

**TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
MUNICIPAL BUDGET COMMITTEE MEETING**

**AUGUST 21, 2017     6:30 PM**

**NORTH HAMPTON TOWN HALL**

MEMBERS PRESENT: Chairman Jonathan Pinette, John Anthony Simmons, Frank Ferraro, Laurel Pohl, George Chauncey, Select Board Rep Larry Miller

EXCUSED: Vice-Chairman and School Board Rep James Sununu, Charles Gallant, Little Boar's Head Rep Brian Goode

**AGENDA**

Chairman Jonathan Pinette welcomed everyone to the August 21, 2017 North Hampton Budget Committee Meeting and called the meeting to order at 6:34 pm, followed by the Pledge of Allegiance.

**OLD BUSINESS**

**Discussion of Numbering System**

Chairman Pinette said that at the last meeting they were discussing the finalization of the Rules and Procedures and the process for a new numbering system. He said he had met with Select Board Chairman Maggiore and they had agreed on a numbering system. Mr. Simmons said he felt the next appropriate step would be for Chairman Pinette to inform the submitting departments, so that as they prepare their materials they do so in accordance with the numbering system.

**Motion:** For the Chairman to inform all appropriate persons of the numbering system so they can prepare their materials accordingly.

**Motioned:** Mr. Simmons

**Seconded:** \_\_\_\_\_

**Vote:** All in favor (6-0)

**NEW BUSINESS**

**Review and Discuss Little Boar's Head Proposed Operating Budget for FY2019**

Chairman Pinette stated that the presentation for the Little Boar's Head Proposed Operating Budget for FY2019 was to be made by Mr. Goode who was unable to attend the meeting. He suggested since they did not have the numbers they wait until the next meeting for review and discussion. Mr. Simmons said based on his experience on the Budget Committee, the level of detail provided previously was only a 2-page budget with the line items summarized on the last page. He said it seemed to be very much

condensed and said he would like to get as much detail as possible, as in the past. Chairman Pinette said he would follow up on that

#### **Approve Minutes from Previous Meeting**

Chairman Pinette stated that the minutes were not yet available and they would have to wait until the next meeting.

#### **Discuss Rules and Procedures**

Mr. Simmons stated that the copy of the Rules and Procedures circulated in the packet was not the copy as amended and approved by the Budget Committee at the last meeting. He said they needed to be updated as administered and distributed. Chairman Pinette said he would update and circulate everything that the Committee approved and voted on. Mr. Simmons said he was concerned that this copy would be posted on the website. Mr. Miller asked if they were open to make amendments at the next meeting, and Chairman Pinette said they were not, as this was final and would be made and posted at the next meeting.

#### **Discuss and Appoint Budget Committee Member to Standing Ethics Committee**

Chairman Pinette stated that he was nominating himself as the Budget Committee member to the Standing Ethics Committee.

**Motion:** Appoint Chairman Pinette as the Budget Committee member of the Standing Ethics Committee

**Motioned:** Chairman Pinette

**Seconded:** Ms. Pohl

**Vote:** Carried (5-1)

#### **ANY OTHER ITEM THAT MAY LEGALLY COME BEFORE THE COMMITTEE**

Chairman Pinette said he had met with Tony and Town Administrator Apple today with regard to scheduling a walk-through with both the Fire Department and the Police Department. He said he thought it would be best to do these back-to-back, and said he would have 2 specific dates to go to the Fire Department and then right over to the Police Department for tours. He said he also delivered a message to the new School Principal Dr. Eric Anderson to meet with him as well and get some schedule set up. He said he would like the Facility Manager to be present as well during the tours of the School to get an idea what was being done with the building and would have 2 dates for that as well.

Chairman Pinette said he personally never scheduled anything for Public Works or the Library. He said the Library Trustees would be making a presentation on November 20<sup>th</sup> after Town Administrator Apple. He said as far as a tour of the Library, he would leave that open to whoever wanted to go. He said he would like to have the dates for the tours in front of him so they could schedule them at the next meeting. He said the discussion was open to the whole town to meet the new School Principal.

Chairman Pinette tabled the discussion of Little Boar's Head Proposed Operating Budget for FY2019 and tabled the minutes.

#### **PUBLIC COMMENT**

Chairman Pinette opened the meeting to Public Comment at 6:44 pm. As no one from the public came forward, Chairman Pinette closed Public Comment at 6:44 pm.

**Comments by Committee Members**

Mr. Simmons asked if they had determined what they were going to do with the minutes at the last meeting. Town Administrator Apple stated that they had hired a recording secretary and the problem had been solved.

**ADJOURNMENT**

Mr. Simmons made a motion to adjourn the meeting which was seconded by Mr. Miller

The motion to adjourn was approved by a vote of 6-0, and the Budget Committee meeting was adjourned at 7:40 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary