



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

**SELECT BOARD MINUTES
NOTICE OF PUBLIC MEETING
MONDAY, JULY 10, 2017
6:00 PM**

**NON PUBLIC SESSION I: 6:00 O'CLOCK P.M.
EXECUTIVE CONFERENCE ROOM
TOWN ADMINISTRATIVE OFFICE
233 ATLANTIC AVENUE**

**REGULAR SESSION 7:00 O'CLOCK
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE**

1. 6:00 p.m. **Call To Order of the Regular Session**
2. 6:55 p.m. **Return to Regular Session and Recess to Town Hall**
3. 7:00 p.m. **Reconvening of Public Session at Town Hall and Pledge of Allegiance**

Vice Chair Miller called the meeting to order at 7:00 PM. In attendance were Selectwoman Kilgore, Town Administrator Apple and via Skype Chair Maggiore. Vice Chair Miller stated Chair Maggiore would be joining the meeting via telephonic means.

Town Administrator Apple asked Chair Maggiore what his location was and Chair Maggiore stated he was in alone in a hotel room in Pennsylvania.

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Select Board.

A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north_hampton_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.

Motion by Selectwoman Kilgore to allow Chair Maggiore to partake in the Select Board meeting on Monday, July 10 per RSA 91-A:2 III. Seconded by Selectman Miller.

Town Administrator Apple stated pursuant to RSA 91-A:2 III 9(e) a roll call vote must be taken.

Roll call vote: Miller: Aye; Kilgore: Aye; Maggiore: Aye.

4. First Public Comment Session

Public Comment is an opportunity for residents to ask questions, request information and make comments on issues facing the Town. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes. Individuals who are not able to speak during the First Public Comment Session will be given first opportunity to speak during the Second Public Comment Session at the end of the Meeting.

Selectman Miller asked if the board was in agreement to move item 10.1 up on the agenda and all were in agreement.

Town Administrator Apple recognized Chief Maddocks for his presentation.

Chief Maddocks read a prepared statement [page 4 of 54 of transcript] in which he thanked Detective Adams for his 20 years of service to the Town of North Hampton.

Detective Adams spoke [page 5 of 54 of transcript] to those in attendance thanking them for their support over his career and telling them that North Hampton will always be a special place for him.

The Select Board presented Detective Adams with a clock on behalf of all those who have worked with him every day

Maureen Sullivan, Atlantic Avenue spoke of her association with Detective Adams and told him she wished to convey her appreciation as a citizen and as a peer publicly. [page 7 of 54 in transcript]

The Select Board recessed for five minutes.

The Select Board reconvened the meeting.

Town Administrator Apple stated the Select Board made two motions in the non public session; the first a motion was made to adopt a salary range between \$48,000 and \$52,000 per year for 32

hours of work per week for the Cable Director, subject to their role description that has been drafted. The roll call vote was 3-0.

Town Administrator Apple stated the second motion was to confirm John Savastano as Cable Producer at \$50,000 per year for 32 hours of work per week. The roll call vote was 3-0.

Selectman Miller asked the Select Board if they would consider moving item 10.2 up on the agenda, and all were in agreement.

Tanya Justham from GZA introduced herself and gave a summary of her memorandum to the town. [pages 9-16 of 54 in the transcript]

Motion by Selectman Miller to allow Town Administrator Apple to send the GZA report to New Hampshire DES. Seconded by Chair Maggiore.

Roll call vote: Maggiore, Aye; Miller, Aye; Kilgore, Aye. Motion carries 3-0.

Town Administrator Apple asked Meryl Robinhart from GZA to the podium to have a more general discussion about what to do next and how to ensure the towns view is getting communicated to the DES effectively, and to also address the significant delays being encountered. [pages 17-18 of 54 in the transcript]

Motion by Selectman Miller to empower GZA to comment on the RAP and to request a public hearing on the town's behalf. Seconded by Selectwoman Kilgore. Roll call vote: Maggiore, Aye; Miller, Aye; Kilgore, Aye. Motion carries 3-0.

The Select Board agreed to have Selectman Miller as leader of the project in the lead and water issues at the Hampton Rod and Gun Club.

Selectman Miller thanked the GZA team for attending the meeting.

Henry Marsh, State Representative updated the board on legislative updates.

Mr. Marsh stated the budget did pass and they are looking at about a one hundred million dollar rainy day fund. He further stated they have lowered the business profits tax by a half percent.

Mr. Marsh stated the Kindergarten bill passed and each community will receive \$1,100 per kindergarten student that is enrolled on a full time basis. [pages 23-24 of 54 in the transcript]

Selectman Miller asked Mr. Marsh if he had heard anything on the Rails to Trails project and he stated he had not heard anything and that it appears to be in limbo.

Selectman Miller asked Mr. Marsh if he could write a letter on the town's behalf to the DES commissioner about the review time it has taken on the Hampton Rod and Gun Club.

Mr. Marsh stated he would come into the office and draft something to send in.

5. Consent Calendar

- 5.1 Payroll Manifest of June 29, 2017 in the amount of \$66,757.32
- 5.2 Payroll Manifest of July 6, 2017 in the amount of \$79,598.21
- 5.3 Accounts Payable Manifest of June 15, 2017 in the amount of \$87,059.15

Motion by Selectwoman Kilgore to accept the Consent Calendar as stated on the agenda for tonight's meeting Monday, July 10. Seconded by Chair Maggiore. Chair Maggiore noted that there is a large payment to North Hampton Dental for reimbursement of their Landscaping Escrow of \$8,000. They have met their obligations and the planning board released the funds. Roll call vote: Maggiore, Aye; Miller, Aye; Kilgore, Aye. Motion carries 3-0.

