



North Hampton
Heritage
Commission

18 August 2016
Heritage Commission Conference Room
237 Atlantic Avenue

Present:
Paul Cuetara
Jane Currivan
Donna Etela, Chair

Vicki Jones
Jim Maggiore
Jane Robie
Cynthia Swank

Alternates: Jeff Hillier, Nancy Monaghan

Absent: Carolyn Brooks

Also present: Ryan Cornwell, Finance Director, Paul Apple, Town Administrator

1. The meeting was properly posted. The Chair called it to order at 9:32am.

2. Treasurer's Report. Etela introduced Finance Director Ryan Cornwell to answer Commission members' questions about the Heritage Fund and operating budget; and, specifically, whether the Town was paying for the Megaethoscope repair. Maggiore thought payment was to come from the Town general fund but Cornwell explained that if the payment were to be charged to the Town's operating budget, the charge would be against the Heritage Commission line, making that line negative \$1835. Members thought it more appropriate to charge the operating budget than the Commission's Heritage Fund account.

The expected expenditure for the display/storage/transport case of \$1170, however, has been encumbered and may come from the general building account. The \$500 earned from the sale of the Alethoscope and debits to pay Northeast Document Conservation Center are Heritage Fund transactions. The Chair stressed that the Commission needs to know in advance and definitively who pays and from what account.

Robie moved, Maggiore seconded a motion to approve the Treasurer's report. Approved unanimously. [Ryan departed]

3. Approval of Minutes.

July 21, 2016 - Heritage Commission minutes. Robie moved, Maggiore seconded and the Heritage Commission minutes as written were approved unanimously.

July 28, 2016 - Demo Review Committee minutes. Maggiore moved, Robie seconded and the three present and voting at that meeting, Etela, Maggiore, and Robie, approved the minutes.

August 3, 2016 - Demo Review Committee minutes. Maggiore moved, Hillier seconded and the three present and voting at that meeting,, Etela, Hillier, and Maggiore, approved the minutes.

4. Old Business

EBI Section 106. Etela spoke with Nadine Miller at the Division of Historical Resources [DHR] who indicated that DHR has requested additional information from EBI; EBI had not included Drake Farm as a National Register-eligible property in its submission to the FCC . Miller also informed EBI that DHR will not act until it has the Heritage Commission's comments.

Etela has not yet received the addendum requested by the DHR but she had distributed EBI's original packet electronically to members. She noted the SNAFU regarding the original letter sent by EBI and that it did not appear to have been sent via priority mail as the packet suggests. She also noted that EBI apparently submitted its packet to the FCC in advance of the deadline mentioned in the original letters to the Town and Heritage Commission.

Etela has sent an email to EBI informing the architectural historian of the historic resources map on the Town website, and noting that there appears to be more historic properties within a half mile radius of the proposed cell town than the eight or nine listed in the original EBI submission. Etela noted to members that the 1/2 mile radius was not clear to her because two maps within the submission are apparently showing different radii.

Members' questions elicited the following:

Repeaters east of the proposed tower would be needed if the tower were to improve cell reception toward the beach. The DHR indicated the Commission can ask for balloon test and if it holds a public meeting, a DHR representative would participate.

[Apple arrives 10:39 am].

Members reached a consensus that a balloon test is necessary to determine visual impact. Members could not determine from the photos where the tower would appear in each photo, and how much of the tower would be visible. Several noted the topography of the area and the images in the submission show trees and shrubs fully leafed out in May rather than bare.

The balloon test should be in advance of a public meeting with property owners within the 1/2 mile radius receiving notices. Members also agreed that the balloon test and meeting be publicized via the usual communication vehicles so that everyone has the opportunity to comment.

Follow up on exterior work on Town Hall & stone building. Apple will contact the two firms who were to provide assessments of and plans for the repair of the buildings as he has not heard from either.

Policies for Megalethoscope. Apple will meet with Etela and Swank the week after next to draft a loan policy for the Megalethoscope scheduled to be at an event at Manchester Historic Association September 21.

[Apple leaves]

275th Town Anniversary. After the Historical Society meeting on September 6, Jones will schedule a meeting with other potential participants.

HC/HDC Date, location, speaker/program/committee. The meeting is October 15 from 9 to 1:30 at Centennial Hall. Jones sent a "save the date" message to the heads of all commissions in the region. Nadine Miller will give a presentation about Section 106. The registration form will ask attendees for three topics of interest to them. There may be a tour of Centennial Hall. Rye and Stratham are co-sponsors and will assist in preparations.

Land Use Boards meeting August 31, 2016. Monaghan suggested that the Heritage Commission and others should talk about their respective goals and plans for the year. Monaghan will discuss zoning changes.

Etela asked Hillier and Cuetara to prepare one page about the rail trail that she or Swank can read at the meeting. Cuetara noted that he, Maggiore and Scott Bogle of Rockingham Planning Commission have not yet met to prepare the recreation section for the Master Plan.

Members were interested in learning the perception of others to the Commission and how to educate others about the Heritage Commission. The historic resources map and planned subsequent steps is a likely topic. An appreciation event for all the volunteers on boards and commissions was an added suggestion.

Action Items. Maggiore reported on action items from last meeting. Apple has ordered UV film; creating common procedures is a Select Board goal; boards will not have input on revamping the Town website but will control their own webpages on the web site. The procedure for barn easements will be the following: stamped upon receipt by whomever is at the counter; given to Town Administrator; given to Code Enforcement Office to pull tax card and check for active violations; if no violation, CEO sends to Heritage Commission; Commission arranges visit and makes recommendations to Select Board; Select Board requests dollar impact from Assessor. Etela gave Maggiore a copy of the demo review procedures. Maggiore indicated that Chief Tully is acting Town Administrator in Apple's absence.

[Monaghan, Robie, Jones leave]

5. New Business

Demo Permit Applications. Etela described the two properties requesting demo permits. At 146 Post Road a barn and kitchen attached to the house have been demolished. The main house is to be moved farther back from the road. The barn by the road will remain and be repaired. At 45 Post Road, the barn is being dismantled and going to Barrington where it will be rebuilt.

The Chair will forward future demo permit applications she receives from the Code Enforcement Officer to all members so that if any have information about a property, they can convey it to the Demo Review Committee. Currivan will return the digital camera so that it will be available.

6. Next Meeting Date & Time. Thursday, Sep 15 at 9:30am.

7. Adjournment. 12:03pm

Cynthia G. Swank
Recording Secretary