



**Meeting Minutes
Work Session
North Hampton Planning Board
Tuesday, March 21, 2023 at 6:30pm
Town Hall, 231 Atlantic Avenue**

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.

In attendance: Nancy Monaghan, Vice Chair; Members Phil Wilson, Shep Kroner, Lauri Etela, Rob Omberg, and Jim Maggiore, Select Board Representative; Jennifer Rowden, RPC Circuit Rider; and Rick Milner, Recording Secretary.

Vice Chair Monaghan called the meeting to order at 6:30pm.

I. Organizational Meeting of the Planning Board

1. Election of Chair and Vice Chair.

Ms. Monaghan nominated Phil Wilson to serve as Chair of the Planning Board for a one year term. No other nominations were made. The vote was unanimous in favor of the nomination (6-0).

Mr. Wilson nominated Rob Omberg to serve as Vice Chair of the Planning Board for a one year term. No other nominations were made. The vote was unanimous in favor of the nomination (6-0).

The Board came to a consensus without objection to allow Ms. Monaghan to continue as Acting Chair for the meeting.

2. Appointments.

a. Long Range Planning Committee – Five Board members expressed interest in being appointed to the Long Range Planning Committee (Nancy Monaghan, Shep Kroner, Valerie Gamache, Rob Omberg, and Phil Wilson). Mr. Wilson noted that the Planning Board Rules of Procedure only allow three Board members to be appointed to a committee of the Planning Board.

Mr. Wilson suggested that, since there is no legal prohibition to having a quorum of the Board comprise the membership of a Board committee and the Long Range Planning Committee may benefit by having more members participate, the Board could suspend the Rules of Procedure to allow five Board members on the Long Range Planning Committee.

Mr. Wilson moved that the Planning Board suspend the application of Rules of Procedure Section V.1.6.4 for consideration of the appointments for the Long Range Planning Committee. Second by Ms. Monaghan. The vote was unanimous in favor of the motion (6-0).

Mr. Wilson suggested that that the language in Rules of Procedure Section V.1.6.4 be amended to address the current committee membership situation.

Mr. Wilson moved that the Planning Board amend Rules of Procedure Section V.1.6.4 as follows:

~~1.6.4. Four members of the Planning Board constitute a quorum of the full Board; therefore, In no~~
~~case shall the number of regular Planning Board members on a committee~~ **the Application Review**
Committee exceed three.

Second by Mr. Maggiore. The vote was unanimous in favor of the motion (6-0).

Mr. Wilson nominated Nancy Monaghan, Shep Kroner, Valerie Gamache, Rob Omberg, and Phil Wilson to serve on the Long Range Planning Committee. No other nominations were made. No objections were raised. All nominees were appointed to the Long Range Planning Committee by acclamation.

b. Application Review Committee – The Board discussed the need for the Application Review Committee since the committee had not met in many years and the Planning staff had assumed many of the application review duties.

Mr. Wilson moved to table consideration of appointing Board members to the Application Review Committee. Second by Mr. Kroner. The vote was unanimous in favor of the motion (6-0).

c. Rules of Procedure Committee – Phil Wilson, Rob Omberg, and Shep Kroner expressed interest in being appointed to the Rules of Procedure Committee. No objections were raised.
Phil Wilson, Rob Omberg, and Shep Kroner appointed to the Rules of Procedure Committee by acclamation.

