



Meeting Minutes
Work Session
North Hampton Planning Board
Tuesday, March 15, 2016 at 6:30pm
Town Hall, 231 Atlantic Avenue

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8 These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a
9 transcription.
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11 **In attendance:** Tim Harned, Vice Chair; Members Dan Derby, Phil Wilson, Nancy Monaghan, Josh
12 Jeffrey, and Jim Maggiore, Select Board Representative; Jennifer Rowden, RPC Circuit Rider; and Rick
13 Milner, Recording Secretary.
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15 Vice Chair Harned called the meeting to order at 6:35 pm.
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17 **I. Organizational Meeting of the Planning Board**
18 Mr. Wilson noted that nominations for election of officers did not require a second.
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20 1. Election of Chair.
21 Mr. Wilson nominated Tim Harned to serve as Chair of the Planning Board for a one year term.
22 Mr. Harned accepted the nomination.
23 No other nominations were made.
24 **Mr. Wilson moved that the nominations be closed and Tim Harned be named the Planning Board**
25 **Chair for a one year term. The vote was 5-0-1 in favor of the motion with Mr. Harned abstaining.**
26
27 2. Election of Vice Chair.
28 Mr. Wilson nominated Nancy Monaghan to serve as Vice Chair of the Planning Board for a one year
29 term.
30 Ms. Monaghan accepted the nomination.
31 No other nominations were made.
32 **Mr. Maggiore moved that the nominations be closed and Nancy Monaghan be named the Planning**
33 **Board Vice Chair for a one year term. The vote was 5-0-1 in favor of the motion with Ms. Monaghan**
34 **abstaining.**
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36 3. Recitation of the Code of Ethics Preamble.
37 Chair Tim Harned recited the preamble section of the Town of North Hampton Code of Ethics and noted
38 that the Code of Ethics had been distributed to all Planning Board members. Mr. Harned turned over
39 the running of the work session meeting to Vice Chair Nancy Monaghan.
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45 **I. New Business**

46 1. Appointment of Committee members.

47 a. Long Range Planning Committee - Dan Derby, Josh Jeffery, and Jim Maggiore agreed to serve on the
48 Long Range Planning Committee. Mr. Maggiore stated that Shep Kroner agreed to serve as a citizen
49 member of the Long Range Planning Committee at the previous Planning Board meeting.

50 **Mr. Harned moved that the Planning Board appoint Dan Derby, Josh Jeffery, Jim Maggiore, and Shep**
51 **Kroner (citizen member) as members of the Long Range Planning Committee. Second by Mr. Wilson.**
52 **The vote was unanimous in favor of the motion (6-0).**

53 b. Application Review Committee - Tim Harned, Josh Jeffrey, Phil Wilson, and Nancy Monaghan
54 (alternate member) agreed to serve on the Application Review Committee.

55 **Mr. Derby moved that the Planning Board appoint Tim Harned, Josh Jeffrey, Phil Wilson, and Nancy**
56 **Monaghan (alternate member) as members of the Application Review Committee. Second by Mr.**
57 **Maggiore. The vote was unanimous in favor of the motion (6-0).**

58 c. Rules and Procedures Committee - Tim Harned, Josh Jeffrey, and Phil Wilson agreed to serve on the
59 Rules and Procedures Committee.

60 **Mr. Maggiore moved that the Planning Board appoint Tim Harned, Josh Jeffrey, and Phil Wilson as**
61 **members of the Rules and Procedures Committee. Second by Mr. Wilson. The vote was unanimous in**
62 **favor of the motion (6-0).**

63 d. Sign Ordinance ad hoc Committee - Nancy Monaghan, Phil Wilson, and Jim Maggiore agreed to serve
64 on the Sign Ordinance ad hoc Committee. Ms. Monaghan stated that Nancy-Jane Luff has also agreed to
65 serve as a citizen member of the Sign Ordinance ad hoc Committee.

66 **Mr. Derby moved that the Planning Board appoint Nancy Monaghan, Phil Wilson, Jim Maggiore, and**
67 **Nancy-Jane Luff (citizen member) as members of the Sign Ordinance ad hoc Committee. Second by**
68 **Mr. Maggiore. The vote was unanimous in favor of the motion (6-0).**

69 e. Capital Improvement Plan Committee Representative - Nancy Monaghan agreed to serve as the
70 Planning Board representative on the Capital Improvement Plan Committee.

71 **Mr. Harned moved that the Planning Board appoint Nancy Monaghan as the Planning Board**
72 **representative on the Capital Improvement Plan Committee. Second by Mr. Wilson. The vote was**
73 **unanimous in favor of the motion (6-0).**

74 f. Heritage Commission Representative - Nancy Monaghan agreed to serve as the Planning Board
75 representative on the Heritage Commission.

