

Joseph Bernardo
Jim Better
Kathleen Kilgore
Nancy Monaghan
Anthony Pastelis
Robert Schoenberger
Kristen Larsen Schultz
Les Stachow
Rick Stanton
Gary Stevens
Phil Wilson
Dan Derby, Alternate



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TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

ECONOMIC DEVELOPMENT COMMITTEE

MINUTES

WEDNESDAY, AUGUST 9, 2017 AT 6:00 P.M.
NORTH HAMPTON TOWN HALL
231 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

I. CALL TO ORDER and PLEDGE OF ALLEGIENCE

Gary Stephens called the meeting to order at approximately 6:05 p.m. In addition to Mr. Stephens, the following members of the Committee were present: Joseph Bernardo, Jim Better, Kathleen Kilgore, Nancy Monaghan, Anthony Pastelis, Kristen Larsen Schultz, Rick Stanton, and Phil Wilson. Mr. Schoenberger was not present. Mr. Stachow appeared by telephone. The Town Administrator, Paul Apple, was also present.

Mr. Stephens asked the members go around the table and introduce themselves.

Mr. Apple briefly explained the process of having Mr. Stachow appear by telephone. He asked Mr. Stachow indicated he was in Baltimore on business and could not reschedule the trip. He indicated he could hear the proceedings. The Committee members indicated they could hear Mr. Stachow.

MOTION. Mr. Stanton moved to permit Mr. Stachow by telephone pursuant to RSA 91-A:2, III. Dr. Pastelis seconded the motion. There was no further discussion.

Roll Call: Mr. Bernardo: yes. Mr. Better: yes. Mrs. Kilgore: yes. Ms. Monaghan: yes. Dr. Pastelis: yes. Ms. Larsen Schults: yes. Mr. Stanton: yes. Mr. Wilson: yes.

The Chair declared the Motion passed.

II. ORGANIZATIONAL MEETING

a. Election of Officers

Mr. Stephens called for nominations.

MOTION. Mr. Stanton nominated Mr. Better for presiding officer. Mrs. Kilgore seconded the nomination. There was no further discussion.

Roll Call: Mr. Bernardo: yes. Mr. Better: yes. Mrs. Kilgore: yes. Ms. Monaghan: yes. Dr. Pastelis: yes. Ms. Larsen Schults: yes. Mr. Stachow: yes. Mr. Stanton: yes. Mr. Wilson: yes.

The Chair declared the Motion passed.

Mr. Better assumed the Chair and called for nominations for vice-chair.

MOTION. Mrs. Kilgore nominated Ms. Larsen Schultz for vice-chair. Dr. Pastelis seconded the nomination. There was no further discussion.

Roll Call: Mr. Bernardo: yes. Mr. Better: yes. Mrs. Kilgore: yes. Ms. Monaghan: yes. Dr. Pastelis: yes. Ms. Larsen Schults: yes. Mr. Stachow: yes. Mr. Stanton: yes. Mr. Wilson: yes.

The Chair declared the Motion passed.

b. Reading of the Preamble of the North Hampton Ethics Ordinance

Mr. Better asked Mr. Apple to read the Preamble as required by Town Ordinance, and Mr. Apple did so. A copy of the ethics policy was provided to the members of the Committee.

c. Discussion of Minutes Process

Mr. Apple explained that there was no sufficient staff time to have Jan Facella do the minutes. Mr. Better asked for volunteers. There were no volunteers. Mr. Better asked Mr. Apple to take minutes, and he agreed.

III. OLD BUSINESS

a. Discussion of Proposal by Rick Taintor

Mr. Apple submitted Mr. Taintor's proposal to the Committee and indicated he had not had the opportunity to review it. He suggested the Committee take it up at the workshop.

Mr. Wilson summarized the proposal as follows: a base-line analysis for \$4,870 and facilitating a visioning process for \$4,540.

Mr. Stachow asked if a baseline had been done before. Mr. Wilson said it had not. Mr. Stachow asked if Mr. Taintor had indicated a time-frame. Mr. Apple indicated that no time-frame had been suggested.

Mr. Bernardo asked if the work had been bid. Mr. Apple responded that it had not been and that the submission was really to get discussion going for decision to solicit bids. The town's policy requires competitive bidding on projects over \$3,000.

Consensus of the Committee is to: clarify what the scope of work would be for a baseline analysis, and clarify the time line, and to again circulate Mr. Taintor's project materials submitted in March.

IV. NEW BUSINESS

a. Discussion of Committee Charge

Mr. Apple gave a procedural summary of the debate about changes to the EDC charge. He recommended that the charge was broad enough to encompass the vision work contemplated. Mr. Better suggested the Committee should focus its efforts on the vision workshop now scheduled for September 11. Mrs. Kilgore said she just wants to make sure that the charge doesn't limit the work the Committee can do. Mr. Better said he doesn't perceive a limitation.

Consensus of the Committee is to discuss the charge at the vision workshop and to make sure the revised charged is recirculated.

b. Discussion of Vision Process and Meeting Schedule

Mr. Better said his goal for the workshop is to get a short statement on what the Committee would be doing over the next year.

Mr. Stephens said he would circulate the previous draft vision materials.

Mr. Stachow said a framework for the discussion could be core values, SWOT analysis and action items with bench marks.

Mr. Apple suggested that the Committee meet on the first Wednesday of the Month at 6:00 p.m.. Mr. Wilson clarified that the schedule would begin in October. Mr. Better asked if the Committee would agree to meet at 4 p.m.

Consensus of the Committee is to meet on the first Wednesday of the Month at 4:00 p.m. beginning in October.

V. ANY OTHER ITEM THAT MAY LEGALLY COME BEFORE THE COMMITTEE

Mr. Better thanked the Committee for his appointment as chair and indicated that he looked forward to working to improve the business climate in North Hampton. He said the Town is a good place to live, that its residents receive good service and that he felt the Committee was in position to make a good situation better.

VI. PERIOD OF PUBLIC COMMENT

Public Comment is an opportunity for residents to ask questions, request information and make comments. Individuals will be given not more than three (3) minutes to speak, and people who have already spoken will be asked to wait until everyone has had the chance to speak once. The total time devoted to this agenda item is fifteen (15) minutes

There were no members of the public present.

VII. ADJOURNMENT

Mr. Better adjourned the meeting at approximately 7:00 p.m.

Note: A video presentation of this Meeting is available on Channel 22 and on the Town's website:
http://townhallstreams.com/towns/north_hampton_nh