6. Correspondence

No items

7. Committee Updates

- 7.1 Budget Committee ó Selectman Miller stated there is a meeting on July 31.
- 7.2 Economic Development Committee - Selectwoman Kilgore stated they haven't met yet, and this item will be discussed later on in the agenda.
- 7.3 Heritage Commission ó Chair Maggiore stated a special meeting of the Heritage Commission and the NHDOT to discuss the North Road/Route 1 bridge will be held on July 14 at 10:30 AM.
- 7.4 Conservation Commission ó Selectwoman Kilgore asked for an update on the warrant articles from March that were sent to Concord, and Town Administrator Apple stated he did not have anything to report other than an answer was filed by one of respondents and we are waiting for the court to set a date.
- 7.5 Water Commission ó Chair Maggiore stated the commission is very active in the ongoing investigation of Wiggins Way.
- 7.6 Capital Improvement Committee ó Selectwoman Kilgore stated the committee meets on Friday mornings at 8:00 and at the next meeting the fire department will make their presentation.
- 7.7 Bandstand Committee ó Selectwoman Kilgore stated the Friends of the North Hampton Bandstand wished to thank the United States Air Force Heritage Band for their performance on July 1. She further stated they also wished to thank John Hubbard and his crew for their work on the common, as well as John Savastano and his team for recording the performance. Selectwoman Kilgore acknowledged the hard work done by Delores Chase and Joe Kutt and the American Legion for feeding the band.

8. Report of the Town Administrator

8.1 General Report

A copy of the Town Administrator's report is attached to these minutes. [pages 32-35 in transcript]

Town Administrator Apple asked Chief Maddocks to come to the podium where he announced his retirement from the Town of North Hampton on August 31, 2017. [pages 30-32 of transcript]

9. Items Left on the Table

9.1 Discussion of Economic Development Committee Charge Revisions

Town Administrator Apple stated he circulated the charge to existing members. He further stated he had heard back from three people that stated they had no changes but suggested holding it open for a while longer to allow for Selectwoman Kilgore's proposed revisions and will report back at the first meeting in August which is on the 14th.

Selectwoman Kilgore asked if the city planner would be discussed and Town Administrator Apple stated he had hoped to have him in attendance. He further explained to Selectman Miller that the Economic Development Committee were in consensus to hire an advisor.

9.2 Discussion of Appointment to Capital Improvement Committee

Town Administrator Apple stated RSA 674:5 authorizes the governing body to appoint members of the CIP if it was authorized by the legislative body in the enabling legislation. He further stated the original warrant article needed to be researched. [pages 38-41 of transcript]

9.3 Approval of Meeting Minutes of June 12, 2017

The Select Board deferred the approval until the July 26, 2017 meeting.

10. New Business

10.1 Presentation to Detective William L. Adams, III

(This item taken up at the beginning of the meeting.)

10.2 Report from GZA Regarding Exeter Environmental Hampton Gun Club Filing

(This item taken up at the beginning of the meeting.)

10.3 Discussion of FY18 Goals

Selectwoman Kilgore asked to have this item on the agenda and asked who would be working with Paul in terms of the goals as she would like to see more transparency.
[Discussion pages 43-46 of transcript]

10.4 Friends of North Hampton Public Library- Newsletter Request ó Cynthia Swank

Cynthia Swank stated she urged the Select Board to fund the printing and the mailing to all residents of three issue of the community newsletter. She further stated the cost would be \$12,000 for the winter, summer and fall editions.

Ms. Swank further stated she could attest to the fact that at every Friends of the Library meeting someone has bemoaned the lack of printing and mailing the newsletter. [pages 46-54 of the transcript.]

Motion by Chair Maggiore to empower the Town Administrator to include and amount not to exceed \$12,000 to the fiscal 2019 budget for the funding of printing and mailing the community newsletter to all residents of North Hampton. Seconded by Selectwoman Kilgore. Roll call vote: Maggiore, Aye; Miller, Aye; Kilgore, Aye.

11. Minutes of Prior Meetings

11.1 Approval of June 26, 2017 Meeting Minutes

Motion by Selectman Miller to approve the meeting minutes of June 26, 2017. Seconded by Selectwoman Kilgore. Roll call vote: Maggiore, Aye; Miller, Aye; Kilgore, Aye. Motion carries 3-0.

12. Any Other Item that may legally come before the Board

The Board reserves the right to take action on any item relative to the prudential administration of the Town's affairs, which circumstances may require.

13. Second Public Comment Session

See Item 8, above.

Cynthia Swank asked if a draft of the Economic Development Committee charge was available so that there could be public comment.

Town Administrator Apple stated he would put a link in the Friday Folders, and on the Economic Development page on the town website.

Ms. Swank asked if the transcription of the meeting minutes would be indexed, further stating as a records manager the minutes cannot be continued in this manner with whatever number of pages they have been.

Selectwoman Kilgore stated the board was looking for more detailed minutes as the original minutes were lacking some sufficient statements that took place during the meetings.

Further discussion ensued regarding the service provider of the transcript and whether or not they could index the minutes. [pages 52-54 of the transcript]

14. Adjournment

Selectman Miller adjourned the meeting at 9PM.

Respectfully,

Janet L. Facella