

June 7, 2018

RE: Large Gathering Permit Application – Seacoast Harley, 115<sup>th</sup> Anniversary Party

**July 7, 2018, 17 Lafayette Road, North Hampton, NH 10:00 AM to 4:00 PM**

The Large Gathering Permit is approved with the following conditions:

- Any tents used for the event shall receive a place of assembly inspection. It is the responsibility of the organizer to call the Fire Department after the tents are erected to schedule the inspection.
- A minimum of one (1) certified Emergency Medical Technician (EMT) must be on-site. Any detail EMT must be either a North Hampton Fire Recue EMT or a privately hired EMT if no North Hampton Personnel are available. It is the responsibility of the organizer to call the Fire Department in advance to schedule the detail.
- All vehicle parking must be on-site. No vehicle parking will be allowed on any public right-of-way. Volunteers will not be allowed to perform any traffic control functions within the Town or State Right-of-Way. On-site parking should be controlled by volunteers of the event to allow ease of access from the public way to the private property.
- There is a minimum of one detail officer (with marked police vehicle) required. The officer must be from North Hampton Police Department or officers from Mutual Aid communities approved by the North Hampton Police Department. If in the judgement of the senior officer working the detail additional officers are required, they will be assigned. It is the responsibility of the organizer to call the Police Department in advance to schedule the detail.
- The Certificate of Insurance must name the Town of North Hampton as an additional insured. The Insurance Certificate must be on file with the Town prior to the event.

A handwritten signature in black ink, appearing to be 'M. D. Smith', written in a cursive style.



## LARGE GATHERING ORDINANCE

Amended March 11, 2014

### Section 1: PURPOSE

- 1.1 The Town of North Hampton is supportive of charitable events and other large gatherings but finds it is necessary for the protection of the health, safety and welfare of the general public and the quality of life within the town and to prevent the degradation of the environment to enact this ordinance, as authorized by RSA 155:37 and RSA 31:39, regulating large gatherings.
- 1.2 Large gatherings have resulted in nuisances to private citizens and the public at large. Such gatherings have included loud, unpleasant noise, congestion on municipal roads, unsafe driving, litter and rubbish, improper sanitation and unsafe parking on public roadways and private property.

### Section 2: DEFINITION & REGULATION

- 2.1 It shall be unlawful for any person or entity to allow, permit, encourage, promote, organize, conduct or advertise any fundraising event, festival, exhibition, amusement show, fair, theatrical performance, road event (including, but not limited to foot race, bicycle ride or race, motorcycle ride or race) music concert, parade or other entertainment event for 200 or more people without first obtaining a permit to do so from the Town of North Hampton Police Chief. Application for the permit must be submitted at least thirty (30) days before the planned event.
- 2.2 Exempted from this ordinance are events held, sponsored or promoted by the Town on public property, youth sports and recreation games, and school events. However, coordinators of these events are required to notify the Police Chief of the event. The Police Chief is authorized under RSA 105:9 to assign police details to public meetings or functions, even if they do not require a permit from the Town under this ordinance.
- 2.3 Anyone holding a private party on private, residential property for 200 or more people not covered by Section 2.1 above is required to notify the Police Chief at least 30 days before the event, and the Chief will determine whether a formal application for a Large Assembly permit is required.

- 2.4 The Police Chief shall have the authority to grant or deny each permit application, or to require certain conditions deemed necessary for the protection of the public health, safety and welfare. The Chief shall have the authority to limit the number of simultaneous large gatherings and shall issue a timely, written response for a permit denied or one issued with conditions. All permits approved shall be published on the Town's website within forty-eight (48) hours.
- 2.5 Any person or entity whose application has been denied or approved with conditions may appeal the decision to the Town Select Board. Any citizen who opposes a permit may likewise appeal the decision to the Town Select Board.
- 2.6 The Police Chief shall not have the authority to waive the time limit required under this ordinance. Any application not submitted at least thirty (30) days before the event must be submitted to the Town Select Board, which shall have the sole authority to grant or deny a late application.

