

Approved as prepared
at the 17 Sep 2020
meeting



20 August 2020
David Page Homestead
75 Exeter Road

Present:

Jane Currivan [arr 9:45]
Donna Etela, Chair
Jeff Hillier
Vicki Jones

Jim Maggiore (via phone)
Cynthia Swank

Alternates: Nancy Monaghan, Jane Robie, Carol Seely

1. Meeting called to order at 9:35am. Robie to vote for Currivan until her arrival.
2. It was moved, seconded [Jones, Seely], and approved unanimously to accept Maggiore's participation by phone on speaker per RSA 91-A:2.
3. Treasurer's Report. The report was put on hold until the next meeting. There was miscommunication and Heritage Commission accounts had been charged for the PastPerfect application. Seely, Maggiore, and Etela all explained. The Finance Director will rectify; the Commission's unexpended 2019-2020 funds of \$950 will go into the Heritage Fund account; and its 2020-2021 operating budget is \$1000.
4. Approval of Minutes. The July 16th minutes were approved as prepared. [Jones, Robie]
5. **Master Plan update/CLG.** Jones had sent the draft Master Plan with minor changes in advance of the meeting. She suggested members divvy up the sections, filling in the blanks and time frames. Jones and Swank will draft the overview. The subcommittee will probably schedule a meeting with the goal to have Master Plan update ready by November.

However, when the discussion turned to the Certified Local Government effort, the consensus was the CLG has priority in the next few months. The Commission will postpone the Master Plan update until next year, and complete the packet of CLG materials for Select Board approval.

Included in the effort will be contacting and informing the Library Trustees and Little Boar's Head Commissioners and Heritage Commission of the effort. Monaghan recommended putting the draft ordinance before the Planning Board at its December meeting.

It also was agreed that an article in the Fall Community Newsletter would be the start of publicizing the Commission's effort, pointing out the benefits of becoming a CLG and allaying any fears about an historic district that will encompass two town-owned buildings on the National Register and a stone wall that already is protected by state statute.

EDC Update. Monaghan reported that there was a short meeting in August and there will be a regular meeting September 1st with the designer, Ironwood.

Website for HC image files progress. Swank continues entering images – over 400 so far with descriptions and background. Vendor support has been helpful. It is more time consuming to figure out work-arounds than anticipated. Etela and Jones now have access. The vendor expects to have its web hosting module available by next July at which time images can be made accessible to the public.

Town Hall Repairs/Tower Bid/Bell Inspection. Maggiore reported that Schnitzler has completed the Town Hall repairs. The copper roofing project will occur soon. Neither the Town nor Commission members Etela, Seely, and Swank have had success finding someone capable of doing an inspection of the Revere bell.

Land Use Summit. Monaghan confirmed that the date is 9/23/20 at 6:30pm in person and on Zoom. The Commission's topic is the CLG. Etela and Jones will represent the Commission.

[Monaghan left 10:42am]

Action Items. None that have not already been discussed.

5. New Business

Demo Review 7/30. 2 Exeter Rd. The minutes of the Demo Review Committee were approved by the three members present at the meeting: Etela, Hillier, and Swank.

Budget. Maggiore indicated that there was no need for the Commission to ask for more money.

Barn Easements update. Etela distributed list of those properties with a discretionary barn easement and their effective dates. She asked for suggestions for new approaches, outreach to encourage applications. It perhaps might be included in the Master Plan. The

question of who evaluates the barns and how to go about it remains. The former Building Inspector was very interested and knowledgeable about such structures.

Plan for future meetings. Next month's meeting will be at today's venue; if raining, in the barn with the doors open. There were several people who voiced reservations about any indoor venue at the present time.

Newsletter topics. Swank is writing about the Revere bell; Jones will write an article about the CLG.

6. Next Meeting Date & Time: 9/17/2020

7. Adjournment: 10:58am

Cynthia G. Swank
Recording Secretary