

Capital Improvements Committee
APPROVED MINUTES
Friday, July 23, 2021, 8:30 a.m.
Mary Herbert Room, Town Offices
233 Atlantic Avenue

Call to Order

Chair Monaghan called the meeting to order at 8:30 a.m. Those in attendance were Jeff Hillier, Cliff Jones, Frank Ferraro, Cynthia Swank, Jonathan Pinette, Danielle Strater, Kathy Kilgore, and Town Administrator Tully.

Review Fire & Rescue Department capital proposals

Fire Chief Lajoie reviewed his capital improvement plan with committee members.

Fire Chief Lajoie's update of projects were the following:

- Fire Gear Replacement Program
- Ambulance
- Aerial Ladder Truck
- Command Vehicle

Capital Improvement project for FY2023 is the replacement of Engine 2; FY2024 refurbish Engine 1 and replacement of the Command Vehicle; FY2025 Replacement of the Utility Vehicle; FY2026 Replacement of the Forestry Truck & Pump; and FY2027 Replacement of Tank 3.

(A copy of Fire Chief Lajoie's presentation will be attached to these minutes.)

Fire Chief Lajoie answered questions from committee members.

Review Police Department capital proposals

Police Chief Mone reviewed capital improvement projects with committee members.

Police Chief Mone's projects were as follows:

- Police Vehicle

- Speed Monitoring Trailer
- National Accreditation
- Body Worn Cameras

Capital project worksheets showed for FY2023 a purchase of one police cruiser and a radar speed trailer; for FY2025 initial costs to obtain National Law Enforcement Accreditation; FY2026 body worn cameras.

Police Chief Mone stated she wanted to alert the committee of the state guidance on accreditation but that she has taken it off her capital request chart because it is not a capital item. She answered questions from the committee about her capital projects.

Review Department of Public Works capital proposals

Public Works Director John Hubbard reviewed his capital improvement plan with committee members.

Capital project worksheets show for FY2023 a purchase of a compact tractor with cab and loader; reclamation of .5 miles of roadway and the installation of a top surface course to approximately 2 miles of roadway; replacement of the 2004 John Deere tractor; FY2024 the replacement of F650 Dump truck; FY2025 reclamation of .7 miles of roadway and installation of shim and overlay to approximately one mile of roadway; installation of asphalt and shim and overlay to approximately 3 miles of roadway; FY2026 reclamation of approximately .5 miles of roadway and installation of approximately 2 miles of roadway; FY2027 reconstruction of .3 miles of roadway and installation of shim and overlay to approximately 2 miles of roadway; replacement of F550 medium duty dump truck; FY2028 installation of asphalt shim and overlay to approximately 3 miles of roadway.

Director Hubbard answered questions from committee members.

Motion by Kathy Kilgore to accept the June 11, 2021 minutes. Seconded by Frank Ferraro. Motion carries 7-0. (Jonathan Pinette had left the meeting prior to the vote.)

Adjourn

Chair Monaghan adjourned the meeting at 11:25AM.

Respectfully,
Janet L. Facella