian Response to Active Shooter) training on May 31. He noted the event was videotaped, but has yet to see it aired on Channel 22. He further stated he thought the primary purpose of Channel 22 was to bring this type of information to the citizens.

Mr. Stanton asked if there is a way to find out what is being broadcast on Channel 22 or what the schedule is.

Mr. Stanton stated when he was on the Select Board in 2016, discussions were held on August 1, 2015 regarding lowering the speed limit from the Hampton town line along route 1A to Atlantic Avenue. Mr. Stanton noted changes had been made to RSA 265:62 regarding speed limits, and Chief Maddocks had been tasked with looking into making the change. He further stated this was not done when the board had agreed to have the limit lowered from Memorial Day to Labor Day, to a speed not lower than 20 miles per hour. He asked the Select Board to revisit this issue, and perhaps also get an agreement with the New Hampshire Park Police whereby they would give them the authority to ticket vehicles without a valid New Hampshire State Park receipt or a North Hampton parking permit in the leased parking spaces in North Hampton State Beach.

Nancy Monaghan, Atlantic Avenue stated the Capital Improvement Committee vote unanimously to be televised on Channel 22. Ms. Monaghan stated it was never a yes or no vote to being televised, it was a question of the Chair wanting the committee to have discussion on where and when, not whether or not they did nor did not want meetings televised.

Brian Mills, Aquarion Water stated they had hosted the annual Environmental Champion Awards and there had been four winners. Awards are given annually to a business, a not for profit business, an adult as well as a student. The student award was given to North Hampton's Sophie Robie.

6. Consent Calendar

6.1 Payroll Manifest of 05/31/2018 in the amount of \$68,948.77

6.2 Payroll Manifest of 06/07/2018 in the amount of \$248,593.93

6.3 Accounts Payable Manifest of 05/31/2018 in the amount of \$813,996.59

Motion by Selectman Miller to approve the Consent Calendar as presented. Seconded by Selectwoman Kilgore. Motion carries 3-0.

Chair Maggiore stated the accounts payable manifest included payments of \$711,000 to North Hampton School; \$32,000 to North Hampton Public Library; \$99,000 to New Hampshire Retirement System; nearly \$50,000 to HealthTrust and \$16,000 to Afinity for LED street lights.

7. Correspondence

7.1 Correspondence from Aquarion Water Company

7.2 Correspondence from Deputy Fire Chief Jason Lajoie

Chair Maggiore read both letters, and stated he had received correspondence from Richard Bettcher on June 11 indicating that he is resigning from his elected position of Water Commissioner.

Motion by Selectwoman Kilgore to accept Richard Bettcher's resignation from the Water Commission. Seconded by Selectman Miller. Motion carries 3-0.

The board asked Town Administrator Kaenrath to post the vacancy, and noted the term expiration would be March, 2019.

Chair Maggiore stated he had received a letter on June 8 from the CIP Chairwoman that indicated the CIP committee had reviewed the LED lighting project slated for FY18, and all approved.

8. Committee Updates

8.1 Economic Development Committee

Selectwoman Kilgore stated a meeting was held on June 4 to discuss the draft report of the town survey. Edits were made and the revised draft has been sent back to UNH. She further stated on July 23 the Economic Development Committee would like to meet with the Select Board to present the finalized report.

8.2 Heritage Commission

No updates

8.3 Water Commission

Chair Maggiore stated he has reached out to the Water Commissioners four times to set a meeting date to review the Aquarion quarterly report and have had no response. The board discussed setting a date and circulating to members.

8.4 Bandstand Committee

Selectwoman Kilgore gave a power point presentation on the new bricks that were recently installed at the bandstand. She further stated the first concert of the summer will be on June 20 at 6pm featuring Jumbo Circus Peanuts.

8.5 Budget Committee

No Updates

8.6 Capital Improvements Committee

Selectwoman Kilgore stated the committee had met on June 8 and set their schedule for the summer. She further stated the meetings will be recorded in the Mary B. Herbert Room, however they will not be live.

Selectwoman Kilgore stated the Economic Development Committee had met on June 4 and discussed the draft report of the town survey. Edits were made by the committee and sent back to UNH for changes. She further stated the EDC would like to meet with the Select Board on July 23 to present the final report.

9. Report of the Town Administrator

9.1 General Report

10. Items Left on the Table

10.1 Update on Capital Improvement Committee's Decision to Videotape or Not to Meetings

Motion by Chair Maggiore to take item 10.1 off of the table and to place under New Business, item 11.5. Seconded by Selectwoman Kilgore. Motion carries 3-0.

The board took a brief recess while the computer was set up for the first agenda item.

11. New Business

11.1 Discussion of Draft Report of the Philbrick Pond Salt Marsh Drainage Evaluation

Craig Musselman, P.E. from CMA Engineers presented the draft report on the Philbrick Pond Salt Marsh Drainage Evaluation. Mr. Musselman stated the entire 199 page report is on the town website.

A very lengthy discussion ensued including the following topics:

- 146 • Tasks & Schedule 6 2005 to 2018
- 147 • Problem Statement
- 148 • Status of Existing Culvert
- 149 • Tide and Climate Assumptions
- 150 • Hydrologic and Hydraulic Modeling
- 151 • Alternatives Evaluated
- 152 • Minimum Water Surface Elevation
- 153 • High Tide with Sea Level Rise

154 Dr. David Burdick, PhD. spoke to improvements recommended and recommended short term action plan.

155 Rick Stanton, Walnut Avenue asked if the culvert replacement takes place at Route 1A, will that change the
156 level in the pond from 5ö to [inaudible]. Mr. Stanton also asked if and how the wetlands would be affected.

157 Mr. Musselman stated in the long run the culvert will need to be replaced with a lower and larger culvert.

158 Chair Maggiore asked Dr. Burdick if they are trying to get back to an existence of when the pond was
159 healthier.

160 Dr. Burdick stated you cannot go back in time.

161 Selectman Miller asked if the DOT would be installing a cobblestone berm in the right of way, and Mr.
162 Musselman stated it would be part cobblestone.

163 Cindy Gallant, Old Locke Road asked who is responsible for the flooding issue.

164 Mr. Musselman stated the DOT, DES/State and improvement to access would be the town's responsibility.

165 Town Administrator Kaenrath stated there is a lot of information to digest and several issues to be
166 discussed with the DOT and the DES.

167 Mr. Musselman gave cost estimates on three options.

168 Slab removal - \$60,000; Gravel road - \$240,000; Raise Old Locke Road - \$475,000. He also noted there
169 would be land acquisitions costs as well. FEMA grants are also something that might be possible that
170 would help pay a good portion of the costs.

171 Selectman Miller asked how the location of the access road was determined.

172 Mr. Musselman stated the other possibilities were very difficult and would involve going through
173 homeowners property and a significant wetlands permit would be needed.

174 Chair Maggiore stated a public hearing would have to be held on any of the three options and would need
175 lots of input from the public.

176 Cliff Gallant, 8 Old Locke Road stated his home is one of the three left on an öislandö and wondered how
177 the determination was made to raise the road on the north side of Old Locke Road.

178 Mr. Musselman stated raising the road near his house would not work as the height needed to raise the road
179 in that location would created significant challenges.

180 Mr. Musselman stated in the ögrand scheme of thingsö North Hampton is in better shape than Hampton and
181 Rye with respect to sea level rise.

182 Cindy Gallant, 7 Old Locke Road asked if three homes are going to be left isolated and there is nothing that
183 can be done with any of the recommendations presented, who is responsible for emergency access to them
184 in a flooding situation.

185 Chair Maggiore stated he is not sure what the definitive answer is at this point, but the Select Board is
186 responsible to provide a way to serve the public.

187 Mr. Musselman stated there are two policy decisions the Select Board needs to make. The first one would
188 be to ask if it is acceptable in North Hampton in the aftermath of a 100 year storm to have 45 homes that
189 are not accessible. Research needs to be done on whether there is any law, any regulation or is it simply a
190 Select Board's decision to what is protective of the residents. The second question is whether or not you
191 provide that service to all residents.

192 Discussion ensued regarding looking a grants to purchase a boat for the Fire Department.

193 Chief Tully stated it isn't as simple as just buying a boat. He stated storage and upkeep of the boat are two
194 important issues. Chief Tully stated there isn't storage space available for a boat and trailer, and equipment
195 such as that cannot be left out in the elements.

196 Chief Tully stated he does not want anyone in town to think emergency services would be compromised;
197 they will find a way to make it happen.

198 Mary Omberg 7 Old Locke Road stated she is one of the homes on the island and asked what would
199 happen if a flood gate was installed.

200 Mr. Musselman stated a tide gate would do nothing; the only benefit it might have is if someone knew that
201 nine inches of rain were expected, they would keep the last two tides from coming into Philbrick Pond;
202 however if a nine inch storm is coming it is probably the last thing people are thinking about. He further
203 stated the situation is very frustrating to him that there is nothing that can be done to alleviate the flooding.

204 Cindy Gallant, Locke Road stated if there is no access through Abenaki Country Club that would help the
205 three homes, the town should be looking into purchasing a boat sooner than later.

206 Kevin Lucey, DES Coastal Program stated the slab alternative in the presentation could achieve both some
207 flooding reduction and restore some marsh health. He further stated to achieve this and to get DOT to
208 approve and move on the project would be to move on this project during their off cycle.

209 Mr. Lucey stated the project would need support from the town, the Town Administrator as well as town
210 staff to keep the momentum going. He further stated the Coastal Program is also willing to serve as a
211 partner.

