



TOWN OF NORTH HAMPTON
Outdoor Seating Authorization
Temporary Outdoor Dining
May 1, 2022 to November 1, 2022

Property Location/Address: _____ **Map/Lot:** _____

Applicant Name: _____

Address: _____

Phone Number: _____ **Email:** _____

Applicant Signature: _____ **Date:** _____

Property Owner Name: _____

Address: _____

Phone Number: _____ **Email:** _____

Property Owner Signature: _____ **Date:** _____

Current Dining Information

of Tables: _____ **# of Seats:** _____ **Operating Hours:** _____

Proposed Outdoor Dining Information

of Tables: _____ **# of Seats:** _____ **Operating Hours:** _____

Alcohol Served: Yes ___ No ___ **Lighting Changes:** Yes ___ No ___

Tent/Temporary Structure: Yes ___ No ___

Please attach the following information with this application:

- An approximately-to-scale sketch of the property showing street frontage, building location, number and location of parking spaces, proposed outdoor dining area location and dimensions, driveways, traffic flow, loading spaces, walkways, location and number of tables and seats with spacing measurements, and proposed features/methods to protect customers from traffic if necessary.
- If yes is answered to the proposed information above, then a description of the proposed activity and proof of the applicable state and local approvals must be included.
- If a tent/temporary structure is proposed, the tent can only be used as a type of roof covering without sides. Dimensions and location of the tent/temporary structure must be included. All tents/temporary structures must follow requirements of Zoning Ordinance 302 - Temporary Structures. A temporary structure to be used for more than two weeks requires a Conditional Use Permit approved by the Planning Board.
- See attached Town of North Hampton Site Plan Regulations for listing of all criteria that must be satisfied for authorization approval.
- If approved, this authorization expires at the end of the day on November 1, 2022.

Building Inspector Signature _____ **Date** _____



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Town of North Hampton Site Plan Regulations Section V.B.1-2

1. Temporary outdoor activities or uses that require no permanent alterations to the site. Criteria for temporary outdoor activities or uses shall include:
 - a. The proposed activities or uses can function safely within the approved configuration of the site as determined by the Building Inspector.
 - b. The temporary outdoor activity or use is an approved permitted use on the site.
 - c. A Large Gathering Permit is obtained as required by North Hampton Large Gathering Ordinance. This criterion does not apply to temporary outdoor dining as described in Section V.B.2.
 - d. Any temporary structures erected in association with proposed outdoor activities or uses comply with Zoning Ordinance 302 – Temporary Structures.
 - e. Temporary outdoor activities or uses are limited on non-residential sites to a total of no more than 45 days per calendar year and no more than five (5) events on non-consecutive days per calendar year. This time limitation does not apply to temporary outdoor dining as described in Section V.B.2.
2. Temporary outdoor dining between May 1, 2022 to November 1, 2022, provided that the *North Hampton Outdoor Seating Authorization* form is approved by the Building Inspector, or the Select Board's designated agent. Criteria for temporary outdoor dining shall include all requirements listed in Section V.B.1 above except V.B.1.c & e and include:
 - a. The addition of temporary outdoor dining may increase the seating capacity of the eating and drinking establishment if and only if the increased capacity meets all site plan regulations.
 - b. The temporary outdoor dining location configuration on the site shall allow for adequate on-site parking that complies with the number of parking spaces required by Section XII.
 - c. Amplified music or speaker systems for outside dining areas are prohibited.
 - d. Proposed lighting shall not trespass onto adjacent properties and comply with Zoning Ordinance 305 – Outdoor Lighting
 - e. Existing hours of operation shall not be exceeded.
 - f. Existing septic facilities must comply with applicable NH Department of Environmental Services requirements for an eating and drinking establishment with the proposed increase in capacity.
 - g. Information included with any North Hampton Outdoor Seating Authorization form shall include:
 1. Name and contact information of the property owner and business operator (if different than owner).
 2. An approximately-to-scale sketch of the property showing street frontage, building location, parking, proposed outdoor dining area, driveways, traffic flow, loading spaces and walkways.
 3. Number of existing seats and proposed number of seats.
 4. Hours of operation.
 5. A description of proposed lighting change, if applicable.
 6. Proposed use of a tent or other temporary structure. All temporary structures are required to follow requirements of Zoning Ordinance 302-Temporary Structures. A temporary structure to be used for more than two weeks requires a Conditional Use Permit approved by the Planning Board.
 - h. As of November 2, 2022, this Section V.B.2 shall no longer be in effect. All language associated with Section V.B.2 requirements shall be removed from the Site Plan Review Regulations on this date.