76 **Mr. Harned moved that the Planning Board recommend to the Select Board that Nancy Monaghan be**
77 **appointed as a member of the Heritage Commission. Second by Mr. Wilson. The vote was unanimous**
78 **in favor of the motion (6-0).**

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81 g. Economic Development Committee Representative - Phil Wilson agreed to serve as the Planning
82 Board representative on the Economic Development Committee.

83 **Mr. Harned moved that the Planning Board recommend to the Select Board that Phil Wilson be**
84 **appointed as a member of the Economic Development Committee. Second by Mr. Jeffrey. The vote**
85 **was unanimous in favor of the motion (6-0).**

86 h. Rockingham Planning Commissioner - Dan Derby agreed to serve as a Town of North Hampton
87 representative on the Rockingham Planning Commission.

88 **Mr. Harned moved that the Planning Board recommend to the Select Board that Dan Derby be**
89 **appointed as a Town of North Hampton representative on the Rockingham Planning Commission.**
90 **Second by Mr. Wilson. The vote was unanimous in favor of the motion (6-0).**

91 i. Rockingham Planning Commissioner Alternate - Josh Jeffrey agreed to serve as a Town of North
92 Hampton representative alternate on the Rockingham Planning Commission.

93 **Mr. Harned moved that the Planning Board recommend to the Select Board that Josh Jeffrey be**
94 **appointed as a Town of North Hampton representative alternate on the Rockingham Planning**
95 **Commission. Second by Mr. Wilson. The vote was unanimous in favor of the motion (6-0).**

96 j. Town of North Hampton Ethics Committee - Tim Harned agreed to serve as the Planning Board
97 representative on the Ethics Committee.

98 **Mr. Maggiore moved that the Planning Board appoint Tim Harned as the Planning Board**
99 **representative on the Ethics Committee. Second by Mr. Wilson. The vote was unanimous in favor of**
100 **the motion (6-0).**

101 k. Town of North Hampton Ethics Committee Alternate - Phil Wilson agreed to serve as the Planning
102 Board representative alternate on the Ethics Committee.

103 **Mr. Harned moved that the Planning Board appoint Phil Wilson as the Planning Board representative**
104 **alternate on the Ethics Committee. Second by Mr. Derby. The vote was unanimous in favor of the**
105 **motion (6-0).**

106 2. Committee Updates.

107 **a. Long Range Planning (LRP)** – No report.

108 **b. Application Review Committee (ARC)** – No report.

109 **c. Rules and Regulations/Procedures** – No report.

110 **d. Sign Ordinance ad hoc Committee (SOC)** – Ms. Monaghan stated that the Sign Ordinance Committee
111 was meeting every Thursday to re-draft the entire sign ordinance section of the town zoning ordinance
112 to clarify the intentions of the ordinance and comply with recent federal court rulings regarding signs.

113 **e. Capital Improvement Plan Committee (CIP)** – No report.

114 **f. Economic Development Committee** – No report.

115 **g. Select Board** – Mr. Maggiore provided the Planning Board with an update of the Select Board's
116 discussions regarding cell tower performance guarantees. Mr. Maggiore also informed the Planning
117 Board that the NHMA was seeking input for proposals that will benefit municipalities to submit to the
118 state legislature.

119 **h. RPC Circuit Rider** – Ms. Rowden stated that she is starting the process now for updating the Town’s
120 Hazard Mitigation Plan for 2017 in conjunction with Director of Public Safety Brian Page.

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122 3. Other Business.

123 a. Review of zoning map revision for the Little Boar’s Head District.

124 Ms. Rowden presented a revised Town of North Hampton zoning map to the Board. The revision more
125 accurately depicts the zoning classification for the Little Boar’s Head District as being a separate zoning
126 entity. Ms. Rowden suggested that the Planning Board recommend to the Select Board:

127 i. adoption of the revised zoning map

128 ii. placement of the revised zoning map in the town offices as directed by the zoning ordinance

129 iii. inclusion of the revised zoning map in the revised 2016 zoning ordinance manual

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131 **Mr. Wilson moved that the Planning Board recommend to the Select Board to post the recently**
132 **updated zoning map in the Select Board Office as the official zoning map for the Town of North**
133 **Hampton. Second by Mr. Maggiore. The vote was unanimous in favor of the motion (6-0).**

134 b. Minutes.

135 Ms. Monaghan presented the minutes of the March 1, 2016 Planning Board meeting.

136 **Mr. Wilson moved that the Planning Board accept the minutes of the March 1, 2016 Planning Board**
137 **meeting as written. Second by Mr. Derby. The vote was 5-0-1 in favor of the motion with Mr. Harned**
138 **abstaining.**

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140 The meeting was adjourned at 7:45 pm without objection.

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142 Respectfully submitted,

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146 Rick Milner

147 Recording Secretary

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