212 Shelly Berandini, Ocean Boulevard asked Chief Tully if he would need a specific type of boat and asked if
213 a Zodiac type boat would work.

214 Chief Tully stated he still couldn't leave that type of boat outside as the sun breaks down the materials, and
215 also a trailer would still be needed as well as the ability for two firefighters to lift and launch the boat. He
216 further stated the department currently relies on mutual aid agreement between other towns.

217 Chair Maggiore suggested sharing all of the information with fire, police and conservation and have a
218 meeting sometime in August. He further stated that would give everyone sufficient time to read all of the
219 documents.

220 Selectman Miller suggested looking into the Little River basin too. He stated that is a much larger area,
221 and perhaps a grant could be applied for to study the area.

222 Due to the late hour, Town Administrator Kaenrath suggested moving the Document Management System
223 and the Financial Policies discussions to the next Select Board meeting. All Select Board members were in
224 agreement.

225

226

227
228 11.2 Discussion on a Document Management System
229 (Moved to next Select Board meeting)
230

231 11.3 Discussion of Draft Letter to NH Land and Community Heritage Investment Programming for Friends
232 of Centennial Hall
233

234 Chair Maggiore stated he had received a phone call from Marcy McCann, Chair of the Friends of
235 Centennial Hall. Mrs. McCann asked if the Select Board would consider penning a letter endorsing the
236 work the Friends would like to do at Centennial Hall. He further stated he had taken the liberty of drafting
237 a letter based on the conversation he had with Mrs. McCann.
238

239 Selectwoman Kilgore stated she approved of this important project to restore the gym in Centennial Hall
240 and thought the letter should be approved.
241

242 **Motion by Selectwoman Kilgore to approve the letter to Friends of Centennial Hall as presented.**
243 **Seconded by Selectman Miller. Motion carries 3-0.**
244

245 Town Administrator Kaenrath stated the letter would be put on letterhead and available in the Town
246 Offices for signature the next morning. All board members agreed to come in to sign.
247

248 11.4 Discussion of Proposed Credit Card/Purchasing and Investment Policies
249 (Moved to next Select Board meeting)
250

251 **12. Minutes of Prior Meetings**

252 12.1 Approval of May 29, 2018 Regular Meeting Minutes

253 Selectwoman Kilgore stated she had an issue with lines 265-268 in regards to the correction of previous
254 minutes, and that verbiage was still missing. She further stated she would send the language over to be
255 inserted into the minutes.
256

257 **Motion by Selectman Miller to approve the May 29, 2018 minutes as amended by Selectwoman**
258 **Kilgore. Motion carries 3-0.**
259

260 12.2 Approval of January 8, 2018 Non Public Meeting Minutes

261 **Motion by Selectwoman Kilgore to accept the non public meeting minutes of January 8, 2018 as**
262 **recorded. Seconded by Selectman Miller. Motion carries 3-0.**
263

264 **Motion by Selectwoman Kilgore to unseal the non public meeting minutes of January 8, 2018.**
265 **Seconded by Selectman Miller. Motion carries 3-0.**
266

267 12.3 Approval of January 22, 2018 Non Public Meeting Minutes

268 **Motion by Selectwoman Kilgore to accept the non public minutes of January 22, 2018 with a revision**
269 **of the date to read January 22, 2018. Seconded by Selectman Miller. Motion carries 3-0.**
270

271 **13. Any Other Item that may legally come before the Board**

272 The Board reserves the right to take action on any item relative to the prudential administration of the
273 Town's affairs, which circumstances may require
274

275 **14. Second Public Comment Session**

276 See Item 5, above

277 John Savastano, Woodland Road stated the reason why the CRASE training video has not appeared on
278 Channel 22 yet is because of an audio issue in which they are working on to improve the sound of the
279 audio. He further stated he would like to work with the police and make a more professional product to

show. When he videotaped the training, he did not expect the trainers to walk throughout the audience without a microphone, which therefore compromised the sound.

Mr. Savastano stated it makes more sense to have the Capital Improvements Committee in the Town Hall because the recording equipment is located there, and ready to go. He further stated it makes no sense to hold in the Mary Herbert room.

Mr. Savastano stated the Channel 22 schedule can be found in several locations; on Channel 22 in between programs; on Town Hall Streams, in the Friday Folder each week and posted in the town offices.

Selectwoman Kilgore stated she felt the same way in regards to filming the CIP meetings in the Town Hall as that is where the broadcast center is located.

Mr. Savastano stated he would be videotaping the North Hampton School graduation; however that would be the last thing Channel 22 films. He further stated he had sent Principal Anderson the list of equipment and upgrades needed for the school and has not heard back.

15. Adjournment

Meeting adjourned at 10PM.

Respectfully submitted,
Janet L. Facella