### **Section 3: PENALTY**

- 3.1 Any person who shall let or use any building or grounds for the purposes specified in this ordinance after the required permit has been denied or rescinded, or any person violating any provisions of this ordinance shall be fined not more than one thousand dollars (\$1,000.00). The Chief of Police or the Chief's designee is granted authority to enforce this ordinance, including initiating prosecution.

End of Ordinance Requirements

Large Gathering Permit Application is attached

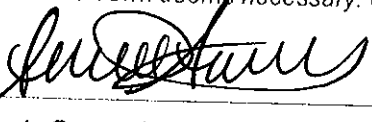
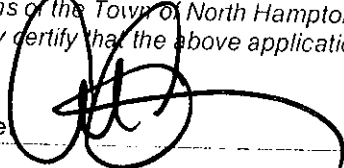
**PERMIT APPLICATION**

Name of Applicant: <i>Anielle Andrews</i>		Organization (if applicable): <i>Seacoast Harley-Davidson</i>	
Mailing Address <i>Po Box 1740 N. Hampton NH 03802</i>			
Contact Person: <i>Anielle Andrews</i>		Contact Person who will be present at Event <sup>1</sup> : <i>Anielle Andrews</i>	
Contact Person Phone Number: <i>603-964-9959 (office)</i>		Contact Person will be present at Event Phone Number: <i>603-387-5738 (cell)</i>	
Contact Person Cell Number: <i>603-387-5738</i>		Contact Person will be present at Event Cell Number: _____	
Description of Event (Please Attach Additional Sheets of Paper if description cannot fit in the space provided): <i>Deadbeat Customs will be performing 3, 20 minute Motorcycle stunt shows in our parking lot. The HOG Chapter will be hosting Rodeo games in the back parking lot when the stunt show is resting.</i> <i>We are celebrating 115 year Anniversary of the H-D Motor company.</i> <i>Free food, Prize give aways, shopping, vendors etc.</i>			
Location of Event: <i>17 Lafayette Rd. N. Hampton (Seacoast Harley-Davidson)</i>			
Date(s) of Event: <i>July 7, 2018</i>		Hours: <i>7 Hours</i>	
		From: <i>10 am</i>	End: <i>4 pm</i>
Estimated Attendance: <i>600</i>		Minimum No.: <i>200</i>	Maximum No.: <i>600</i>
Types of Alcohol to be served: <i>No Alcohol will be Served.</i>			

<sup>1</sup> Applicant must be reachable during the entire event at a moment's notice.

The following facilities will be available for the event:

Sanitation: Yes	No. of Units: 10	Male: 5	Female: 5
Water supply from: Two hoses on outside of Building. Sinks inside the building + 1 water fountain			
Food will be served from and/or by: Burgers and Dogs will be Free, we will be grilling and serving.			
Beverages will be served from and/or by: Free water and Soda supplied by us			
Illumination after dark will be provided by N/A			
Medical and First Aid Provided by: North Hampton Fire and Rescue			
Traffic Control Provided by: North Hampton PD		No. of officers: 1 Detail officer will be requested	
Parking for <u>See attached for Breakdown.</u> is planned. <input checked="" type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles <input type="checkbox"/> Not applicable. Explain:			

Name of Promoter or Applicant: <b>Aneke Andrews</b>	
Mailing Address: <b>PO Box 1740 N. Hampton NH 03862</b>	Phone: <b>603-964-9959</b>
Email: <b>marnehny@seacoastharvey.com</b>	Cellular Phone: <b>603-387-5738</b>
<p>I <b>Aneke Andrews</b> do here by accept all responsibility for the above-described event. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Town in the performance of their official duties, including but not limited to inspection. I also agree to provide surety that the Town deems necessary. Under the penalty of perjury, I do here by certify that the above is true.</p>	
Signature: 	Date: <b>4-30-18</b>
Name of Property Owner (The following MUST BE completed by the owner of the property involved):	
Mailing Address: <b>PO Box 1740 N. Hampton NH 03862</b>	Phone Number: <b>603-964-9959</b>
Email: <b>alcentis@seacoastharvey.com</b>	Cell Phone Number: <b>603-502-7662</b>
<p>I <b>Al Centis</b> have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this even. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of North Hampton and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.</p>	
Signature: 	Date: <b>5-3-18</b>

