

Large Gathering

Organization: American Lung Association

Event: Cycle the Seacoast

Type: Bicycle Ride

May 1, 2016 (Sunday)

PERMIT APPLICATION		
Name of Applicant: Melissa Walden		Organization (if applicable): American Lung Association
Mailing Address 122 State St. Augusta, ME 04330		
Contact Person: Melissa Walden	Contact Person who will be present at Event ¹ : Melissa Walden	
Contact Person Phone Number: 207-624-0306	Contact Person will be present at Event Phone Number: 207-624-0306	
Contact Person Cell Number:	Contact Person will be present at Event Cell Number:	
Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided): Fundraising cycling event for the American Lung Association		
Location of Event: N. Hampton Town Green Portsmouth (start + finish) - Rest Stop = 295 Atlantic Ave, N. Hampton		
Date(s) of Event: 5/1/16	Hours: 8 From: 7am End: 3pm	
Estimated Attendance: 400	Minimum No.: 100	Maximum No.: 400
Types of Alcohol to be served: N/A		

¹ Applicant must be reachable during the entire event at a moment's notice.

The following facilities will be available for the event:

Sanitation: Portable Toilets	No. of Units: 2	Male:	Female:
Water supply from: Provided by AUA			
Food will be served from and/or by: Provided by AUA			
Beverages will be served from and/or by: Provided by AUA			
Illumination after dark will be provided by N/A			
Medical and First Aid Provided by: provided by AUA			
Traffic Control Provided by: N. Hampton Police		No. of officers: 2	
Parking for _____ is planned. <input type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles <input type="checkbox"/> Not applicable. Explain:			

Name of Promoter or Applicant: American Lung Association of the Northeast	
Mailing Address: 122 State St. Augusta, ME 04330	Phone: 207-624-0306
Email: MWalden@LungNE.org	Cellular Phone: 207-680-8118
<p>I <u>Melissa Walden</u>, do here by accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do here by certify that the above is true.</p> <p>Signature: <u>Melissa Walden</u> Date: <u>10/16/15</u></p>	
Name of Property Owner (The following MUST BE completed by the owner of the property involved) :	
Mailing Address:	Phone Number:
Email:	Cell Phone Number:
<p>I _____, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.</p> <p>Signature: _____ Date: _____</p>	

DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY

Departmental Approvals: Please attach any comments or special requirements to this application

Fire Chief Signature of Approval:

Date:



2/11/16

Building Inspector/Code Enforcement/Health Officer Signature of Approval:

Date:



02/02/16

Director of Public Works Signature of Approval:

Date:



2/3/16

Police Chief Signature of Approval:

Date:



02/01/16

Department comments or additional conditions:

Police, see attached narrative.

Applicant: I do hereby agree to the additional requirements:

Applicant's Signature:

Date:

PERMIT

☐ **Denied** Reason:

Michael E. Maddocks
Chief of Police

Date:

☒ **Approved**

Michael E. Maddocks
Chief of Police

Date:

02/16/16

Select Board Signatures: (If Required under Ordinance amended 3/11/2014)

Date:

TOWN OF NORTH HAMPTON

233 ATLANTIC AVENUE
NORTH HAMPTON, NH 03862

MICHAEL E. MADDOCKS
CHIEF



TELEPHONE
BUSINESS ----- (603) 964-8621
EMERGENCY ----- (603) 679-2225
-----9-1-1
FAX NO. ----- (603) 964-8831

POLICE DEPARTMENT

To: Michael Tully – Chief of North Hampton Fire and Rescue
John Hubbard - Director of Public Works
Kevin Kelley - Code Enforcement and Building Inspector

From: Michael E. Maddocks – Chief of Police

Date: February 1, 2016

Re: Large Assembly Application
American Lung Association “**Cycle the Seacoast**” – May 1, 2016 (Sunday)

- Based on last year’s plan I recommend again, one cruiser and one officer at the intersection of Route 111 and Hobbs Road. Bicycles are headed west along Atlantic Avenue from Ocean Boulevard (Rte. 1A) proceeding to the Town Green (bandstand) and where there is a rest stop for the 50 and 100 mile rides (see attached routes), and then continue onto Exeter Road (Rte. 111) into Exeter. Approval of this assembly is based on the scheduling of this detail officer and vehicle, and of course timely payment following the event. The application states two police details in different locations, but only one has been needed historically. The 25 mile ride does not enter the Town of North Hampton. No State Parade Permit required.
- Under no circumstances police motorcycles or any other type of emergency vehicle from any other jurisdiction be permitted to utilize any type of emergency equipment (blue lights, red lights, sirens, etc.) in the Town of North Hampton for this event.
- Under no circumstances will any volunteer be permitted to conduct traffic control at any intersection or upon any roadway in North Hampton.
- It is important to note that this is a ride of bicycles and not a race of any kind, so the riders will be adhering to traffic signage and applicable state laws along the route.
- I have placed my signature on the review section of the application, and if it is reviewed and approved by Code Enforcement, Public Works, and Fire and Rescue I will approve the gathering based on the conditions set forth and required and forward it to Melissa Walden.


