

Approved as prepared
at 16 May 2019
Meeting



18 Apr 2019
Heritage Commission Conference Room
237 Atlantic Avenue

Present:

Paul Cuetara
Jane Currivan
Donna Etela, Chair

Jim Maggiore
Cynthia Swank

Alternates: Vicki Jones, Nancy Monaghan, Carol Seely

Absent: Jeff Hillier, Jane Robie

1. Call to Order at 9:32 am. Seely to vote for Robie.

2. Preamble to Code of Ethics. Deferred until next meeting; Select Board has not yet approved nominations.

3. Treasurer's Report. The Heritage Fund balance as of 3/31/2019 is \$6554.28, an increase of \$6.28 interest. \$950 remains in the operating budget. There is \$6504.28 in available funds (\$1000 has not yet been charged). The report was approved (Cuetara moved, Seely seconded).

4. Minutes for the March 21, 2019 meeting were approved as prepared (Cuetara moved, Etela seconded). The minutes of the Demo Review Committee for April 11 also were approved as prepared (Etela, Swank).

5. Old Business

CLG Committee. Jones and Etela will speak at Land Use boards meeting; Swank will be available in audience.

Jones described the meeting with the NH Division of Historical Resources representatives in February. She ran through the process for gaining CLG status. All agreed that it made sense to obtain a legal opinion regarding Little Boar's Head. Jones and Maggiore will meet w/ Town Administrator Bryan Kaenrath and draft questions to ask of town counsel.

Economic Development Committee Update. Monaghan reported that the Committee met in early April, and agreed to ask the Select Board for permission to prepare an RFP to hire an economic development consultant to work on the immediate goal of filling empty storefronts. The funds, as much as \$30k, would come from the undesignated fund balance.

HC Nominations. Confusion reigns about nominations, appointments, and terms of office. The committees governed by RSAs are more straightforward than the committees set up by the Town over the years. A spreadsheet and policy may help simplify the process. Heritage Commission appointments are to be made at the next SB meeting. Election of officers is deferred until next month.

Website for HC image files. Swank will provide a description of what the Commission is seeking to Maggiore and Kaenrath. There are approximately 1500 images and some scanned textual records.

DOT Drake's Bridge. Etela responded to Jill Edelman, Cultural Resources Manager, Bureau of Environment, NH Department of Transportation and had distributed the communication to members. Once the Memorandum of Agreement arrives, she will need to get approval from the SB for accepting the gifts. There was discussion about setting up a committee that includes various interested parties. Monaghan, Cuetara, Maggiore, and Hillier will meet as a sub-committee; its purpose is to recommend the composition of such a committee to carry out the establishment of a pocket park, to what board it would report, and its exact charge.

[NM left at 10:53]

6. New Business

Maggiore indicated that at the SB goal-setting meeting he may suggest an all boards summit similar to the land use boards summit.

Etela reported on the Demo Review Committee meeting; and that Swank had learned from a citizen an historic building on Cedar Road may be at risk of demolition.

Land Use Boards Summit. Jones and Etela will be at the table and discuss Certified Local Government, Drake's Bridge & Pocket Park and the possibility of map overlay project with Conservation Commission.

Barn Easements. No applications were submitted.

Etela found information on the web relating to Dale Farm and the Chair of the Conservation Commission has informed Southeast Land Trust. There also are Airbnb operations in town that appear to be businesses. All would be considered historic properties.

7. Next Meeting Date & Time. 5/15/19 @ 9:30am.

8. Adjournment 11:16am

Cynthia G. Swank
Recording Secretary