d. Capital Improvements Plan Committee Representative – **Mr. Maggiore nominated Nancy Monaghan to serve on the Capital Improvements Plan Committee. No other nominations were made. Mr. Maggiore moved that the Planning Board recommend to the Select Board that Nancy Monaghan be appointed as the Planning Board representative on the Capital Improvements Plan Committee. Second by Mr. Kroner. The vote was unanimous in favor of the motion (6-0).**

e. Heritage Commission Representative - **Mr. Maggiore nominated Nancy Monaghan to serve on the Heritage Commission. No other nominations were made. No objections were raised. By acclamation, the Planning Board recommends to the Select Board that Nancy Monaghan be appointed as the Planning Board representative on the Heritage Commission.**

e. Rockingham Planning Commission (RPC) Commissioner - **Mr. Maggiore nominated Lauri Etela to serve on the Rockingham Planning Commission. No other nominations were made. No objections were raised. By acclamation, the Planning Board recommends to the Select Board that Lauri Etela be appointed as a Rockingham Planning Commission (RPC) Commissioner.**

f. Planning Board Alternate Member – Ms. Monaghan presented a request from former Planning Board Chair Tim Harned to be appointed as a Planning Board Alternate Member.

Mr. Kroner moved that the Planning Board appoint Tim Harned as an alternate member of the Planning Board for a three year term. Second by Mr. Etela. The vote was unanimous in favor of the motion (6-0).

Mr. Kroner left the meeting at 6:55pm.

II. Old Business

1. Discussion of grants available for implementation of Coastal Hazards and Adaptation Master Plan Chapter.

Ms. Rowden presented information regarding the Piscataqua Region Environmental Planning Assessment Grant Program and NHDES Coastal Resiliency Grants. These grant opportunities could be used to make progress toward completing the action items identified in the Coastal Hazards and Adaptation Master Plan Chapter. Some activities that the grants may fund are as follows:

- a. Add information to the Capital Improvement Program to evaluate the risk level to capital investments associated from coastal flooding.
- b. Use findings of the Seacoast Transportation Corridor Vulnerability Assessment (2022) to identify Town owned roadways that sea-level rise or storm surge may render unusable temporarily or indefinitely.
- c. Implement outreach efforts to promote regular inspection, pumping, and maintenance of septic systems and to help ensure the long-term health of coastal water quality.
- d. Identify historical resources and properties that are susceptible to impacts from coastal hazards.
- e. Adopt standards in floodplain regulations to require all new development and redevelopment to be elevated two feet or more above the base flood elevation in existing FEMA flood zones. Additional elevation helps ensure that structures are protected from flooding based on the highest sea-level rise projection by 2050.
- f. Adopt stormwater management standards and upgrades to design standards to accommodate climate change impacts.

Mr. Wilson suggested that Ms. Rowden send Planning Board members a list of specific activities related to the Town of North Hampton which the grants may be used to fund and the specific terms of agreement associated with the grants so that Planning Board members may make an informed judgement regarding participation in the grant programs.

III. Other Business

1. Committee Updates.

- a. Long Range Planning (LRP) – Mr. Wilson suggested that LRP meetings be scheduled immediately to begin work on the Master Plan Housing Chapter.
- b. Application Review Committee (ARC) – No report.
- c. Rules of Procedure/Regulations – No report.
- d. RPC Commissioner – No report.
- e. Select Board – Mr. Maggiore informed the Board about different scenarios regarding possible cell tower construction in the Town. Mr. Maggiore also informed the Board about proposed state laws that would allow more than one accessory dwelling unit on a property.
- f. RPC Circuit Rider – Ms. Rowden informed the Board about proposed state laws that would eliminate a licensing requirement for professionals such as wetlands scientists.
- g. Planning and Zoning Administrator – Mr. Milner informed the Board about upcoming applications.

2. Minutes.

Ms. Monaghan presented the Planning Board March 7, 2023 meeting minutes.

Mr. Wilson moved that the Planning Board accept the minutes of the March 7, 2023 Planning Board meeting as written. Second by Mr. Etela. The vote was unanimous in favor of the motion (5-0).

140 The Board members thanked Tim Harned and Nancy Monaghan for their many years of dedicated
141 service to the Town of North Hampton as the Planning Board Chair and Vice Chair respectively.
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143 The meeting was adjourned at 7:45pm without objection.
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145 Respectfully submitted,
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149 Rick Milner
150 Recording Secretary