Michael E. Maddocks
Chief of Police

Cycle the Seacoast - 50 Mile

Cross Rt 1	Straight Arrow		North Hampton
Police located at crooked intersection of Hobbs and Atlantic		No. Hampton Police - 8:00-12:00 <i>Place sign at triangle before rest stop</i>	North Hampton
REST STOP - N Hampton Town Green	Rest Stop sign with Right Arrow		North Hampton
Exit left from rest stop, on Rt 111 W	Left Arrow		North Hampton
Bear Right onto NH 111/Exeter Rd	Right Arrow		North Hampton
Important Sign - prior to Rt 101 onramp	Straight Arrow		North Hampton
Important Sign - 50' up onramp	Stop - Wrong Way		Exeter
	2 Left Arrows	50 & 100 split here. Exeter police - 8:30-12:30 Route Marshals 9-1pm	Exeter
Left onto Hampton Rd		1 before intersection, 1 after	Hampton
Straight onto High St (cross Rt 1)	2 Straight Arrows		Hampton
Right onto Academy Ave	Right Arrow		Hampton
REST STOP - Hampton Academy	Rest Stop sign with Left Arrow		Hampton
Left onto Winnacunnet Rd	Left Arrow		Hampton
Bear Left	Left Arrow		Hampton
Left onto Rt 1A North	Left Arrow	Merges with 100 mi. route	Hampton
Left on Atlantic Ave/Rt 111	Left Arrow	NO. Hampton Police 9:30-3:30	North Hampton
	Right Arrow	Sign crew *** DO NOT *** place this sign - will be placed by 50 mi sweep after last bike passes outbound	North Hampton
Right onto Mill Rd at yellow flasher			North Hampton
Straight Across South Rd @ STOP - becomes West Rd	Straight Arrow		Rye
Right at Stop Sign onto Washington Rd	Right Arrow		Rye
REST STOP - Tate & Foss Real Estate	Mandatory Stop		Rye
Left onto Lang Rd	Left Arrow		Rye
Left behind Service Credit Union	Left Arrow		Portsmouth
Right onto Longmeadow Rd	Right Arrow		Portsmouth
Cross Route 1 onto Ocean Rd	Straight Arrow	Portsmouth Police - 11:30-3:30	Portsmouth
Cross Route 33 Stay on Ocean Rd	Straight Arrow	Greenland Police - 12:00-4:00	Greenland

Cycle the Seacoast - 50 Mile

Cycle The Seacoast - Sunday, May 1, 2016 - 50 Mile Route			
Directions	Signage	Notes	City/Town
Start - Redhook Brewery			Portsmouth
Left onto Corporate Drive	Left Arrow	Yellow - common route	Portsmouth
Left on Ashland Rd	Left Arrow	Route Marshal 7-9am	Portsmouth
2 signs for cycle path - each end	Single file - narrow path -2		Portsmouth
Right to stay on Ashland Rd	Right Arrow		Portsmouth
Right onto Rockingham Ave	Right Arrow		Portsmouth
Right onto Woodbury Ave	Right Arrow		Portsmouth
Left onto Dennett St	Left Arrow		Portsmouth
Right onto Maplewood Ave	Right Arrow		Portsmouth
Continue onto Middle St	Caution - Railroad Tracks		Portsmouth
Left onto State St	Left Arrow		Portsmouth
Right onto Marcy St	2 Right Arrows		Portsmouth
Left to stay on Marcy St	Left Arrow		Portsmouth
Bear Left at triangle	Straight Arrow		Portsmouth
Continue into New Castle Ave			Portsmouth
CAUTION - METAL GRATE BRIDGE	Sign - Caution Must Walk Bikes	New Castle Police 7-11	New Castle
Wentworth Bridge			
Left @ T onto Sagamore, Route 1A	Left Arrow	Portsmouth Police 7:30-11:30 Route Marshals 7-11	Portsmouth
Circle - 3rd exit onto 1A/Pioneer Rd	2 signs - Left Arrow before circle, Straight Arrow after circle	Rye Police 7-3	Rye
Pass Odiorne State Park			Rye
Rest Stop - Pebble Cove Motel	Rest Stop sign		Rye
CAUTION - HAIRPIN TURN!	Caution - Hairpin turn		Rye
Right onto Rt 111/Atlantic Ave	Right Arrow		North Hampton
Mill Rd	Straight Arrow	50 mi. sweep replace with Right Arrows after last bike	North Hampton

