North Hampton Heritage Commission

14 Dec 2017
Heritage Commission Conference Room
237 Atlantic Avenue

Present:

Paul Cuetara (arrived 9:40am)
Jane Currivan
Donna Etela, Chair
Jim Maggiore
Jane Robie
Cynthia Swank

Alternates: Carolyn Brooks, Vicki Jones, Nancy Monaghan

Absent: Jeff Hillier

1. Call to Order at 9:30am. Jones to vote for Cuetara; Brooks to vote for Currivan when she leaves.

2. Treasurer's Report. The report covers the months of October and November and includes the monthly interest. The balance in the Heritage Fund is $5487.36; $1000 remains in the operating budget. Membership dues for the NH Preservation Alliance of $50 to be paid. The report was approved unanimously as prepared (Jones moved, Robie seconded).

3. Approval of Minutes.
October 19, 2017 Heritage Commission regular meeting minutes were with one change requested by the Secretary - designation of voting be changed from "to be " to "to vote for". Emended minutes approved unanimously (Robie moved, Jones seconded).

October 20, 2017 Demo Review Committee minutes were approved unanimously by committee members present. (Maggiore moved, Robie seconded).

[Cuetara arrives 9:40am.]

4. Old Business
FEMA Grant update. Jones reported that consultant Lisa Mausolf has been in touch with the Rockingham Planning Commission to remind them of the grant deadline and the need to prepare the maps in a timely manner. Jones spoke with Amy Dixon, the Division of Historical Resources grants coordinator, who indicated if submission of the final report with map creeps into January, it is "OK."

A discussion about the printing of the report ensued. Etela expects it to run about 120 pages (60 sheets) plus fold-out maps. It will need to be in color. She would like attractive back and front covers and suggested that the Historical Society might consider images. Jones will report back at

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the January meeting. Monaghan will get estimate for a minimum of 50 copies spiral bound with cover stock covers, including at what count there would be a price break.

The thought is that the Heritage Commission will distribute copies to the relevant Town functional areas, boards and commissions, HC members and Little Boar's Head Heritage Commission members and copies for the public to view at the Library, Town Clerk's Office, and through the Historical Society. Extra copies would be made available for purchase at cost. Mausolf will be doing an Historical Society program in March about house styles and copies might be sold at that event.

[Joan Ganotis, member of the Agriculture Commission arrives 9:52am].

Town Hall. Maggiore reported that John Schritzler will do an assessment of Town Hall. Andrew Cushing of the NH Preservation Alliance had provided three possible firms; Schritzler was willing to do the work soon. The assessment and recommendations will be shared with the Heritage Commission and Select Board. Etela suggested a work session of both groups where tasks can be ranked and plan of work developed. Some or all of the recommendations may become requests presented to the CIP Committee.

Action items.
HC Webpages. Select Board is aware of IT needs. Etela had followed up with Lisa Wilson, chair of the Conservation Commission that it may wish to produce a print publication in addition to the information on its webpages. Robie noted that the map denoting conservation land with which she is familiar has errors.

5. New Business.
Stone Building Masonry Work. Sam Roper of SMS Masonry who had originally visited in 2015 to assess the stone work, including the front stairs, came again this month and provided a new quote not to exceed $11,750. The work has been approved and will be done this Spring after coordinating with the Town Clerk/Tax Collector.

Roper was very concerned about the stairs. He did a temporary fix the next day. Etela pointed out that repointing stone is different from and more costly than repointing standard-size bricks.

Barn Easement Procedures. Etela would like to have the internal procedures ready in advance of the April deadline for barn easement applications. Maggiore will revise the last draft before the next meeting and send to everyone. Etela will be repository of comments and questions until then.

Ganotis wishes to know the process so that as the Agriculture Commission conducts its barn survey, she can explain it to interested barn owners. At present, the Heritage Commission webpage has the barn easement materials from the NHPA.

[Currivan leaves 10:20AM]

January meeting guest Heritage Commission(s). Swank announced that the Chair of the Amherst Heritage Commission would like to attend our January meeting, and hopes to bring a couple of other Commission members. Amherst had a town-wide area survey conducted several years ago and this may be an opportunity to share information about projects and results. Etela thought Little Boar's Head Heritage Commission also should be invited, especially as Lisa Mausolf will be on the agenda to talk about the report. Jones will contact Mausolf and ask for the final draft

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Other. Cuetara attended a State Highway meeting in Hampton recently. Hampton officials wish to have Ocean Boulevard reconstructed and it is on the NH Department of Transportation's 10 year plan.

Those who attended the Right to know workshop thought NH Municipal Association Staff Attorney Margaret Byrnes' presentation was excellent and, if anything, too brief. Some discussion about public, non-public, and non-meetings; minutes and transcriptions; Select Board appointment policy; and alternate members occurred.

6. Next Meeting Date & Time. Thursday, January 18 at 9:30am, venue to be determined.

Adjourned. 11:03 am

Cynthia G. Swank
Recording Secretary

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