**DO NOT WRITE BELOW THIS SPACE. FOR TOWN USE ONLY**

**Departmental Approvals:** Please attach any comments or special requirements to this application

Fire Chief Signature of Approval:

*[Signature]*

Date:

5/24/18

Building Inspector/Code Enforcement/Health Officer Signature of Approval:

*[Signature]*

Date:

6/5/18

Administrator of Planning & Zoning Signature of Approval:

*Richard Milner*

Date:

6/5/18

Director of Public Works Signature of Approval:

*[Signature]*

Date:

6/5/18

Police Chief Signature of Approval:

*[Signature]*

Date:

5/2/18

Department comments or additional conditions:

*Minimum of one detail officer with cruiser is required.*

**Applicant:** I do hereby agree to the additional requirements:

Applicant's Signature:

Date:

**PERMIT**

☐ **Denied** Reason:

Michael E. Maddocks

Chief of Police

Date:

☒ **Approved**

Michael E. Maddocks

Chief of Police

*[Signature]*  
*Interim Police Administrator*

Date:

6/7/18

Select Board Signatures: (If Required under Ordinance amended 3/11/2014)

Date:



*North Hampton*  
**FIRE & RESCUE**

235 ATLANTIC AVENUE  
NORTH HAMPTON, N.H. 03862

*Michael J. Tully*  
CHIEF OF DEPARTMENT

TEL: (603) 964-5500  
FAX: (603) 964-7249  
**EMERGENCY: 911**

To: Michael French – Chief of Police  
John Hubbard - Director of Public Works  
Glen Bosworth - Code Enforcement and Building Inspector  
Rick Milner – Planning and Zoning Administrator

From: Michael Tully – Chief of Fire Rescue

Date: May 24, 2018

Re: Large Assembly Application  
**Seacoast Harley, 115<sup>th</sup> Anniversary Party - July 7, 2018 (Saturday)**

- Any tents used for the event shall receive a place of assembly inspection. It is the responsibility of the organizer to call the Fire Department after tents are erected to schedule the inspection.
- There is a condition of a minimum requirement of one (1) certified EMT on site. Any Detail EMT must be either a North Hampton Fire Rescue EMT or a privately hired EMT if no North Hampton Personnel are available. It is the responsibility of the organizer to call the Fire Department in advance to schedule the detail.

Michael J. Tully  
Chief of Department





# NORTH HAMPTON FIRE & RESCUE

235 Atlantic Avenue  
North Hampton, New Hampshire 03862  
Business Phone: 603.964.5500 Fax: 603.964.7249  
[www.northhampton-nh.gov](http://www.northhampton-nh.gov)



## Detail Request Form

Date/Time of Detail: \_\_\_\_\_ Start \_\_\_\_\_ AM/PM End \_\_\_\_\_ AM/PM

Number of Firefighters/EMTs requested \_\_\_\_\_ Number of Paramedics requested \_\_\_\_\_

Fire Engine YES/NO

Type of Event Detail: \_\_\_\_\_

Requested by: \_\_\_\_\_ Phone number: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Where to meet: \_\_\_\_\_

### Billing Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date submitted: \_\_\_\_\_ Time: \_\_\_\_\_ Received by: \_\_\_\_\_

\_\_\_\_ Approved \_\_\_\_ Not Approved Fire Chief or Designee \_\_\_\_\_

\*This form must be approved by the Fire Chief or his designee prior to being filled.

\*All private details will be compensated on the basis of a four (4) hour minimum. Private details may be cancelled with four (4) hours notice to the department.

Requesting party signature: \_\_\_\_\_ Date: \_\_\_\_\_

Detail assigned to: \_\_\_\_\_