



Meeting Minutes
Work Session
North Hampton Planning Board
Tuesday, June 19, 2018 at 6:30pm
Town Hall, 231 Atlantic Avenue

7 These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a
8 transcription.

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10 **In attendance:** Tim Harned, Chair; Nancy Monaghan, Vice Chair; Member Dan Derby; Jennifer Rowden,
11 RPC Circuit Rider; and Rick Milner, Recording Secretary.

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13 Vice Chair Monaghan called the meeting to order at 6:30pm. Ms. Monaghan announced that there was
14 a lack of a quorum. No decisions would be made at the meeting.

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16 **I. New Business**

17 1. Review of Master Plan consultant contract and allocation of operating budget funds.

18 The Board reviewed the Rockingham Planning Commission (RPC) contract for professional planning
19 assistance services associated with updates to the Town of North Hampton Master Plan. Mr. Milner
20 announced that Town Administration will begin the process of allocating the funds in the Planning Board
21 Operating Budget Special Studies line item (\$2,500.00) to pay the fee associated with the RPC consulting
22 services contract prior to the end of the fiscal year on June 30. The Board members present understand
23 that the Special Studies funds will be used to pay for the RPC consulting services contract.

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25 2. Review of proposed 2018-19 Zoning Ordinance amendments – Wetlands Buildable Area.

26 Mr. Harned presented proposed language changes to the Wetlands Conservation District section of the
27 zoning ordinance to clarify the meaning of buildable area as it relates to construction on properties
28 within the Wetlands Conservation District.

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30 Ms. Rowden suggested that a definition for 'buildable area' be included in the zoning ordinance.

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32 3. Review of proposed 2018-19 Zoning Ordinance amendments – Outdoor Lighting.

33 Ms. Monaghan presented proposed language changes to the Outdoor Lighting section of the zoning
34 ordinance. The proposed revisions included allowing non-conforming lighting uses through the issuance
35 of a Conditional Use Permit issued by the Planning Board, rather than a variance granted by the Zoning
36 Board of Adjustment.

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38 **II. Other Business**

39 1. Committee Updates.

40 a. Long Range Planning (LRP) – Mr. Derby reported that the RPC consultant contract for professional
41 services associated with the Master Plan updates has been submitted to the Town.

42 b. Application Review Committee (ARC) – No report.

43 c. Rules and Regulations/Procedures – No report.

44 d. Capital Improvement Plan Committee (CIP) – No report.

- e. Economic Development Committee (EDC) – Ms. Monaghan reported that the committee will present the recent survey results to the Select Board later in July.
- f. Select Board – No report.
- g. RPC Circuit Rider – Ms. Rowden reported that the Rockingham Planning Commission will be working on planning strategies associated with the impact of sea level rise on local transportation infrastructure.
- h. Planning and Zoning Administrator – Mr. Milner reported that there are two applications submitted for the July 3, 2018 Planning Board meeting.

The meeting was adjourned at 6:58pm without objection.

Respectfully submitted,

Rick Milner
Recording Secretary