Cycle the Seacoast

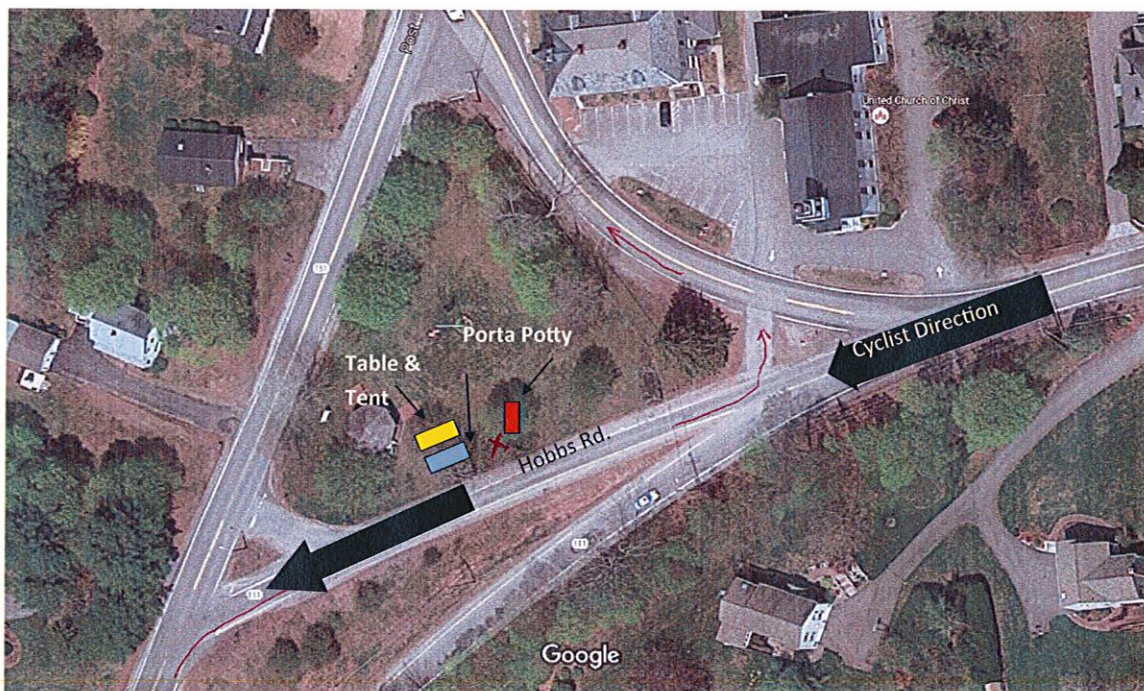
May 1, 2016

N. Hampton Gazebo Park
Corner of Atlantic and Hobbs
N. Hampton, NH
603-964-6029

Rest Stop Lead -
American Lung Association

Trek Control:

Trek Control #:



October 6, 2015

Town of North Hampton
Attn: Paul Apple
233 Atlantic Avenue
North Hampton, NH 03862



Dear Paul,

Thank you for supporting the 6th annual Cycle the Seacoast ride this past May. A diverse group of dedicated volunteers donated space, time and endless energy that provided us with a very successful event. We are looking forward to the seventh annual Cycle the Seacoast, which will be held on May 1st, 2016. We hope you will work with us again to make our seventh year another tremendous success by allowing us the use of your space for a cyclist rest stop.

In order to best serve the needs of our Trek cyclists, we will be placing tables, chairs and portable toilets at your property. As the event approaches, I will contact you in regards to the portable toilet delivery schedule. We intend on having them delivered by Saturday, April 30th. All portable toilets will be picked up on Monday, May 2nd around 7:00 a.m. Finally, we would like to set up a 10 x 10 pop up tent for shelter. As always, our volunteers will pick up all trash and leave the area in good condition.

I appreciate your partnership for a smooth, safe and successful fundraising event. The American Lung Association is able to provide valuable research, legislation and education for all New Hampshire people with the funds raised during this weekend. Thank you for contributing to this important event!

If you could simply sign and date the form at the bottom of this page and mail it back to me, it would be greatly appreciated. There are two copies so that you may have one for your records. I have also enclosed a copy of our insurance liability for your property during the weekend of the Cycle the Seacoast.

I am happy to answer questions or discuss anything else that might come up. Please do not hesitate to email me: mwalden@lungne.org or call 888-241-6566 x 0306.

Thanks again!

Melissa Walden
Development Associate
American Lung Association

I, Paul Apple give permission to the American Lung Association to use North Hampton Town Green for rest stop purposes as outlined above during the Cycle the Seacoast Ride, May 1st, 2016.


Signature

Oct. 26, 2015
Date

603-682-6848
Cell Phone Number

603-964-8087
Home/Business Phone

papple@northhampton-nh.gov
Email Address



LARGE GATHERING ORDINANCE

Amended March 11, 2014

Section 1: PURPOSE

- 1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.
- 1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

Section 2: DEFINITION & REGULATION

- 2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for **200** or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty **(30)** days before the planned event.
- 2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.
- 2.3 Anyone holding a private party on private, residential property for **200** or more people not covered by Section 2.1 above is required to notify the Police Chief at least **30** days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.

- 2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.
- 2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.
- 2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty (30) days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

Section 3: PENALTY

- 3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars (\$1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached