

CIP Committee Minutes

November 17th, 2017

Conference Room, North Hampton Town Offices

Present: Chief Michael Tully, acting Town Administrator, Nancy Monaghan (Chair), Cynthia Swank, Vicky Jones, Judy Day, James Sununu, Laurel Pohl

By phone, Kathy Kilgore

Absent: Shep Kroner

Audience: Rick Stanton

The meeting was opened by the chair at eight o'clock.

Chair Monaghan said that Ms. Kilgore would like to call in to be part of the meeting. She is at work.

Motion by Cynthia: Motion to approve Kathy being on the phone for the meeting. Second Vicky. Unanimous. ****Ms. Kilgore did not end up calling in to the meeting.

The purpose of the meeting was to approve the CIP minutes of Sept 22.

Nancy stated that she had called the NHMA to inquire about the need to review a meeting within a certain time frame. The answer from Attorney Margaret Burns was that minutes can be approved at the next regular meeting. Minutes remain in draft until then. However, a meeting may be called to review the minutes before that at the suggestion of the chair.

Ms. Pohl indicated that it was unusual to do this.

Ms. Pohl had sent changes to the board very late last night. No other members of the board sent changes prior to the meeting.

Ms. Swank stated that she had a change on line five, page five. Change was to %had been.+ The committee agreed to this change.

Ms. Pohl indicated that she had several changes. Some involved changing the order of the minutes.

Ms. Monaghan stated that there should be a motion for each section that Ms. Pohl wished to change. Ms. Pohl's draft with corrections has been attached to these minutes so that Ms. Pohl's proposed changes can be more clearly indicated. Please see this attachment.

Line 34 page one. Motion not passed to change this.

Ms. Pohl made a motion to make lines 5-10 page 2 more clear. There was not second to this motion.

Ms. Pohl indicated that parts of the minutes were out of order on pages 3,4,and 5 as she does not believe the notes are in the correct order.

Ms. Swank made a motion to leave the minutes in the order that they were drafted. Ms. Jones seconded. All voted yes except for Ms. Pohl who voted no.

Other motions were made by Ms. Pohl to change lines on page 3 and 4. There were no seconds to Ms. Pohl's motions.

On line 12 page 4 Mr. Sununu made a motion to accept Ms. Pohl's edit. Seconded by Ms Pohl. The motion passed unanimously. ?

Mr. Sununu made a motion to approve the minutes. Seconded by Cynthia. Ms. Jones, Ms. Day, Ms. Monaghan yes. Ms. Pohl opposed.

Ms. Pohl requested that her copy of the minutes of sept 22nd with changes be affixed to the accepted (as amended) copy of the Sept 22n. Ms. Monaghan asked for input from Chief Tully. He indicated that he has seen several situations in which there have been attachments to documents with permission of boards, commissions, etc.

Ms. Day made a motion that Ms. Pohl's amended version of the minutes be attached to the accepted version of the minutes. Seconded by Ms. Pohl.

Yes: Day, Pohl, Sununu, Jones No: Monaghan, Swank

It will be made clear that Ms. Pohl's attachment is her position on the minutes and not that of any other members of the committee who was in attendance. The amendment has been attached so that her position may be made clear.

Respectfully submitted,

Judy Day, Acting Secretary